

Repair Report

Job Details

Job Number: R5007136
Reported by: Melbourn Parish Council
Service Branch: Brackley Service Branch
Customer PO Number: Abigail Williams
Job Description: Repair Job As Per Repair Sales Quote 692133-1 00001 To have platform and barrier arms realigned to get the Stairiser unfolding and folding correctly and have the Stairiser returned to service

Site Address

Centre Manager
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ
Phone: 01763263303

Contract Details

Contract Number: 6578841
Customer Number: 478575
Contract Type: Standard
Visit Profile: 2 Per Year

Product Details

Product Code: AS335031
Asset Code: A/0053286
Location:
Product Type: Platform
Installer: _NA_
Model: Stairiser SX
Installation Date: 11-12-2013

Site Visit Details

Arrival	Departure	Engineer	Product Status	Payment	Autodialler
30/04/2026 12:16	30/04/2026 16:33		In service	£0.00	N/A

Activities

Activity Date: 07 April 2026 08:49
Details: To have platform and barrier arms realigned to get the Stairiser unfolding and folding correctly and have the Stairiser returned to service
Actions:

- 16:05 30/04/2026: returned to site and attempted to set up correctly but multiple limit switches require replacement. advise replacing all 9 as lift is 14 years old.. left isolated.



Parts Fitted

Risk Assessment

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Persons at Risk
 Persons living or visiting the address
 The elderly/disabled/infirm
 Stannah employees

Emergency
 Safe Access and Egress
 Safe exit in case of fire
 Peoplesafe system
 Stocked first aid kit
 Engineers issued with First Aid Kit

Customer Signature(s)

Signed On
30/04 16:33
No one of Appropriate Authority

Advisories

Details: quote for x9 limit switches. pic attached
Reported Date: 30 April 2026
Quotation Pending Customer Acceptance: N/A



Stannah

Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

01 May 2026

Our Ref: 700755-1

Dear Sir/Madam,

Re: Product code AS335031, Melbourn Community Hub, Melbourn, SG8 6DZ

Following a recent report on the above product, our engineer has advised work is required to maintain the safe and efficient operation. Therefore, please find our proposal, containing:

- Scope of works
- Quotation
- Supporting photographs (if applicable)
- Acceptance page, contact details and terms and conditions

Stannah Lift Services are ISO 9001, ISO 14001 and OHSAS 45001 accredited, ensuring quality, environmental and health and safety requirements are adhered to.

We trust our quotation for these works meet with your approval, however, should you require any additional information or have any other queries, please contact me Monday to Thursday 09:00 to 17:00 and Friday 09:00 to 16:30.

Yours sincerely,

[Redacted signature]

[Redacted name]

Advisor (minors)

[Redacted contact information]

Scope of works

Following a recent repair visit to the Stairiser at Melbourn Community Hub, it has been reported that the limit switches are failing and it has been recommended to have the limit switches replaced. We are therefore proposing to have the recommended works carried out to maintain the safe and efficient operation of the Stairiser,

Please see below our proposal.

Quotation

To have the limit switches replaced	£1,499.90
Total (Excl. VAT)	£1,499.90

This quote is valid for 30 days from the date of this letter. All prices given are exclusive of VAT which will be charged at the current rate. Please ensure the quotation reference is on any correspondence.

Should you wish to proceed, then please follow the [quotation acceptance instructions.](#)