

# MELBOURN PARISH COUNCIL

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Parish Clerks: Alex Coxall & Abi Williams  
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4 September 2024

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 9 September 2024 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 9 September 2024 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 9 September 2024 at 7.30pm for the purpose of transacting the following business:

*Alex Coxall & Abi Williams*

Clerks to the Parish Council

## PLANNING COMMITTEE: AGENDA

**PL038/24 To receive and approve apologies for absence**

**PL039/24 To receive any Declarations of Interest and Dispensations**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

**PL040/24 To approve the minutes of the Planning Committee Meeting on 12 August 2024**

**PL041/24 To report back on the minutes of the Planning Committee Meetings on 12 August 2024**

**PL042/24 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)**

**PL043/24 Decision Notices:** To receive any Decision notices issued since last meeting.

- a) [24/01688/NMA1](#) | **Proposal:** Non material amendment on application 24/01688/HFUL for amendment to a first floor extension flat roof from the previous pitched roof due to existing solar panel constraints. | **Site address:** 52 Medcalfe Way Melbourn Cambridgeshire SG8 6HU | *MPC: No comment*  
**Decision:** Application permitted (11 Jul 2024)
- b) [24/0678/TTCA](#) | **Proposal:** Cherry adjacent to Hornbeam - reduce spread on one side only to clear Hornbeam by approximately 1.5m. Taper into remainder of crown to shape | **Site address:** 57 High Street Melbourn Cambridgeshire SG8 6DZ | *MPC: Support no comment*  
**Decision:** No objection (15 Aug 2024)
- c) [24/0676/TTCA](#) | **Proposal:** Spruce - trim back to clear adjacent property by approximately 1.5-2m. Trim to clear telephone line by approximately 1m Sycamore in adjacent garden (139 High Street) - reduce spread above garage at 2 Water Lane only by approximately 2m - 2.5m. Taper into remainder of canopy to shape round | **Site address:** 2 Water Lane Melbourn Cambridgeshire SG8 6AY | *MPC: Support no comment but highlighted alternative application for same tree*  
**Decision:** No objection (15 Aug 2024)

- d) [24/0706/TTPO](#) | **Proposal:** T1-T9: Sycamores - Crown lift to 2.4 meters from ground level and clear building by 2 meters | **Site address:** Building 3 Whiting Way Melbourn Cambridgeshire SG8 6NA | *MPC: No comment*  
**Decision:** Tree application permitted (15 Aug 2024)
- e) [23/03958/FUL](#) | **Proposal:** Demolition of existing industrial units and replaced with modern industrial units of the same area | **Site address:** Land At Holland Hall Yard Royston Road Melbourn Royston Herts SG8 6DH | *MPC: No comment*  
**Decision:** Application permitted (21 Aug 2024)
- f) [24/0743/TTCA](#) | **Proposal:** 1 Sycamore Tree in rear garden. Client would like to have a tree removed from their garden as it is overgrown and hanging into neighbouring property. | **Site address:** 139 High Street Melbourn Cambridgeshire SG8 6AR | *MPC: Emailed re duplication of application (one for reduce spread and one to remove) Requested clarification from Trees Officer.*  
**Decision:** No objection (19 Aug 2024)

**PL044/24 To note the following applications for tree work:**

- a) [24/0902/TTPO](#) | **Proposal:** G.1 - Maple group of 2x trees. - Shorten lateral growth over garden end roadway by 2.5M back to suitable, healthy twig growth or suitable union | **Site address:** 5 New Road Melbourn Cambridgeshire SG8 6BX | (Deadline to comment 16/09/24)
- b) [24/0923/TTCA](#) | **Proposal:** G.2 - Lawson Cypress, Crab Apple, Laurel - Cut back overhang to boundary by approx. shortening lateral growth by 1.5M | **Site address:** Brantwych 5 New Road Melbourn Cambridgeshire | (Deadline to comment 16/09/24)

**PL045/24 Planning Applications:**

- a) [24/03015/FUL](#) | **Proposal:** Conversion of existing Double Garage into Accommodation. | **Site address:** 8 Water Lane Melbourn Cambridgeshire SG8 6AY | (Deadline to comment 11/09/24)
- b) [24/02082/FUL](#) (AMENDMENT) | **Proposal:** Change of use and conversion of agricultural buildings to 4 x dwellings, demolition of two agricultural buildings and erection of new dwelling. | **Site address:** Hillside Farm Newmarket Road Melbourn Cambridgeshire | (Deadline to comment 09/09/24)  
*Previous comments:*  
*It was RESOLVED to object stating the same grounds as previous objection. OBJECT on the grounds of:*  
\* Road safety due to entrance/exit on to busy 60mph carriageway  
\* Green space lacking for family residential properties  
\* There is no footpath or safe greenway routes for pedestrians  
\* The application seems to contravene SCDC's sustainability policy.
- c) [24/03291/S73](#) (CONDITION CHANGE) | **Proposal:** S73 to vary conditions 2 (Approved plans), 3 (Archaeology) and 31 (Obscure Glazing) of planning permission 22/04904/FUL (Demolition of existing commercial unit and erection of 2 no. new build residential units) increased depth of rear extensions, revised internal layouts, changes to fenestration, Plot 1 moved back on the site and garage added and to allow demolition of building prior to archaeological investigations. | **Site address:** 4 Station Road Melbourn Cambridgeshire SG8 6DX | (Deadline to comment 24/09/24)  
*Relevant application:* [22/04904/FUL](#)  
*Previous comments:* Support the application with the following comments:- All vehicles in relation to the site must park within the boundaries of site during the development as it is not safe to park on the road- The leylandii hedge should be removed and replaced with a mixed species native hedge as in the original proposals. If the current leylandii hedge were cut to hedge level this would leave only tree trunks with no hedge effect.

**PL046/24 Correspondence**

- a) To consider request for engagement with Mole Architects re Cambridge Building Society redevelopment.
- b) To receive any updates and consider actions.

**PL047/24 Land Transfers**

- a) To consider actions for completing Orchard Gardens remedial works to enable Greater Cambridge Planning certification.

**PL048/24** To note the date of next meeting as **Monday 7 October 2024** at 7.30pm.