



Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

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MELBOURN PARISH COUNCIL - PLANNING COMMITTEE
(District of South Cambridgeshire)

A meeting of the Planning Committee held on Wednesday 12 November 2025 at 19:30 in the Austen Room, Community Hub, 30 High Street, Melbourn SG8 6DZ

Present: Cllrs Barnes, Clark, Kilmurray (Chair), Redelinghuys

Absent: Cllr Alexander

In attendance: Abi Williams (Parish Clerk)

PLANNING COMMITTEE: MINUTES

Meeting started 19:32

PL065/2526 To receive apologies for absence

Apologies received from Cllrs Hart, Kyprianou and Wilson with acceptable reasons given. It was RESOLVED to accept apologies of absence from Cllrs Hart, Kyprianou and Wilson. Proposed by Cllr Barnes, seconded by Cllr Redelinghuys. All in favour.

PL066/2526 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

None received.

PL067/2526 To approve the minutes of the Planning Committee Meeting on 8 October 2025

It was RESOLVED to approve the minutes of the Planning Committee Meeting held on 8 October 2025 as an accurate record.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

PL068/2526 To report back on the minutes of the Planning Committee Meetings on 8 October 2025

Nothing to report.

PL069/2526 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

No members of the public present.

PL070/2526 Decision Notices: To receive any decision notices issued since the last meeting.

- a) [21/05078/CONDB](#) | **Proposal:** Submission of details required by condition 3 (Details of External Materials) of Listed building consent 21/05078/LBC. | **Site address:** 10 High Street Melbourn Cambridgeshire SG8 6ER | **Decision:** Discharge Condition in Full (29 September 2025)
The decision was noted.
- b) [24/01252/NMA1](#) | **Proposal:** Non material amendment on application 24/01252/FUL for change of wall material from brick and steel corrugated cladding to steel corrugated cladding only. | **Site address:** Recreation Ground The Moor Melbourn Cambridgeshire | **Decision:** Application permitted (1 October 2025)
The decision was noted.
- c) [25/03202/FUL](#) | **Proposal:** Demolition of existing foyer and erection of a single storey front extension to create foyer/entrance. | **Site address:** Kingsway Golf Centre Cambridge Road Melbourn Cambridgeshire SG8 6EY | *MPC Comment: Support no comment*
Decision: Application permitted (10 October 2025)
The decision was noted.

Signed..... Date.....

- d) [25/03651/CL2PD](#) | **Proposal:** Certificate of lawfulness under S192 for demolition of existing conservatory and new proposed single storey rear extension with new window to the front elevation and 3no roof lights to side elevation. | **Site address:** 42 Hale Close Melbourn Cambridgeshire SG8 6ET |
Decision: Certificate not granted (22 October 2025)
The decision was noted.

Chair altered the order of the agenda to address application at same address.

- 'PL072/2526e) INFORMATION ONLY [25/04213/CL2PD](#) | **Proposal:** Certificate of lawfulness under S192 for demolition of existing conservatory and new proposed single storey rear extension with new window to the front elevation and 2no roof lights to side elevation | **Site address:** 42 Hale Close Melbourn Cambridgeshire SG8 6ET |
Application noted.

- PL070/2526f) [25/04213/CL2PD](#) | **Proposal:** Certificate of lawfulness under S192 for demolition of existing conservatory and new proposed single storey rear extension with new window to the front elevation and 2no roof lights to side elevation | **Site address:** 42 Hale Close Melbourn Cambridgeshire SG8 6ET | **Decision:** Certificate granted (30 October 2025) *Application and decision notice received – see below for application.*
The decision was noted.

- e) [25/03529/LBC](#) | **Proposal:** Replace horizontal oak beam beneath lime plaster supporting SW facing bedroom floor at first floor level between garden door and corner of house infested and rotted by death watch beetle. | **Site address:** 12 High Street Melbourn Cambridgeshire SG8 6EB |
MPC Comment: *Support no comment*
Decision: Application permitted (22 October 2025)
The decision was noted.

- f) [25/04213/CL2PD](#) | **Proposal:** Certificate of lawfulness under S192 for demolition of existing conservatory and new proposed single storey rear extension with new window to the front elevation and 2no roof lights to side elevation | **Site address:** 42 Hale Close Melbourn Cambridgeshire SG8 6ET | **Decision:** Certificate granted (30 October 2025) *Application and decision notice received – see below for application.*
Item moved on agenda – see above.

PL071/2526 To note the following applications for tree work:

- a) [25/1063/TTPO](#) | **Proposal:** T1: Yew - Remove 1no. partially failed branch at 5 metres | **Site address:** 8 Pryors Orchard Melbourn Cambridgeshire | (Deadline to comment: 24 October 2025) *No objection from email.*
No objection.

PL072/2526 Planning Applications:

- a) [25/03568/FUL](#) | **Proposal:** Change of use from agricultural land to a secure dog walking/ exercising/ training area. Erection of secure boundary fencing, gates, a hard standing parking area and mobile field shelter on timber skids (retrospective). | **Site address:** Street Record London Way Melbourn Cambridgeshire | (Deadline to comment: 13 November 2025 *extension granted*)

It was RESOLVED to support with the following concerns:

- Material consideration of the byway not being suitable for number of vehicles and two-way traffic.
- Concern over potential damage to the ancient monument Bowl Barrow, known as Grinnel Hill. We request that a management plan be put in place to mitigate both concerns. Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

- b) INFORMATION ONLY [S/2175/19/CONDB](#) | **Proposal:** Submission of details required by conditions 5 (existing stables, outbuildings and mobile home demolished), 6 (boundary treatment), 9 (Wi-Fi) and 10 (contamination) of planning permission [S/2175/19/FL](#) | **Site address:** Westfield Orchard Old North Road Bassingbourn Cum Kneesworth Royston Cambridgeshire SG8 5JS |
Application noted.

- c) [25/03976/HFUL](#) | **Proposal:** Proposed annex with solar panels. | **Site address:** Greenlow Cottage Royston Road Melbourn Cambridgeshire | (Deadline to comment: 17 November 2025)
It was RESOLVED to support no comment.
Proposed by Cllr Redelinguys, seconded by Cllr Barnes. All in favour.
- d) [25/04034/HFUL](#) | **Proposal:** First floor rear extension, addition of rear rooflight and new window to side elevation. | **Site address:** 75C High Street Melbourn Cambridgeshire SG8 6AA | (Deadline to comment: 19 November 2025)
It was RESOLVED to support no comment.
Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.
- e) INFORMATION ONLY [25/04213/CL2PD](#) | **Proposal:** Certificate of lawfulness under S192 for demolition of existing conservatory and new proposed single storey rear extension with new window to the front elevation and 2no roof lights to side elevation | **Site address:** 42 Hale Close Melbourn Cambridgeshire SG8 6ET |
Item moved on agenda – see above.

PL073/2526 Licensing

- a) To consider any response to consultation on proposed revisions to the South Cambridgeshire District Council's Street Trading Policy.
No concern over revisions. No response required.

PL074/2526 Street Works

- a) To note 25-1840 Clear Crescent 'Intends Notice' 01/11/2025 to 31/03/2027.
No objection from email or Full Council Meeting.
Intends Notice noted – no comment.
- b) To note TTRO 25-2186 Station Road 'Intends Notice' 10/12/2025 to 09/06/2027 - Proposed Road Closure 10/12/2025 – 11/12/2025.
No objection from email or Full Council meeting.
Intends Notice noted – comment to be raised over protection of diverting traffic through Dolphin and Rose Lane.

PL075/2526 To note the date of the next meeting as **Wednesday 10 December 2025** at 7.30pm.

The date of the next meeting was noted as Wednesday 10 December 2025.

Meeting closed 19:55