

May 2025

Dear Council Members

Melbourn Library operates within Melbourn Hub, and serves not only Melbourn but all the surrounding villages.

I enclose a grant application form together with a copy of our accounts for 2024 from which you will see that we spend a large part of our income on books for the library. This is essential for several reasons, mainly that we need to keep our stock up to date, and that with heavy usage our books (particularly children's books) wear out and need replacing regularly. We get no adult books given to us by Cambs. Library Services apart from a few large print ones.

We are careful about how we spend our income and make sure that we get all our books at the very best price, and so are able to stretch our funds to the greatest extent. Our buyers are very astute when purchasing books to add to our stock.

I should add that the library is run entirely by volunteers and is open 6 days a week. We hope that you will feel able to support our local library in the coming year.

Yours sincerely

Janet Backer  
Treasurer  
Melbourn Community Library

MELBOURN PARISH COUNCIL

Doc. No.4.03  
Version 6  
Review Date: Feb 2022

MELBOURN PARISH COUNCIL

Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances.

If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	Melbourn Community Library
2.	Name, Address, and Status of Contact	Treasurer
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	<del>Yes</del> /No
5.	Amount of grant requested	£ 200
6.	For what purpose of project is the grant requested.	To update the Library's stock of books.
7.	What will be the total cost of the above project?	£ Varies from year to year.
8.	If the total cost of the project is more than the grant, how will the residue be financed? We do ask local parish councils for grants. We also do our own	fundraising activities eg book sales, Easter egg competition.
9.	Have you applied for grant for the same project to another organisation?	Yes, local parish councils, and Melbourn fete committee.

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	If so, which organisation and how much?	
10.	Are 3 <sup>rd</sup> parties necessary to deliver your project? If yes, please list them.	No .
11.	Who will benefit from the project?	Any resident of Melbourn can join and use the library free of charge.
12.	Approximately how many of those who will benefit are parishioners?	Not possible to tell from the library database, but the majority of our customers live in Melbourn.

You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC? Yes/~~No~~

If yes, please give date. Dec. 2021

If yes and within the previous 12 months, please confirm that the grant has been spent and provide a brief report.

Signed..........Date 12/5/25

**3<sup>rd</sup> parties**

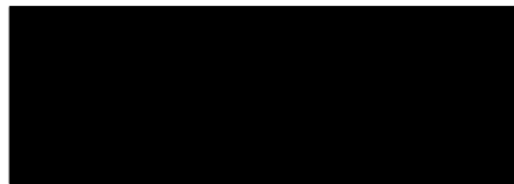
I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation

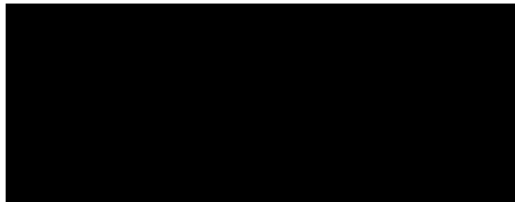


Account no. [Redacted]

Community

		Receipts	Withdrawals	Balance
01	03/05/2024	Cash	13.00	2,034.26
02	03/05/2024	Cheque Withdrawal <i>Spooker A Jay Tegala</i>	100.00 ✓	1,934.26
03	17/05/2024	Cash <i>proceeds from [unclear]</i>	113.00 ✓	2,047.26
04	03/06/2024	Cash	10.00	2,057.26
05	05/06/2024	Cheque Withdrawal <i>expenses, general</i>	299.28 ✓	1,757.98
06	10/06/2024	Bank Transfer <i>Shapra PC</i>	100.00 ✓	1,857.98
07	18/06/2024	Cash	15.00 ✓	1,872.98
08	22/06/2024	Cash	20.00	1,892.98
09	08/07/2024	Cash	10.00	1,902.98
10	08/07/2024	Bank Transfer <i>Foxton PC</i>	75.00 ✓	1,977.98
11	12/07/2024	Cash	10.00	1,987.98
12	16/08/2024	Cash	10.00	1,997.98
13	02/09/2024	Cheque <i>Fowlmere PC</i>	75.00 ✓	2,072.98
14	05/09/2024	Cheque Withdrawal <i>new books</i>	81.96 ✓	1,991.02
15	06/09/2024	Cash	20.00	2,011.02
16	13/09/2024	Cash Withdrawal <i>maria sundy, exps float</i>	50.00 ✓	1,961.02
17	23/09/2024	Cash	10.00	1,971.02
18	29/10/2024	Cash	10.00	1,981.02
19	11/11/2024	Bank Transfer <i>Melt Lake committee</i>	200.00 ✓	2,181.02
20	15/11/2024	Cash	10.00	2,191.02

If an entry seems to be wrong, please tell us as soon as possible so that we can resolve matters.



Account no.



Community

		Receipts	Withdrawals	Balance
01	09/12/2024	Cash	10.00	2,201.02
02	09/12/2024	Cheque Withdrawal - heavy duty	31.92 ✓	2,169.10
03	20/12/2024	Cash	10.00	2,179.10
04	31/12/2024	Interest Earned	56.56 ✓	2,235.66
05	03/01/2025	Cash	20.00	2,255.66
06	27/01/2025	Cash	30.00	2,285.66
07	27/01/2025	Cash Withdrawal # look for money in S	60.00	2,225.66
08	07/02/2025	Cash Withdrawal Gift for aubitor	50.00	2,175.66
09	28/02/2025	Cash	10.00	2,185.66
10	21/03/2025	Cash	10.00	2,195.66
11	14/04/2025	Cash	12.00	2,207.66
12	14/04/2025	Cheque Withdrawal County Stationery Bill	137.90	2,069.76
13	19/04/2025	Cheque # 2026 Egg Camp + 15 go	58.68	2,128.44
14	09/05/2025	Cash	25.00	2,153.44
15				
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