



🏠 **Melbourn Parish Council**
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

👤 Abi Williams, Clerk
👤 Alex Coxall, Deputy Clerk
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3 July 2026

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Wednesday 8 July 2026 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Wednesday 8 July 2026 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Wednesday 8 July 2026 at 7.30pm for the purpose of transacting the following business:

Abi Williams

Clerk to the Parish Council

PLANNING COMMITTEE: AGENDA

PL016/2627 To receive apologies for absence

PL017/2627 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PL018/2627 To approve the minutes of the Planning Committee Meeting on 10 June 2026

PL019/2627 To report back on the minutes of the Planning Committee Meetings on 10 June 2026

PL020/2627 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

PL021/2627 Decision Notices: To receive any decision notices issued since the last meeting.

- a) [26/01177/HFUL](#) | **Proposal:** Two storey side/rear extension including garage door to front. Installation of solar panels to side elevation and rooflights to front and rear. Installation of fence to front boundary. | **Site address:** 48 Orchard Road Melbourn Cambridgeshire SG8 6BP | *MPC Comment: It was RESOLVED to object to this application on grounds of significant negative visual impact to the street scene and incorrect measurements of the driveway opening. With a request for a site visit and for the window to be opaque and fixed (non-opening) for privacy purposes.* **Decision:** Application Withdrawn (2 June 2026)
- b) [26/0423/TTCA](#) | **Proposal:** T1 and T2 - Leyland Cypress - Fell to ground level due to excessive shading impacting both No. 21 and No. 23 gardens. The tree has become a nuisance due to ongoing debris drop and bird fouling. | **Site address:** 21 High Street Melbourn Cambridgeshire SG8 6ER | *MPC Comment: No objection* **Decision:** No objection (2 June 2026)
- c) [26/0395/TTPO](#) | **Proposal:** T1 - Silver Birch, fell to ground level over concerns of subsidence on house T2 - 3 X Juniper, fell to ground level due to roots raising the blocks on the driveway T3 - Cotoneaster, fell to ground level due to stem pushing into fence T4 - Cupressus, reduce by 2m back to previous T5 - Prunus, reduce by 1m back to previous Reason - The reasoning is to conduct maintenance on the trees before they become too big of problem. Due to previous works, not undertaken by ourselves, they have now entered into a routine of maintenance and do not wish for the trees to have to be removed in the future | **Site address:** 5 Pryors Orchard Melbourn Cambridgeshire SG8 6UT | *MPC Comment: No Objection* **Decision:** Granted Permission (1 June 2026)

- d) [26/01547/HFUL](#) | **Proposal:** Single storey rear extension including replacement roof and raising wall height of existing rear element. Replacement of rear window with door. | **Site address:** 4 Barham Court Melbourn Cambridgeshire SG8 6EW |
MPC Comment: It was RESOLVED to support no comment.
Decision: Granted Permission (11 June 2026)
- e) [26/01683/HFUL](#) | **Proposal:** Demolition of existing garage and storage shed. Single storey side and rear extension, roof extension including raising of ridge height and application of external render. | **Site address:** 31A Orchard Road Melbourn Cambridgeshire SG8 6HH |
MPC Comment: It was RESOLVED to support no comment.
Decision: Granted Permission (12 June 2026)
- f) [26/01686/PRIOR](#) | **Proposal:** Single storey rear extension. | **Site address:** 18 Norgetts Lane Melbourn Cambridgeshire SG8 6HS |
MPC Comment: It was RESOLVED to support no comment.
Decision: Prior Approval Not Required (19 June 2026)
- g) [26/01538/FUL](#) | **Proposal:** Removal of existing building and the erection of 3 No. dwellings with private gardens and car parking on site. | **Site address:** 19-21 Station Road Melbourn Cambridgeshire SG8 6DX |
MPC Comment: It was RESOLVED to support no comment.
Decision: Granted Permission (23 June 2026)
- h) [26/0494/TTCA](#) | **Proposal:** T1 - Sycamore - Crown reduction in height by 2.5M and lateral growth by 1.5M (30%) T2 - Goat Willow - Crown reduce by 1M in height and 1M in width to increase natural light to the rear garden. | **Site address:** 8 Mortlock Street Melbourn Cambridgeshire SG8 6DB
MPC Comment: No comment
Decision: No Objection (25 June 2026)

PL022/2627 To note the following applications for tree work:

- a) **INFORMATION ONLY** [26/0552/TTCA](#) | **Proposal:** T1 - Conifer hedge - Trim the annual growth on the top by 30cm and trim sides by 15cm create flat top and side. T2 - Contorted Willow - Crown reduce to previous cuts (approx. 2M of new growth) T3 - Weeping willow - Re-pollard to previous pruning points, removing approximately 2m of new growth, to maintain size in the front garden, improve light to the front of the property, and increase airflow around the thatched roof. | **Site address:** Norgetts Thatch, Norgetts Lane Melbourn Cambridgeshire |
Deadline for comment: (25 June 2026) *MPC supported application via email.*

PL023/2627 Planning Applications:

- a) [26/02084/FUL](#) | **Proposal:** Installation of a waterless toilet cabin and the installation of new fencing and replace the current pedestrian and vehicle entrance gates | **Site address:** St Georges Allotment Gardens The Moor Melbourn Cambridgeshire |
Deadline for comment: (8 July 2026) *MPC is the applicant on this proposal.*
- b) [26/02046/LBC](#) | **Proposal:** Various internal and external works and repairs, for the management of damp and to prevent water ingress, and repair to garden wall. | **Site address:** 79 High Street Melbourn Cambridgeshire SG8 6AA |
Deadline for comment: 15 July 2026
- c) [26/01780/FUL](#) | **Proposal:** Erection of 3 No. detached dwellings together with parking and garage, new shared access road onto Rose Lane with turning facilities. | **Site address:** Land between 5 and 7 Rose Lane Melbourn Cambridgeshire |
Deadline for comment: 21 July 2026

PL024/2627 Planning Appeal

- a) [25/03217/FUL](#) | **Proposal:** Change of use of part of the former poultry farm from agriculture to the keeping and training of a small number of dogs for security purposes (retrospective). | **Site address:** Bridgefoot Farm Barley Road Flint Cross Great And Little Chishill Cambridgeshire |
MPC Comment: It was RESOLVED to object to this application on the grounds of:
* *Noise disturbance 'evidence of unacceptable noise disturbance from residents.*
* *Highways safety 'property is still unofficially using the A505 entrance (that does not have planning permission) 'this is not safe and has been raised as an issue previously.*
It is also noted that the housing of dogs causing animal welfare concerns and should be raised with the relevant authorities.
Decision: Refused Permission (29 April 2026) | **Appeal date:** 23 June 2026 |
Deadline for comment: 28 July 2026

PL025/2627 Licensing

- a) To note correspondence from SCDC Licencing regarding [Street Trader Consents](#) for Ice Cream Traders

PL026/2627 Street works

- a) To note Intends Notice for TTRO for S278 junction improvement works in New Road | Deadline to comment 3 July 2026 | *No comments from email.*

PL027/2627 Correspondence

- a) To consider comments on Greater Cambridge Shared Planning [Local Validation Checklist consultation](#) | Closing date 28th July 2026.
- b) To note Street Naming & Numbering Notification for Unit G5 at Melbourn Science Park.
- c) To receive correspondence regarding the proposed Rose Lane development.
- d) To receive correspondence from SCDC relating to the Greater Cambridge Urban Development Corporation (UDC)
- e) To receive and consider correspondence from Planning Application Review

PL028/2627 Hopkins Homes

- a) **Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item – PL030/2627b)**
- b) To receive correspondence from GCSP and Hopkins Homes regarding the s106 agreement for the transfer of LEAP, LAP and incidental parcels for comment, consideration to be taken at Maintenance Committee and Full Council.
- c) **Motion to reopen meeting to the Public and Press.**

PL029/2627 To note the date of the next meeting as **Wednesday 12 August 2026** at 7.30pm.