

**MELBOURN PARISH COUNCIL - PLANNING COMMITTEE**  
(District of South Cambridgeshire)

**A meeting of the Planning Committee** held on Monday 8 April 2024 at 19:30  
in the Austen Room, Community Hub, 30 High Street, Melbourn SG8 6DZ

**Present:** Cllrs Barnes, Clark, Hart (Chair)

**Absent:**

**In attendance:** Abi Williams (Parish Clerk)

**PLANNING COMMITTEE: MINUTES**

*Meeting started 19:37*

***In accordance with the Terms of Reference for the Planning Committee (3a) and the Melbourn Parish Council Standing Orders (3q) due to the Chair and Vice Chair not attending the meeting it was proposed that Cllr Hart chair the meeting.***

*Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.*

**PL122/24 To receive and approve apologies for absence**

It was RESOLVED to accept apologies from Cllrs Alexander, Kilmurray and Wilson.

Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.

**PL123/24 To receive any Declarations of Interest and Dispensations**

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

None received.

**PL124/24 To approve the minutes of the Planning Committee Meeting on 11 March 2024**

It was RESOLVED to approve the minutes from the Planning Committee Meeting held on 11 March 2024 as an accurate record of the meeting.

Proposed by Cllr Hart, seconded by Cllr Clark. All in favour.

**PL125/24 To report back on the minutes of the Planning Committee Meetings on 11 March 2024**

Nothing to report.

**PL126/24 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)**

There were no members of the public in attendance.

**PL127/24 Decision Notices:** To receive any Decision notices issued since last meeting.

- a) [22/03942/S106A](#) | **Proposal:** Modification of Section 106 obligation to provide affordable housing and the associated tenure requirements contained in a Section 106 Agreement dated 25 April 2019 made between (1) South Cambridgeshire District Council, (2) Cambridgeshire County Council, (3) Nicholas Newman and Maureen Catherine Newman, (4) R2 Developments Ltd and (5) Handelsbanken PLC. (Original Planning Ref: S/2424/18/FL) | **Site address:** 36 New Road Melbourn Cambridgeshire SG8 6BY | *No comment*

**Decision:** Granted permission (07 March 2024)

It was noted.

- b) [24/00099/HFUL](#) | **Proposal:** Part double part single storey rear extension, single storey front extension, alterations to windows, new drop kerb and driveway to front garden. | **Site address:** 68 Medcalfe Way Melbourn Cambridgeshire SG8 6HU | *It was RESOLVED to support no comment.*

**Decision:** Granted permission (14 March 2024)

It was noted.

- c) [23/04712/HFUL](#) | **Proposal:** Creation of a new drop kerb. | **Site address:** 5 Orchard Way Melbourn Cambridgeshire SG8 6HT | *It was RESOLVED to support no comment.*

**Decision:** Granted permission (12 March 2024)

It was noted.

Signed..... Date.....

- d) [24/00099/HFUL](#) | **Proposal:** Part double part single storey rear extension, single storey front extension, alterations to windows, new drop kerb and driveway to front garden. | **Site address:** 68 Medcalfe Way Melbourn Cambridgeshire SG8 6HU |  
*It was RESOLVED to support no comment.*  
**Decision:** Granted permission (14 March 2024)  
  
It was noted that this was a repeat of a).
- e) [S/4535/19/NMA6](#) | **Proposal:** Non material amendment on application S/4535/19/VC to submit revised hard and soft landscape drawings and revised Street Furniture report having regard to previous drawings submitted to discharge Condition 6. | **Site address:** Land North Of Melbourn Science Park Cambridge Road Melbourn Cambridgeshire |  
*No comment.*  
**Decision:** Granted permission (13 March 2024)  
  
It was noted.
- f) [22/02011/CONDD](#) | **Proposal:** Submission of details required by condition 13 (Verification Report) of planning permission 22/02011/FUL | **Site address:** 29 High Street Melbourn Cambridgeshire SG8 6EB |  
*No comment.*  
**Decision:** Discharge condition in full (28 March 2024)  
  
It was noted.
- g) [24/00312/HFUL](#) | **Proposal:** Single storey rear extension. | **Site address:** 4 Lordship Drive Melbourn Cambridgeshire SG8 6EG |  
*It was RESOLVED to support no comment.*  
**Decision:** Discharge condition in full (28 March 2024)  
  
It was noted.

**PL128/24 Correspondence**

- a) To receive any update and consider actions.  
  
Nothing to report.

**PL129/24 To note the following applications for tree work:**

- a) [24/0285/TTCA](#) | **Proposal:** T1 Sycamore – Fell | **Site address:** 90 High Street Melbourn Cambridgeshire | (Deadline: 27/03/24)  
*No comment received.*  
  
It was noted that no objections had been raised and the deadline to comment had passed.

**PL130/24 Planning Applications:**

- a) [24/00727/PRIOR](#) | **Proposal:** Single storey rear extension. | **Site address:** 8 Dickasons Melbourn Cambridgeshire SG8 6EL | (Deadline to comment 03/04/24 – requested extension but not confirmed)  
  
It was RESOLVED to support no comment.  
Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.
- b) [24/00946/HFUL](#) | **Proposal:** Single storey front, rear and side extensions. | **Site address:** 10 Hale Close Melbourn Cambridgeshire SG8 6ET | (Deadline to comment 09/04/24)  
  
It was RESOLVED to support no comment.  
Proposed by Cllr Hart, seconded by Cllr Barnes. All in favour.
- c) [24/00849/LBC](#) & [24/00848/HFUL](#) | **Proposal:** To install two Air Source Heat Pumps and replace the existing gas boiler to provide heating and hot water to the house. | **Site address:** 25 Station Road Melbourn Cambridgeshire SG8 6DX | (Deadline to comment 09/04/24)  
  
It was RESOLVED to support no comment.  
Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.
- d) **INFORMATION ONLY:** [23/02559/CONDA](#) | **Proposal:** Submission of details required by condition 3 (Surface Water and Foul Water Drainage), 4 (Biodiversity Net Gain), 5 (Boundary Treatments), 8 (Ecological Enhancements), 10 (Bin and Secure Cycle Storage) and 13 (Energy Statement) of planning permission 23/02559/FUL | **Site address:** New Farm Royston Road Melbourn Cambridgeshire SG8 6DH |  
  
It was noted.

**PL131/24 Bruntwood Science Park Application**

- a) To note granted permission decision from Planning Committee meeting held on 13 March 2024.  
It was noted.

**PL132/24 Compliance updates: To consider any compliance updates received since last meeting**

- a) To receive any updates and consider actions  
Nothing to consider.

**PL133/24** To note the date of next meeting as **Tuesday** 7 May 2024 at 7.30pm

The date of the next meeting was noted as Tuesday 7 May 2024.

*Meeting closed at 19:48*