

MELBOURN PARISH COUNCIL

Parish Clerks: Alex Coxall & Abi Williams
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Melbourn Community Hub
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5 June 2024

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 10 June 2024 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 10 June 2024 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 10 June 2024 at 7.30pm for the purpose of transacting the following business:

Alex Coxall & Abi Williams

Clerks to the Parish Council

PLANNING COMMITTEE: AGENDA

PL001/24 To receive nominations and elect a Chair of the Planning Committee

PL002/24 To receive nominations and elect a Vice Chair of the Planning Committee

PL003/24 To receive and approve apologies for absence

PL004/24 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PL005/24 To approve the minutes of the Planning Committee Meeting on 8 April 2024

PL006/24 To report back on the minutes of the Planning Committee Meetings on 8 April 2024

PL007/24 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

PL008/24 Decision Notices: To receive any Decision notices issued since last meeting.

- a) [24/0352/TTPO](#) | **Proposal:** T1 - T3 - Sycamores, Reduce all sides back by 3m. Trees are encroaching property. Potential for future damage. | **Site address:** 17 The Lawns Melbourn Cambridgeshire SG8 6BA |
No comment
Decision: Granted permission (14 May 2024)
- b) [24/01153/HFUL](#) | **Proposal:** Single storey extension to garage and the erection of porch canopy to side elevation of house. | **Site address:** 77 Orchard Road Melbourn Cambridgeshire SG8 6BB |
MPC Comment: It was RESOLVED to support no comment.
Decision: Granted Permission (20 May 2024)
- c) [S/4535/19/CONDR](#) | **Proposal:** Submission of details required by condition 15 (design and location of bus stop improvements) of planning permission S/4535/19/VC | **Site address:** Land North Of Melbourn Science Park Melbourn Royston Herts |

No Comment.

Decision: Discharge Condition in Full (28 May 2024)

- d) [24/0436/TTPO](#) | **Proposal:** T1 Hazel - This Shrub is becoming to dominant. Request to reduce to 30cm below previous pruning points. T2 Mature Yew - This tree is becoming very dominant and complaints have been made by both the owner and the neighbors about light. Request sympathetic pruning by reducing height by approx. 2.5m off top. 1m off lateral phototropic limbs where necessary. T4 Row of 10 Beech trees - Previously pollarded, these trees have now become very dense at the top. Complaints have been made about appearance and light. They also now have a large sail/ to dense at the top. Request a re-pollard, equating to reduction of 2ms to previous cuts. T5 Holly - This tree is growing in a peculiar shape as a result of previous bad pruning. It is now inhibiting parking on the driveway. Request a raise crown to 3ms all round. Reduce laterals over drive by approx. 1.5m to improve leggy form. T9 - listing/leaning Box - This Box has a progressive lean and obvious root plate heave. Slowing falling into neighbors drive. Request removal to near ground level and grinding of stump. to be replaced with native species. T10 Yew - This tree has poor form and is causing excessive shading to the garden below on both sides of fence. Request to reduce in height by 1.5ms and reduce sides by 1m where necessary. T11 Yew - This tree has poor form and is causing excessive shading to the garden below on both sides of fence. Request to reduce in height by 1.5ms and reduce sides by 1m where necessary. | **Site address:** 4 Pryors Garden New Road Melbourn Cambridgeshire SG8 6FD |
No Comment.

Decision: Granted Permission (28 May 2024)

PL009/24 To note the following applications for tree work:

- a) [24/0508/TTCA](#) | **Proposal:** T1 - Holm Oak - 12ms in height: reduce canopy overhang by 1.5ms to leave at 10.5ms in height. T3 - Beech - 14ms in height: reduce canopy overhang to thatch by 1.5ms to provide physical clearance of roof, leaving at 12.5ms in height. | **Site address:** 2 - 4 Little Lane Melbourn Cambridgeshire SG8 6BU | (Deadline to comment 06/06/24)
Note – Office confirmed that applicant is not owner of tree but it is common for neighbours to request cutting back work.
- b) [24/0549/TTCA](#) | **Proposal:** Tree - Willow – Remove. Reason - Tree has some decay underneath the bark. The point at which this is, is where most of the weight is sat. The roots have also lifted the driveway. Where the tree is located is on a main road, very close to the house, Public car park and is also hanging over a main walk way for pedestrians and school children. | **Site address:** 35 High Street Melbourn Cambridgeshire SG8 6DZ | (Deadline to comment 17/06/24)

PL010/24 Planning Applications:

- a) [24/01688/HFUL](#) | **Proposal:** Demolition of existing garage and single storey rear and side extensions and first floor rear extension. | **Site address:** 52 Medcalfe Way Melbourn Cambridgeshire SG8 6HU | (Deadline to comment 12/06/24)
- b) [24/01806/LBC](#) | **Proposal:** Replace all single glazed windows which were installed Circa 1969 with vacuum glazed windows and the installation of secondary glazing to all Heritage windows. | **Site address:** 25 Station Road Melbourn Cambridgeshire SG8 6DX | (Deadline to comment 13/06/24)
- c) [24/01252/FUL](#) | **Proposal:** Construction of scout storage hut built from block and steel cladding to replace a timber framed hut that was destroyed by fire. On the same site as the existing concrete slab and associated works. | **Site address:** Recreation Ground The Moor Melbourn Cambridgeshire | (Deadline to comment 17/06/24)
- d) [24/02082/FUL](#) | **Proposal:** Change of use and conversion of agricultural buildings to 5 No. dwellings including demolition works. | **Site address:** Hillside Farm Newmarket Road Melbourn Cambridgeshire | (Deadline to comment 21/06/24)
- e) [24/01463/HFUL](#) | **Proposal:** First floor side extension | **Site address:** 3 The Lawns Close Melbourn Cambridgeshire SG8 6DR | (*Deadline to comment passed*)
Presented at the last meeting but unable to confirm location. Extension for comment was requested but not accepted – it could still be possible to comment if desired.

PL011/24 Correspondence

- a) To receive any updates and consider actions.

PL012/24 To note land transfer updates

- a) To note completion of transfer of SGB land transfer at Hopkins Homes and funds received to the value for £50,000.
- b) To note chase of the transfer of land at Rosemary Place due to delay as it is not currently being maintained by either party. With Solicitors to chase transfer and works needed.

- c) To note Stonebond have been approached by our Solicitors to complete the land transfer at Piggot Close/Orchard Gardens after satisfactory completion of works to land – they are awaiting the s106 certificate from Greater Cambridgeshire Planning to allow to the transfer.

PL013/24 Compliance updates: To consider any compliance updates received since last meeting

PL014/24 To note the date of next meeting as Monday 8 July 2024 at 7.30pm