

EXTERNAL - Maintenance Committee Jobs Spreadsheet - LISTING DATE: Meeting 15 October

Details of work required	Reported by	Notes	Actions	WHO?
Various Highways reports	Residents	Many reports of action required on Highways reporting tool	Watch responses - follow up if not actioned in suitable timeframe.	CCC
Overgrown hedging to Orchard Road	Wardens	Reviewed by Wardens - due to health and safety risk determined that quotes required for contractors to complete works.	Request quotes for review by committee	Office
Memorial bench on New Rec	Cllr	Ground anchors removed, bench needs re-fixing.	Wardens to review works. Resident contacted and requested what action should be taken.	MOP