

PC020 2627a) School Streets Scheme

To: Cllr Campbell, Parish Clerk
Date: 17 April 2026
Subject: Safer Streets

Hi Audrey and Abi,

I hope you are well.

I have seen this <https://www.youtube.com/watch?v=OTBrMWQkyhc> recently about closing roads at school drop off and pick up.

I wondered about closing Orchard Road to Medcalfe Way, what do you think? Would the Parish Council support this?

Warm wishes

Stephanie Wilcox
Headteacher

Discussion to look at feasibility of School Streets Scheme offered by Cambridgeshire County Council.

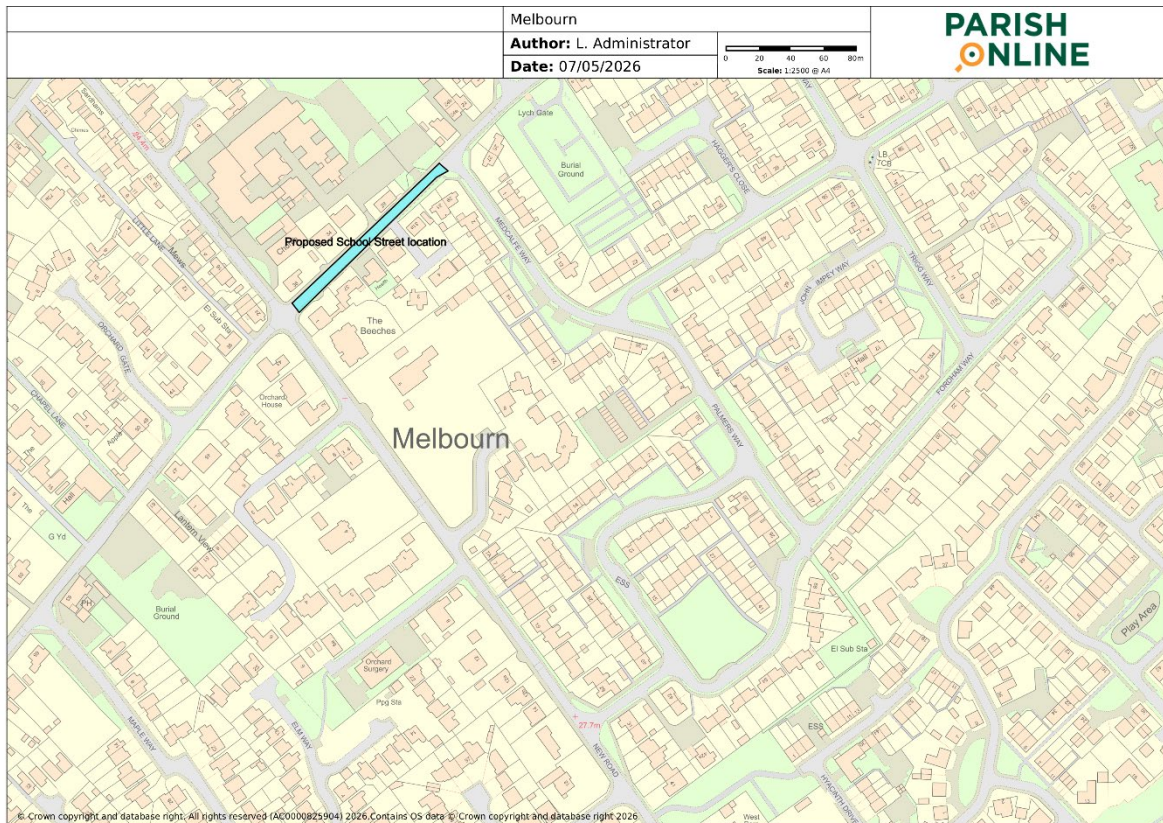
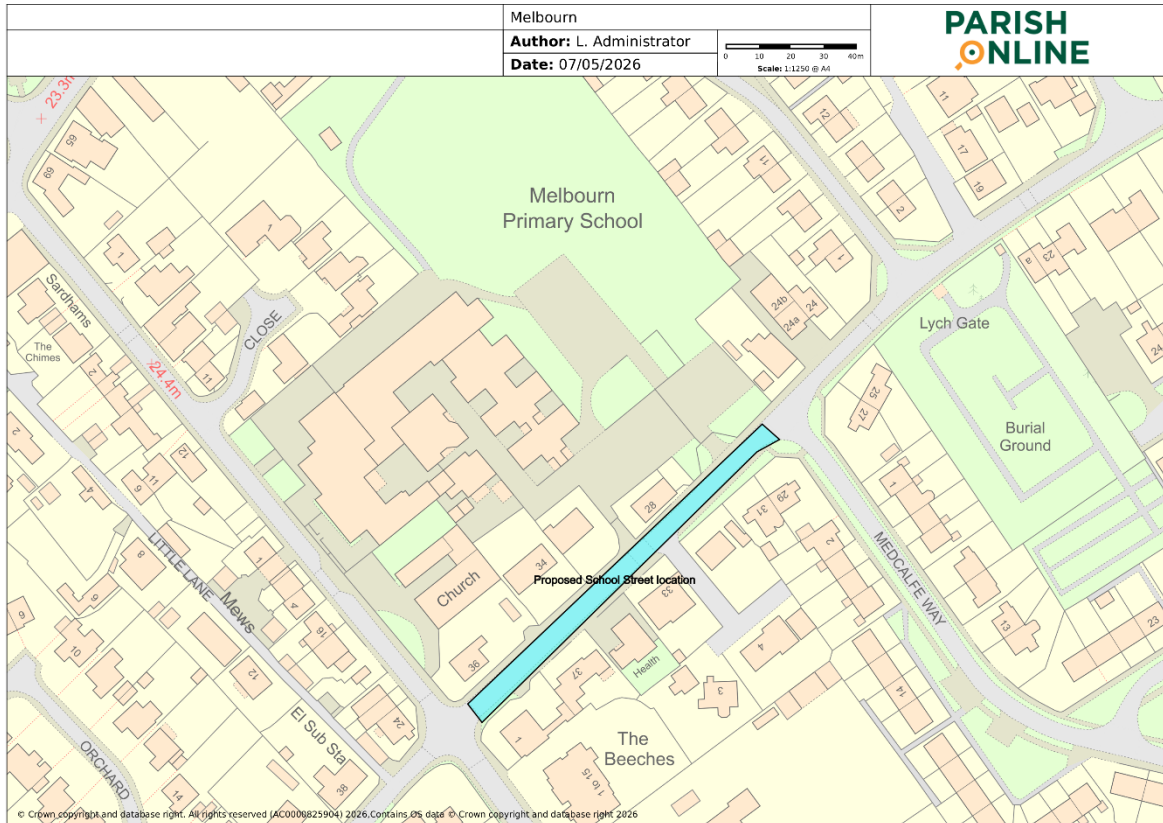
More information can be found here: <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/school-streets>

Consideration should be taken about how any application may affect the recent Local Highways Improvement award in the same area.

Location plans overleaf.

PC020 2627a) School Streets Scheme

Proposed location



Attached: Application and supporting documents for successful LHI application (June 2025)



🏠 **Melbourn Parish Council**
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

👤 Abi Williams, Clerk
👤 Alex Coxall, Deputy Clerk
✉️ parishclerk@melbournparishcouncil.gov.uk
☎️ 01763 263303, ext 3
🌐 melbournparishcouncil.gov.uk

Date of application:	January 2025 (updated June 2025)
Applicant name:	Melbourn Parish Council
Applicant address:	Melbourn Community Hub 30 High Street Melbourn SG8 6DZ
Contact name:	Abigail Williams, Parish Clerk
District:	South Cambridgeshire
Contact details:	parishclerk@melbournparishcouncil.gov.uk 01763 263303 ext 3

Please accept the following as supporting documentation for application to the 25/26 Local Highway Improvement Initiative from Melbourn Parish Council.

If you require any further information please do not hesitate to contact me.



Application form responses:

District South Cambridgeshire

Parish/Town/City/Community Group? Parish

Applicant Name Abigail Williams on behalf of Melbourn Parish Council

Applicant Email Address parishclerk@melbournparishcouncil.gov.uk

Applicant Contact Number 01763263303

What is the population of the area of your requested improvement?

4772 - although considerably more since numbers stated from 2018 in link provided.

What is the maximum budget you are able to contribute towards your requested improvements?

Committee have committed to up to £20,000 contribution subject to approval of Full Council. This can be covered by a combination of precepted funds (2026/27) and reserves.

What specific type of measure(s) are you applying for?

Priority Chicane

Uncontrolled crossing point

Bollards / fencing

Description

This application focuses on improving safety around the Primary School, addressing risks associated with high traffic and pedestrian activity. Based on discussions with Highways, proposed measures include:

- Installing a pinch point on Orchard Road.
- Replacing bollards or adding fencing at the Orchard Road/Mortlock Street crossroads.

These suggestions are preliminary and open to adjustment based on feasibility studies, which may also explore options like crossing patrol attendants, line painting, or different crossing types. Melbourn Parish Council is committed to collaborating with Highways to identify and implement the most effective solutions.

Evidence from an existing pinch point on Mortlock Street demonstrates its success in controlling traffic and improving safety. However, as the village grows and school intake increases, the busiest pedestrian entrance to the school on Orchard Road faces significant challenges. The narrow pathway often becomes congested, forcing pedestrians into the roadway.

Efforts by the PTFA to explore alternative solutions, such as lollipop attendants, zebra crossings, and volunteer helpers, have not been successful, underscoring the need for robust action through this application.

This proposal aims to ensure safer access for children and parents while addressing the long-term needs of the growing community.



How does your application address a known safety issue? Yes, in supporting documentation 1. Known safety issues.

How will your application increase safety for highway users?

The addition of bollards / fencing at the Mortlock / Orchard junction would help prevent vehicles from driving over the pavement when turning the corner, which currently occurs frequently, as the definition of the boundary between road and pavement is currently ill-defined. They would also be beneficial for all pedestrians in providing a physical and visible definition of where the pavement ends/road begins and prevent them from accidentally stepping out into the road, especially young children and the visually impaired. The bollards / fencing would also prevent vehicles from parking too close to the junction of the crossroads on Mortlock St / Orchard Rd – this would improve visibility for pedestrians, safer passage for cyclists as well as definition of the crossing for users with limited vision.

The pinch point would slow traffic along Orchard Road – this would improve safety for pedestrians using the narrow pathways and crossing the thoroughfare. Road users would also benefit from more defined parking restrictions and easing flow of navigating parked cars. The pinch point would also widen the pavement for pedestrians at the entrance/exit to the school where it can be busy whilst also shortening the width of the road needed to cross.

How does your application contribute positively to sustainable transport, public transport, & health?

Providing safer crossings on the busiest pedestrian routes to school will encourage active travel to/from school from a wider proportion of the school community. This would in turn reduce travel by car to school, reducing traffic on the roads, making local journeys safer for all road users and pedestrians. More active travel to school will encourage physical activity in school children who could choose to walk, cycle or scooter to school.

Does your application have demonstrable local support?

The application is submitted with letters of support from the Headteacher of Melbourn Primary School, District Cllr Hales and District Cllr Hart. As well as County Cllr van de Ven. As demonstrated in supporting documentation 2. **Local Support.**

How will your requested changes result in localised environmental improvements?

Improvements will result in positive reduction in speed of vehicles and may reduce the number of vehicles using a minor thoroughfare – moving more traffic to the major thoroughfares in the village, especially at key times for school access.

Reducing the amount of road traffic by encouraging active travel to school will reduce emissions from vehicles driving to/from school and reduce the number of waiting/idling vehicles.

Location link – in supporting documentation 3. **Location.**

Have your requested improvements been shared with and approved by the respective County member(s) for the area?

Yes. As demonstrated in supporting documentation 2. **Local Support**

Has an informal consultation been undertaken for your proposed scheme, and does it have the support of the local residents and stakeholders that would be directly affected by it?

No

Partly – consultation has taken place between key stakeholders of the Melbourn Primary School and the PTFA.

A consultation of local residents would take place on acceptance to the scheme with a better understanding of the measures to be put in place. As demonstrated in supporting documentation 2. **Local Support**



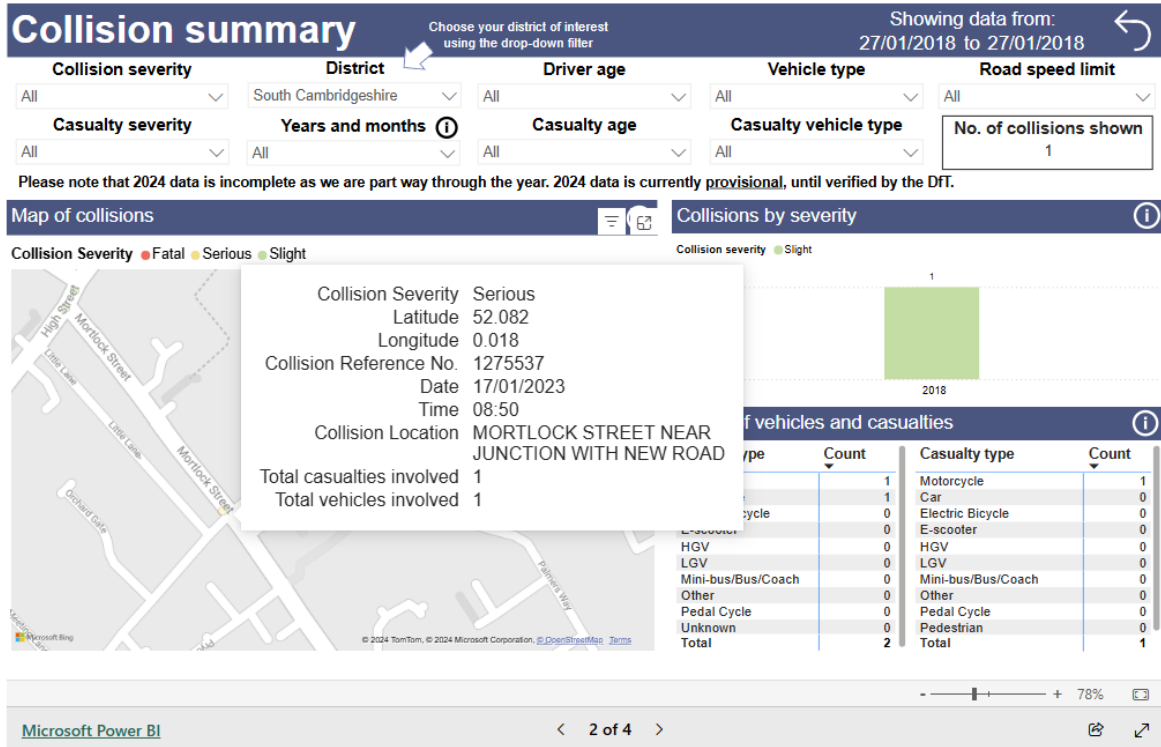
Please confirm that you understand that your financial contribution should not be reliant on any subsequent requests by your (the applicant) to third parties to secure all of, or a proportion of the agreed funding allocation?

Yes



1. Known safety issues

One serious collision is recorded in recent times.



Other incidents have occurred without report or serious injury.

Anecdotal evidence can be seen in the recent email sent from Melbourn Primary School to parents:

From: Melbourn Primary School [REDACTED]
Date: 5 November 2024 at 14:17:47 GMT
To: [REDACTED]
Subject: Accident on Orchard Road
Reply-To: office@melbourn.cambs.sch.uk

Dear Parents & Carers

We have had a wonderful day at school today with lots of fun on the inflatables.

However, during the school lunch break there was a road traffic accident just outside the school staff car park in Orchard Road. Sadly, a motorcyclist was injured and an ambulance had to be called.

Please be aware that many of the children saw the ambulance and are aware of what happened.

Obviously, our main concern is for those injured and their families; we hope they make a full recovery.

We feel it is important that you know about the accident should your children be worried about what they saw and talk about it this evening.

If you are worried about your child's response, please do not hesitate to contact your child's class teacher.

Yours faithfully

Mrs Stephanie Wilcox

Headteacher



2. Local Support

Cllr Jose Hales
23 Elm Way
Melbourn
SG8 6UH

18 December 2024

To whom it may concern

Please accept this letter of support for the Melbourn Parish Council application for Local Highways Improvement for 'Safety around the Primary School'.

Road safety around Melbourn Primary School has long been a concern – some measures have been put in place but the prevalence of driving children to school, busy parental/carer lives and the amount of traffic on the roads around the school still causes concern.

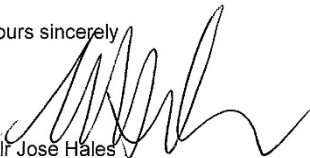
Melbourn Parish Council have worked with our PTFA and representatives from Cambridgeshire County Council to highlight the most appropriate measures to put in place. These measures currently include:

- A pinchpoint on Orchard Road to reduce traffic speed, promote safer parking and allow for a defined safer crossing point for children and parents
- Installation of bollards/fencing around the four corners of the Orchard Road / Mortlock Street tabletop crossing – these have previously been installed but not replaced as they have been damaged.

It is understood that a feasibility study may highlight other options that could benefit the area – we would welcome discussion on any developments.

I support this application.

Yours sincerely


Cllr Jose Hales
District Councillor



Cllr Sally Ann Hart
62 High Street
Melbourn
SG8 6AJ

18 December 2024

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It is understood that a feasibility study may highlight other options that could benefit the area – we would welcome discussion on any developments.

I support this application.

Yours sincerely

Cllr Hart

Cllr Sally Ann Hart
District Councillor



Mortlock Street, Melbourn, Nr Royston, Herts SG8 6DB Tel: 01763 223457

Headteacher: Mrs Stephanie Wilcox

18th December 2024

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It is understood that a feasibility study may highlight other options that could benefit the area – we would welcome discussion on any developments.

Melbourn Primary School support this application.

Yours faithfully

Stephanie Wilcox

Stephanie Wilcox
Headteacher

Email: office@melbourn.cambs.sch.uk

Website: www.melbournprimaryschool.org.uk



Making learning irresistible





Cllr Dr Susan van de Ven
95 North End
Meldreth
SG8 6NU

18 December 2024

To whom it may concern

Please accept this letter of support for the Melbourn Parish Council application for Local Highways Improvement for 'Safety around the Primary School'.

Road safety around Melbourn Primary School has long been a concern – some measures have been put in place but the prevalence of driving children to school, busy parental/carer lives and the amount of traffic on the roads around the school still causes concern.

Melbourn Parish Council have worked with our PTFA and representatives from Cambridgeshire County Council to highlight the most appropriate measures to put in place. These measures currently include:

- A pinchpoint on Orchard Road to reduce traffic speed, promote safer parking and allow for a defined safer crossing point for children and parents
- Installation of bollards/fencing around the four corners of the Orchard Road / Mortlock Street tabletop crossing – these have previously been installed but not replaced as they have been damaged.

It is understood that a feasibility study may highlight other options that could benefit the area – we would welcome discussion on any developments.

I support this application.

Yours sincerely

Cllr van de Ven

Cllr Dr Susan van de Ven
County Councillor



Cllr Adam Bostanci
Meldreth

18 June 2025

To whom it may concern

Please accept this letter of support for the Melbourn Parish Council application for Local Highways Improvement for 'Safety around the Primary School'.

Road safety around Melbourn Primary School has long been a concern – some measures have been put in place but the prevalence of driving children to school, busy parental/carer lives and the amount of traffic on the roads around the school still causes concern.

Melbourn Parish Council have worked with the PTFA and representatives from Cambridgeshire County Council to highlight the most appropriate measures to put in place. These measures currently include:

- A buildout chicane with crossing on Orchard Road to reduce traffic speed, promote safer parking and allow for a defined crossing point for children and parents
- Installation of bollards/fencing around the four corners of the Orchard Road / Mortlock Street tabletop crossing – these have previously been installed but not replaced as they have been damaged.

The feasibility study completed on behalf of Cambridgeshire County Council concluded that these were suitable and cost effective solutions.

I support this application.

Yours sincerely

Cllr Bostanci

Cllr Adam Bostanci
Cambridgeshire County Councillor



Letter to residents – June 2025



🏠 **Melbourn Parish Council**
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

● **Abi Williams, Clerk**
● **Alex Coxall, Deputy Clerk**
✉ parishclerk@melbournparishcouncil.gov.uk
☎ **01763 263303, ext 3**
🌐 melbournparishcouncil.gov.uk

Orchard Road / Mortlock Street / New Road Residents

June 2025

Dear Resident,

Safety improvements around the Primary School

Melbourn Parish Council have recently submitted an application for a Local Highways Improvement Initiative (LHI) grant to improve the safety of the roadway and footpaths around the Primary School.

Having taken advice from the Highways department we are seeking works to:

- Reinstating the raised crossing on Orchard Road with the addition of a chicane to increase pavement safety.
- Replacing bollards or adding fencing at the Orchard Road/Mortlock Street crossroads.

The proposed pinch point crossing on Orchard Road would take a similar form to the one installed in Mortlock Street – slowing traffic at key school hours and further defining parking restrictions along the carriageway. The added benefit of the pinch point would be the extended path width – helping with overcrowding at key times and shortening the distance children and carers are required to cross the road.

The re-installation of the bollards / fencing at the crossing would help to prevent vehicles mounting the pavement when turning the corner and causing a hazard for pedestrians.

Our initial application has been successful, and a feasibility study was carried out by the Highways team. This application will now go before the Local Highways Improvement Panel on Friday 11 July 2025.

If you wish to show your support or have any concerns about the proposed improvements please complete the form <https://forms.office.com/e/WRq5nFM6Y4>, or contact parishclerk@melbournparishcouncil.gov.uk.

Kind Regards

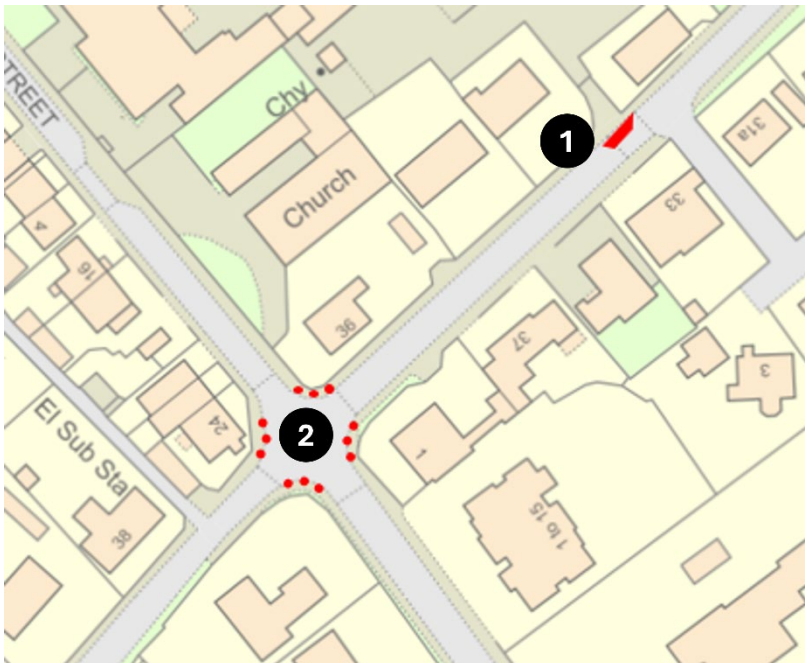
Graham Clark, on behalf of Melbourn Parish Council
Melbourn Parish Council, Chair.



Opening hours: 1000 – 1600 Monday, Tuesday, Wednesday, Friday | CLOSED Thursday, Saturday, Sunday



3. Location



1. Pinch Point – Orchard Road [///imprints.term.titles](http://imprints.term.titles)
2. Passively safe bollards / safety fencing – Orchard Road / Mortlock Street crossroads [///trinkets.shuttered.bids](http://trinkets.shuttered.bids)



July 2025

Melbourn Parish Council

Improving safety around Melbourn Primary School

Our Proposal

Repeated efforts by the PTFA and School to improve road safety around the Primary School, such as staff monitoring, highlighting safe parking and communication with users have not been successful, underscoring the need for robust action through this application.


This proposal aims to ensure safer access for children while addressing the long-term needs of a growing community.



Reinstating the raised crossing on Orchard Road with the addition of a chicane to increase pavement safety.

The pinch point crossing would slow traffic along Orchard Road – this would improve safety for pedestrians using the narrow pathways and crossing the thoroughfare.

- The more defined crossing area would improve safety by highlighting a safe crossing point to all carriageway users.
- Discouraging rat running along Orchard Road and reducing traffic around the Primary School.

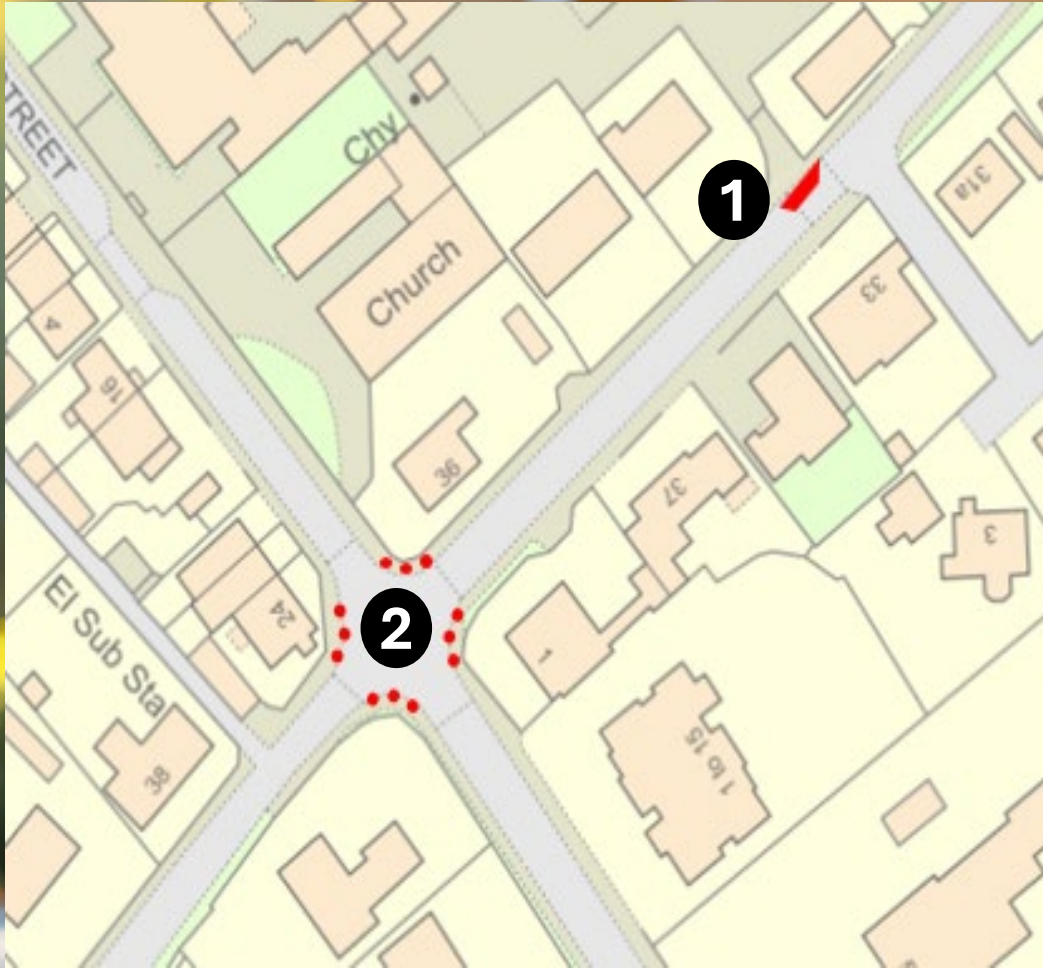


Replacing bollards or adding fencing at the Orchard Road/Mortlock Street crossroads.

The re-installation of the bollards / fencing at the crossing would help to prevent vehicles mounting the pavement when turning the corner and causing a hazard for pedestrians.

- Supporting the Greenways by providing safer crossing and encouraging active travel to and from the school.
- Supporting other initiatives, such as the 20mph village wide speed limit, by reducing vehicle speed on a main pedestrian and vehicle thoroughfare.

Our Proposal



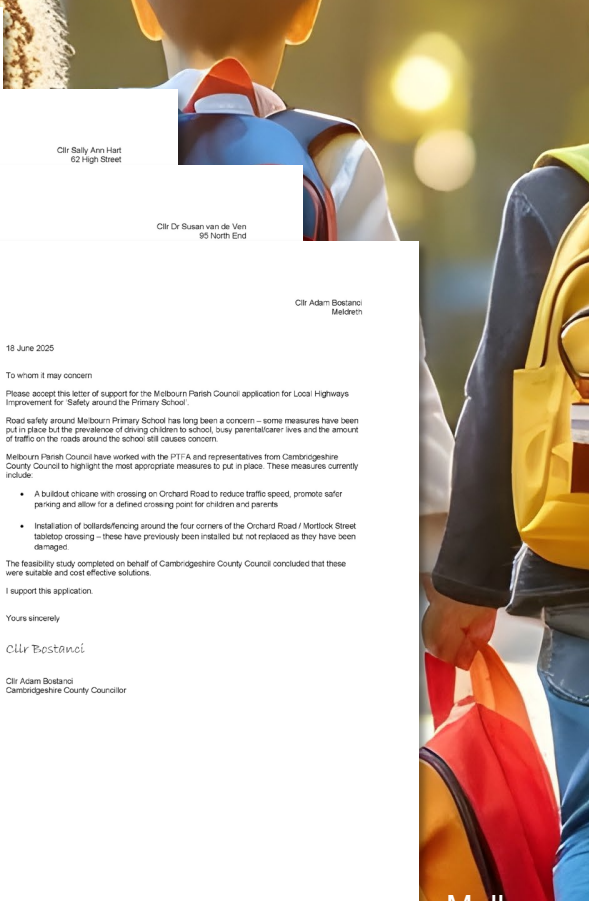
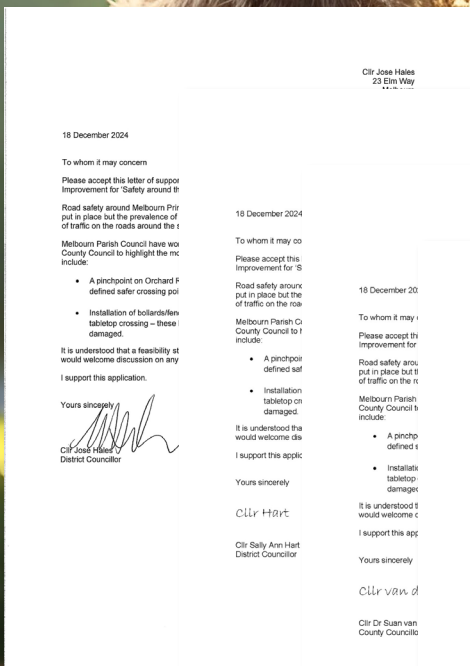
1. Reinstating the raised crossing on Orchard Road with the addition of a chicane to increase pavement safety.

2. Replacing bollards or adding fencing at the Orchard Road/Mortlock Street crossroads.

Supporting the community

Local, District and County support has been demonstrated for the project – community engagement is currently underway to inform residents, parents and children of the plans.

Delivery of this improvement would support the 20mph speed limit project, support the Melbourn Greenway developments and support the school in delivering improved safe passage to and from School for all.



Feasibility

Melbourn Parish Council worked with Highways to complete a feasibility study. Cllrs walked the route with Evans and discussed the options –ensuring proposals had the least impact on residents, parking and traffic flow, while delivery the most benefit.

It was concluded that the option for road marking refresh (which the Council intend on implementing), a chicane with build-out modifications and pedestrian guardrails at the crossroads would be the most beneficial.

Melbourn Parish Council are committed to contributing 50% of the funds for these essential works.

Melbourn Parish Council extend our thanks to the team at Highways and Local Projects for their advice and consideration of this application.

Any questions?