Abi Williams

From: Assistant Clerk
Sent: 22 October 2026 13:26
To: Cllr Alexander; Cllr Barnes; Cllr Campbell; Cllr Clark; Cllr Coulman; Cllr Cowley; Cllr Davey; Cllr Hart; Cllr Kanagarathnam; Cllr Kilmurray; Cllr Kyprianou; Cllr Laight; cllr.mcmahon@cllr.melbournparishcouncil.gov.uk
Cc: Abi Williams
Subject: RE: RESPONSE REQUIRED: Allotment toilets building control application fee

Dear Councillors,

Thank you to those who responded to the email, please note resolution below:

In favour: Cllrs Clark, Kilmurray, Cowley, Alexander, Barnes, Kyprianou, Campbell

Many thanks for your attention.

Alex Coxall | Deputy Clerk

Melbourn Parish Council
Melbourn Community Hub | 30 High Street | Melbourn | Cambridgeshire | SG8 6DZ

01763 263303 (option 3) | assistantclerk@melbournparishcouncil.gov.uk | melbournparishcouncil.gov.uk

My working hours are: Mon – Thursday 9.30am – 2.30pm

Parish Office opening hours: Mon, Tue, Wed, Fri – 10am – 4pm. Thursday CLOSED.

You have received this email from Melbourn Parish Council. The content of this email is confidential, may be legally privileged and intended for the recipient(s) specified in the message only. It is strictly forbidden to share any part of this message with any third party, without written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

Melbourn Parish Council considers email security to be a high priority. Therefore, we have put efforts into ensuring that the message is error and virus-free. Unfortunately, full security of the email cannot be ensured as, despite our efforts, the data included in emails could be infected, intercepted, or corrupted. Therefore, the recipient should check the email for threats with proper software, as the sender does not accept liability for any damage inflicted by viewing the content of this email.

By Contacting Melbourn Parish Council you agree that your contact details may be held and processed for the purpose of corresponding.

You may request access to the information we hold on you: parishclerk@melbournparishcouncil.gov.uk
You may request to be removed as a contact at any time: parishclerk@melbournparishcouncil.gov.uk
To view Melbourn Parish Council's Privacy Notice please **click here**

From: Assistant Clerk
Sent: 02 October 2026 16:24
To: Cllr Alexander <cllr.alexander@cllr.melbournparishcouncil.gov.uk>; Cllr Barnes <cllr.barnes@cllr.melbournparishcouncil.gov.uk>; Cllr Campbell <cllr.campbell@cllr.melbournparishcouncil.gov.uk>; Cllr Clark <cllr.clark@cllr.melbournparishcouncil.gov.uk>; Cllr Coulman <cllr.coulman@cllr.melbournparishcouncil.gov.uk>; Cllr Cowley <cllr.cowley@cllr.melbournparishcouncil.gov.uk>; Cllr Davey <cllr.davey@cllr.melbournparishcouncil.gov.uk>; Cllr Hart <cllr.hart@cllr.melbournparishcouncil.gov.uk>; Cllr Kanagarathnam <cllr.kanagarathnam@cllr.melbournparishcouncil.gov.uk>; Cllr Kilmurray <cllr.kilmurray@cllr.melbournparishcouncil.gov.uk>; Cllr Kyprianou <cllr.kyprianou@cllr.melbournparishcouncil.gov.uk>; Cllr Laight <cllr.laight@cllr.melbournparishcouncil.gov.uk>; 'cllr.mcmahon@cllr.melbournparishcouncil.gov.uk' <cllr.mcmahon@cllr.melbournparishcouncil.gov.uk>
Cc: Abi Williams <parishclerk@melbournparishcouncil.gov.uk>

Subject: RESPONSE REQUIRED: Allotment toilets building control application fee
Importance: High

Dear Councillors,

Allotment toilets building control application

In order for the Allotment Association to progress with their plans to install a composting toilet at the St Georges site, they need to submit an application to building control, which attracts a fee of £321.

At the Maintenance Committee Meeting on 19th August (MA073/2627b)) it was RESOLVED to recommend to Full Council that MPC cover the building control application cost of **£321.00** (see attached minutes).

Please respond with your vote:

To consider the approval of **£321.00**, as recommended by the Maintenance Committee, for the building control application fee for the installation of the composting toilet at St Georges Allotments.

Many thanks

Alex Coxall | Deputy Clerk

Melbourn Parish Council
Melbourn Community Hub | 30 High Street | Melbourn | Cambridgeshire | SG8 6DZ

01763 263303 (option 3) | assistantclerk@melbournparishcouncil.gov.uk | melbournparishcouncil.gov.uk

My working hours are: Mon – Thursday 9.30am – 2.30pm

Parish Office opening hours: Mon, Tue, Wed, Fri – 10am – 4pm. Thursday CLOSED.

You have received this email from Melbourn Parish Council. The content of this email is confidential, may be legally privileged and intended for the recipient(s) specified in the message only. It is strictly forbidden to share any part of this message with any third party, without written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

Melbourn Parish Council considers email security to be a high priority. Therefore, we have put efforts into ensuring that the message is error and virus-free. Unfortunately, full security of the email cannot be ensured as, despite our efforts, the data included in emails could be infected, intercepted, or corrupted. Therefore, the recipient should check the email for threats with proper software, as the sender does not accept liability for any damage inflicted by viewing the content of this email.

By Contacting Melbourn Parish Council you agree that your contact details may be held and processed for the purpose of corresponding.

You may request access to the information we hold on you: parishclerk@melbournparishcouncil.gov.uk
You may request to be removed as a contact at any time: parishclerk@melbournparishcouncil.gov.uk
To view Melbourn Parish Council's Privacy Notice please **click here**