



🏠 **Melbourn Parish Council**
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

👤 Abi Williams, Clerk
👤 Alex Coxall, Deputy Clerk
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31 March 2026

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the Dickens Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Wednesday 8 April 2026 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the Dickens Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Wednesday 8 April 2026 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be held in the Dickens Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Wednesday 8 April 2026 at 7.30pm for the purpose of transacting the following business:

Abi Williams

Clerk to the Parish Council

PLANNING COMMITTEE: AGENDA

PL119/2526 To receive apologies for absence

PL120/2526 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PL121/2526 To approve the minutes of the Planning Committee Meeting on 11 March 2026

PL122/2526 To report back on the minutes of the Planning Committee Meetings on 11 March 2026

PL123/2526 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

PL124/2526 Decision Notices: To receive any decision notices issued since the last meeting.

- a) [24/04121/CONDB](#) | **Proposal:** Submission of details required by condition 3 (Brickwork) of listed building consent 24/04121/LBC. | **Site address:** 29 The Moor Melbourn Cambridgeshire SG8 6ED | **Decision:** Discharge Condition in Full
- b) [25/04878/HFUL](#) | **Proposal:** Single storey extension and partial garage conversion to enlarge kitchen/dining room. | **Site address:** 9 The Lawns Close Melbourn Cambridgeshire SG8 6DR | **Decision:** Application Permitted
- c) [26/00167/HFUL](#) | **Proposal:** Part single storey and part two storey rear and side extensions. Single storey side extension to the existing garage. | **Site address:** 78 Beechwood Avenue Melbourn Cambridgeshire SG8 6BW | **Decision:** Application Permitted
- d) [26/0117/TTCA](#) | **Proposal:** Spruce – Fell | **Site address:** 2 Water Lane Melbourn Cambridgeshire SG8 6AY | **Decision:** No Objection
- e) [26/0137/TTCA](#) | **Proposal:** T1 - Horse Chestnut (rear garden) - Previously pruned approx 12ms in height: re-pollard equating to reduction of 1.5ms of regrowth to leave at approx 10.5ms | **Site address:** 27 Station Road Melbourn Cambridgeshire SG8 6DX | **Decision:** No Objection
- f) [26/0191/TTCA](#) | **Proposal:** T.1 Silver birch - Reduce the overall height of the tree by approximately 2.5 metres and reduce the lateral spread by approximately 1.5 metres by means of a crown reduction, retaining the main framework of the crown. Reduce selected lateral branches to provide a minimum clearance of 1.5 metres from the dwelling. Reasons for work are close proximity to the dwelling. The proposed reduction will help ensure suitable clearance from the property and allow the tree to be managed at an appropriate size for its surroundings, whilst maintaining its health and amenity value. T.2 Silver birch - Reduce the overall height of the tree by approximately 2.5 metres and reduce the

lateral spread by approximately 1.5 metres by means of a crown reduction, retaining the main framework of the crown. Reasons for work are close proximity to the dwelling and neighbouring dwelling. The proposed reduction will help ensure suitable clearance from the property and allow the tree to be managed at an appropriate size for its surroundings, whilst maintaining its health and amenity value. T.3 Box Elder - Reduce the overall height of the tree by approximately 2.5 metres and reduce the lateral spread by approximately 1.5 metres by means of a crown reduction, retaining the main framework of the crown. Reasons for work are close proximity to the dwelling and neighbouring dwelling. The proposed reduction will help ensure suitable clearance from the property and allow the tree to be managed at an appropriate size for its surroundings, whilst maintaining its health and amenity value. | **Site address:** 1 Kays Close Melbourn Cambridgeshire SG8 6EJ | **Decision:** No Objection

PL125/2526 To note the following applications for tree work:

- a) [26/0222/TTPO](#) | **Proposal:** T.1, Ash - (Crown reduce by ~5 metres (fungal decay present in a busy location) | **Site address:** Footpath Near 12 Pryors Orchard Melbourn Cambridgeshire SG8 6HR |
- b) [26/0256/TTPO](#) | **Proposal:** T1: Leyland Cypress – Reduce the height by 6 metres and trim the lateral growth by 5cm to allow more light to the front of the property and provide clearance from the highway by crown raising 5.5m from floor level
T2: Sycamore – Remove three lower branches to achieve a crown lift to 5 metres, allowing more light to the rear garden and providing clearance from the roof | **Site address:** 6 Mortlock Street Melbourn Cambridgeshire SG8 6DB | (Deadline for comment 1 April 2026) *No objection from email.*
- c) [26/0289/TTCA](#) | **Proposal:** T1 - Plum - Fell to ground level T2 - Pear - Fell to ground level T3 - Apple - Fell to ground level T4 - Apple - Fell to ground level T5 - Apple - Fell to ground level T7 - Apple - Fell to ground level T8 - Lawson Cypress - Fell to ground level Reason - Reduce overcrowding and improve the overall growing conditions within the garden | **Site address:** 33 High Street Melbourn Cambridgeshire | **Deadline for comment:** 15 April 2026

PL126/2526 Planning Applications:

- a) **INFORMATION ONLY** [26/01002/CL2PD](#) | **Proposal:** Erection of porch, alterations to windows | **Site address:** 90 Medcalfe Way Melbourn Cambridgeshire |
- b) [26/00702/S73](#) | **Proposal:** S73 to vary conditions 2 (approved drawings) and 3 (materials) of planning permission 25/04034/HFUL (First floor rear extension, addition of rear rooflight and new window to side elevation) to change approved material to render. | **Site address:** 75C High Street Melbourn Cambridgeshire SG8 6AA | **Deadline for comment:** 14 April 2026
- c) [26/01042/HFUL](#) | **Proposal:** Replacement of existing front porch | **Site address:** 5 Chapmans Close Melbourn Cambridgeshire SG8 6AH | **Deadline to comment:** 16 April 2026

PL127/2526 To note the date of the next meeting as **Wednesday 6 May 2026** at 7.30pm.