

School summer holiday: office opening

July

Monday	Tuesday	Wednesday	Thursday	Friday
22	23	24	25	26
29	30	31		

August

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
12	13	14	15	16
	Shelley out	Shelley out	Abi out Shelley out	Abi out Shelley out
19	20	21	22	23
Shelley out	Shelley out	Abi out Shelley out	Abi out Shelley out	Abi out Shelley out
26	27	28	29	30
Alex out Abi out Shelley out	Shelley out		Alex out	Alex out

September

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
Alex out Abi out	Alex out Abi out	Alex out Abi out	Alex out	Alex out
9	10	11	12	13

During the school holidays we have attempted to ensure that the office is open but have not managed to cover all days.

Shelley and Stephanie may be in the office during the closure.

Alex is moving her non-working day to a Monday for the duration.

**We would like to request that the office be closed on Monday 26 August (bank holiday), Monday 2 September, Tuesday 3 September and Wednesday 4 September.**