

Assistant Clerk

From: [REDACTED]
Sent: 13 August 2026 08:23
To: Assistant Clerk
Subject: RE: fire risk assessment at Melbourn Pavilion

Hi Alex

Thank you for your enquiry.

A Fire Risk assessment at Melbourn Sports Pavilion, The Moor, Melbourn, SG8 6ED (also includes the small workshop in the village). would be £435 +vat. The following items are assessed: -

Fire Hazards & Their Elimination or Control

Electrical Sources of Ignition
Smoking
Arson
Portable Heaters & Heating Installations
Cooking
Lightning
Other Significant ignition Sources
Housekeeping
Fire Protection Measures, Fire Alarm & Emergency Lighting ETC
Manual Fire Extinguisher Appliances
Other Relevant Fixed Systems

Management of Fire Safety

Procedures & arrangement for Fire Safety
Management
Training & Drills
Testing & Maintenance
Record

Once completed we will send you an electronic copy which, is in 2 parts.

- The Fire Risk Assessment report
- Action plan

If you have any questions, don't hesitate to ask.

Kind Regards

[REDACTED]
Operations Manager