

MELBOURN PARISH COUNCIL

Application for Grant

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances. If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

Name of Organisation	Turn on to Christmas
Name, Address, and Status of Contact	[REDACTED]
Telephone Number of Contact	[REDACTED]
Email contact	[REDACTED]
Is the organisation a Registered Charity?	Yes / No
Amount of grant requested	£1,280
For what purpose of project is the grant requested.	See seperate sheet
What will be the total cost of the above project?	£1,280
If the total cost of the project is more than the grant, how will the residue be financed?	Sponsorship and Melbourn Fete Funds
Have you applied for grant for the same project to another organisation?	No

MELBOURN PARISH COUNCIL

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If so, which organisation and how much?	
Are 3 rd parties necessary to deliver your project? If yes, please list them.	The Hub
Who will benefit from the project?	See seperate sheet
Approximately how many of those who will benefit are parishioners? Please provide % numbers for beneficiaries within the Parish if known.	See seperate sheet

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC? Yes / ~~No~~
 The TOTC committee were granted MPC funds for the event planned
 If yes, please give date. in 2024. However due to adverse weather this was cancelled at short
 notice.
 If yes and within the previous 12 months, please confirm that the grant has been spent and
 provide a brief report.

Signed..... Date. 6 November 2025.....

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name: Jeannie Seers

Organisation: The Hub

Name:

Organisation

Supplementary information for the Melbourn Parish Council Grant application for TOTC 2025

Please find additional information to supplement some of the questions on my application.

The detailed budget is as follows:

Father Christmas hire including trailer	200
Craft Activities (drawing & colouring resources and materials for 100 children)	30
Tombola prizes	30
Additional Christmas Tree lights	400
Children's entertainer and party bags	510
Radio Licence	10
Signage	50
Miscellaneous	<u>50</u>
	1,280

Turn On To Christmas has been an annual event since 2017. Unfortunately, last year's event had to be cancelled at short notice because of high winds. This highlighted the value of having the event underwritten by this grant to protect the working funds of the Fete committee. A sub-group of the Melbourn Fete Committee organises TOTC. The event is held at the Hub in association with the Hub management, staff and volunteers. The aim is to host a Christmas event for our community, particularly those with young families, and to switch on the Christmas Tree lights outside the Hub. We make the event free to help families whose finances at this time of year are often under strain. The 2-hour event includes children's craft activities, a subsidised children's tombola, storytelling and children's entertainment. New this year is a party bag, which will be given to all the young visitors. We are also introducing a festive dress competition for both children and adults, and will have prizes for the chosen winner in each category. Live festive music will be performed by several local individuals and a choir. The arrival of Father Christmas in a light-festooned sleigh to switch on the lights is the highlight of the event.

This year, for the first time, TOTC has attracted some sponsorship from Cambridge Building Society and Octopus Super Loop, who, between them, are funding the cost of both of the village's Christmas Trees and some other elements of the event.

TOTC is underwritten by the Fete; therefore, a successful grant will allow the Melbourn Fete funds to be fully available for planning next year's village fete, which is well underway.

The free event is open to the whole community, but is aimed at families with young children.

There are several hundred who attend. Most of the families walk to the Hub, so this would suggest the attendees are mostly from the village. Our marketing is more limited to within the village compared to when we publish details of the Summer fete.

Issued on 28 April 2025

Your Community Account

At a glance

27 Mar - 25 Apr 2025

Date	Description	Money out £	Money in £	Balance £
27 Mar	Start Balance			9,473.45
28 Mar	Giro Direct Credit From [REDACTED]		30.00	9,503.45
31 Mar	Giro Direct Credit From [REDACTED] Ref: Swcc Hedgehog Hosp		10.00	9,513.45
	Giro Direct Credit From [REDACTED] Ref: Littlebakes		40.00	9,553.45
1 Apr	Giro Direct Credit From [REDACTED] Ref: RNLI		10.00	9,563.45
7 Apr	Direct Credit From [REDACTED] Ref: Blue Cross Charity		10.00	9,573.45
	Direct Credit From [REDACTED] Ref: Stall Sam Smith		40.00	9,613.45
10 Apr	Giro Direct Credit From [REDACTED] Ref: [REDACTED]		20.00	9,633.45
15 Apr	Internet Banking Transfer From Account [REDACTED] Raffle Tickets		20.00	9,653.45
25 Apr	Balance carried forward			9,653.45
	Total Payments/Receipts	0.00	180.00	

Start balance	£9,473.45
Money out	£0.00
▶ Commission charges	£0.00
Money in	£180.00
▶ Cross interest earned	£0.00
End balance	£9,653.45

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Issued on 27 May 2025

Your Community Account

Date	Description	Money out £	Money in £	Balance £
26 Apr	Start Balance			9,653.45
28 Apr	Giro Direct Credit From [REDACTED] Ref: Gmraffletickets		45.00	9,698.45
29 Apr	Giro Direct Credit From The Meldreth Prima Ref: Meldreth PTA		20.00	9,718.45
30 Apr	Giro Direct Credit From Images [REDACTED] Ref: Sponsorship		50.00	9,768.45
2 May	Giro Direct Credit From [REDACTED] Ref: Nixnox		40.00	9,808.45
6 May	Giro Direct Credit From [REDACTED] Ref: St.George's Allot.		10.00	9,818.45
	Giro Direct Credit From [REDACTED] Ref: [REDACTED]		40.00	9,858.45
	Giro Direct Credit From Norburys Building Ref: 2025003		250.00	10,108.45
	 Direct Credit From Deli Keb VA T Ref: Melbourn Kebab Van		100.00	10,208.45
7 May	Giro Direct Credit From Sumup Payments Acc Ref: Muz Pid1117583		31.49	10,239.94
	 Direct Credit From Community Ref: Mpsptfa [REDACTED]		10.00	10,249.94
12 May	Giro Direct Credit From Conqueror Ind LT Ref: Sponsorship		200.00	10,449.94
15 May	Giro Direct Credit From The Royston & Dist Ref: Fete Stall Twinnin		10.00	10,459.94
19 May	 Direct Credit From [REDACTED] Ref: Dark Lane Forge		40.00	10,499.94

[Continued](#)

At a glance

26 Apr - 23 May 2025

Start balance	£9,653.45
Money out	£0.00
▶ Commission charges	£0.00
Money in	£946.49
▶ Cross interest earned	£0.00
End balance	£10,599.94

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Date	Description	Money out £	Money in £	Balance £
	Balance brought forward from previous page			10,499.94
23 May	Giro Direct Credit From Toms Coffee and CA Ref: Toms Coffee Cake		100.00	10,599.94
23 May	Balance carried forward			10,599.94
	Total Payments/Receipts	0.00	946.49	

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Issued on 27 June 2025






Your Community Account

At a glance

24 May - 26 Jun 2025

Start balance	£10,599.94
Money out	£2,922.50
▶ Commission charges	£0.00
Money in	£9,718.80
▶ Cross interest earned	£0.00
End balance	£17,396.24

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Date	Description	Money out £	Money in £	Balance £
24 May	Start Balance			10,599.94
27 May	Giro Direct Credit From [REDACTED] Ref: Happy Cat Crochet		40.00	10,639.94
	Giro Direct Credit From Sumup Payments Acc Ref: Muz Pid1154874		44.27	10,684.21
	 Direct Credit From [REDACTED] Ref: Labis Ocean Tree		100.00	10,784.21
28 May	 Direct Credit From [REDACTED] Ref: Melbourn FC		10.00	10,794.21
2 Jun	Giro Direct Credit From [REDACTED] Ref: Churros Bar		100.00	10,894.21
4 Jun	 On-Line Banking Bill Payment to [REDACTED] Ref: Raffle Prizes	100.98		10,793.23
	Giro Direct Credit From Slice of Price Ref: Slice of Price		100.00	10,893.23
	Giro Direct Credit From [REDACTED] Ref: MAD MacS 25		100.00	10,993.23
5 Jun	Giro Direct Credit From South Cambridgeshi		2,000.00	12,993.23
6 Jun	Giro Direct Credit From [REDACTED] Ref: Playgroup		10.00	13,003.23
	Giro Direct Credit From [REDACTED] Ref: Simply Scarlett		40.00	13,043.23
	Giro Direct Credit From [REDACTED] Ref: Page and Winter		40.00	13,083.23
	 Direct Credit From [REDACTED] Ref: Celine Skinner		10.00	13,093.23
9 Jun	 Direct Credit From Eagle KL Ref: Eagle		10.00	13,103.23

[Continued](#)

Date	Description	Money out £	Money in £	Balance £
	Balance brought forward from previous page			13,103.23
10 Jun	 Direct Credit From [REDACTED] A Ref: Melbourn Fete		100.00	13,203.23
11 Jun	 Direct Credit From [REDACTED] Ref: Cellas		40.00	13,243.23
	 Direct Credit From Dataglow Energy LI Ref: Inv 2025005 - Melb		2,500.00	15,743.23
	 Direct Credit From [REDACTED] Ref: [REDACTED]		40.00	15,783.23
12 Jun	 Cheque Cashed at Barclays 100064	1,200.00		14,583.23
	 On-Line Banking Bill Payment to [REDACTED] Ref: Invoice 345	220.00		14,363.23
13 Jun	 Direct Credit From The Saffron Ice Cr Ref: 2025007		40.00	14,403.23
16 Jun	 On-Line Banking Bill Payment to [REDACTED] Ref: Fete Expenses	121.90		14,281.33
	 On-Line Banking Bill Payment to [REDACTED] Ref: Magician Final	450.00		13,831.33
	 Direct Credit From Sumup Payments Acc Ref: Sumup Pid348593674		105.23	13,936.56
18 Jun	 On-Line Banking Bill Payment to [REDACTED] Ref: Fete Expenses	16.95		13,919.61
	 On-Line Banking Bill Payment to [REDACTED] Ref: Fete Insurance	462.00		13,457.61
	 Deposit Re 21 Cambridge Benet 100074		1,289.30	14,746.91
19 Jun	 On-Line Banking Bill Payment to [REDACTED] Ref: Fete 2025 Expenses	50.67		14,696.24
	 On-Line Banking Bill Payment to [REDACTED] Ref: Little Party Lambs	300.00		14,396.24
	 Direct Credit From Melbourn Parish Co Ref: Grant June 25 Mpc		3,000.00	17,396.24
26 Jun	Balance carried forward			17,396.24
	Total Payments/Receipts	2,922.50	9,718.80	

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Issued on 28 July 2025



At a glance

27 Jun - 25 Jul 2025

Start balance	£17,396.24
Money out	£3,200.00
▶ Commission charges	£0.00
Money in	£0.00
▶ Cross interest earned	£0.00
End balance	£14,196.24

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Your Community Account

Date	Description	Money out £	Money in £	Balance £
27 Jun	Start Balance			17,396.24
3 Jul	 On-Line Banking Bill Payment to Absolute Audio Vis Ref: Invoice 86514	1,200.00		16,196.24
	 On-Line Banking Bill Payment to Ellis Amusements Ref: Inv0303	2,000.00		14,196.24
25 Jul	Balance carried forward			14,196.24
	Total Payments/Receipts	3,200.00	0.00	

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Issued on 29 September 2025

Your Community Account

At a glance

Date	Description	Money out £	Money in £	Balance £
26 Jul	Start Balance			14,196.24
3 Sep	Giro Direct Credit From [REDACTED] Ref: Justgiving		47.50	14,243.74
26 Sep	Balance carried forward			14,243.74
	Total Payments/Receipts	0.00	47.50	

26 Jul - 26 Sep 2025

Start balance	£14,196.24
Money out	£0.00
▶ Commission charges	£0.00
Money in	£47.50
▶ Gross interest earned	£0.00
End balance	£14,243.74

Anything wrong? If you notice any incorrect or unusual transactions, see the next page for how to get in touch with us.

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Issued on 27 October 2025

Your Community Account

At a glance

27 Sep - 24 Oct 2025

Date	Description	Money out £	Money in £	Balance £
27 Sep	Start Balance			14,243.74
16 Oct	 On-Line Banking Bill Payment to [REDACTED] Ref: Fete Donation	70.00		14,173.74
	 On-Line Banking Bill Payment to Melbourn Playgroup Ref: Mfv Donation	190.00		13,983.74
	 On-Line Banking Bill Payment to Melbourn County PR Ref: Fete Donation	275.00		13,708.74
	 On-Line Banking Bill Payment to Melbourn Community Ref: 6130039210	275.00		13,433.74
	 On-Line Banking Bill Payment to Royston + District Ref: Mfv Donation	325.00		13,108.74
	 On-Line Banking Bill Payment to Home Start Royston Ref: Fete Donation	405.00		12,703.74
	 On-Line Banking Bill Payment to Melbourn Action Co Ref: Mfv Donatioin	440.00		12,263.74
20 Oct	 On-Line Banking Bill Payment to [REDACTED] Ref: Invoice 073	255.00		12,008.74
24 Oct	 On-Line Banking Bill Payment to The Meldreth Prima Ref: Mfv Donation	60.00		11,948.74
	 On-Line Banking Bill Payment to Melbourn Parochial Ref: Mfv Donation	170.00		11,778.74

Continued

Start balance	£14,243.74
Money out	£2,740.00
▶ Commission charges	£0.00
Money in	£0.00
▶ Cross interest earned	£0.00
End balance	£11,503.74

Your deposit is eligible for protection by the Financial Services Compensation Scheme.

Date	Description	Money out £	Money in £	Balance £
	Balance brought forward from previous page			11,778.74
24 Oct	On-Line Banking Bill Payment to McCS Ref: Mfv Donation	275.00		11,503.74
24 Oct	Balance carried forward			11,503.74
	Total Payments/Receipts	2,740.00	0.00	

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