



🏠 **Melbourn Parish Council**  
Melbourn Community Hub  
30 High Street  
Melbourn  
SG8 6DZ

👤 **Abi Williams, Clerk**  
👤 **Alex Coxall, Deputy Clerk**  
✉ [parishclerk@melbournparishcouncil.gov.uk](mailto:parishclerk@melbournparishcouncil.gov.uk)  
☎ 01763 263303, ext 3  
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## MELBOURN PARISH COUNCIL

(District of South Cambridgeshire)

**A meeting of this Council was held on Wednesday 3 December 2025 at 7.30pm in the Austen Room of the Community Hub, 30 High Street, Melbourn, Cambridgeshire SG8 6DZ**

*Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website or on request to the Clerk*

**Present:** Cllrs Alexander, Campbell, Clark (Chair), Coulman, Hart, Kyprianou

**Absent:** Cllr Redelinghuys

**In attendance:** Abi Williams (Clerk), six members of the public (grant applicants)

### PARISH COUNCIL MEETING – Community Benefit Grants: MINUTES

*Meeting started 19:31*

#### **PC135/2526 To receive and approve apologies for absence**

Apologies were received from Cllrs Barnes, Cowley, Davey, Kanagarathnam, Kilmurray, Wilson with acceptable reasons.

It was RESOLVED to accept apologies of absence from Cllrs Barnes, Cowley, Davey, Kanagarathnam, Kilmurray and Wilson.

Proposed by Cllr Campbell, seconded by Cllr Alexander. All in favour.

#### **PC136/2526 To receive any Declarations of Interest and Dispensations**

*Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.*

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

Declaration of interest were made by Cllr Coulman for item PC140/2526d) as they are the applicant for the grant. Dispensation was granted to remain for discussion of the item but not to vote.

#### **PC137/2526 Public Participation:** (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item). If required, written responses to questions raised will be made by the Parish Office within 14 days of the date of this meeting.

Six members of the public were in attendance as representatives for the grant funding applications.

#### **PC138/2526 To report back and approve the minutes of the Parish Council meeting held on 26 November 2025**

Item deferred due to insufficient time to review the draft minutes.

#### **PC139/2526 To note report on previous Community Benefit Grants**

- a) To receive reports from Community Benefit Grants 2024/25

The report was noted.

- b) To receive report of historical payments through Community Benefit Grants

The report was noted.

*Order of consideration was altered to allow attendee to leave the meeting early – minutes reported in agenda order.*

Signed..... Date.....

**PC140/2526 To consider applications for Community Benefit Grant funding:**

- a) **Home-start Royston & South Cambridgeshire** **Awarded £ 4,247.82**  
A representative was in attendance and answered questions on the project.  
It was RESOLVED, under the General Power of Competence, Localism Act 2011, to award the grant of **£4,247.82** to Home-start Royston & South Cambridgeshire.  
Proposed by Cllr Hart, seconded by Cllr Alexander. All in favour.
- b) **Melbourn Baptist Church** **Awarded £ 2,153.99**  
A representative was in attendance and answered questions on the project.  
It was RESOLVED, under the General Power of Competence, Localism Act 2011, to award the grant of **£2,153.99** to Melbourn Baptist Church.  
Proposed by Cllr Coulman, seconded by Cllr Alexander. All in favour.
- c) **Melbourn Squash Club** **Awarded £975.00** (Requested £1,300.00)  
A representative was in attendance and answered questions on the project. 75% of funds requested were awarded to represent the % of people that benefit being Melbourn parishioners.  
It was RESOLVED, under the General Power of Competence, Localism Act 2011, to award the grant of **£975.00** to Melbourn Squash Club.  
Proposed by Cllr Hart, seconded by Cllr Alexander. All in favour.
- d) **Mix Music** **Awarded £6,560.00** (Requested £ 8,200.00)  
Two representatives were in attendance and answered questions on the project. 80% of funds requested were awarded to represent the % of people that benefit being Melbourn parishioners.  
It was RESOLVED, under the General Power of Competence, Localism Act 2011, to award the grant of **£6,560.00** to Mix Music.  
Proposed by Cllr Campbell, seconded by Cllr Kyprianou.  
In favour: Alexander, Campbell, Clark, Hart, Kyprianou  
Against:  
Abstain: Cllr Coulman
- e) **Relate Relationship Counselling East Anglia** **Awarded £ 0** (Requested £ 4,850.00)  
Please note correction of name as published on agenda.  
A representative was in attendance and answered questions on the project. Further information was needed to confirm the % of people that funds would benefit being Melbourn parishioners.  
It was RESOLVED, under the General Power of Competence, Localism Act 2011, to award the grant of the appropriate % of £4,850.00 to Relationship Counselling East Anglia once further information was provided. If this number was to fall below 75% and be detrimental to the service continuing further consideration would be taken over email decision and reported at the next relevant meeting.  
Proposed by Cllr Hart, seconded by Cllr Coulman. All in favour.  
*After discussion with Relationship Counselling East Anglia post meeting, it was decided to withdraw their application from this round of Community Benefit Grant funding and reapply in the future.*  
*Grant applicant left the meeting 19:49*
- f) **Turn on to Christmas** **Awarded £ 1,280.00**  
A representative was in attendance and answered questions on the project.  
It was RESOLVED, under the General Power of Competence, Localism Act 2011, to award the grant of **£1,280.00** to Turn on to Christmas.  
Proposed by Cllr Campbell, seconded by Cllr Coulman. All in favour.  
*Five members of the public left the meeting 20:30*

**PC141/2526 To note the dates of the upcoming meetings as:**

- a) Planning Committee Meeting, **Wednesday 10 December 2025** at 7.30pm  
The date of the next Planning Committee meeting was noted as Wednesday 10 December at 7.30pm.
- b) Finance & Good Governance Committee Meeting, **Tuesday 16 December 2025** at 7.30pm  
The date of the next Finance & Good Governance meeting was noted as Tuesday 16 December at 7.30pm.
- c) Full Parish Council Meeting, **Wednesday 14 January 2026** at 7.30pm  
The date of the next Full Parish Council meeting was noted as Wednesday 14 January at 7.30pm.

*Meeting closed 20:32*



# ANNUAL REPORT 2025



## Melbourn Parish Council

Melbourn Community Hub, 30 High Street,  
Melbourn, Cambridgeshire, SG8 6DZ  
[www.melbournparishcouncil.gov.uk](http://www.melbournparishcouncil.gov.uk)

# GRANTS AWARDED IN 2024 – 2025 AND HOW THE MONEY WAS SPENT

Balance brought forward from 2023/24	£2,803.75
Awarded for distribution 2024/25	£55,772.53
Available for distribution 2024/25	<b>£58,576.28</b>

## Community Benefit Grants applications awarded on 8 May 2024

Melbourn United Reform Church	£2,597.20
Melbourn County Primary School PTFA	£3,780.00
Melbourn Bowls Club	£1,600.00
Melbourn Dynamos FC	£8,909.25
MAYD	£6,500.00
St George's Allotment Association, Melbourn	£1,022.00
Melbourn & District Warden Scheme	£3,000.00
Melbourn Lunch Club	£3,000.00
Melbourn Bell Repair Appeal	£1,000.00
Melbourn Fete	£2,500.00
Total awarded May 2024:	<b>£33,908.45</b>

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Available for distribution December 2024: **£24,667.83**

## Community Benefit Grants awarded on 2 December 2024

Turn on to Christmas	£1,321.00
Mix Music	£4,720.00
Home-Start Royston	£3,539.16
Relate	£4,700.00
Melbourn Magazine	£6,000.00
Melbourn Village College Squash Club	£1,200.00
Royston Rugby Club	£1,000.00
Melbourn Football Club	£1,731.00
Total awarded December 2024:	<b>£24,211.16</b>

*Balance to carry forward:* **£456.67**



## Melbourn United Reformed Church



### Melbourn United Reformed Church

[www.melbournurc.org.uk](http://www.melbournurc.org.uk)

(The Linked Pastorate of Bassingbourn, Buntingford,  
Gt Chishill and Melbourn)

**Minister: Rev Sue Fender**

The Manse, Meeting Lane, Melbourn, Royston SG8 6AN

Tel: 01223 375588

Mobile 07519 267395

FAO Parish Clerk  
Melbourn Parish Council  
Melbourn Community Hub  
30 High Street, Melbourn

7 November 2024

#### Report of the use of Community Benefit Grant received in May 2024

We are very grateful to Melbourn Parish Council for the grant which has enabled us to improve the delivery of the Community Lunches at Melbourn URC.

We have publicly acknowledged our thanks for the Community Grant at one of the lunches which was met with a round of applause!

The grant has been spent as outlined in the application and the result is a much smoother, reliable and efficient operation. A great improvement in our view. The monthly lunches, for which there is no charge, continue to be well supported and we are approaching our 26<sup>th</sup> community lunch.

Estimated Project Cost: £5097.20  
Grant Received £2597.20

Breakdown of funds used to date:

	Invoice value attached(£)
Buffalo Microwave	251.97
Replacement Oven, Hob and Pedestals etc	2834.92
Professional electrical work to install the above	753.60
Crockery for hall users	525.91
Kitchen trolley, kitchen equipment	283.68
Mugs for hall users	70.99
Jamie Oliver Saute Pans (x2)	98.00
Soup spoons, Salt and Pepper mills etc	129.00
Total Spent	4948.07

The project has a small margin of headroom from the original estimate (5097.20 minus 4948.07= 149.13) which will be used for better recycling bins and further Community lunch equipment.

With grateful thanks

Peter Karner  
Convenor of the Kitchen Improvement Project

**Secretary to Melbourn United Reformed Church**

Mrs Anne Field, 7 Armingford Crescent, Melbourn SG8 6NG

Email: [secretary.melbournurc@gmail.com](mailto:secretary.melbournurc@gmail.com)

Tel: 07901 814809

**Treasurer:** Mrs Beryl Monk, 2 The Limes, Bassingbourn, Royston SG8 5ND Tel: 01763 246458

## **Melbourn Primary School (MPS) PTFA**

Report on Melbourn Parish Council Grant Expenditure by Melbourn Primary School PTFA  
The grant provided by the Parish Council in April 2024 was used to cover the cost of the Primary School's PTFA annual fireworks display in order to keep the ticket price low for the community to attend, as well as raising much needed funds for the school.

The total amount of the grant was £3,780, which was used as follows:

The full amount of the grant was used to fund the fireworks display at the annual fireworks event held at Melbourn Primary School. It was a hugely successful night and was a sold out event with 1,300 tickets sold to school families and the wider community. The £3,780 grant covered the cost of the professional fireworks display which was provided by the professional company, Skyburst. This allowed for the profits made from ticket sales and other sales on the night from the bar, bbq and stalls to be used for the PTFA's fundraising priorities. This year profits are being put towards funding a new adventure playground for the children as their current structure is unsafe for use, as well as contributions towards school trips to the theatre, books for the children and easter eggs.

On behalf of the Melbourn Primary School PTFA, we would like to thank the Parish Council for their support in awarding this grant, and enabling this popular volunteer-run community event to be as successful as it was.

Audrey Campbell & Lauren Nash

Melbourn PTFA Co-Chairs

On Behalf of Melbourn Primary School PTFA

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## **Melbourn Bowls Club**

As per our grant request quotation £1525 of the £1600 was spent on the exterior repainting of our clubhouse.

The decorator did a great job and we are very pleased with the result.

The remaining £75 was spent on a new large Melbourn Bowls Club sign which we will put up in the spring to complete the improved appearance of the clubhouse, so we are very grateful for the PC grant which enabled us to do this.

Peter Blayney, Melbourn Bowls Club

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# Melbourn Dynamos Football Club



## Report on 2024 MPC Grant Spend – Melbourn Dynamos FC

Melbourn Dynamos FC gratefully acknowledges the receipt of a grant of £8,909.25 from the Parish Council received on the 21<sup>st</sup> May 2024. This funding has been instrumental in supporting our club's operations, enhancing player development, and ensuring accessibility for all members of the community. The following report outlines the allocation of funds and the impact of the grant.

### Details of Expenditure and Utilisation:

#### 1. Renewal of Football Kits and Equipment

- The grant part-funded the purchase of new kits and essential training equipment for multiple teams across different age groups.
- The new kits have reinforced team identity and professionalism, while updated equipment has improved the quality of training sessions and match preparation.

#### 2. Mental Health First Aid Training for Volunteers

- The grant fully funded training for 10 club volunteers in Mental Health First Aid.
- This initiative has strengthened our commitment to safeguarding and player welfare, ensuring that trained individuals are available to support players and volunteers experiencing mental health challenges.

#### 3. Football Development Kits for Less Able Children and Adults

- The grant fully funded the purchase of specialised football development kits designed to make the sport more accessible for children and adults with disabilities.
- This investment has enabled more inclusive participation, aligning with our ethos as a community club that supports players of all abilities and has been paired with our recent start-up of inclusive training sessions on occasional Wednesday evenings.

#### 4. Purchase of Box Goals for Older Age Groups

- The grant part-funded the acquisition of box goals for our older age groups.
- These goals have enhanced match play experiences and allowed our teams to train with appropriate-sized goals, aiding player development.

### Impact on the Community:

The grant's support has had a significant positive impact on Melbourn Dynamos FC and the wider community. By reducing the financial burden on the club, we have been able to maintain affordable participation fees, ensuring football remains accessible to a broad demographic within Melbourn.

- **Beneficiaries:** Up to 500 people, including at least 287 parishioners, have directly benefited from the funded initiatives.
- **Enhanced Inclusivity:** The investment in football development kits has allowed individuals with disabilities to engage in the sport in a more structured and meaningful way.
- **Improved Player Welfare:** The Mental Health First Aid training has provided an additional layer of support for players and volunteers, fostering a more supportive club environment.
- **Strengthened Club Infrastructure:** The purchase of new equipment and goals has improved both training and match-day experiences for players at all levels.

#### **Acknowledgements:**

Melbourn Dynamos FC extends its sincere gratitude to Melbourn Parish Council for its continued support. Your contribution is not only an investment in our club's facilities and programmes but also in the well-being and development of our players and volunteers. With your assistance, we remain committed to providing an inclusive, accessible, and high-quality football experience for our community.

We look forward to maintaining a strong relationship with the Parish Council as we continue to grow and develop grassroots football in Melbourn.

**Melbourn Dynamos FC**

**Ian Henderson**  
**Club Treasurer**  
**March 2025**

## **St George's Allotment Association, Melbourn**

### Summary:

The St George's Allotment Association applied for and received a Melbourn Parish Council Community Grant in May 2024 to cover the hire cost of two 8-yard general waste skips (one for early summer and one for autumn), and to purchase soil improver for use on the Melbourn Allotments at The Moor, Melbourn. The grant received (£1022.00) was comprised of £536.00 for hire of two skips and £486.00 for purchase and delivery of ~10 tonnes of soil improver. Both skips were hired and the soil improver was delivered during the year.

### Waste Clearance Skip Hire:

Two 8-yard general waste skips were hired from the Mick George Group and delivered to the allotments on 14th June 2024 and 18th October 2024. Plot holders rapidly filled both



skips by clearing non-compostable assorted rubbish from their plots, such as broken wire fencing, rusted metal, broken glass, waste plastic, etc., see photo.



This project is beneficial to all of the St Georges Allotment community and resulted in many tidier allotments. Having less rubbish on their allotments not only benefited the current plot holders but also provides legacy value to future tenants. It also benefited the local environment by removing environmentally harmful materials such as plastic and provides safer conditions for plot holders to tend their plots. It complements the ongoing work by the council to reduce the amount of asbestos cement fragments on the allotment.

#### Soil Improver:

The delivery of a lorry load of soil improver from Envar in Somersham, near Huntingdon, was arranged with Melbourn based A J Grab Hire Ltd, and on the 26th July 2024 they duly delivered 10 tonnes of lovely black gold, see photo. The soil improver was available to all plot holders and within a few weeks had been wheel-barrowed to individual plots by the holders. The known benefits of using it as a mulch include improved soil structure, increased moisture retention, weed suppression and better crop growth. The improved soil fertility will also benefit future plot holders as well as the current ones. The soil improver is generated from waste food and vegetation collected from households around the county and composted under ideal conditions by Envar.



#### Conclusion:

The hire of two skips and the purchase and delivery of soil improver have been completed; therefore both grant projects have been fully completed in 2024, bringing benefit to allotment holders and the allotment environment.

## Melbourn Bell Repair

12th February 2023, one of the bells in Melbourn All Saints church tower began to make an unsettling thumping noise while being rung. We investigated immediately and discovered a large crack in the headstock, which is the fitting that attaches the top of the bell to the frame. See picture.

We established that this was due to a manufacturing defect when the bell was installed in 1987, and that the adjacent bell had the same defect but no crack - yet. Both bells were removed from the frame and their fittings and placed on the floor of the bell chamber. Quotes were sought for repair/replacement of the 2 headstocks, and this came to approximately £8000, or £6000 if a local team of bellfitters could remove and refit the bells.

Grants and fundraising was undertaken, including applying to Melbourn Parish Council. A loan was secured from the Supporters of All Saint (SOAS) to enable work to start in March 2024, before the MPC grant money was secured.

In March 2024 the local bellfitters team removed the two bells from the belfry and lowered them to ground level - no mean feat as each bell weighs 200-250 kg. The bells were collected in late March 2024 to have new custom-made headstocks fitted and tested.

October 9th 2024 the bells were delivered back to Melbourn and work began to hoist them into the tower and refit. This was a significant job taking many days owing to different fittings on the new (much better, stronger) headstocks. Realigning bearing sn pulleys and ropes took a little time, but the bells were fully functional by Thursday 24th and all 8 bells were able to ring out again on Sunday 27th October 2024 for the first time in over 18 months.

The money from Melbourn Parish Council's grant contributed to monies raised from cycle rides, personal donations and other grant applications. We managed to raise the £6000 necessary, enabling full repayment of the loan from SOAS. We have already had a visiting band of ringers attempt a peal (a 3-hour ringing session) on the newly restored 8 bells, and last weekend we conducted tours of the tower and bells for those attending the church's winter fayre.



The bellringers and church are extremely grateful for the grant which has restored 8-bell ringing to Melbourn and we look forward to many more years of ringing the bells for the residents of Melbourn.

Ian Cowley, Melbourn Bellringers Treasurer



## Melbourn Fete

The Melbourn Fete Committee received a grant from the MPC Community Grant Fund of £2,500 to underwrite the staging of the 2024 Melbourn Fete. The funds were requested to cover the unavoidable costs which would have been written off if the event were cancelled.

The grant was spent as follows:

Item	Expenditure
PA System	£1020.00
Insurance	£420.00
Attractions	£1394.00
Total	£2834.00

The additional expenditure was taken from Melbourn Fete Committee funds.

Melbourn Fete Committee is very grateful for the continued support from the MPC. MPC's commitment enables us to stage important fund raising events for the community such as the Fete, Turn on to Christmas and Open Gardens. The Fete provided a platform for other community organisations such as HomeStart, Melbourn Hub and Melbourn Dynamos to raise money for their causes. We are in the process of donating funds the Fete raised to local community organisations.

C M Carter

Treasurer

13/10/2024

## Turn on to Christmas

For this coming year the Turn on to Christmas (TOTC) committee is expecting to arrange another afternoon of festive activities. The committee start preparatory work after the summer holidays so no date is available at the moment or details of what will be arranged. However, generally it is the first Saturday of December and takes place at the hub. The ideas is to have a very low cost family event with music, children's activities, tombola, storytelling and face painting culminating with the turn on of the Christmas Tree lights. Turn on to Christmas has become a very well attended event to start the festive celebrations. The two hour program is now well established and appreciated by the village. The volunteers get enormous pleasure in being able to offer a low cost way for our fellow villagers to gather and although clearly it is in celebration of a Christian festival we strive to make the afternoon as inclusive as possible.

As you may be aware the TOTC event for 2024 had to be cancelled at short notice due to forecasted very strong winds and heavy rain which passed through the Melbourn area during the event. This demonstrated the importance of funding from the PC as it underwrites the upfront costs of the event.

I look forward to working with the PC to secure a grant for TOTC at the Autumn Community Grant allocation meeting later this year.

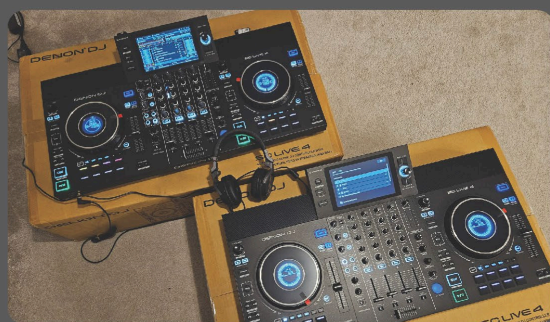
Trevor Purnell

Chair

TOTC

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## Mix Music



Prepared By:  
**JASON COULMAN**

**COMMUNITY INTEREST COMPANY (MIX  
MUSIC DJ (SOUTH CAMBS) C.I.C -  
REGISTERED NUMBER: 15489913)**





# UPDATE ON MIX MUSIC

Mix music Sessions continue to run at the Melbourn Pavillion on Monday evenings. Work needs to be done to attract more Children and gain more recognition.

The objective of the community DJ workshops is to equip young participants with the necessary skills and knowledge to explore DJing as both a hobby and a potential career path.

On the 28th September we officially launched the MMDJ stream and held an 8 hour streaming event with guest DJ's and MC'S in attendance. The stream was well received in the industry and a regular schedule has been agreed.

After a round of successful funding Mix Music now have two smaller DJ units which allow two people to DJ at the same time. We have 2 Laptops, we have been in discussions with a leading equipment company who are able to obtain us preferential rates on the production software, we are trying to obtain the licenses and will be offering lessons using FL Studio.

We were also successful in a grant to provide a LOKLIK cutting machine. Currently the youth are making Keyrings to get used to the equipment. The ultimate goal is that they will be making merchandise to showcase at the Melbourn Fete.

Mix music have agreed dates with the Time bank to DJ at a number of Day Discos.

Discussions are in process with the local primary school about attending the summer fayre showing the younger children how to use the equipment and finishing with a DJ set. One of the youth was recognised for his DJing in the senior school newsletter.







The funding and support that we have managed to secure over the last couple of years has been phenomenal and helped immensely.

We are planning to arrange a visit to a DJ convention event later in the year which is held by West End DJ to showcase the latest equipment. We are still in discussions to secure support and collaboration from them.

We will be attending the Melbourn Summer Fete and have set up a timetable for one to one sessions.

The ultimate goal would be to establish a dedicated space with a practice room and a fully working studio. With a lounge area for the youth to use as a safe space which could provide other youth services. We understand that this is a future goal and have smaller goals in mind whilst discussions take place. We are excited at the possibility of a dedicated youth worker to provide extra support.

Mock streams and 1:1 sessions are held in the studio which has proved to be a huge hit. We need to keep promoting the stream and we have been going live via tiktok.

We are yet to push this out locally and the current streams are all based on our youth DJ's.

Future sessions.

We are looking to get more guest speakers to attend and showcase different talent e.g. for our girls some female DJ's producers, vocalists.

We have regular day discos arranged with the Time Bank, this is something we would like to expand on within the village.





# WHAT WE HAVE ACHIEVED

By providing these sessions we have:

- Empowered the youth through creative expression and artistic exploration.
- Provided them with a sense of belonging and community engagement.
- Provided opportunities for skill development and personal growth.
- Supported the youth with confidence in public engagement by streaming online and microphone lessons.









We would like a dedicated space to hold sessions ideally closer to other facilities This is to be discussed for the future.

We have a few event bookings coming up for a couple of our djs which is a great achievement.



Thank you from the Mix Music Team.

## Relate (Relationship Counselling Cambridgeshire)



### WE ARE TRADING UNDER A NEW NAME!

As we enter our 80<sup>th</sup> year Relate Cambridgeshire will be rebranding as

### Relationship Counselling Cambridgeshire

This follows the administration of Relate National Ltd in December last year.

Our high-quality services will continue unaffected, delivered by the same staff and to the professional standards that we have always maintained.

We will continue to work in partnership with other centres which previously formed part of the Relate Federation to strengthen our ability to serve our beneficiaries and meet the ever-evolving needs within our communities.

Claire Godward, Chief Executive of Relationship Counselling Cambridgeshire said

*"This is a great opportunity for us to expand our services. And we will continue to seek out new partnerships and collaborations locally and nationally to enable us to deliver joined up services and support, which will span the whole of England and Wales".*

Working at the heart of our communities Relationship Counselling Cambridgeshire will continue deliver a wide range of support to couples, families, children and individuals across Cambridgeshire and surrounding areas.

If you want to get in touch: Please call us on 01223 792226



## Melbourn Statistics

From 31st of March 2024 to 1st of April 2025

**We provide services that help relationships thrive. Our work improves mental health and wellbeing and helps prevent loneliness, depression, abuse, homelessness and parental conflict.**

### Residents: Appointment Data

**145**

Number of  
Appointments  
Delivered

**19**

Number of  
Cases Seen

**35**

Number of  
Clients Seen

### Most Common Presenting Issues for Melbourn Residents

Presenting Issue and Number of Cases	
Mental Health/Illness - 11	Work - 2
Communication Problems - 8	Autism Spectrum Condition - 2
Trust - 4	Domestic Violence - 1
Sexual Problems - 3	Menopause - 1
Affair - 3	Adolescent Children - 1
Intimacy - 2	Past Relationships - 1

### Melbourn Grant Allocation 2024-2025

Within the period of March 2024 and April 2025, the Melbourn grant of £5000 has supported a total of 19 cases, 35 individuals with their relationship and personal problems. We are to start the allocation of the new grant of £4,700 from April 2025 with no break in service.

The grant has additionally been allocated to support the room hire at the Melbourn Hub venue where we offer Friday morning sessions every week. The total contribution to this is £2,484. Any further contribution such as counsellor costs, management, admin and supervision is a total of £2,326 ensuring a high quality and smooth counselling experience.

# Relationship Counselling

Cambridgeshire

## Melbourn Statistics

From 31st of March 2024 to 1st of April 2025

**We provide services that help relationships thrive. Our work improves mental health and wellbeing and helps prevent loneliness, depression, abuse, homelessness and parental conflict.**



## Client Feedback

**“Huge thanks to Isabelle for her helpful and guidance over the last few weeks. We are in a much better place than when we started ~ have a better understanding of each others needs and difficulties and are more compassionate and better in our communication.”**

**“Isabel was an excellent listener and very thoughtful on working out strategies with us. An excellent experience.”**

**“Thought the process was very rewarding – helpful and sensitive, perceptive and empathetic when proposing a way forward. The counsellor listened and asked good questions to gain a good understanding of the situation and so was able to help us. Many thanks.”**



## Home-Start Royston

### Home-Start Royston, Buntingford & South Cambridgeshire

(incorporated as Home-Start Royston & South Cambridgeshire)

Unit 6 Valley Farm, Station Road, Meldreth, Royston, Herts, SG8 6JP

[www.hsrsc.org.uk](http://www.hsrsc.org.uk) ▪ Email: [admin@hsrsc.org.uk](mailto:admin@hsrsc.org.uk) ▪ Tel: 01763 262262



Royston, Buntingford &  
South Cambridgeshire

## Melbourn Parish Council Community Benefit Grant Report

**Prepared for:** Melbourn Parish Council

**Date:** 18 March 2025

We are so grateful for your funding in December 2024, which enabled us to provide crucial home-visiting support to two vulnerable Melbourn families. One family was referred to Home-Start by their Health Visitor and the other family contacted Home-Start themselves.

The families' **diverse and complex issues** included:

- Poor Parental Mental Health
- Mother struggling with anxiety
- Multiple birth
- Finding individual time for each child challenging
- Children with potentially life-threatening health issues requiring ongoing monitoring/treatment
- Managing complex family relationships
- Inability to take multiple children out independently
- Lack of local family support
- Financial difficulties
- Mother trying to juggle a business alongside parenting
- No time to complete household tasks or make calls
- No time to complete paperwork/forms
- Mother overwhelmed and finding processing tasks into manageable chunks difficult

The Community Benefit Grant has enabled our highly-trained volunteers to begin meeting with the families for 2-3 hours every week, providing bespoke practical and emotional support, which is non-judgemental, confidential and free. This included:

- Providing a listening ear and emotional support
- Giving reassurance and positive feedback
- Helping to feed and bathe the babies
- Engaging with the children to give Mother time to make calls, prepare important meals crucial for managing children's disabilities
- Helping the family get out of the house and visit The Hub, walk to the park
- Enabling parent to have 1-1 time with each child by spending time with each child individually
- Parental support with childcare decision, supporting a plan to return to part-time work
- Signposting for more specialist support where appropriate

- Support to find out about and try other local parent/child groups
- Support to process tasks into manageable chunks

The positive changes we have begun to see and hope to see as support continues include:

- Improved Mental Health for mother
- Mother feeling more on top of important meal prep for babies, alleviating anxiety around managing their condition
- Improved relationships between parents
- Improved relationships between Mother and other family members
- Mother more time for each child and feeling less guilty
- Mother and babies able to leave the house and get out to the park, The Hub and other local places
- Mother happier to support craft activities at home
- Mother starting to plan a return to work
- Mother feeling more in control of managing business

To date the parents have given us the following feedback, regarding our support:

*"[Our Volunteer] was so lovely with the girls and was so nice to have some company! Thank you"*

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## Melbourn Magazine

Melbourn Magazine which is produced four times a year and posted through every house in Melbourn for FREE is managing to continue with the generous help of the Community Benefit Grant of £6,000 which it received towards the end of 2024.

The magazine seeks to be self-sustaining but since Covid and the current economic pressures everyone is under pressure and the advertising revenue has dropped. We are doing all we can to sustain and increase that revenue and are very grateful to a few large Melbourn companies who are extremely generous with continued sponsorship (TTP) but we are aware that even these businesses can have their own financial needs and it would be unwise to totally rely on just their support.

The magazine is produced by a team of volunteers and its only costs are the printing costs, but sadly like everything else, despite the supplier involved giving special rates it is the largest cost the magazine has. An army of local people deliver the magazines and it features local information and articles. The product is in full colour and A4 with print large enough for those who need it and it is appreciated by many people who do not use computers or smart phones to run their lives. We are frequently given positive feedback from residents and it would be hard to find another grant that has helped as many people



as the grant we have had has. It has reached every single resident of the village and could not be more fairly distributed.

As the years progress the Magazine will serve as a history document for the village and its occupants as it continues to give great enjoyment with its articles to read and help with its local adverts for trades we may want to use and for new residents moving to the area it gives invaluable information of clubs, groups, societies and places to visit and meet other people and ways to join in the very active and productive Melbourn Community.

Gillian Morland - Melbourn Magazine Committee Member

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### **Melbourn Village College Squash Club**

Thanks for your message, and again to the committee for the grant funding. It's being spent in the same way as in previous years, namely to fund the delivery of a weekly term-time coaching session, by our professional club coach, to juniors players.

Matthew Walker, Melbourn Village Squash Club

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### **Royston Rugby Club**

No report available at this time.

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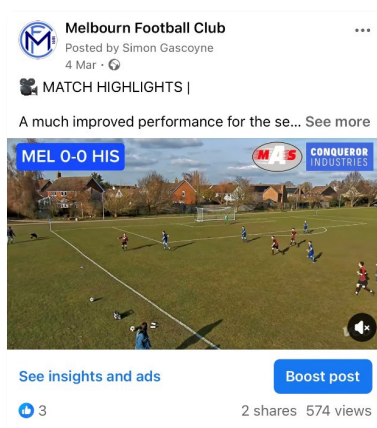
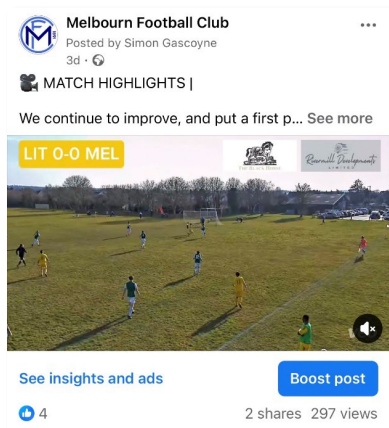
## Melbourn Football Club

Grant awarded: £1,731.00

The whole amount was spent on the Veo video recorder. The price had increased before we got the money, meaning we didn't have enough left for the footballs and topsoil. However, the Veo recorder has been in use each game (even away games). Having it has meant we have been able to produce highlights of matches to our social media pages, to increase interest in grass roots football. In turn, providing opportunities for sponsorship revenue to grow.

We've also been able to provide real time feedback and assist tactically during games.

Thank you again to the council for this support.



Community Benefit Grants  
2016 – 2025



<b>Grant paid to</b>	<b>Category</b>		
Melbourn Area Youth Development	<b>Youth</b>	£	75,497.76
Mix Music			
1 <sup>st</sup> Orwell Scout Group			
Cambridgeshire Army Cadet Force			
Groundwork East			
1st Melbourn Rainbows			
Melbourn Dynamos	<b>Sports &amp; recreation</b>	£	95,149.63
Melbourn Football club			
Grinnel Hill BMX Club			
Melbourn Squash Club			
Melbourn Bowls Club			
Royston Rugby Club			
Melbourn Amateur Dramatic Society (MADS)			
Community Support for Dementia	<b>Older Generation</b>	£	79,417.69
Melbourn & District Warden Scheme			
Celebrating Ages			
Melbourn Hub Lunch Club			
John Impey Way Residents			
Relate (Cambridgeshire Relationship Counselling)	<b>Specialist services</b>	£	35,817.45
Home Start			
Cambs Hearing Help			
Melbourn Action Community Support	<b>Community Action</b>	£	21,450.80
Melbourn Community Hub			
Melbourn Armed Forces and Veterans Breakfast Club			
It Takes A Village			
Melbourn Fete	<b>Community Events</b>	£	12,002.00
Turn on to Christmas			
Melbourn County Primary School PTFA	<b>Schools &amp; Education</b>	£	49,307.44
Melbourn Village College			
Melbourn Playgroup			
Melbourn Community Library			
Melbourn Short Story Group			
Melbourn History Group	<b>Locality</b>	£	15,186.00
Melbourn Magazine			
Melbourn Bloomsbury			
Melbourn United Reform Church	<b>Churches</b>	£	12,894.17
All Saints Church			
All Saints Community Hall			
Melbourn Bell Repair Appeal			
Wild Trout Trust	<b>Nature &amp; wildlife</b>	£	12,086.24
River Mel Restoration Group			
RSPB			
A Chain of Wild Flowers			
St George's Allotment Association, Melbourn			
Meldreth, Shepreth & Foxton Rail User Group	<b>Transport</b>	£	6,200.00
Royston District Community Transport			
CAMSAR (Cambridge Search & Rescue)			
Community Rail Partnership			
		<b>£</b>	<b>415,009.18</b>

## MELBOURN PARISH COUNCIL

### Application for Grant

**Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.**

Name of Organisation	Home-Start Royston, Buntingford & South Cambridgeshire <i>(incorporated as Home-Start Royston and South Cambridgeshire)</i>
Name, Address, and Status of Contact	Amanda Hourmand, Fundraiser Unit 6, Valley Farm, Station Road, Meldreth, Royston, Hertfordshire SG8 6JP
Telephone Number of Contact	01763 262262
Email contact	██████████@hsrsc.org.uk
Is the organisation a Registered Charity?	Yes
Amount of grant requested	<b>£4,247.82</b> (Breakdown of Costs attached)
For what purpose of project is the grant requested.	<p>The grant would enable us to provide early-intervention home-visiting support to <b>3 vulnerable Melbourn families facing crisis</b>, at a cost of £1,415.94 per family for 9 months of support (the average time a family needs our help).</p> <p>In 2024-25, we supported <b>12 Melbourn families</b> with home-visiting; in 2025-26 to date we have already supported <b>6 Melbourn families</b> with home-visiting.</p> <p>Supported parents struggle with diverse and often complex issues, including: Post-natal depression, depression, anxiety, low self-esteem, social isolation &amp; loneliness, domestic abuse and many other challenges.</p> <p>The parents' issues severely impact their children, who often have delays in their personal, social and emotional development, delayed gross and fine motor skills, mental health issues and/or challenging behaviour; many supported children are also neurodivergent.</p> <p>A highly-trained volunteer will meet each family weekly for 2-3 hours, providing practical, compassionate and emotional support, which is non-judgemental, confidential, free and tailored to the needs of each family.</p> <p style="text-align: right;">cont./....</p>

	<p>This support will give families the confidence, tools, knowledge &amp; skills to successfully manage their family lives again and access mainstream support and community networks.</p> <p>Our home-visiting support is extremely cost-effective when compared against the cost of children in care: The National Audit Office found that in 2023-24, the estimated average annual spend per child in a children's home was £318,400.</p>
What will be the total cost of the above project?	<b>£4,247.82</b>
If the total cost of the project is more than the grant, how will the residue be financed?	N/A
Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	No, we have not applied for a grant for home-visiting support for these 3 Melbourn families.
Are 3 <sup>rd</sup> parties necessary to deliver your project? If yes, please list them.	No
Who will benefit from the project?	<p>3 vulnerable Melbourn families facing crisis, with at least one child of 9 or under, will benefit from home-visiting support (more details above).</p> <p>Without our support these families are at risk of family breakdown, with children being taken into care, amongst other devastating life-changing events.</p> <p>This support will also benefit the <b>wider local community</b> by lessening stress/pressure on:</p> <ul style="list-style-type: none"> <li>• The children's schools</li> <li>• Close relatives and friends</li> <li>• Parents' Employers</li> <li>• Local Health &amp; social services, through less pressure on their services.</li> </ul> <p>The home-visiting volunteers themselves will also benefit: Developing skills, confidence and a deeper sense of connection with the local community, as well as increased wellbeing, personal growth and a renewed sense of purpose.</p>

Approximately how many of those who will benefit are parishioners? Please provide % numbers for beneficiaries within the Parish if known.	12-15 parishioners will directly benefit (assuming two parents with two/three children per family). This represents 100% of parishioners in the Parish.  Other parishioners in the wider local community will also benefit (please see previous question).
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You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC? Yes

If yes, please give date. December 2024

If yes and within the previous 12 months, please confirm that the grant has been spent and provide a brief report.

We can confirm that the grant has been spent and have pleasure in attaching a brief report.

Signed



.Date 19 November 2025

**3<sup>rd</sup> parties**

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation



## Home-Start Royston, Buntingford & South Cambridgeshire

(incorporated as Home-Start Royston & South Cambridgeshire)



### HOME-VISITING SERVICE COSTS - PER FAMILY FOR 9 MONTHS:

#### Application for 3 Families

Prepared for: Melbourn Parish Council

Date: 19 November 2025

COST ITEM	AVERAGE COST PER FAMILY: (9 months' support)			DESCRIPTION
STAFF COSTS:	No of Hours	Cost per Hour (£)	Cost (£)	
Manager	2	26.36	52.72	Collation of outcome & impact data; overall management of family work
Senior Co-ordinator	9	20.88	187.92	Supervision of co-ordinators, team meetings, matching meetings, input into marketing & planning
Co-ordinator	40	18.24	729.60	Visits, volunteer supervisions, liaison with referrers and other agencies.
Administration & Marketing	9	14.72	132.48	Data entry for case management & marketing and newsletters
Staff Expenses			33.75	Travel and phone expenses
VOLUNTEER COSTS:				
Training			67.72	2 training sessions per year, annual review.
Expenses			40	Travel and subsistence for home visits and co-ordinator/peer support at office
PROPORTION OF OVERHEADS			171.75	Rent, electricity, equipment & IT, phone & broadband, premises
TOTAL (Per Family)			£1,415.94	
TOTAL (3 Families)			£4,247.82	



## **Melbourn Parish Council Community Benefit Grant Report**

**Prepared for:** Melbourn Parish Council

**Date:** 18 March 2025

We are so grateful for your funding in December 2024, which enabled us to provide crucial home-visiting support to two vulnerable Melbourn families. One family was referred to Home-Start by their Health Visitor and the other family contacted Home-Start themselves.

The families' **diverse and complex issues** included:

- Poor Parental Mental Health
- Mother struggling with anxiety
- Multiple birth
- Finding individual time for each child challenging
- Children with potentially life-threatening health issues requiring ongoing monitoring/treatment
- Managing complex family relationships
- Inability to take multiple children out independently
- Lack of local family support
- Financial difficulties
- Mother trying to juggle a business alongside parenting
- No time to complete household tasks or make calls
- No time to complete paperwork/forms
- Mother overwhelmed and finding processing tasks into manageable chunks difficult

The Community Benefit Grant has enabled our highly-trained volunteers to begin meeting with the families for 2-3 hours every week, providing bespoke practical and emotional support, which is non-judgemental, confidential and free. This included:

- Providing a listening ear and emotional support
- Giving reassurance and positive feedback
- Helping to feed and bathe the babies
- Engaging with the children to give Mother time to make calls, prepare important meals crucial for managing children's disabilities
- Helping the family get out of the house and visit The Hub, walk to the park
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- Parental support with childcare decision, supporting a plan to return to part-time work
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cont./...

The positive changes we have begun to see and hope to see as support continues include:

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- Mother happier to support craft activities at home
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- Mother feeling more in control of managing business

To date the parents have given us the following feedback, regarding our support:

*"[Our Volunteer] was so lovely with the girls and was so nice to have some company!  
Thank you"*

**REGISTERED COMPANY NUMBER: 05183873 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1105385**

**REPORT OF THE TRUSTEES AND**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2025**  
**FOR**  
**HOME-START ROYSTON AND SOUTH**  
**CAMBRIDGESHIRE**

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

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<b>Report of the Trustees</b>	<b>1 to 6</b>
<b>Independent Examiner's Report</b>	<b>7</b>
<b>Statement of Financial Activities</b>	<b>8</b>
<b>Statement of Financial Position</b>	<b>9 to 10</b>
<b>Notes to the Financial Statements</b>	<b>11 to 18</b>

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE (REGISTERED NUMBER: 05183873)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025**

The trustees, who are also directors of the charitable company for the purposes of the Companies Act 2006, present their report with the financial statements of the charitable company for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Charitable Objects**

The objects of the charitable company are:

- a) to safeguard, protect and preserve the good health, both mental and physical of children and parents of children;
- b) to prevent cruelty to or maltreatment of children;
- c) to relieve sickness, poverty and need amongst children and parents of children;
- d) to promote the education of the public in better standards of child care principally but not exclusively within the area of Royston, Buntingford and South Cambridgeshire and its environs ('the Objects')

The objects of the charitable company are achieved by the recruitment and training of volunteers who then regularly visit families who are referred to the charitable company. They offer support, friendship and practical help to families within their own homes, which is free, non-judgemental, compassionate and confidential.

The volunteers are supported throughout their time with each family by one or more Co-ordinators who are employees of the charitable company.

The Co-ordinators and volunteers together also run Family Groups, which are weekly play and support sessions held in Royston, Buntingford and South Cambridgeshire. A range of activities are provided for the children, whilst parents can share experiences and begin to build up their confidence. Annual outings and parties are organised for the children and their parents where circumstances allow.

The charitable company employs a Scheme Manager, Senior Co-ordinator, Co-ordinators, Administrator, Fundraising Event Support Manager and a Marketing & Fundraising Co-ordinator; it also uses the services of a freelance bookkeeper and a freelance bid writer. All staff are part-time.

**Public benefit**

When planning our activities for the year, the trustees have considered the Charity Commissions guidance on public benefit.

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE (REGISTERED NUMBER: 05183873)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025**

**OBJECTIVES AND ACTIVITIES**

The income and property of the charitable company must be applied solely towards the promotion of its objects as set out in the Memorandum of Association. The company may not engage in taxable trading activities.

A trustee may not receive any payment of money or other material benefit from the charitable company except the following: reimbursement of reasonable out of pocket expenses; an indemnity in respect of liabilities incurred by the charitable company; payment to a company in which a trustee has a one percent or less shareholding and reasonable interest on a loan to the charitable company or rent on lettings of property to the charity.

The trustees must hold at least four meetings each year, the quorum for which is four trustees. Meetings may be held by electronic communication. All decisions are made by a simple majority vote at a meeting, or written resolution signed by all the trustees. The trustees undertake regular risk assessments and are aware of the need to maintain sufficient reserves to ensure financial stability.

Every member of the charitable company promises to pay up to £1 towards the cost of the dissolution of the charitable company, while they remain a member or within 12 months afterwards. If the charitable company is dissolved the assets, if any, after full provision has been made for all of its liabilities must be applied:

- a) directly for the objects
- b) to another charity with similar objects
- or
- c) in another manner consistent with charitable status agreed by the Charity Commission.

Home-Start Royston and South Cambridgeshire is affiliated to Home-Start UK and pays affiliation fees to them for which they receive advice, support and access to some group purchasing services.

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE (REGISTERED NUMBER: 05183873)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025**

**ACHIEVEMENTS AND PERFORMANCE**

**Trustees Report**

2024/25 has been another busy year for Home-Start Royston, Buntingford and South Cambridgeshire (HSRBSC).

Over the year we had contact with 113 families and supported 107 of those, including 246 children. This represents a slight increase in numbers compared to the previous year. Health Visitors remain our biggest referring group (33%) with referrals from schools and preschools slightly up (22%), and 20% of families referring themselves. We have seen a drop in the numbers of families referred to us from Buntingford and this is an area that we intend to develop in terms of profile and reach going forward. Fluctuating referral patterns have added challenge to managing resources effectively, particularly given that 75% of referrals were received in the second half of the financial year.

We continue to see a high number (58%) of families that we work with having complex needs, often resulting in increased staff time to support these families and the volunteers who work alongside them. Our South Cambs Family Support Group has been the most consistently attended group over the last year with Royston and Buntingford falling lower in numbers at some points and requiring more ongoing marketing and networking to try to encourage increased attendance.

**Fundraising**

Home-Start continues to be well supported by our local community and we have held many successful, well attended events this year. The team continues to work on improving our profile by increasing our network and working to improve our marketing and communication on our digital platforms to promote events, encourage donations and share the positive impact of our charity. Our Literary Lunches have continued to be well attended, we also held a very successful charity concert and an enjoyable 'Home-Start's Got Talent' event, both helping to further embed us into our local community.

After such a successful year it is important that our drive to grow and enhance our fundraising continues to keep pace with rising costs. We anticipate that there may be increased challenges in securing funding from Trusts and Foundations and Statutory sources this year. Repeat funding is not always an option and there is more competition for less available funding. We constantly review our fundraising strategy to ensure that we are maximising the income generated from each stream and finding new opportunities to develop new funding streams. We want to be able to continue to support families in a flexible and individual way, recognising the importance of securing funding from unrestricted sources to help us achieve this. And we know that need will continue to be prevalent as other services have less capacity and thresholds for access change and increase.

**Volunteers**

Throughout the year, 69 family support volunteers met with our families in their homes and at our Family Support Groups. They helped to arrange end of term parties, summer picnics and outings. By the end of the year, volunteers donated more than 4800 total hours of their own free time, enabling HSRBSC to help so many families who needed our support throughout the year.

We trained 9 more family support volunteers in the year. Each volunteer goes through a comprehensive onboarding process to ensure that we equip them with the necessary skills to fulfil the role effectively and to our high standards. By visiting families in their own homes, our volunteers help parents develop the skills and confidence needed to create a stable and nurturing environment for their children. This hands-on approach ensures that families receive tailored support, fostering positive relationships and improving mental health and overall well-being. Our service not only strengthens individual families but also contributes to a healthier, more connected community.

**Key Achievements**

- Working strategically to prioritise safeguarding to ensure that families who engage with our charity receive a professional, caring approach that focuses on their individual needs and development
- Keeping pace with a high level of referrals including more than half of families presenting with complex needs requiring additional time and resource.
- Navigating the challenging referral patterns of the financial year where we saw 75% of referrals coming in during the second half of the year.
- Ensuring that staff changes did not impact on service delivery and volunteer retention remained good



**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE (REGISTERED NUMBER: 05183873)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025**

- Achieving profit in revenue this year compared to deficit last year
- Maintaining strong local presence and relationships in our community and with local businesses
- ~ Successful fundraising through Trusts and Foundations that provide a strong financial basis for the charity to continue its important work
- ~ Support from the Councillor Furness (Buntingford) and Councillor Adams (Royston) as well as Mayor of Royston, Councillor John Rees, who chose us as the charity he supported through his fundraising efforts across the year.
- Our dedicated team of staff using their skills to best meet the needs of the charity

**Challenges for the future**

- Ensuring that we protect the core work of our charity which is to provide an early intervention service to local families and do not get overwhelmed with referrals for families where their complex needs are better met by other more specialist services
- Ensuring sufficient revenue to cover the core business-as-usual running costs of the charity
- Increasing the numbers of Buntingford families that access our services
- Recruitment and retention of volunteers
- Recruitment to a full complement of staff hours to support crucial fundraising
- Building up a stronger network of local business support and identifying and working with business partners on an ongoing mutually beneficial basis
- Increasing unrestricted income from fundraising activities, and continuing to shift away from restrictive funding from Trusts and Foundations and other statutory sources

The Trustees, Staff Team and Family Support Volunteers are all working hard together to ensure the charity continues to be able to meet the needs of the local families in the forthcoming year.

**FINANCIAL REVIEW**

The financial accounts are set out on pages 8 to 19. The financial statements have been prepared in compliance with the Charities SORP (FRS 102) and with the Companies Act 2006.

During the year to the end of March 2025, as reflected in the Trustees' Report, we have received generous support from the local authorities, trusts, corporate donors and individuals which has ensured that we could continue to employ and train staff and volunteers to support local families in need. Our total income was higher than 2024 following careful review of our funding strategy across the year and focusing on what we do well and what we can do differently. This has helped us to keep pace with the rising costs of running the charity and providing appropriate levels of support to local families.

The statement of Financial Activities shows a net surplus for the year of £15,912 (2024 - a deficit of £23,845). The total general fund (funds not restricted or designated for specific purposes) at the year-end stand at £56,243 (2024 - £21,834); after allowing for Designated and Restricted Funds, this leaves us with about three and a half months of operating costs not designated or committed elsewhere, in line with the Board approved budget for 24/25 and meets expectations.

**Reserves Policy**

The Trustees are satisfied that the assets and reserves of the charity are sufficient for it to meet its obligations for the foreseeable future. The Trustees have a minimum closure contingency fund policy of six months operating costs which are held on deposit. Designated funds now stand at £114,519 at 31 March 2025 (2024 - £136,774) and is part of the total cash balances on the Balance Sheet on pages 9 and 10. The Trustees wish to maintain reasonable access to the designated funds but have a part of the cash balances on longer term deposit in order to take advantage of higher interest rates offered.

**PLANS FOR FUTURE YEARS**

The Trustees plan to continue to maintain the high level of service that we provide in our area that our funding allows. To enable appropriate planning and development of the charity's work, the Trustees continue to review the operational and strategic development supported by HSUK's Quality Assurance self assessment submissions, in preparation for a full Quality Assurance review in due course.

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE (REGISTERED NUMBER: 05183873)**

**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The organisation is a charitable company limited by guarantee as defined by the Companies Act 2006, incorporated on 8 February 2005 and registered as a charity on 21 February 2005. The company was established under a Memorandum of Association which established the objectives and powers of the charitable company and is governed under its Articles of Association. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per Member of the charity.

As a registered charity, the charity is not currently liable to corporation tax on its investment income, nor on other income derived from carrying out the educational activity of the charity and applied for that purpose.

**Governance**

The Trustee Board has met in person throughout the year and including the AGM. This was well attended and looking forward, the Trustees would like to develop a more diverse audience including new supporters and stakeholders who may not have such a strong understanding of our charity.

**Recruitment and appointment of new trustees**

The company is managed by a Committee of Trustees, which is elected annually by the members at the Annual General Meeting. The Committee includes the directors of the company. The Committee has the power to fill any vacancies during the year, any such appointments being ratified by the members at the next Annual General Meeting.

**Induction and training of new trustees**

New trustees are inducted in the charity's procedures and undertake training into their duties and responsibilities as trustees and the objectives and work of Home-Start.

**Risk**

The principal risks facing the charity are: that we will be unable to raise sufficient funding to be able to deliver our services to the communities of Royston, Buntingford and South Cambridgeshire; that we could lose key members of staff; that we would be unable to find and retain adequate premises in order to operate; that we could be subject to fraud or deception to the extent that we are unable to continue to operate.

The fundraising team have focused on establishing more consistent and stable funding although this continued to prove challenging. Staff are regularly reviewed on a one to one basis and any feedback is discussed and acted upon; we are in regular contact with our landlord to secure our tenancy; all staff and trustees are made aware of the necessity to be alert to any attempt to damage the charity and Trustees are always available to discuss any issue that may arise.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

05183873 (England and Wales)

**Registered Charity number**

1105385

**Registered office**

Unit 6, Valley Farm  
Station Road  
Meldreth  
Royston  
Hertfordshire  
SG8 6JP

**Trustees**

P Hodgson

J Mitchinson (Chair to October 2024)

A Smith

A Xia

Dr G Watkins (Chair from October 2024)

A Gear (resigned 14.5.25)

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE (REGISTERED NUMBER: 05183873)**

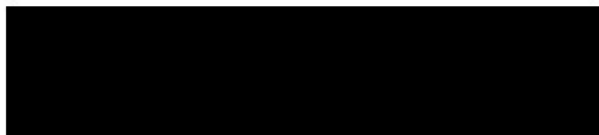
**REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31 MARCH 2025**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Company Secretary**  
S Mascall

**Independent Examiner**  
Bradshaw Johnson  
Chartered Accountants  
Croft Chambers  
11 Bancroft  
Hitchin  
Hertfordshire  
SG5 1JQ

Approved by order of the Board of Trustees on 1 September 2025 and signed on its behalf by:



Dr G Watkins - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF**  
**HOME-START ROYSTON AND SOUTH**  
**CAMBRIDGESHIRE**

**Independent examiner's report to the trustees of Home-Start Royston and South Cambridgeshire ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Neil Harding FCA

Bradshaw Johnson  
Chartered Accountants  
Croft Chambers  
11 Bancroft  
Hitchin  
Hertfordshire  
SG5 1JQ

5 September 2025



**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	3	70,833	49,075	119,908	90,426
<b>Charitable activities</b>					
Home-Start Royston, Buntingford and South Cambridgeshire		3,676	19,106	22,782	18,140
Other trading activities	4	49,338	-	49,338	43,401
Investment income	5	903	-	903	784
<b>Total</b>		<u>124,750</u>	<u>68,181</u>	<u>192,931</u>	<u>152,751</u>
<b>EXPENDITURE ON</b>					
Raising funds	6	17,824	-	17,824	13,080
<b>Charitable activities</b>					
Home-Start Royston, Buntingford and South Cambridgeshire	7	94,772	64,423	159,195	163,516
<b>Total</b>		<u>112,596</u>	<u>64,423</u>	<u>177,019</u>	<u>176,596</u>
<b>NET INCOME/(EXPENDITURE)</b>		12,154	3,758	15,912	(23,845)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		158,608	29,148	187,756	211,601
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>170,762</u></u>	<u><u>32,906</u></u>	<u><u>203,668</u></u>	<u><u>187,756</u></u>

The notes form part of these financial statements

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE (REGISTERED NUMBER: 05183873)**

**STATEMENT OF FINANCIAL POSITION  
31 MARCH 2025**

	Notes	Unrestricted funds £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
<b>CURRENT ASSETS</b>					
Debtors	14	10,352	-	10,352	8,118
Cash at bank		203,278	32,906	236,184	189,814
		<u>213,630</u>	<u>32,906</u>	<u>246,536</u>	<u>197,932</u>
<b>CREDITORS</b>					
Amounts falling due within one year	15	(42,868)	-	(42,868)	(10,176)
<b>NET CURRENT ASSETS</b>		<u>170,762</u>	<u>32,906</u>	<u>203,668</u>	<u>187,756</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>170,762</u>	<u>32,906</u>	<u>203,668</u>	<u>187,756</u>
<b>NET ASSETS</b>		<u>170,762</u>	<u>32,906</u>	<u>203,668</u>	<u>187,756</u>
<b>FUNDS</b>	16				
Unrestricted funds:					
General fund				56,243	21,834
Designated funds				114,519	136,774
				<u>170,762</u>	<u>158,608</u>
Restricted funds:					
Family Groups fund				18,579	11,677
Home Visiting fund				14,327	17,471
				<u>32,906</u>	<u>29,148</u>
<b>TOTAL FUNDS</b>				<u>203,668</u>	<u>187,756</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**HOME-START ROYSTON AND SOUTH**  
**CAMBRIDGESHIRE (REGISTERED NUMBER: 05183873)**

**STATEMENT OF FINANCIAL POSITION - continued**  
**31 MARCH 2025**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 1 September 2025 and were signed on its behalf by:



A Xia - Trustee

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**1. STATEMENT OF COMPLIANCE**

Home-Start Royston & South Cambridgeshire is a charitable company incorporated in England. The registered office is:

Unit 6, Valley Farm  
Station Road  
Meldreth  
Hertfordshire  
SG8 6JP

The charitable company's financial statements have been prepared in compliance with the Charities SORP (FRS 102) as it applies to the financial statements for the year ended 31 March 2025.

**2. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Home-Start Royston and South Cambridgeshire meets the definition of a public entity under FRS 102.

The financial statements are presented in sterling (£).

**Income**

All income is included in the Statement of Financial Activities when the charitable company is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Unconditional Grants are recognised in full in the Statement of Financial Activities in the year in which they are receivable. Conditional Grants are recognised in the Statement of Financial Activities as the conditions are met.

- Donated services and facilities are included at the value to the charitable company where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

- Investment income is included when receivable.

**Expenditure**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes attributable VAT which cannot be recovered, and is reported as part of the expenditure to which it relates:

- Costs of raising funds comprise the costs associated with attracting voluntary income through fundraising.

- Expenditure on charitable activities comprises those costs incurred by the charitable company in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.



**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2025**

**2. ACCOUNTING POLICIES - continued**

**Tangible fixed assets**

Fixtures, fittings and equipment - 25% on cost

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

- Unrestricted funds are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity.

- Designated funds are unrestricted funds earmarked by the Board for particular purposes.

- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**Pensions**

The charitable company operates a defined contribution pension scheme. Contributions payable for the year are charged to the Statement of Financial Activities.

**Legal status of the charitable company**

In the event of the charitable company being wound up, each Trustee (being a member of the charity) has undertaken to contribute to the assets of the charitable company such amounts as required not exceeding £1. This guarantee extends until one year after a Trustee ceases to be a member. The trustees control the charitable company.

**Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

**Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**Financial instruments**

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**3. DONATIONS AND LEGACIES**

	31.3.25	31.3.24
	£	£
Donations	61,734	49,597
Grants	58,174	40,829
	<u>119,908</u>	<u>90,426</u>

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2025**

**4. OTHER TRADING ACTIVITIES**

	31.3.25	31.3.24
	£	£
Fundraising	48,058	42,196
Other income	1,280	1,205
	<u>49,338</u>	<u>43,401</u>

**5. INVESTMENT INCOME**

	31.3.25	31.3.24
	£	£
Deposit account interest	903	784
	<u>903</u>	<u>784</u>

**6. RAISING FUNDS**

**Raising donations and legacies**

	31.3.25	31.3.24
	£	£
Fundraising costs	17,824	13,080
	<u>17,824</u>	<u>13,080</u>

**7. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Support costs (see note 8) £	Totals £
Home-Start Royston, Buntingford and South Cambridgeshire	121,403	37,792	159,195
	<u>121,403</u>	<u>37,792</u>	<u>159,195</u>

**8. SUPPORT COSTS**

	Other £
Home-Start Royston, Buntingford and South Cambridgeshire	37,792
	<u>37,792</u>

**9. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.25	31.3.24
	£	£
Depreciation - owned assets	-	957
	<u>-</u>	<u>957</u>

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2025**

**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Trustees' expenses**

No members of the management committee received any remuneration during the year.

No travel and sundry expenses were reimbursed in the year or in the last year.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charitable company during the year.

**11. STAFF COSTS**

	31.3.25	31.3.24
	£	£
Wages and salaries	113,725	114,838
Social security costs	2,727	2,788
Other pension costs	4,951	5,546
	<u>121,403</u>	<u>123,172</u>

The average monthly number of employees during the year was as follows:

	31.3.25	31.3.24
	7	7
Direct charitable/Family groups	<u>7</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

The charitable company makes contributions to a defined contribution pension scheme (The Flexible Retirement Plan) which has been registered with The Pensions Trust. Contributions are included in the accounts in the year of payment.

**12. 2024 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	36,850	53,576	90,426
<b>Charitable activities</b>			
Home-Start Royston, Buntingford and South Cambridgeshire	-	18,140	18,140
Other trading activities	43,401	-	43,401
Investment income	784	-	784
<b>Total</b>	<u>81,035</u>	<u>71,716</u>	<u>152,751</u>
<b>EXPENDITURE ON</b>			
Raising funds	13,080	-	13,080

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2025**

**12. 2024 COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>Charitable activities</b>			
Home-Start Royston, Buntingford and South Cambridgeshire	112,398	51,118	163,516
<b>Total</b>	125,478	51,118	176,596
<b>NET INCOME/(EXPENDITURE)</b>	(44,443)	20,598	(23,845)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	203,051	8,550	211,601
<b>TOTAL FUNDS CARRIED FORWARD</b>	158,608	29,148	187,756

**13. TANGIBLE FIXED ASSETS**

	Fixtures, fittings and equipment £
<b>COST</b>	
At 1 April 2024 and 31 March 2025	18,203
<b>DEPRECIATION</b>	
At 1 April 2024 and 31 March 2025	18,203
<b>NET BOOK VALUE</b>	
At 31 March 2025	-
At 31 March 2024	-

**14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.25 £	31.3.24 £
Other debtors and prepayments	10,352	8,118



**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2025**

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.25 £	31.3.24 £
Other creditors and accruals	<u>42,868</u>	<u>10,176</u>

**16. MOVEMENT IN FUNDS**

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
<b>Unrestricted funds</b>				
General fund	21,834	12,154	22,255	56,243
Designated funds	<u>136,774</u>	<u>-</u>	<u>(22,255)</u>	<u>114,519</u>
	158,608	12,154	-	170,762
<b>Restricted funds</b>				
Family Groups fund	11,677	6,902	-	18,579
Home Visiting fund	<u>17,471</u>	<u>(3,144)</u>	<u>-</u>	<u>14,327</u>
	29,148	3,758	-	32,906
<b>TOTAL FUNDS</b>	<u>187,756</u>	<u>15,912</u>	<u>-</u>	<u>203,668</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	124,750	(112,596)	12,154
<b>Restricted funds</b>			
Family Groups fund	13,053	(6,151)	6,902
Home Visiting fund	<u>55,128</u>	<u>(58,272)</u>	<u>(3,144)</u>
	68,181	(64,423)	3,758
<b>TOTAL FUNDS</b>	<u>192,931</u>	<u>(177,019)</u>	<u>15,912</u>

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2025**

**16. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
<b>Unrestricted funds</b>				
General fund	72,958	(44,443)	(6,681)	21,834
Designated funds	130,093	-	6,681	136,774
	<u>203,051</u>	<u>(44,443)</u>	<u>-</u>	<u>158,608</u>
<b>Restricted funds</b>				
Family Groups fund	2,550	9,127	-	11,677
Home Visiting fund	6,000	11,471	-	17,471
	<u>8,550</u>	<u>20,598</u>	<u>-</u>	<u>29,148</u>
<b>TOTAL FUNDS</b>	<u>211,601</u>	<u>(23,845)</u>	<u>-</u>	<u>187,756</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	81,035	(125,478)	(44,443)
<b>Restricted funds</b>			
Family Groups fund	30,887	(21,760)	9,127
Home Visiting fund	40,829	(29,358)	11,471
	<u>71,716</u>	<u>(51,118)</u>	<u>20,598</u>
<b>TOTAL FUNDS</b>	<u>152,751</u>	<u>(176,596)</u>	<u>(23,845)</u>

Purposes of General Funds

General funds: This fund comprises all monies not relating to designated or restricted funds.

Designated funds: This fund comprises the provision made by the trustees for potential closure costs.

Purposes of Restricted Funds

Family Groups: This fund comprises monies received for running the family groups.

Home Visiting: This fund comprises monies received for home visiting.

**HOME-START ROYSTON AND SOUTH  
CAMBRIDGESHIRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
FOR THE YEAR ENDED 31 MARCH 2025**

**17. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.

**18. LEASING COMMITMENTS**

The charity has a rolling annual lease for its premises in Meldreth. The cost of the rolling annual lease is £9,000 per annum.

**19. PENSION COMMITMENTS**

The contributions payable for the period were £4,951 (2024: £5,546). At the balance sheet date there were no outstanding or prepaid contributions.

# MELBOURN PARISH COUNCIL

Doc. No.: 4.03  
Version: 7  
Date approved: 30 July 2025  
Review date: July 2027

## Review Policy:

*Every 2 years or after grant application round if amendments identified*

## MELBOURN PARISH COUNCIL

### Application for Grant

**Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.**

Name of Organisation	Melbourn Baptist Church  (Zion Baptist Church, Melbourn, Charity Number: 1164945)
Name, Address, and Status of Contact	Janet Cottenden Secretary  Melbourn Baptist Church Mortlock Street Melbourn Royston SG8 6DB
Telephone Number of Contact	[REDACTED]
Email contact	[REDACTED]@melbourn-baptist.org.uk
Is the organisation a Registered Charity?	Yes / No
Amount of grant requested	£ 2153.99 (inc. VAT)
For what purpose of project is the grant requested.	To purchase an external defibrillator to be installed on the outside wall of Melbourn Baptist Church, Mortlock Street.  This will be registered on the "The Circuit" (The National Defibrillator Network) and maintained by the church (including pads and battery replacement as necessary).



	<p>Being located on an external wall, the defibrillator will be available and accessible for anyone who needs it. Current guidance from the British Heart Foundation states that for a defibrillator to be effective, it should be possible to fetch it within 4 minutes, which they advise equates to it being within 200 metres of where it is needed. The closest 24/7 accessible defibrillators to the Baptist Church currently are located at All Saints Community Hall, Orchard Surgery and Melbourn Hub, all of which are over 200 metres from the Baptist Church.</p> <p>We feel that to install one at the Baptist Church would provide an additional asset to the village community, located between existing sites at All Saints and Orchard Surgery. There is always a possibility of a defibrillator being needed, and the more there are available in the community, the better chances of one being able to be used quickly and effectively if needed.</p> <p>The church would like to be able to host this equipment, and enable it to be available to the village, whilst of course also having one close by should it ever be needed at the church itself.</p> <p>The model we have selected is the ZOLL AED 3 fully automatic defibrillator with locked external cabinet (code would be provided upon contacting emergency services), to be purchased through the British Heart Foundation. It is a fully automatic model, for ease of use by members of the public, can be used on children from 1 year old,</p>
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	has a child mode switch, and uses the same pads for adults and children, avoiding the need to change pads. The machine also comes with an 8 year warranty. We believe this to be a good choice of model for the location and for ease of use by members of the public.
What will be the total cost of the above project?	£ 2153.99 (as above to purchase the equipment), plus installation costs and ongoing maintenance – see below.
If the total cost of the project is more than the grant, how will the residue be financed?	<p>The church will cover any additional and ongoing costs:</p> <ul style="list-style-type: none"> <li>• Installation costs for a qualified electrician to install the cabinet (this is expected to be a few hundred pounds, and the cost will be covered by the church).</li> <li>• Ongoing maintenance costs will be covered by the church, which will be dependent on use, but will be approximately: £216 for replacement pads every five years, or after use. £180 for replacement battery every 4-5 years.</li> </ul>
Have you applied for grant for the same project to another organisation?	No
If so, which organisation and how much?	N/A
Are 3 <sup>rd</sup> parties necessary to deliver your project? If yes, please list them.	No



# MELBOURN PARISH COUNCIL

Doc. No.: 4.03  
Version: 7  
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Who will benefit from the project?	There is the potential for anybody from the local community, or visiting the village, to benefit from this. A defibrillator can be needed at any time, and having as many as possible available throughout the village is of potential benefit to everyone in the community.
Approximately how many of those who will benefit are parishioners? Please provide % numbers for beneficiaries within the Parish if known.	Potential for 100% to benefit.

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC? Yes / **No**

If yes, please give date.

If yes and within the previous 12 months, please confirm that the grant has been spent and provide a brief report.

Signed.  .....Date. 15/4/2025

**3<sup>rd</sup> parties**

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation



Charity Name <b>Zion Baptist Church Melbourn</b>		No (if any) <b>1164945</b>	<b>CC16a</b>
<b>Receipts and payments accounts</b>			
For the period from	Period start date <b>01/01/2024</b>	To	Period end date <b>31/12/2024</b>

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
General fund	60,611	-	-	60,611	52,190
Fabric fund	-	34,058	-	34,058	17,582
Sponsorship fund	-	-	-	-	-
Soul Survivor	-	-	-	-	-
Church weekend	-	-	-	-	-
Christ's Hope International	-	783	-	783	607
Activities	184	8	-	192	105
HMRC Gift Aid	12,090	6,957	-	19,047	15,132
Other income	11,590	279	-	11,869	7,270
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>84,475</b>	<b>42,085</b>	<b>-</b>	<b>126,560</b>	<b>92,886</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>84,475</b>	<b>42,085</b>	<b>-</b>	<b>126,560</b>	<b>92,886</b>
<b>A3 Payments</b>					
Ministry Expenses	34,306	-	-	34,306	2,205
Manse Expenses	14,548	-	-	14,548	28,677
Church Expenses	18,435	3,116	-	21,551	24,647
Charitable Donations	7,042	911	-	7,953	7,141
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>74,331</b>	<b>4,027</b>	<b>-</b>	<b>78,358</b>	<b>62,670</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>74,331</b>	<b>4,027</b>	<b>-</b>	<b>78,358</b>	<b>62,670</b>
<b>Net of receipts/(payments)</b>	<b>10,144</b>	<b>38,058</b>	<b>-</b>	<b>48,202</b>	<b>30,216</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>79,389</b>	<b>223,035</b>	<b>-</b>	<b>302,424</b>	<b>272,208</b>
<b>Cash funds this year end</b>	<b>89,533</b>	<b>261,093</b>	<b>-</b>	<b>350,626</b>	<b>302,424</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	General Fund	89,533	-	-
	Fabric fund	-	260,603	-
	Other restricted funds	-	490	-
	<b>Total cash funds</b>	<b>89,533</b>	<b>261,093</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>				
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)

Signed by one or two trustees on behalf of all the trustees

Signature

[Redacted Signature]

Print Name

C R SIMS  
L HORDEN

Date of approval

21/03/25  
9/04/25





Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
ZION BAPTIST CHURCH MELBOURN

On accounts for the year  
ended

31<sup>ST</sup> DECEMBER 2024

Charity no  
(if any)

1164945

Set out on pages

1 AND 2

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

12.03.2025

Name:

C TAYLOR - TAYLOR & CO.

Relevant professional  
qualification(s) or body

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

(if any):

Address:

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

## MELBOURN PARISH COUNCIL

## Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances.

If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

Name of Organisation	Melbourn Village College Squash Club
Name, Address, and Status of Contact	Matthew Walker [REDACTED] Vice Chair of Club
Telephone Number of Contact	[REDACTED]
Is the organisation a Registered Charity?	No
Amount of grant requested	£1300
For what purpose of project is the grant requested.	To maintain current provision of squash coaching to juniors in the community
What will be the total cost of the above project?	£1300 to retain the services of a professional coach to deliver the current offer of weekly sessions to junior players. The Club makes up the difference between this retainer and the invoiced cost of coaching hours.
If the total cost of the project is more than the grant, how will the residue be financed?	n/a
Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	No n/a
Are 3 <sup>rd</sup> parties necessary to deliver your project? If yes, please list them.	Chris Shaw, Level 2 qualified coach is paid an annual retainer to provide mid-week, term-time junior training.
Who will benefit from the project?	The primary beneficiaries of the coaching programme are junior players.

Approximately how many of those who will benefit are parishioners? Please provide % numbers for beneficiaries within the Parish, if known.	<p>Approx 75% of the junior coaching programme live in Melbourn.</p> <p>Attendance at these sessions does not require annual membership of the Club (in order to support access), and very few if any are members.</p> <p>The Club itself serves a wider community beyond the Parish and these sessions are therefore open to a wider audience.</p>
--------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC? Yes

If yes, please give date.

November 2019: £750

November 2022: £1200

November 2020: £1200

November 2023: £2400

November 2021: £1560

November 2024: £1200

If yes and within the previous 12 months, please confirm that the grant has been spent and provide a brief report.

The November 2024 grant has been spent to retain the services of a Level 2 qualified professional coach who provides a mid-week junior coaching programme.

Signed



Date: 24<sup>th</sup> November 2025

### 3<sup>rd</sup> parties

I have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name: Chris Shaw

Organisation: Freelance Professional Squash Coach

## **Melbourn Village College Squash Club**

Unaudited Financial Information

for the year ended

31st August 2025

C Taylor FCCA  
Chartered Certified Accountant  
36 School Lane  
Lower Cambourne  
Cambridge  
CB23 5DG



**Chartered Certified Accountants' Report to the Proprietor  
on the Preparation of the Unaudited Financial Information of  
Melbourn Village College Squash Club  
for the year ended 31st August 2025**

In accordance with the engagement letter I have prepared for your approval the financial information of Melbourn Village College Squash Club for the year ended 31st August 2025 which comprises the Profit and Loss Account, the Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given me.

As a practising member of the Association of Chartered Certified Accountants (ACCA), I am subject to its ethical and other professional requirements which are detailed at <http://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>.

This report is made solely to you, in accordance with the terms of our engagement letter. My work has been undertaken solely to prepare for your approval the financial information of Melbourn Village College Squash Club and state those matters that I have agreed to state to you in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at [http://www.accaglobal.com/content/dam/ACCA\\_Global/Technical/fact/technical-factsheet-163.doc](http://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.doc). To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than for our work or for this report.

You have approved the financial information for the year ended 31st August 2025 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its completion.

I have not verified the accuracy or completeness of the accounting records or information and explanations you have given to me and I do not, therefore, express any opinion on the financial information.

C Taylor FCCA  
Chartered Certified Accountant  
36 School Lane  
Lower Cambourne  
Cambridge  
CB23 5DG

15th September 2025

**Melbourn Village College Squash Club**  
**Profit and Loss Account**  
**for the year ended**  
**31st August 2025**

	<b>2025</b>		<b>2024</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Turnover</b>				
Members Subscriptions	7,521		7,764	
Membership - Tech Partnership	816		1,893	
Playing Fees and Lights - Members	5,610		5,664	
Sale of old fan heaters	150		0	
Coaching support	<u>0</u>	14,097	<u>300</u>	15,621
<b>Other Income</b>				
Grant - Melbourn Parish Council	1,200		2,400	
Casual Squash - Sports Centre	<u>0</u>	1,200	<u>0</u>	2,400
<b>Total Income</b>		<b>15,297</b>		<b>18,021</b>
<b>Expenses</b>				
Water Rates	240		132	
Light and Heat	5,869		3,491	
Insurance	1,209		1,089	
Repairs and Renewals - Squash Court Refurbishment	2,814		0	
Club sign	0		510	
Repairs and Renewals - General	516		705	
Coaching equipment	0		100	
Squash balls	180		285	
England Squash	150		75	
Coaching fees	1,862		1,675	
Course fees	338		496	
Team Entry Fees	190		60	
Cleaning costs	1,072		1,227	
Website and promotion	17		17	
AGM	38		55	
Paypal charges	174		201	
Code fobs	856		0	
Donation	<u>50</u>	15,575	<u>0</u>	10118
<b>Net (Loss)/Profit</b>		<b><u>-278</u></b>		<b><u>7,903</u></b>

**Melbourn Village College Squash Club**  
**Profit and Loss Account**  
**for the year ended**  
**31st August 2025**

	2025	2024
	£	£
<b>Fixed assets</b>		
Tangible assets	59,042	59,042
<b>Current assets</b>		
Debtors	770	658
Cash at bank and In hand	14,198	14,172
	<u>14,968</u>	<u>14,830</u>
<b>Current liabilities</b>		
Accruals	647	231
<b>Net current assets</b>	<u>14,321</u>	<u>14,599</u>
<b>Net assets</b>	<u><u>73,363</u></u>	<u><u>73,641</u></u>
<b>Accumulated Fund</b>		
Balance Brought Forward	73,641	65,738
Excess of Income over Expenditure	-278	7,903
	<u><u>73,363</u></u>	<u><u>73,641</u></u>

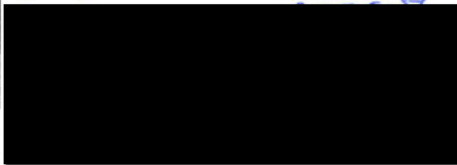

# MELBOURN PARISH COUNCIL

Doc. No.: 4.03  
Version: 7  
Date approved: 30 July 2025  
Review date: July 2027

## MELBOURN PARISH COUNCIL

### Application for Grant

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

Name of Organisation	Mix Music DJ (South Cambs) C.I.C.
Name, Address, and Status of Contact	JASON COULMAN 
Telephone Number of Contact	
Email contact	
Is the organisation a Registered Charity?	Yes/No C.I.C.
Amount of grant requested	£ 8,200
For what purpose of project is the grant requested.	① £5600 CONTRIBUTION TO MIX MUSIC FESTIVAL ② £2,600 RESERVES AND RUNNING COSTS
What will be the total cost of the above project?	£ ① 15,500 - see attached ② 2,600 - see attached
If the total cost of the project is more than the grant, how will the residue be financed?	WE HAVE APPLIED FOR ADDITIONAL FUNDING WILL CONTINUE TO SEEK ADDITIONAL FUNDING
Have you applied for grant for the same project to another organisation?	FOR THE ADDITIONAL ITEMS.

# MELBOURN PARISH COUNCIL

Doc. No.: 4.03  
Version: 7  
Date approved: 30 July 2025  
Review date: July 2027

If so, which organisation and how much?	SOUTH CAMBS DISTRICT COUNCIL
Are 3 <sup>rd</sup> parties necessary to deliver your project? If yes, please list them.	YES BUT NONE CONFIRMED
Who will benefit from the project?	MELBOURN AND SURROUNDING
Approximately how many of those who will benefit are parishioners? Please provide % numbers for beneficiaries within the Parish if known.	① OPENS TO ALL ② A NUMBER OF CHILDREN ATTEND MIX ASKING FOR £10. A WEEK TO SUPPORT THE RUNNING AND RESERVES

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC? Yes / No

If yes, please give date. NOV 24

If yes and within the previous 12 months, please confirm that the grant has been spent and provide a brief report. SEE ATTACHED

Signed..

Date

24/11/25

## 3<sup>rd</sup> parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation





Prepared By:  
**JASON COULMAN**

# UPDATED PROPOSAL



# UPDATE ON MIX MUSIC

Mix music Sessions have been running since 2023 we have a core group of kids who attend Monday evenings.

The objective of the community DJ workshops is to equip young participants with the necessary skills and knowledge to explore DJing as both a hobby and a potential career path.





# Achievements

By providing these sessions we have:

- Empowered young people through creative expression and artistic exploration, helping them discover and develop their individuality.
- Fostered a strong sense of belonging and community engagement, creating safe spaces where participants feel valued, supported, and connected.
- Created opportunities for skill development and personal growth, enabling young people to build confidence, resilience, and transferable abilities for their future.
- Offered platforms for participants to showcase the skills they have learned, celebrating their achievements and encouraging continued progression.





## Future Plans

Mix Music DJ (South Cambs) C.I.C - Registered number:  
15489913

As an organisation, we have encountered ongoing challenges in enacting our future plans in a timely and sustainable manner. We hope that collaboration with MAYD and a dedicated Community Coordinator will provide the additional capacity we require to progress. At the present time, we lack a dedicated space and need to expand our team of young aspiring djs and volunteers.

We continue to actively seek funding and external support to promote music and community engagement as tools for inclusivity, improved mental health, and confidence-building among young people.

Our long-term vision is to establish a permanent youth space. We recognise that this is an ambitious future objective being explored. In the interim, we are focused on achieving smaller, practical goals.

We will reopen up shorter sessions for year 5 & 6 for the spring / summer term and look to strengthen our relationships with the schools. .

### **Streaming and events**

We have had a few one 2 one mock streams and created sets with the youth.

Whilst we have wanted to start showcasing the youth using a streaming channel we have found that they are not comfortable with this. We have therefore redirected the studio time and created sets. We have instead looked for opportunities for the youth to play at small events.

We managed to get one of our year 7 attendees a set at an under 18's event, (Rough Tempo) which was a charity event. It was very successful, she did an amazing job and was offered the opportunity to play again in the new year. At this same event was a talk on County Lines and child exploitation. Another one of our djs has played various events and radio stations over the last year and has built up an amazing portfolio.

We also did the Melbourn Fete to great success and the Primary School Summer Fayre which again was a fantastic day.



We arranged a day out in October 2025, we took 4 of our young djs out for the day to London for a DJ Expo (WE DJ, West End dj event) which was an eye opener to what type of equipment is out there, they got to enter into competitions to win free stuff, who doesn't like free stuff! There were insightful talks on social media and the music industry by music influencers. The kids had the opportunity to play on brand new equipment, use the latest in dj technology including a virtual reality dj program.

We have been collaborating with Stephanie and MAX to provide young djs 4 times a year for a day disco at Melbourn Vicarage Hall. These have proved a big hit and every one has been better than the last. We have found that events like the day discos also increase confidence.

We also have Winter Wonderland arranged for mid December for all of our gang to finish the year off.

On top of the Monday nights and the days out, we also have pizza nights which the kid love.

### Safeguarding & training

All our volunteers are DBS checked and a safeguarding training course held by the local district council was attended. Parents currently assist where possible. We have all our policies in place and hold our own Public Liability Insurance.

## Equipment - Gifting

Although the equipment was gifted to Mix Music dj (South Cambs) C.I.C by The Parish Council, the agreement hasnt yet been completed.







## Funding requirements

We are looking to create an event in association with Raving 4 a reason & VIP London.

We are seeking support to help fund a community event held in the village designed to:

Celebrate local music, art, and culture

Provide a safe, alcohol-controlled space for families, kids and young adults.

Offer positive creative outlets through graffiti art, music, and dance

Encourage community cohesion and local pride.

This event will also support local traders and small businesses, bringing footfall and economic benefit to the village.



### Description of the Event

The Community event will be a free-entry community celebration held at Melbourn Recreation Ground and Pavilion, featuring:

Main Stage: Live music and DJ sets from local performers

Creative Zone: Graffiti art, youth activities, and interactive workshops.

Roller Disco & Inflatables: Fun attractions for families.

Food and drink stalls by local vendors.

Collaboration with Raving 4 a Reason for youth engagement and wellbeing promotion & VIP London Events.



## Community Benefit Grant Funding 24/25

We received £4,720

We have purchased 2 laptops, lights for the disco's leaflets and costs for the fete. We are yet to purchase the production software due to negotiations to obtain a better price for a C.I.C.

Negotiating better prices has provided us with some funds that we can utilise as reserves to support additional funding and support the fete costs in 2026.

What we would like to obtain funding for:

### Music Festival:

Inflatables & Games	£1,000
Waste and infrastructure	£1,500
Marketing & Promotion	£1,100
Staff & Volunteer costs	£500
Entertainment & Performers	£1,500

As Mix music is run completely free of charge by volunteers we are asking for an additional funding of £2,600.00

This has been calculated based on 4 youth in Melbourn £10 subs for 39 weeks £1,560 which supports small costs in running Mix Music which runs all year around excluding family holidays.

This supports additional costs as and when they arise, the £1,040 will be used to build on the reserves of the C.I.C to allow us to obtain funding from other sources where reserves are a requirement.







### Testimonial.

Mix Music means everything to us as a family. We have a child with Autism and is hard to find groups for children with special needs that are so much fun and so accepting whatever his quirks.

I spent a long time trying to find a group where Roman can freely be himself, without judgement. It helps Roman with his social skills and confidence. This group is so welcoming and has let him be himself without judgement. He loves playing on the decks, but he also loves the social side of it, where he just loves to chat to everyone at the group. This is his social space, where he 100% feels safe and loves it.

**MIX MUSIC DJ (SOUTH CAMBS) C.L.C.**

**Company Registration Number:  
15489913 (England and Wales)**

**Unaudited statutory accounts for the year ended 28 February 2025**

**Period of accounts**

**Start date: 14 February 2024**

**End date: 28 February 2025**

# **MIX MUSIC DJ (SOUTH CAMBS) C.I.C.**

## **Contents of the Financial Statements for the Period Ended 28 February 2025**

Directors report

Balance sheet

Additional notes

Balance sheet notes

Community Interest Report

## **MIX MUSIC DJ (SOUTH CAMBS) C.L.C.**

### **Directors' report period ended 28 February 2025**

The directors present their report with the financial statements of the company for the period ended 28 February 2025

#### **Directors**

The directors shown below have held office during the whole of the period from  
**14 February 2024 to 28 February 2025**

Jason Coulman  
Shelley Coulman

The above report has been prepared in accordance with the special provisions in part 15 of the Companies Act 2006

This report was approved by the board of directors on  
**13 November 2025**

And signed on behalf of the board by:

**Name: Jason Coulman**  
**Status: Director**

# MIX MUSIC DJ (SOUTH CAMBS) C.L.C.

## Balance sheet

As at 28 February 2025

	<i>Notes</i>	<i>12 months to 28 February 2025</i>
		<b>£</b>
<b>Fixed assets</b>		
Tangible assets:	3	3,981
<b>Total fixed assets:</b>		<u>3,981</u>
<b>Current assets</b>		
Cash at bank and in hand:		3,889
<b>Total current assets:</b>		<u>3,889</u>
Creditors: amounts falling due within one year:	4	( 2,664 )
<b>Net current assets (liabilities):</b>		<u>1,225</u>
<b>Total assets less current liabilities:</b>		<u>5,206</u>
Creditors: amounts falling due after more than one year:	5	( 1,754 )
<b>Total net assets (liabilities):</b>		<u>3,452</u>
<b>Capital and reserves</b>		
Called up share capital:		1
Share premium account:		0
Profit and loss account:		3,451
<b>Total Shareholders' funds:</b>		<u>3,452</u>

The notes form part of these financial statements



## **MIX MUSIC DJ (SOUTH CAMBS) C.L.C.**

### **Balance sheet statements**

For the year ending 28 February 2025 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared and delivered in accordance with the provisions applicable to companies subject to the small companies regime.

The directors have chosen not to file a copy of the company's profit and loss account.

**This report was approved by the board of directors on 13 November 2025  
and signed on behalf of the board by:**

Name: Jason Coulman  
Status: Director

The notes form part of these financial statements

# **MIX MUSIC DJ (SOUTH CAMBS) C.L.C.**

## **Notes to the Financial Statements**

**for the Period Ended 28 February 2025**

### **1. Accounting policies**

#### **Basis of measurement and preparation**

These financial statements have been prepared in accordance with the provisions of Section 1A (Small Entities) of Financial Reporting Standard 102

#### **Turnover policy**

Turnover represents the fair value of consideration received for services. Revenue from invoiced services is recognised when the company has transferred the significant risks and rewards of the services to the customer, typically when the service is performed in accordance with contractual terms.

Grants are accounted for under the performance model in accordance with FRS 102 Section 24. A grant is recognised in income only when the performance-related conditions attached to the grant have been met.

If a grant does not contain performance-related conditions, it is recognised in income when the company becomes unconditionally entitled to the grant. Grants received in advance of satisfying the performance conditions are recognised as deferred income within creditors.

#### **Tangible fixed assets depreciation policy**

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Plant & Machinery 10% reducing balance

Computer Equipment 3 years straight line.

# **MIX MUSIC DJ (SOUTH CAMBS) C.L.C.**

## **Notes to the Financial Statements**

**for the Period Ended 28 February 2025**

### **2. Employees**

*12 months to 28  
February 2025*

Average number of employees during the period

**0**

# MIX MUSIC DJ (SOUTH CAMBS) C.L.C.

## Notes to the Financial Statements

for the Period Ended 28 February 2025

### 3. Tangible assets

	Land & buildings	Plant & machinery	Fixtures & fittings	Office equipment	Motor vehicles	Total
Cost	£	£	£	£	£	£
Additions		2,693		1,298		3,991
Disposals						
Revaluations						
Transfers						
At 28 February 2025		2,693		1,298		3,991
<b>Depreciation</b>						
Charge for year		9		1		10
On disposals						
Other adjustments						
At 28 February 2025		9		1		10
<b>Net book value</b>						
At 28 February 2025		2,684		1,297		3,981

# MIX MUSIC DJ (SOUTH CAMBS) C.I.C.

## Notes to the Financial Statements

for the Period Ended 28 February 2025

### 4. Creditors: amounts falling due within one year note

	<i>12 months to 28 February 2025</i>
	<i>£</i>
Accruals and deferred income	2,664
Total	<u>2,664</u>



# MIX MUSIC DJ (SOUTH CAMBS) C.L.C.

## Notes to the Financial Statements

for the Period Ended 28 February 2025

### 5. Creditors: amounts falling due after more than one year note

	<i>12 months to 28 February 2025</i>
	£
Other creditors	1,754
Total	<u>1,754</u>

# **COMMUNITY INTEREST ANNUAL REPORT**

**MIX MUSIC DJ (SOUTH CAMBS) C.I.C.**

**Company Number: 15489913 (England and Wales)**

**Year Ending: 28 February 2025**

## **Company activities and impact**

The CIC provides DJ sessions to the community in Melbourn and the surrounding areas. This is predominately aimed at the youth and provides a weekly safe space for the youth to learn how to use DJ equipment, create merchandise, produce music and belong to a community. Our young DJ's provide the DJ services to a local day disco combatting loneliness, they play at festivals and events.

The impact has been measured by the confidence of some of the youth as they start to play out to an audience. The youth being DJ's for the local day disco which brings together residents that combat loneliness. Provides somewhere for the youth away from the school provision. Supports SEN children who love music but are unable to access the traditional style provisions.

## **Consultation with stakeholders**

The companies' stakeholders are the youth that attend, the parents, the village and the local parish council. Updated reports are provided to the parish council. A whatsapp group exists for all parents of which some attend the sessions.

## **Directors' remuneration**

No remuneration was received

## **Transfer of assets**

No transfer of assets other than for full consideration

This report was approved by the board of directors on  
**13 November 2025**

And signed on behalf of the board by:

**Name: Jason Coulman**

**Status: Director**

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

	29/01/2025	<a href="#">Amazon</a>	(PAY-10) Card Transaction 4251 28JAN25 AMAZON* TY20X6VS5 LONDON GB	£0.00	£88.09	£5,385.31
	05/02/2025	<a href="#">HTV Ront</a>	(PAY-3) Card Transaction 4251 04FEB25 HTVRONT.CO.UK HONGKONG HK	£0.00	£287.99	£5,097.32
	17/02/2025	<a href="#">Westend Dj</a>	(PAY-1) Card Transaction 3662 16FEB25 SP WESTEND DJ LIMITED LONDON GB	£0.00	£2,198.00	£2,899.32
	17/02/2025	<a href="#">Laptops Direct</a>	(PAY-2) Card Transaction 3662 16FEB25 LAPTOPS DIRECT HUDDERSFIELD GB	£0.00	£1,009.93	£1,889.39
	28/02/2025		(JNL-3) Automated Credit SOUTH CAMBRIDGESHI	£2,000.00	£0.00	£3,889.39
	10/03/2025		ICO	£0.00	£47.00	£3,842.39
	31/05/2025		Amazing Occasions	£0.00	£50.00	£3,792.39
	05/06/2025		Amazing Occasions	£0.00	£316.00	£3,476.39
	02/07/2025		Printworks	£0.00	£25.00	£3,451.39
	09/07/2025		Temu	£0.00	£84.94	£3,366.45
	18/08/2025		Real Greek	£0.00	£110.77	£3,255.68
	18/08/2025		Costa Coffee	£0.00	£18.95	£3,236.73
	26/08/2025		DJ City	£0.00	£20.00	£3,216.73
	28/08/2025		Thai Rack	£0.00	£72.16	£3,144.57
	16/09/2025		ElectroMarket	£0.00	£335.99	£2,808.58
	26/09/2025		DJ City	£0.00	£20.00	£2,788.58
	15/10/2025		Amazon Digital	£0.00	£15.00	£2,773.58
	27/10/2025		DJ City	£0.00	£20.00	£2,753.58
	28/10/2025		Melbourn Fete	£300.00	£0.00	£3,053.58

## Melbourn Parish Council

### Application for Grant for Voluntary Organisations

**Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.**

	Name of Organisation	<b>Relationship Counselling East Anglia</b> ( formerly Relate Cambridgeshire)
	Name, Address, and Status of Contact	Claire Godward Registered office: 8 Wellington Court, Cambridge CB1 1HZ Chief Executive
	Telephone Number of Contact	██████████
	Is the organisation a Registered Charity?	Yes Charity no. 1096075
	Amount of grant requested	£ 4,850 please. It will cover room hire at the Hub and contribution to counsellor's salary, supervision, training and other overheads.
	For what purpose of project is the grant requested.	<p>The Charity has gone through some challenging times, following the departure from Relate and grants such as this are even more important to ensure our sustainability. Despite any changes in our name, we are still the same organisation in terms of staffing, culture and services. We continue to offer emotional support, and through our specialist counselling services . We help individuals, couples, families and children, lead better happier lives. We have recently upskilled our team and now offer a unique Autism Relationship Counselling service. This supports couples where one or both of them are neurodiverse. We are about to launch another service that will support families with an autistic child.</p> <p>With the generous support of the Parish Council we have been delivering face to face counselling from the Hub. The service is very popular and gives convenience to the local residents to access all our services. We would love to be able to continue with that.</p> <p>You will see from the attached reports how well our service in Melbourn is going.</p>



# MELBOURN PARISH COUNCIL

Doc. No.: 4.03  
Version: 7  
Date approved: 30 July 2025  
Review date: July 2027

	What will be the total cost of the above project?	£ 4,850
	If the total cost of the project is more than the grant, how will the residue be financed?	Clients who can't afford the full cost will pay us what they can afford and our bursary will make up the rest. We will apply our reserves and any grants or donations we receive.
	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	No
	Are 3 <sup>rd</sup> parties necessary to deliver your project? If yes, please list them.	No
	Who will benefit from the project?	Any resident of Melbourn who needs support – individuals, couples, families, children and young people.
	Approximately how many of those who will benefit are parishioners?	All of them

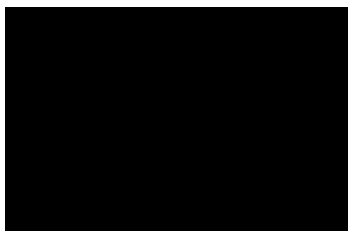
You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC? Yes

If yes, please give date. 4<sup>th</sup> November 2024

If yes and within the previous 12 months, please confirm that the grant has been spent and provide a brief report.

Signed...



....Date...20/11/25

**3<sup>rd</sup> parties**

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:



## Melbourn Statistics

From 31st of March 2024 to 1st of April 2025

**We provide services that help relationships thrive. Our work improves mental health and wellbeing and helps prevent loneliness, depression, abuse, homelessness and parental conflict.**

### Residents: Appointment Data

**145**

Number of  
Appointments  
Delivered

**19**

Number of  
Cases Seen

**35**

Number of  
Clients Seen

### Most Common Presenting Issues for Melbourn Residents

Presenting Issue and Number of Cases	
Mental Health/Illness - 11	Work - 2
Communication Problems - 8	Autism Spectrum Condition - 2
Trust - 4	Domestic Violence - 1
Sexual Problems - 3	Menopause - 1
Affair - 3	Adolescent Children - 1
Intimacy - 2	Past Relationships - 1

### Melbourn Grant Allocation 2024-2025

Within the period of March 2024 and April 2025, the Melbourn grant of £5000 has supported a total of 19 cases, 35 individuals with their relationship and personal problems. We are to start the allocation of the new grant of £4,700 from April 2025 with no break in service.

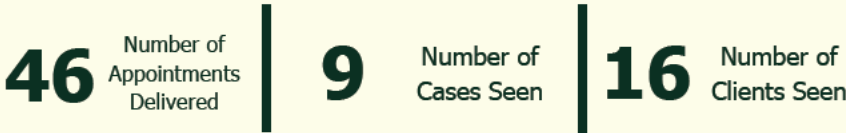
The grant has additionally been allocated to support the room hire at the Melbourn Hub venue where we offer Friday morning sessions every week. The total contribution to this is £2,484. Any further contribution such as counsellor costs, management, admin and supervision is a total of £2,326 ensuring a high quality and smooth counselling experience.



1st of May 2025 to 31st of October 2025

We provide services that help relationships thrive. Our work improves mental health and wellbeing and helps prevent loneliness, depression, abuse, homelessness and parental conflict.

Residents: Appointment Data



Most Common Presenting Issues for Melbourn Residents

Presenting Issue and Number of Cases	
Communication issues - 4	Alcohol Abuse - 1
Mental Illness - 4	Self-Esteem - 1
Autism Spectrum Condition - 2	Sexual Problems - 1
Financial Problems - 1	Intimacy - 1
Past Sexual Abuse - 1	Anger Issues - 1

Client Feedback

94% of clients would recommend us

"I am now happier, more confident, more in control and able to cope with my problems. I would not have been able to deal with this alone without the support of Relate Cambridgeshire and am extremely grateful"

"Since finishing our sessions we feel that our relationship is improving and we are enjoying each other's company so we do feel that the sessions were worthwhile and successful."

"I have found the sessions really helpful, thought provoking and helped put things into perspective both in terms of recent challenges and why I react how I do due to past relationships."

"We addressed issues that we hadn't really talked about in detail, and it has enabled us to have those more difficult conversations."

Registered Charity Number : 1096975  
Registered Company Number : 04664883

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**RELATE CAMBRIDGESHIRE LTD**

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**UNAUDITED  
TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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RELATE CAMBRIDGESHIRE LTD

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Reference and administrative details of the charity, its trustees and advisers	1
Trustees' report	2-4
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Statement of Financial Activities	7
Balance Sheet	8
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**RELATE CAMBRIDGESHIRE LTD**

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**THE REFERENCE AND ADMINISTRATION OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**Directors and Trustees**

I Maddison (Chairman)

F McLeman

S Escott

A Bayliss

A Forman (resigned 21 November 2023)

K Bates (resigned 25 October 2023)

C Levins

V Pool (appointed 25 October 2023)

**Charity Registered Number**

1096975

**Company Number**

04664883

**Registered Office**

4 Newmarket Road, Cambridge, CB5 8DT

**Independent Examiner**

Compton Hardwick Ltd, 20 Elin Way, Meldreth, Royston, SG8 6LX

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## RELATE CAMBRIDGESHIRE LTD

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### TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

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The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their annual report together with the financial statements of Relate Cambridgeshire Ltd for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### a. Constitution

The objective of Relate Cambridgeshire Ltd is to enhance the quality of the couple and, thereby parental family relationships, to help avoid unnecessary breakdown and to limit the damage commonly accompanying poor relationships.

##### b. Method of appointment or election of Trustees

Each year director trustees are elected from the members of Relate Cambridgeshire Ltd at the AGM. During the year, up to two more members may be co-opted onto the Executive Committee but stand for election in subsequent years. Potential director trustees who support and can contribute to the organisation are encouraged to join. This is done by advertising, charity networks and contacts.

##### c. Risk Management

The Trustees of Relate Cambridgeshire Ltd have considered the major risks to which the charity is exposed, in particular those related to the operations and finances of the centre, and are satisfied that systems are in place to mitigate its exposure to all the major risks.

##### d. Reserve Policy

The Trustees have established a Reserve Policy in order to maintain reserves which are generally required for the organisation and include a contingency fund to meet unforeseen emergencies. They will also maintain reserves at an overall level which enables the management of short term cash flow fluctuations.

As at 31 March 2024 the Trustees have a Trustee Reserve of £100,000 (2023: £100,000) to cover three months running costs as recommended by Relate Central Office. The Trustees are satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund.

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RELATE CAMBRIDGESHIRE LTD

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TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 31 MARCH 2024

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**The report of the trustees**

The financial statements set out on pages 7 to 14 have been prepared in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This year has once again been challenging with the number of counselling sessions delivered falling slightly compared to the previous year. Funding from the NHS Cambridgeshire & Peterborough Support Hub was discontinued, and the Charity has increasingly faced competition from on-line counselling providers. The turnover of counselling staff has also remained a constraint.

The Charity has continued to adapt, adjusting its prices, and introducing more face-to-face counselling to meet client demand. It has also benefited from a grant from Children in Need.

Nationwide inflationary pressures have remained an issue for our cost-base, especially our staff costs. Overall, there has been a deficit for the year of £25,131 (2022/23 deficit of £9,245). The directors are still satisfied that the Charity can continue its activities during the coming year and that its assets are adequate to fulfil its obligations. The Trustees are pleased to report that the level of activity in the current year has improved and anticipate a better outturn for 2024/25.

The Charity has been sad to lose two of our Trustees who we gratefully thank for their service. We are also pleased to welcome one new Trustee.

The statement of Financial Activities shows incoming resources for the year of a revenue nature of £276,580 (2023: £293,268), giving a net deficit of £25,131 (2023: deficit £9,245). A majority of the expenditure is spent on provision of the counselling service, management and administration.

The Trustees would particularly like to thank the following for their support:

Girton Town Charity  
Children in Need  
John Huntingdon's Charity  
Huntingdon Freeman Trust  
Simon Gibson Trust  
National Lottery

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RELATE CAMBRIDGESHIRE LTD

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TRUSTEES' REPORT (continued)  
FOR THE YEAR ENDED 31 MARCH 2024

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**Statement of Trustees responsibilities**

The trustees (who are also directors of Relate Cambridgeshire Ltd for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make estimates and judgements that are reasonable and prudent;
- State whether applicable UK accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- Prepare the accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time, the financial position of the charitable company, and enable them to ensure that the financial statements comply with the Companies Act 2006.

The Trustees are also responsible for safeguarding the assets of the charitable company and hence taking the reasonable steps for the prevention of detection of fraud and other irregularities.

Approved by order of the board of trustees on 24/10/2024 and on its behalf by:



I Maddison - Chairman



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**RELATE CAMBRIDGESHIRE LTD**

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**INDEPENDENT EXAMINER'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2024**

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**Independent examiner's report to the Trustees of Relate Cambridgeshire Ltd**

We report on the financial statements of the charity for the year ended 31 March 2024 which are set out on pages 7 to 14, which have been prepared in accordance with section 145 of the Charities Act 2011 and the Statement of Recommended Practice applicable for charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2015).

**Respective responsibilities of Trustees and examiner**

The charity's trustees (who are also directors for the purposes of company law) are responsible for the preparation of the accounts. The charities trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied ourselves that the charity is not subject to a full audit under company law, or otherwise, and is eligible for independent examination. It is our responsibility to:

- examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- the state whether particular matters have come to our attention.

**Basis of independent examiner's report**

We have conducted our examination in accordance with the General Directions given by the Charity Commissioners for England and Wales setting out the duties of an independent examiner issued by Charity Commissioners under section 145(5)(b) of the Act relating to the conducting of an independent examination, referred to above. An independent examination includes a review of the accounting records kept by the charity and of the accounting systems employed by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below:



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RELATE CAMBRIDGESHIRE LTD

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INDEPENDENT EXAMINER'S REPORT (continued)  
FOR THE YEAR ENDED 31 MARCH 2024

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**Independent Examiner's statement**

Subject to the limitations upon the scope of our work as detailed above, in connection with our examination, no matter has come to our attention:

1) which gives us reasonable cause to believe that in any material respect, the requirements

i) to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006: and

ii) to prepare Financial Statements, which accord with the accounting records and comply with the accounting requirements of section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)(effective January 2015)

have not been met; or

2) to which, in our opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Compton Hardwick Ltd**

.....  
Compton Hardwick Ltd



DATE     30/10/2024 .

RELATE CAMBRIDGESHIRE LTD

BALANCE SHEET  
AS AT 31 MARCH 2024

	Note	2024	2023
		£	£
Fixed Assets	9	2,901	6,467
<b>Total Fixed Assets</b>		<u>2,901</u>	<u>6,467</u>
<b>Current Assets</b>			
Debtors	10	4,208	10,247
Cash at bank		<u>151,259</u>	<u>173,214</u>
		155,467	183,461
<b>Creditors: Amounts falling due within one year</b>	11	<u>(34,292)</u>	<u>(40,721)</u>
<b>Net Current Assets</b>		<u>121,175</u>	<u>142,740</u>
<b>NET ASSETS</b>		<u>124,076</u>	<u>149,207</u>
<b>FUNDS</b>			
Trustee Reserve		100,000	100,000
General Fund		<u>24,076</u>	<u>49,207</u>
		<u>124,076</u>	<u>149,207</u>

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2016 and
- preparing financial statements with give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees

Ian Maddison  
Chairman

Approved by the board of trustees on 24.10.2024

The notes on pages 9 to 14 form part of the financial statements.



RELATE CAMBRIDGESHIRE LTD

STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2024

		Restricted Funds £ 2024	Unrestricted funds £ 2024	Total Funds £ 2024	Total Funds £ 2023
<b>INCOME:</b>	<b>Note</b>				
Voluntary income	3	53,409	4,082	57,491	62,683
Activities for generating funds	5	-	212,993	212,993	228,633
Investment income	4	-	6,096	6,096	1,951
Government grants		-	-	-	-
<b>TOTAL INCOME</b>		53,409	223,171	276,580	293,268
<b>EXPENDITURE ON:</b>					
Charitable activities	6	52,348	234,401	286,749	289,197
Governance costs	7	1,061	13,901	14,962	13,316
<b>TOTAL EXPENDITURE</b>		53,409	248,302	301,711	302,513
<b>NET (DEFICIT)</b>		-	(25,131)	(25,131)	(9,245)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		-	149,207	149,207	158,452
Net movement in funds		-	(25,131)	(25,131)	(9,245)
<b>TOTAL FUNDS CARRIED FORWARD</b>		-	124,076	124,076	149,207

All activities derive from continuing operation

The notes of pages 9 to 14 form part of these financial statements.

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RELATE CAMBRIDGESHIRE LTD

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2023

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**1. LEGAL FORM**

The charity is a registered charity registered in England and Wales number 1096975 and a company limited by guarantee, having no share capital, incorporated in England and Wales number 04664883.

**2. ACCOUNTING POLICIES**

**BASIS OF PREPARATION OF FINANCIAL STATEMENTS**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Financial reporting standard 102 - reduced disclosure exemptions**

The charity have taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". - the requirements of Section 7 statement of Cash Flows.

**FUND ACCOUNTING**

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. The aim and purpose of each designated fund is set out in the notes to the financial statements. Restricted funds are funds of the charity restricted for specific services or for educational and research projects being undertaken by the charity. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each material designated and restricted fund is set out in the notes to the financial statements.

**INCOME**

All incoming resources is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be reliably measured. Income is deferred where it has been received ahead of the period where the funds will be used.

Donations are recognised on receipt.

Membership income is recognised in the period to which the membership fee relates.

The charity is not VAT registered.

**EXPENDITURE**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to the expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with the administration of the charity and compliance with constitutional and statutory requirements.

Allocation and Apportionment of Costs:

Where possible, costs are allocated directly to the fund and activity that they relate to. Where costs are shared between activities or funds an apportionment is made using an appropriate basis such as budgeted costs or percentage of total costs.

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RELATE CAMBRIDGESHIRE LTD

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024

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**TAXATION**

The charity is exempt from corporation tax on its charitable activities.

**DEBTORS**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts offered.

**CASH AT BANK**

Cash at bank includes monies held in bank current accounts and short term highly liquid investments with a short maturity of three month or less from the date of acquisition or opening of the deposit.

**CREDITORS AND PROVISIONS**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be estimated or measured reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**FINANCIAL INSTRUMENTS**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement.



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RELATE CAMBRIDGESHIRE LTD

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024

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3. DONATIONS AND LEGACIES

	Restricted Funds £ 2024	Unrestricted funds £ 2024	Total Funds £ 2024	Total Funds £ 2023
Donations and Grants	53,409	1,323	54,732	51,073
Local authority funding	-	2,759	2,759	11,610
	<u>53,409</u>	<u>4,082</u>	<u>57,491</u>	<u>62,683</u>

4. INCOME FROM INVESTMENTS

	Restricted Funds £ 2024	Unrestricted funds £ 2024	Total Funds £ 2024	Total Funds £ 2023
Bank deposit interest received	-	6,096	6,096	1,951
	<u>-</u>	<u>6,096</u>	<u>6,096</u>	<u>1,951</u>

5. INCOME FROM FUNDRAISING ACTIVITIES

Activities for generating funds	Restricted Funds £ 2024	Unrestricted funds £ 2024	Total Funds £ 2024	Total Funds £ 2023
Income from client services (including gift aid)	-	183,149	183,149	149,178
Income from contracted services	-	26,954	26,954	75,800
Training services	-	2,890	2,890	3,340
Other	-	-	-	315
	<u>-</u>	<u>212,993</u>	<u>212,993</u>	<u>228,633</u>

RELATE CAMBRIDGESHIRE LTD

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024

6. EXPENDITURE ON RAISING FUNDS

	Restricted Funds £ 2024	Unrestricted funds £ 2024	Total Funds £ 2024	Total Funds £ 2023
Charitable activities	52,348	234,401	286,749	289,197
	<u>52,348</u>	<u>234,401</u>	<u>286,749</u>	<u>289,197</u>
<b>Charitable activities</b>				
Staff salaries, NI and pensions	22,928	148,086	171,014	161,854
Other staff costs	1,131	226	1,357	1,136
Counsellor salaries	14,887	71,560	86,447	94,696
Other counsellor costs	2,626	2,462	5,088	5,657
Establishment costs	4,794	378	5,172	6,020
Administrative costs	5,982	11,689	17,671	19,834
	<u>52,348</u>	<u>234,401</u>	<u>286,749</u>	<u>289,197</u>

The basis for allocation of costs as shown above is explained in the accounting policies.

7. GOVERNANCE COSTS

	Restricted Funds £ 2024	Unrestricted funds £ 2024	Total Funds £ 2024	Total Funds £ 2023
Independent examiner's fee	64	836	900	900
National Relate Federation service charge	995	13,032	14,027	12,416
Other	2	33	35	-
	<u>1,061</u>	<u>13,901</u>	<u>14,962</u>	<u>13,316</u>

8. STAFF COSTS

	2024 £	2023 £
Wages and salaries	244,869	245,506
Social security costs	9,484	7,984
Pension contributions	3,109	3,060
	<u>257,462</u>	<u>256,550</u>
<b>Number of full time employees or full time equivalents</b>	<b>2024</b>	<b>2023</b>
Direct charitable (including unpaid volunteer staff)	7	8

The above number does not include directors who are not permitted to receive remuneration for their duties. In view of the nature of the charity's activities the majority of administrative and counselling staff do not work full time. There were 26 (2023: 24) people who provided time to the charity. Expenses paid to directors totalled £Nil (2023: £Nil). There were no related party transactions requiring disclosure.

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**RELATE CAMBRIDGESHIRE LTD**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**9. TANGIBLE FUNCTIONAL FIXED ASSETS**

	Furniture & equipment £
<b>Cost</b>	
At 1 April 2023	12,393
Additions	-
Disposals	(1,310)
At 31 March 2024	<u>11,083</u>
<b>Depreciation</b>	
At 1 April 2023	5,926
Charge for the year	2,665
Disposals	(409)
At 31st March 2024	<u>8,182</u>
<b>Net book value</b>	
At 31 March 2024	<u>2,901</u>
At 31 March 2023	<u>6,467</u>

**10. DEBTORS**

	2024 £	2023 £
Trade debtors	3,449	8,829
Debtors - gift aid recoverable	25	123
Prepayments	<u>734</u>	<u>1,295</u>
	<u>4,208</u>	<u>10,247</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade creditors	3,357	1,358
Accrued expenses	1,430	4,075
Dilapidation provision	-	5,000
PAYE and pension contributions	4,695	3,932
Deferred income - Children in Need	16,570	11,919
Deferred income - National Lottery Grant	375	6,162
Deferred income - Other bursary funds	<u>7,865</u>	<u>8,275</u>
	<u>34,292</u>	<u>40,721</u>

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**RELATE CAMBRIDGESHIRE LTD**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Fixed Assets £	Current Assets £	Creditors £	Net Current Assets £
<b>Unrestricted funds</b>				
Trustee Reserve	2,901	97,099	-	100,000
General Fund	-	58,368	(34,292)	24,076
	<u>2,901</u>	<u>58,368</u>	<u>(34,292)</u>	<u>24,076</u>
<b>Total Funds</b>	<u>2,901</u>	<u>155,467</u>	<u>(34,292)</u>	<u>124,076</u>

As recommended by Relate Head Office, the trustees reserve should equate to three months running costs at £100,000.

**Analysis of unrestricted fund movements**

	Funds at 2023 £	Movements in Funds £	Transfers Between Funds £	Funds at 2024 £
Trustee Reserve	100,000	-	-	100,000
General Fund	49,207	(25,131)	-	24,076
	<u>149,207</u>	<u>(25,131)</u>	<u>-</u>	<u>124,076</u>

**13. COMPANY STATUS AND WINDING UP OR DISSOLUTION OF THE CHARITY**

Relate Cambridgeshire Ltd is a company limited by guarantee not exceeding £1 per member. The company has no share capital. If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

**14. RELATED PARTY DISCLOSURES**

There are no related party disclosures for the year ended 31 March 2024.

## MELBOURN PARISH COUNCIL

### Application for Grant

**Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.**

Name of Organisation	Turn on to Christmas
Name, Address, and Status of Contact	<div></div> <div></div> <div></div> <div></div>
Telephone Number of Contact	<div></div>
Email contact	<div></div>
Is the organisation a Registered Charity?	Yes / <del>No</del> Correction - NO
Amount of grant requested	£1,280
For what purpose of project is the grant requested.	See seperate sheet
What will be the total cost of the above project?	£1,280
If the total cost of the project is more than the grant, how will the residue be financed?	Sponsorship and Melbourn Fete Funds
Have you applied for grant for the same project to another organisation?	No



If so, which organisation and how much?	
Are 3 <sup>rd</sup> parties necessary to deliver your project? If yes, please list them.	The Hub
Who will benefit from the project?	See seperate sheet
Approximately how many of those who will benefit are parishioners? Please provide % numbers for beneficiaries within the Parish if known.	See seperate sheet

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC?    Yes / ~~No~~  
The TOTC committee were granted MPC funds for the event planned  
If yes, please give date.    in 2024. However due to adverse weather this was cancelled at short  
notice.  
If yes and within the previous 12 months, please confirm that the grant has been spent and  
provide a brief report.

Signed..........Date. 6 November 2025.....

3<sup>rd</sup> parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:    Jeannie Seers

Organisation: The Hub

Name:

Organisation

## Supplementary information for the Melbourn Parish Council Grant application for TOTC 2025

Please find additional information to supplement some of the questions on my application.

The detailed budget is as follows:

Father Christmas hire including trailer	200
Craft Activities (drawing & colouring resources and materials for 100 children)	30
Tombola prizes	30
Additional Christmas Tree lights	400
Children's entertainer and party bags	510
Radio Licence	10
Signage	50
Miscellaneous	<u>50</u>
	1,280

Turn On To Christmas has been an annual event since 2017. Unfortunately, last year's event had to be cancelled at short notice because of high winds. This highlighted the value of having the event underwritten by this grant to protect the working funds of the Fete committee. A sub-group of the Melbourn Fete Committee organises TOTC. The event is held at the Hub in association with the Hub management, staff and volunteers. The aim is to host a Christmas event for our community, particularly those with young families, and to switch on the Christmas Tree lights outside the Hub. We make the event free to help families whose finances at this time of year are often under strain. The 2-hour event includes children's craft activities, a subsidised children's tombola, storytelling and children's entertainment. New this year is a party bag, which will be given to all the young visitors. We are also introducing a festive dress competition for both children and adults, and will have prizes for the chosen winner in each category. Live festive music will be performed by several local individuals and a choir. The arrival of Father Christmas in a light-festooned sleigh to switch on the lights is the highlight of the event.

This year, for the first time, TOTC has attracted some sponsorship from Cambridge Building Society and Octopus Super Loop, who, between them, are funding the cost of both of the village's Christmas Trees and some other elements of the event.

TOTC is underwritten by the Fete; therefore, a successful grant will allow the Melbourn Fete funds to be fully available for planning next year's village fete, which is well underway.









The free event is open to the whole community, but is aimed at families with young children.

There are several hundred who attend. Most of the families walk to the Hub, so this would suggest the attendees are mostly from the village. Our marketing is more limited to within the village compared to when we publish details of the Summer fete.

Issued on 28 April 2025

## Your Community Account

## At a glance

Date	Description	Money out £	Money in £	Balance £
27 Mar	Start Balance			9,473.45
28 Mar	 Direct Credit From [REDACTED]		30.00	9,503.45
31 Mar	 Direct Credit From [REDACTED] Ref: Swcc Hedgehog Hosp		10.00	9,513.45
	 Direct Credit From [REDACTED] Ref: Littlebakes		40.00	9,553.45
1 Apr	 Direct Credit From [REDACTED] Ref: RNLI		10.00	9,563.45
7 Apr	 Direct Credit From [REDACTED] Ref: Blue Cross Charity		10.00	9,573.45
	 Direct Credit From [REDACTED] Ref: Stall Sam Smith		40.00	9,613.45
10 Apr	 Direct Credit From [REDACTED] Ref: [REDACTED]		20.00	9,633.45
15 Apr	 Internet Banking Transfer From Account [REDACTED] Raffle Tickets		20.00	9,653.45
25 Apr	Balance carried forward			9,653.45
	Total Payments/Receipts	0.00	180.00	

### 27 Mar - 25 Apr 2025

Start balance £9,473.45

Money out £0.00

▶ Commission charges £0.00

Money in £180.00

▶ Gross interest earned £0.00

End balance £9,653.45

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

**Anything wrong?** If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Issued on 27 May 2025

## Your Community Account

## At a glance

Date	Description	Money out £	Money in £	Balance £
26 Apr	Start Balance			9,653.45
28 Apr	 Direct Credit From  Ref: Gmraffletickets		45.00	9,698.45
29 Apr	 Direct Credit From The Meldreth Prima Ref: Meldreth PTA		20.00	9,718.45
30 Apr	 Direct Credit From Images  Ref: Sponsorship		50.00	9,768.45
2 May	 Direct Credit From  Ref: Nixnox		40.00	9,808.45
6 May	 Direct Credit From  Ref: St.George's Allot.		10.00	9,818.45
	 Direct Credit From  Ref: 		40.00	9,858.45
	 Direct Credit From Norburys Building Ref: 2025003		250.00	10,108.45
	 Direct Credit From Deli Keb VA T Ref: Melbourn Kebab Van		100.00	10,208.45
7 May	 Direct Credit From Sumup Payments Acc Ref: Muz Pid1117583		31.49	10,239.94
	 Direct Credit From Community Ref: Mpsptfa 		10.00	10,249.94
12 May	 Direct Credit From Conqueror Ind LT Ref: Sponsorship		200.00	10,449.94
15 May	 Direct Credit From The Royston & Dist Ref: Fete Stall Twinnin		10.00	10,459.94
19 May	 Direct Credit From  Ref: Dark Lane Forge		40.00	10,499.94

Continued

### 26 Apr - 23 May 2025

Start balance £9,653.45

Money out £0.00

► Commission charges £0.00

Money in £946.49

► Gross interest earned £0.00

End balance £10,599.94

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Date	Description	Money out £	Money in £	Balance £
	Balance brought forward from previous page			10,499.94
23 May	Giro Direct Credit From Toms Coffee and CA Ref: Toms Coffee Cake		100.00	10,599.94
23 May	Balance carried forward			10,599.94
	Total Payments/Receipts	0.00	946.49	















**Anything wrong?** If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.



Issued on 27 June 2025

## Your Community Account

## At a glance

Date	Description	Money out £	Money in £	Balance £
24 May	Start Balance			10,599.94
27 May	 Direct Credit From [REDACTED] Ref: Happy Cat Crochet		40.00	10,639.94
	 Direct Credit From Sumup Payments Acc Ref: Muz Pid1154874		44.27	10,684.21
	 Direct Credit From [REDACTED] Ref: Labis Ocean Tree		100.00	10,784.21
28 May	 Direct Credit From [REDACTED] Ref: Melbourn FC		10.00	10,794.21
2 Jun	 Direct Credit From [REDACTED] Ref: Churros Bar		100.00	10,894.21
4 Jun	 On-Line Banking Bill Payment to [REDACTED] Ref: Raffle Prizes	100.98		10,793.23
	 Direct Credit From Slice of Price Ref: Slice of Price		100.00	10,893.23
	 Direct Credit From [REDACTED] Ref: MAD MacS 25		100.00	10,993.23
5 Jun	 Direct Credit From South Cambridgeshi		2,000.00	12,993.23
6 Jun	 Direct Credit From [REDACTED] Ref: Playgroup		10.00	13,003.23
	 Direct Credit From [REDACTED] Ref: Simply Scarlett		40.00	13,043.23
	 Direct Credit From [REDACTED] Ref: Page and Winter		40.00	13,083.23
	 Direct Credit From [REDACTED] Ref: Celine Skinner		10.00	13,093.23
9 Jun	 Direct Credit From Eagle KL Ref: Eagle		10.00	13,103.23

Continued

### 24 May - 26 Jun 2025

Start balance £10,599.94

Money out £2,922.50

► Commission charges £0.00

Money in £9,718.80

► Gross interest earned £0.00

End balance £17,396.24

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				13,103.23
10 Jun	 Direct Credit From [REDACTED] A Ref: Melbourn Fete		100.00	13,203.23
11 Jun	 Direct Credit From [REDACTED] Ref: Cellas		40.00	13,243.23
	 Direct Credit From Dataglow Energy LI Ref: Inv 2025005 - Melb		2,500.00	15,743.23
	 Direct Credit From [REDACTED] Ref: [REDACTED]		40.00	15,783.23
12 Jun	 Cheque Cashed at Barclays 100064	1,200.00		14,583.23
	 On-Line Banking Bill Payment to [REDACTED] Ref: Invoice 345	220.00		14,363.23
13 Jun	 Direct Credit From The Saffron Ice Cr Ref: 2025007		40.00	14,403.23
16 Jun	 On-Line Banking Bill Payment to [REDACTED] Ref: Fete Expenses	121.90		14,281.33
	 On-Line Banking Bill Payment to [REDACTED] Ref: Magician Final	450.00		13,831.33
	 Direct Credit From Sumup Payments Acc Ref: Sumup Pid348593674		105.23	13,936.56
18 Jun	 On-Line Banking Bill Payment to [REDACTED] Ref: Fete Expenses	16.95		13,919.61
	 On-Line Banking Bill Payment to [REDACTED] Ref: Fete Insurance	462.00		13,457.61
	 Deposit Re 21 Cambridge Benet 100074		1,289.30	14,746.91
19 Jun	 On-Line Banking Bill Payment to [REDACTED] Ref: Fete 2025 Expenses	50.67		14,696.24
	 On-Line Banking Bill Payment to [REDACTED] Ref: Little Party Lambs	300.00		14,396.24
	 Direct Credit From Melbourn Parish Co Ref: Grant June 25 Mpc		3,000.00	17,396.24
26 Jun	Balance carried forward			17,396.24
Total Payments/Receipts		2,922.50	9,718.80	

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Issued on 28 July 2025

## Your Community Account

## At a glance

Date	Description	Money out £	Money in £	Balance £
27 Jun	Start Balance			17,396.24
3 Jul	 On-Line Banking Bill Payment to Absolute Audio Vis Ref: Invoice 86514	1,200.00		16,196.24
	 On-Line Banking Bill Payment to Ellis Amusements Ref: Inv0303	2,000.00		14,196.24
25 Jul	Balance carried forward			14,196.24
	Total Payments/Receipts	3,200.00	0.00	

### 27 Jun - 25 Jul 2025

Start balance	£17,396.24
Money out	£3,200.00
▶ Commission charges	£0.00
Money in	£0.00
▶ Gross interest earned	£0.00
End balance	£14,196.24

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

**Anything wrong?** If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Issued on 29 September 2025

## Your Community Account

Date	Description	Money out £	Money in £	Balance £
26 Jul	Start Balance			14,196.24
3 Sep	<b>Giro</b> Direct Credit From [REDACTED] Ref: Justgiving		47.50	14,243.74
26 Sep	Balance carried forward			14,243.74
	Total Payments/Receipts	0.00	47.50	

**Anything wrong?** If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

## At a glance

### 26 Jul - 26 Sep 2025

Start balance	£14,196.24
Money out	£0.00
► Commission charges	£0.00
Money in	£47.50
► Gross interest earned	£0.00
End balance	£14,243.74

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Issued on 27 October 2025

## Your Community Account

## At a glance

### 27 Sep - 24 Oct 2025


Date	Description	Money out £	Money in £	Balance £
27 Sep	Start Balance			14,243.74
16 Oct	On-Line Banking Bill Payment to [REDACTED] Ref: Fete Donation	70.00		14,173.74
	On-Line Banking Bill Payment to Melbourn Playgroup Ref: Mfv Donation	190.00		13,983.74
	On-Line Banking Bill Payment to Melbourn County PR Ref: Fete Donation	275.00		13,708.74
	On-Line Banking Bill Payment to Melbourn Community Ref: 6130039210	275.00		13,433.74
	On-Line Banking Bill Payment to Royston + District Ref: Mfv Donation	325.00		13,108.74
	On-Line Banking Bill Payment to Home Start Royston Ref: Fete Donation	405.00		12,703.74
	On-Line Banking Bill Payment to Melbourn Action Co Ref: Mfv Donation	440.00		12,263.74
20 Oct	On-Line Banking Bill Payment to [REDACTED] Ref: Invoice 013	255.00		12,008.74
24 Oct	On-Line Banking Bill Payment to The Meldreth Prima Ref: Mfv Donation	60.00		11,948.74
	On-Line Banking Bill Payment to Melbourn Parochial Ref: Mfv Donation	170.00		11,778.74

Continued

Start balance	£14,243.74
Money out	£2,740.00
► Commission charges	£0.00
Money in	£0.00
► Gross interest earned	£0.00
End balance	£11,503.74

Your deposit is eligible for protection by the Financial Services Compensation Scheme.



Date	Description	Money out £	Money in £	Balance £
Balance brought forward from previous page				11,778.74
24 Oct	 On-Line Banking Bill Payment to McCS Ref: Mfv Donation	275.00		11,503.74
24 Oct	Balance carried forward			11,503.74
Total Payments/Receipts		2,740.00	0.00	

**Anything wrong?** If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.