Abi Williams

From:	Abi Williams
Sent:	09 January 2026 14:14
To:	'Cllr Alexander'; 'Cllr Barnes '; 'Cllr Campbell'; 'Cllr Clark '; 'Cllr Coulman'; 'Cllr Cowley'; 'Cllr Davey'; 'Cllr Hart'; 'Cllr Kanagarathnam'; 'Cllr Kilmurray'; 'Cllr Kyprianou'; 'Cllr Redelinghuys'; 'Cllr Wilson'
Cc:	Assistant Clerk; RFO
Subject:	RE: RESPONSE REQUIRED: Approval for spend for stairlift fix at Melbourn Community Hub

Thank you to all that responded to the email, nine councillors replied in support (1 registered abstention), please note the resolution below:

It was RESOLVED to approve spend of **£1,202.80**+VAT to Stannah for the supply and fit of part to fix the stairlift.

Many thanks for your consideration.

Abi

From: Abi Williams
Sent: 08 January 2026 09:30
To: Cllr Alexander <cllr.alexander@cllr.melbournparishcouncil.gov.uk>; Cllr Barnes <cllr.barnes@cllr.melbournparishcouncil.gov.uk>; Cllr Campbell <cllr.campbell@cllr.melbournparishcouncil.gov.uk>; Cllr Clark <cllr.clark@cllr.melbournparishcouncil.gov.uk>; Cllr Coulman <cllr.coulman@cllr.melbournparishcouncil.gov.uk>; Cllr Cowley <cllr.cowley@cllr.melbournparishcouncil.gov.uk>; Cllr Davey <cllr.davey@cllr.melbournparishcouncil.gov.uk>; Cllr Hart <cllr.hart@cllr.melbournparishcouncil.gov.uk>; Cllr Kanagarathnam <cllr.kanagarathnam@cllr.melbournparishcouncil.gov.uk>; Cllr Kilmurray <cllr.kilmurray@cllr.melbournparishcouncil.gov.uk>; Cllr Kyprianou <cllr.kyprianou@cllr.melbournparishcouncil.gov.uk>; Cllr Redelinghuys <cllr.redelinghuys@cllr.melbournparishcouncil.gov.uk>; Cllr Wilson <cllr.wilson@cllr.melbournparishcouncil.gov.uk>
Cc: Assistant Clerk <assistantclerk@melbournparishcouncil.gov.uk>; RFO <RFO@melbournparishcouncil.gov.uk>
Subject: RESPONSE REQUIRED: Approval for spend for stairlift fix at Melbourn Community Hub
Importance: High

Dear Councillors

Stairlift fix

Just before the Christmas break the stairlift at Melbourn Community Hub failed at the top of the stairs. An engineer was called out as part of our service cover – they were unable to fix the unit as a replacement part is needed.

The quote for the part, supply and fit has been received at a cost of **£1,202.80** + VAT (see quote attached) – this falls outside of the delegated authority of the Clerk and requires a vote to proceed.

Please respond with your vote:

To consider the approval of £1,202.80+VAT to Stannah for the supply and fit of part to fix the stairlift.

Many thanks

Abi

Abi Williams | Parish Clerk

Melbourn Parish Council
Melbourn Community Hub | 30 High Street | Melbourn | Cambridgeshire | SG8 6DZ

01763 263303 (option 3) | parishclerk@melbournparishcouncil.gov.uk | melbournparishcouncil.gov.uk

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