



🏠 **Melbourn Parish Council**
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

👤 **Abi Williams, Clerk**
👤 **Alex Coxall, Deputy Clerk**
✉ parishclerk@melbournparishcouncil.gov.uk
☎ 01763 263303, ext 3
🌐 melbournparishcouncil.gov.uk

8 October 2026

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Wednesday 14 October 2026 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Wednesday 14 October 2026 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Wednesday 14 October 2026 at 7.30pm for the purpose of transacting the following business:

Abi Williams

Clerk to the Parish Council

PLANNING COMMITTEE: AGENDA

PL054/2627 To receive apologies for absence

PL055/2627 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PL056/2627 To approve the minutes of the Planning Committee Meeting on 9 September 2026

PL057/2627 To report back on the minutes of the Planning Committee Meetings on 9 September 2026

PL058/2627 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

PL059/2627 Decision Notices: To receive any decision notices issued since the last meeting.

- a) [26/02719/LBC](#) | **Proposal:** Upgrade of the existing ground floor kitchen window to slim-line double glazing with matching wooden timber frames, integral glazing bars and matching style. | **Site address:** 153 High Street Melbourn, Cambridgeshire SG8 6AT | **MPC Comment:** It was **RESOLVED** to support no comment. **Decision:** Granted Permission (10 September 2026)
- b) [24/03291/CONDC](#) | **Proposal:** Submission of details required by conditions 3 (Archaeology), 12 (Contamination) and 27 (External Materials) of planning permission 24/03291/S73. | **Site address:** 4 Station Road Melbourn Cambridgeshire SG8 6DX | **MPC Comment:** No comment **Decision:** Split Permission (30 September 2026)
- c) [26/02714/FUL](#) | **Proposal:** Demolition of existing foyer and erection of a single storey front extension to create foyer/entrance and application of external cladding to existing building. | **Site address:** Kingsway Golf Centre Cambridge Road Melbourn Cambridgeshire SG8 6EY | **MPC Comment:** It was **RESOLVED** to support no comment. **Decision:** Granted Permission (2 October 2026)
- d) [26/03247/HFUL](#) | **Proposal:** Part two storey and part first floor rear extension. Single storey front extension (porch) and canopy. | **Site address:** 27 Dolphin Lane Melbourn Cambridgeshire SG8 6AE | **MPC Comment:** It was **RESOLVED** to support no comment. **Decision:** Granted Permission (1 October 2026)

PL060/2627 Tree Works:

- a) [26/1065/TTCA](#) | **Proposal:** Robinia - reduce height by 4 -4.5m, reduce spread to shape Birch - reduce height by 4 -5m and shape round | **Site address:** 9 Drury Lane Melbourn Cambridgeshire SG8 6EP |
Deadline for comment: 14 October 2026

PL061/2627 Planning Applications:

- a) **INFORMATION ONLY** [24/03291/CONDC](#) | **Proposal:** Submission of details required by conditions 3 (Archaeology), 12 (Contamination) and 27 (External Materials) of planning permission 24/03291/S73 | **Site address:** 4 Station Road Melbourn Cambridgeshire SG8 6DX |
- b) [26/03247/HFUL](#) | **Proposal:** Part two storey and part first floor rear extension. Single storey front extension (porch) and canopy. | **Site address:** 27 Dolphin Lane Melbourn Cambridgeshire SG8 6AE |
Deadline for comment: 15 October 2026
- c) [26/03429/HFUL](#) | **Proposal:** Retrospective conservatory extension | **Site address:** 117 High Street Melbourn Cambridgeshire SG8 6AP |
Deadline for comment: 16 October 2026
- d) [26/03430/LBC](#) | **Proposal:** Retention of conservatory extension | **Site address:** 117 High Street Melbourn Cambridgeshire SG8 6AP |
Deadline for comment: 16 October 2026

PL062/2627 Steet Works

- a) To note the Temporary Traffic Regulation Order (TTRO) for Chapmans Close, Portway, The Lawns, Lawn Close, The Moor & Water Lane.
- b) To note the Temporary Traffic Regulation Order (TTRO) for Cambridge Road.

PL063/2627 National Scheme of Delegation

- a) To receive information on the introduction of the National Scheme of Delegation.

PL064/2627 Compliance

- a) To note response from compliance in relation to concerns about the taxi rank EN/00577/26 10A The Moor, Melbourn.

PL065/2627 To note the date of the next meeting as **Wednesday 11 November 2026** at 7.30pm.