



🏠 **Melbourn Parish Council**
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

👤 **Abi Williams, Clerk**
👤 **Alex Coxall, Deputy Clerk**
✉️ parishclerk@melbournparishcouncil.gov.uk
☎️ **01763 263303, ext 3**
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27 November 2025

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting to be held on **Wednesday 3 December 2025** at **7.30pm** in the **Austen room, Community Hub**, 30 High Street, Melbourn, SG8 6DZ for the purpose of transacting the following business:

To Members of the Public and Press

You are hereby invited to attend the Parish Council Meeting to be held on **Wednesday 3 December 2025** at **7.30pm** in the **Austen room, Community Hub**, 30 High Street, Melbourn, SG8 6DZ for the purpose of transacting the following business:

Abi Williams

Clerk to the Parish Council

PARISH COUNCIL MEETING: AGENDA – COMMUNITY BENEFIT GRANTS

PC135/2526 To receive and approve apologies for absence

PC136/2526 To receive any Declarations of Interest and Dispensations

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PC137/2526 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item). If required, written responses to questions raised will be made by the Parish Office within 14 days of the date of this meeting.

PC138/2526 To report back and approve the minutes of the Parish Council meeting held on 26 November 2025

PC139/2526 To note report on previous Community Benefit Grants

- a) To receive reports from Community Benefit Grants 2024/25
- b) To receive report of historical payments through Community Benefit Grants

PC140/2526 To consider applications for Community Benefit Grant funding:

Applicant	Requested funding £
a) Home-start Royston & South Cambridgeshire	£ 4,247.82
b) Melbourn Baptist Church	£ 2,153.99
c) Melbourn Squash Club	£1,300.00
d) Mix Music	£ 8,200.00
e) Relate Counselling East Anglia	£ 4,850.00
f) Turn on to Christmas	£ 1,280.00

PC141/2526 To note the dates of the upcoming meetings as:

- a) Planning Committee Meeting, **Wednesday 10 December 2025** at 7.30pm
- b) Finance & Good Governance Committee Meeting, **Tuesday 16 December 2025** at 7.30pm
- c) Full Parish Council Meeting, **Wednesday 14 January 2026** at 7.30pm