

# MELBOURN PARISH COUNCIL

Doc. No. 3.05  
Version 1  
Review Date: January 2018

Name : Jason Coulman

| <b>LEGAL QUALIFICATIONS FOR BEING A PARISH COUNCILLOR</b>   |   |
|---|---|
| (To qualify you must be able to answer 'Yes' to both of the questions below to serve as a councillor)         |   |
| Are you a British citizen, a Commonwealth citizen or a citizen of a European Union country?                   | <input checked="" type="radio"/> Yes / <input type="radio"/> No |
| Are you 18 or over?   | <input checked="" type="radio"/> Yes / <input type="radio"/> No |
| (To qualify you must be able to answer 'Yes' to at least one of the questions below to serve as a councillor) |   |
| Are you on the electoral register for Melbourn?   | <input checked="" type="radio"/> Yes / <input type="radio"/> No |
| Have you lived either in the Parish of Melbourn, or within three miles of its boundary, for at least a year?  | <input checked="" type="radio"/> Yes / <input type="radio"/> No |
| Have you been the owner or tenant of land in the Parish of Melbourn for at least a year?                      | <input checked="" type="radio"/> Yes / <input type="radio"/> No |
| Have you had your only or main place of work in the Parish of Melbourn for at least a year?                   | Yes / <input checked="" type="radio"/> No                       |

| <b>DISQUALIFICATIONS</b>  |   |
|---|---|
| (To qualify you must be able to answer 'No' to all of the questions below to serve as a councillor)   |   |
| Are you the subject of a Bankruptcy Restrictions Order or Interim Order?  | Yes / <input checked="" type="radio"/> No |
| Have you, within the last five years, been convicted of an offence in the UK, the Channel Islands or the Isle of Man which resulted in a sentence of imprisonment (whether suspended or not) for a period of three months or more without the option of a fine? | Yes / <input checked="" type="radio"/> No |
| Are you disqualified by Order of a Court from being a member of a local authority?  | Yes / <input checked="" type="radio"/> No |

Melbourn Parish Council: 30 High Street Melbourn SG8 6DZ

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| Experience and skills : Parish Councillors  | Level of experience / skill (rate on scale of 1 (none) to 5 (extensive)) |   |   |   |   |
|---|--|---|---|---|---|
|   | 1  | 2 | 3 | 4 | 5 |
| <b>Understanding and/or experience of ...</b>   |  |   |   |   |   |
| Parish Council  |  |   | ✓ |   |   |
| Local government  |  | ✓ |   |   |   |
| Civil service   |  | ✓ |   |   |   |
| <b>Professional skills</b>  |  |   |   |   |   |
| Experience of chairing board / committee meetings                                       | ✓  |   |   |   |   |
| Experience of professional leadership   |  |   |   | ✓ |   |
| Financial planning / management   |  |   | ✓ |   |   |
| Mediation   |  | ✓ |   |   |   |
| IT  |  |   | ✓ |   |   |
| Strategic planning  |  |   | ✓ |   |   |
| Training Received (please give brief details of specific area of training)              |  |   |   |   |   |
| SSSTS<br>LVL 5 NVA construction management  |  |   |   |   |   |
| <b>Skills that may be useful on Parish Council Committees</b>                           |  |   |   |   |   |
| Financial planning / management   | ✓  |   |   |   |   |
| Procurement / tenders   |  |   | ✓ |   |   |
| Health and Safety   |  |   | ✓ |   |   |
| Insurance   | ✓  |   |   |   |   |
| Pensions  | ✓  |   |   |   |   |
| HR  | ✓  |   |   |   |   |
| Legal (please give brief details of specific area of expertise)                         | ✓  |   |   |   |   |
| Premises and facilities management  |  |   |   | ✓ | ✓ |
| <b>Please give brief details of particular local interest / knowledge</b>               |  |   |   |   |   |
| <u>Planning</u> im interested in local planning and future plans for the village.       |  |   |   |   |   |
| <u>Youth work</u> Im interested in helping improve the youth provision for the village  |  |   |   |   |   |
| <u>Conservation</u> Im aware of local conservation i.e. River Mel & Stockbridge meadows |  |   |   |   |   |
| <u>Volunteering</u> I currently volunteer by running youth workshops weekly             |  |   |   |   |   |

Please give details of any particular area/s of the Parish Council where you feel you would benefit from addition support or training

youth training and support

There are seven Nolan principles that apply to the conduct of people in public life. Please give details that demonstrate when you have applied these principles in your work or other relevant examples:

Selflessness : you should act in the public interest

I currently hold youth workshops for the local youth.

Integrity : you should not put yourself under any obligations to others, allow them improperly to influence you or seek benefit for yourself, family, friends or close associates

I work with integrity, example! I obtain 3 quotes for contractors, I will go with best suite and best price or both.

Objectivity : you should act impartially, fairly and on merit

I deal with conflicts & have to be impartial, always fair.

Accountability : you should be prepared to submit to public scrutiny necessary to ensure accountability

IM accountable for H&S, for completing work on time, completing below budget etc.

Openness : you should be open and transparent in your actions and decisions unless there are clear and lawful reasons for non-disclosure we are always transparent in the workplace

Example! all RAMS need to be fully transparent

Honesty : you should always be truthful

I believe honesty is the best policy, I stand by this at home and at work.

Leadership : as a councillor, you should promote, support and exhibit high standards of conduct and be willing to challenge poor behaviour

I lead a team of engineers & managers and will always challenge poor behaviour & workmanship