

MAYD JOINT COMMITTEE MINUTES

Minutes of the MAYD Joint Committee held in the Austen Room, Community Hub, 30 High Street,
Melbourn, SG8 6DZ at 14:00 on Tuesday, 25 July 2023

Present: Cllrs Travis (Chair), Barnes, and Davey (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council), Cllr Cartmell (Shepreth Parish Council)

In attendance: Sophie Marriage (Clerk to Melbourn Parish Council) and Abigail Williams (Assistant to the Parish Clerk) and District Cllr Hart (SCDC)

- MAYD01/23 To receive nominations and elect the Chair of the MAYD Joint Committee**
Nominations were received for Cllr Travis. No other nominations were received. It was RESOLVED to elect Cllr Travis as Chair of the MAYD Joint Committee. Proposed by Cllr Barnes, seconded by Cllr Garner. All in favour.
- MAYD02/23 To receive nominations and elect the Vice Chair of the MAYD Joint Committee**
Nominations were received for Cllr Garner. No other nominations were received. It was RESOLVED to elect Cllr Garner as Vice Chair of the MAYD Joint Committee. Proposed by Cllr Travis, seconded by Cllr Barnes. All in favour.
- MAYD03/23 To receive any apologies for absence**
Apologies were received from County Cllr Van de Ven and District Cllr Hales. It was RESOLVED to approve the apologies from County Cllr Van de Ven and District Cllr Hales. Proposed by Cllr Barnes, seconded by Cllr Cartmell. All in favour.
(Cllr Davey joined the meeting at 14:04)
- MAYD04/23 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.**
None were declared.
- MAYD05/23 To consider approving the Minutes of the Meeting held on 10 May 2023**
It was RESOLVED to approve the minutes of the Meeting held on 10 May 2023 as an accurate record. Proposed by Cllr Garner, seconded Cllr Cartmell. All in favour.
- MAYD06/23 Report on actions from the Meeting held on 10 May 2023**
There were none to note.
- MAYD07/23 To receive the MAYD accounts**
The accounts were received from the RFO with thanks. It was noted that Groundwork's final invoice has been paid and that the finances are positive at this stage.
- MAYD08/23 To receive an update on the grant from the Community Reach Fund**
Groundwork had been successful in obtaining a grant from the Community Reach Fund to purchase equipment for a gaming café. However this project has been dropped. Following a meeting with Amanda Sylvester, it has been suggested that a resubmission be made requesting that the funds be used to purchase equipment for the DJ workshop. ACTION: Parish Office to complete the re-submission form.
- MAYD09/23 To discuss and consider Connections Bus proposal:**
- a) **To consider possible times and days for the sessions**
It has been suggested that the bus comes on Tuesdays between 7pm and 9pm. The Connections Bus can be available from 12 Sept. After discussion it was agreed that Tuesdays at 7pm would be an appropriate time to allow young people to finish after school activities and get changed into non-uniform. The bus will be located outside Melbourn Village College. It was noted that transport options to the bus could be investigated further, if young people from outside of Melbourn struggle to attend the sessions. Cllrs Cartmell and Garner agreed that, at least for now, the bus will only be asked to come to Melbourn. It was RESOLVED to approve the Connection Bus for three 12-week terms for £11,664 + VAT on Tuesdays at 7pm outside Melbourn Village College. Proposed by Cllr Davey, seconded by Cllr Barnes. All in favour. ACTION: Parish Office to:
- confirm to Connection Bus the formal financial commitment from MAYD
 - confirm also that we would wish the Youth Leaders from the Bus to collect basic information on attendee numbers with school year and home village
 - confirm our wish to offer free food as an upfront encouragement.
- b) **To consider how to best publicise the Connections Bus**
It was agreed to publicise the Connections Bus through the college, by posters, in local magazines and on Village Websites and Facebook pages. ACTION: Parish Office to contact the Connections bus for information. ACTION: Parish Office to contact the school to explore MVC internal communication routes for advertising

MAYD10/23 To discuss and consider DJ Workshops proposal

a) To receive an update following the stall at the Melbourn Family Fun day and free workshop demonstration at the Hub.

It was noted that a stall at the Melbourn Family Funday and the free workshop demonstration has attracted a lot of interest in the proposed DJ workshops by MIX Music. Approximately 20 young people have signed up to hear more about the DJ workshops. The volunteers from MIX Music who will be running the sessions are having enhanced DBS checks and have completed safeguarding training. The sessions will be limited to a specific number of participants. ACTION: Parish Office to contact MIX Music to identify how many young people are signed up and will participate in the September sessions. If more participants are needed, the councils involved in MAYD can share information and contact the school. Also, to agree the timing and pre start up advertising.

b) To consider the times and days for the sessions and storage of equipment

It was noted that the most appropriate day for the volunteer organiser to run the session will be Monday evening. It was agreed that this will be a suitable time and that there is space to store the equipment. ACTION: AW and Cllr Travis to visit the pavilion and check/clear storage cupboard.

c) To consider purchase of equipment to facilitate the workshops

It was noted that three quotes have been obtained for each item of equipment and that the preferred option has been indicated for each item by the organiser. There are sufficient funds to purchase the equipment and the equipment is needed to facilitate the workshops. The equipment will be purchased and the assets owned by Melbourn Parish Council for the use of MAYD.

It was RESOLVED to purchase the DJ equipment for £3382.85 (including VAT) for use at the DJ workshops run by MIX Music.

Proposed by Cllr Garner, seconded by Cllr Cartmell. All in favour.

ACTION: Parish Council Office to advise Mix Music on receipt so that the equipment items can be taken for testing and set up.

MAYD11/23 To accept notices and matters for the future agendas.

a) Suggestions from Young People at Youth Club

None were received

b) Suggestions from Councillors

It was noted that residents near to the pavilion should be informed of the DJ workshops. The school could be contacted to highlight young people who may benefit from the DJ workshops.

District Cllr Hart will update the PSG on MAYD's plans.

MIX Music to explain if they will be using a contract with the young people to deter misbehaviour and truancy from sessions.

Cllr Garner suggest an ex-youth worker who may be able to offer advice and attend a future MAYD meeting.

The Local Clubs section of MVC's website does not include details of the Connections Bus or DJ Workshops. ACTION: Parish Office to update MPC's website and share link with MVC for inclusion on their website.

c) Suggestions from Members of the Public

None were received.

MAYD12/23 To note the date of the next meeting

The date of the next meeting will be determined following the start of the Connections Bus and MIX Music's DJ workshops.

Meeting closed at 14:58

**MAYD JOINT COMMITTEE
MINUTES**

Minutes of the MAYD Joint Committee held in the Austen Room, Community Hub, 30 High Street,
Melbourn, SG8 6DZ at 14:00 on Wednesday, 10 May 2023

Present: Cllrs Travis (Chair), Barnes, Hart, and Davey (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council), Cllr Cartmell (Shepreth Parish Council)

In attendance: Sophie Marriage (Clerk to Melbourn Parish Council) and Jason Coulman (DJ Workshops)

MAYD60/22 To receive any apologies for absence

Apologies were noted from County Cllrs Van de Van and Amanda Silvester.

MAYD61/22 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.

None were received.

MAYD62/22 To consider approving the Minutes of the Meeting held on 7 March 2023

It was RESOLVED to approve the minutes of the meeting held on 7 March 2023 as an accurate record.

Proposed by Cllr Davey, seconded by Cllr Garner. All in favour.

MAYD63/22 Report on actions from the Meeting held on 7 March 2023

All actions from the meeting held on 7 March 2023 will be covered under other agenda items.

MAYD64/22 To receive the MAYD accounts

The accounts were received. It was noted that the forecasted figure includes the precepted funds from Melbourn Parish Council.

MAYD65/22 To receive an update on youth club activities via Groundwork East including the status of the Gaming Café proposal and Grant application

Groundwork's current contract has come to an end. They had submitted a proposal for costing of £24,421+VAT covering the forthcoming year for the provision of youth services, centred on a gaming café, at the previous MAYD meeting. The MAYD accounts do not have sufficient funds to support the proposal. It was noted that Groundwork have provided a great service through the work of many different qualified youth workers. However, the recent attendance numbers have been low. From a survey carried out by Groundwork it had been identified that a gaming café would be of interest to young people. A staged costing proposal had been offered by Groundwork for the necessary equipment. On reflection the Joint Committee agreed that other ways should be explored that offered better value for money.

MAYD66/22 To consider the viability of future engagement with Groundwork

At the previous meeting where Groundwork representatives were in attendance it had been noted that funding might not be available for renewal of the contract. The Joint committee now confirmed that it would not be viable to renew a contract with Groundwork and that other initiatives should be investigated.

ACTION: Clerk to inform Groundwork that MAYD is investigating other options and to thank them for their recent efforts regarding the Gaming Café and for their excellent work over the years. Also that the Committee would let them know if an opportunity arose in the future to properly explore the Gaming Café proposal.

It was noted that £1,000 had been obtained for the community reach grant. ACTION: Clerk to check terms of the grant.

MAYD67/22 To discuss and consider other available initiatives:

a) To discuss and consider Connections Bus proposal

The second Connections Bus should be available at the end of May, providing that the works to it are completed by then. The cost for a full year (three full terms) is £11,664+VAT. While the bus could theoretically visit different villages the Committee agreed that the initial format should be restricted to a Melbourn-only location. MVC has formally confirmed it can

be parked at the front of the school site.

It was RESOLVED to approve the proposal of the Connections bus.

Proposed by Cllr Barnes, seconded by Cllr Hart. All in favour.

ACTION: Clerk to find out possible timeslots for the bus, if summer sessions would be possible, and if the bus can be used to transport children.

ACTION: Clerk to draft a contract with an appropriate break clause.

b) To discuss and consider DJ Workshops proposal

Jason Coulman was in attendance to explain the proposal to committee. The sessions would give young people the opportunity to learn skills associated with DJ-ing. It was noted this would appeal to a different group of young people, and the project could progress depending on success and popularity. It is proposed that the workshops will take place at the pavilion. Jason is generously giving his time freely to run the workshops and would ensure that himself and other volunteer helpers have the appropriate safeguarding checks. To make the proposal work equipment will need to be purchased. Quest Music can offer demo event that shows what can be achieved and which would generate interest in the workshops.

It was RESOLVED to support the DJ Workshops proposal and the purchase of one DJ kit, subject to quotes.

Proposed by Cllr Hart, seconded by Cllr Davey. All in favour.

ACTION: JC to provide three quotes for equipment and send to the Clerk. JC to investigate Quest Music's demo event and obtain a quote for this too.

ACTION: Clerk to check the terms of the community reach grant.

ACTION: Clerk and Chair to agree a suitable agenda item for the May Melbourn Full PC Agenda seeking sign-off for these funds.

MAYD68/22 To discuss and consider publicity about MAYD at village events.

It was noted that once dates are confirmed for the new proposal then publicity needs to be shared, including possibly via a leaflet drop.

ACTION: JC to ask Quest Music for an opinion on the best setting for a demo event

MAYD69/22 To accept notices and matters for the future agendas.

a) Suggestions from Young People at Youth Club

None received.

b) Suggestions from Councillors

A member request information regarding the youth club run by the Baptist church.

c) Suggestions from Members of the Public

None received.

MAYD70/22 To note the date of the next meeting

It was agreed to provisionally note the date of the next meeting as 14 June.

Meeting closed at 15:07

MAYD accounts at 30th June 2023

01/04/2022	£15,411.54	Balance b/fwd at 1st April 2022
17/11/2022	£1,941.00	Medlreth PC - MAYD contribution 2022
28/11/2022	£3,000.00	Melbourn PC - Community Benefit Grant award
30/11/2022	-£8,171.00	Groundworths Summer Provision
16/01/2023	£6,000.00	Melbourn PC Contributions
08/12/2022	£250.00	Shepreth Contribution to MAYD
25/04/2023	-£9,907.00	Groundwork East - winter provision
31/05/2023	£2,000.00	Melbourn PC - Community Benefit Grant award for DJ Workshops
13/06/2023	-£750.00	Introduction to DJ Workshop & Tutor training
06/06/2023	-£134.83	Mix Music T-Shirts
30/06/2023	-£225.00	Mix Music Banner
13/06/2023	-£24.41	Mix Music Leaflets for Fete

£9,390.30 Balance at 31 March 2023 (agreed to Edge MAYD Reserve)

Items not yet paid/received:

Precept	£6,500.00
	£6,500.00

£15,890.30 Forecast balance

Breakdown of balance at 30 June 2023

Ringfenced	£250.00	Cooking equipment
Ringfenced	£2,865.76	Ringfenced for DJ Workshops
	£1,097.47	Additional cost for DJ equipment
	£114.00	Ringfenced for DBS
General	£11,563.07	

£15,890.30

Connections Bus - £6,000 to complement a 2023-2024 existing precept allocation to MAYD of £6,000 to finance a one-year trial using the *Connections Bus* service.

[The Connections Bus Project](https://www.connectionsbusproject.org.uk)

<https://www.connectionsbusproject.org.uk>

The *Connections Bus* is a double decker bus that travels to participating communities with a selection of on-board services for young people. These include: Music, Food, Wi-Fi, Games including computer games and professional Youth Leaders who can engage and offer help and advice. The information pack includes a detailed experience report from Haslingfield.

The cost per 2-hour visit is £324 + VAT, organised as one visit per week over three 12 - week terms, making a total annual cost of **£11,664** (see information pack).

This is a new approach to the delivery of local youth services. MAYD is operated as a Joint Committee of three parish councils (Melbourn Meldreth and Shepreth). Previously it has employed Groundwork East to provide weekly youth engagement using the Pavilion as a venue. This has proved difficult to operate successfully with low numbers of young people attending and high costs. The cost from Groundwork East for the same time period covered by the *Connections Bus* is more than double, at **£24,944 +VAT**. The contract with Groundwork East will not be renewed (see information pack).

A bus-based mobile youth service has the advantage of potentially nominating villages other than Melbourn as a destination. We have advance permission from the Melbourn Village College (MVC) to use the college entrance bay for the *Connections Bus* parking in Melbourn. This is ideal, as the young people are mostly based at MVC.

THE CONNECTIONS BUS PROJECT

June 2023

User Survey 2023

*Survey of Young People using the charity's Youth Facilities
in 12 communities across Cambridgeshire*

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Alan Webb – Project Manager

Surveys Completed

183 surveys were completed from the young people who attended during the weeks over which the survey was carried out compared with 116 in 2018 when the last survey was completed.

The male/female split was 52% male, 47% female, 1 person entered non-binary (13 forms, gender not completed).

The majority of those completing were aged 10 to 12 (60%). This reflects what we have seen anecdotally since the return of services after COVID. Almost all villages have started back with a group of Year 7s and gradually grown from there. We had also allowed Year 6s to start in a number of villages.

Summary of Results

General

100% of the young people said they definitely or 'sort of' enjoyed coming to our clubs.

77% (137 young people) said that attending improved their mental health and wellbeing.

96% agreed that youth workers are approachable and easy to talk to (2018 - 95%).

The survey included questions regarding talking to youth workers about personal issues. 49 young people (27%) said they had taken this opportunity and of these, 36 (82%) said that this had helped them.

Safety

97% agreed that they feel safe in our clubs (2018 - 97%).

26 young people (15%) said that bullying is a problem in our clubs. Interestingly 23 said they felt safe in the club. 2 young people who thought bullying was an issue also said they did not feel safe. They are from different villages but sessions that attract the largest number of young people who spend a lot of time outside the youth club/bus rather than in it. Youth workers have been asked to keep a closer eye on these sessions.

Learning

33% (42 young people) said they use our youth clubs as a source of information.

43% (79 young people) said they had learned from leaflets, posters or discussions with youth workers.

Other Activities

The split between those that do or don't attend other youth activities has evened out since 2018 with 52% saying that the youth bus/club is the only youth activity that they attend (62% in 2018). Despite this we are still seeing 72% of the young people attending every week.

Full Survey Results

Number of Surveys Completed

Age	10/11		12		13		14			15		16		17		Total		
	F	M	F	M	F	M	F	M	N	F	M	F	M	F	M	F	M	N
Cottenham	0	3	7	5	4	1	1	0	0	0	0	0	0	0	0	12	9	0
Eversdens	1	0	3	0	0	0	0	0	0	1	0	0	0	0	0	5	0	0
Girton	0	2	0	1	0	1	0	0	0	0	0	0	0	0	0	0	4	0
Haslingfield	9	9	0	2	0	1	0	0	0	0	0	0	0	0	0	12	10	0
Histon	0	1	8	2	2	6	4	8	1	0	0	0	0	0	0	14	17	1
Milton	1	3	2	11	0	1	0	0	0	0	0	0	0	0	0	3	15	0
Northstowe	0	1	2	1	1	0	0	0	0	1	1	0	0	0	0	4	3	0
Oakington	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	2	0	0
Sawtry	1	0	2	0	0	0	0	1	0	0	2	0	0	0	0	3	3	0
Trump. Mead	2	3	0	1	0	0	2	2	0	0	0	0	0	0	0	4	6	0
Warboys	1	0	4	0	1	3	0	1	0	0	1	0	0	0	0	6	5	0
Willingham	0	2	5	6	0	9	5	6	0	0	0	0	0	0	0	10	23	0
Total	15	24	34	29	8	22	13	18	1	2	4	0	0	0	0	72	97	1
	39		63		30		32			6		0		0		170		

13 young people did not fully complete the gender/age section and so were not included in this table.

Attendance

	No.	2023	2018	2017
Every Session	106	72%	74%	92%
Fortnightly	36	24%	20%	4%
Once a month	6	4%	2%	0%
Less	2	1%	5%	4%

33 young people did not answer this question.

The youth bus/club is the only youth activity or club I attend

	Total	2023	2018	2017
Yes	72	52%	62%	56%
No	67	48%	38%	44%

44 young people did not answer this question.

I enjoy coming to the youth bus/club

	Female	Male	Non-bin.	Unknown	Total		2018
Yes	78	82	1	9	170	93%	92%
Sort of	4	8	0	1	13	7%	6%
Not Really	0	0	0	0	0	0%	0
No	0	0	0	0	0	0%	2%

I feel safe at the youth bus/club

	Female	Male	Non-bin.	Unknown	Total		2018
Yes	68	77	1	9	155	85%	83%
Sort of	12	9	0	1	22	12%	14%
Not Really	2	3	0	0	5	3%	2%
No	0	0	0	0	0	0%	1%

Bullying is a problem at the youth bus/club

	Female	Male	Non-bin.	Unknown	Total		2018
Yes	5	9	0	0	14	8%	8%
Sort of	6	5	0	1	12	7%	2%
Not Really	7	9	1	3	20	11%	8%
No	63	65	0	6	134	74%	82%

3 young people did not answer this question.

The youth workers are approachable and easy to talk to

	Female	Male	Non-bin.	Unknown	Total		2018
Yes	69	72	1	9	151	84%	89%
Sort of	10	11	0	0	21	12%	6%
Not Really	1	1	0	1	3	2%	3%
No	2	2	0	0	4	2%	2%

4 young people did not answer this question.

I use the youth bus/club as a source of information about things (drugs, alcohol, smoking, careers or other topics)

	Female	Male	Non-bin.	Unknown	Total		2018
Yes	7	14	0	1	22	12%	12%
Sort of	6	10	1	3	20	11%	15%
Not Really	26	31	0	1	58	33%	28%
No	41	34	0	3	78	44%	45%

I believe attending youth bus/club improves my mental health and wellbeing (this is a new question)

	Female	Male	Non-bin.	Unknown	Total	
Yes	37	36	0	4	77	43%
Sort of	27	30	1	2	60	34%
Not Really	10	15	0	2	27	15%
No	6	7	0	2	15	8%

I have talked to youth workers about something personal (family, friends, relationships, school, bullying, mental health, futures or any other topic)

	Female	Male	Non-bin.	Unknown	Total		2018
Yes	11	21	0	2	34	19%	23%
Sort of	11	4	0	0	15	8%	8%
Not Really	14	17	0	1	32	18%	9%
No	46	46	1	7	100	55%	60%

Conversations about personal issues with youth workers have helped me.

	Total	*	2018*
Yes	22	50%	61%
Sort of	14	32%	27%
Not Really	5	11%	0%
No	3	7%	12%

* This is percentage of only those that had said they had had a conversation (yes or sort of)

I have learned from leaflet, posters or discussions with youth workers on the bus.

	Female	Male	Non-bin.	Unknown	Total		2018
Yes	16	24	0	4	44	24%	35%
Sort of	19	14	1	1	35	19%	19%
Not Really	12	19	0	3	34	19%	16%
No	15	20	0	2	37	20%	16%
Haven't tried or n/a	20	12	0	1	33	18%	15%

Appendix 1 – Notes on method

Method

Young people attending the youth venues during May 2023 were asked to complete a survey form in return for a lollipop. The young people completed the forms themselves and no identifying information was asked for.

The form included a list of statements to which they could tick a box indicating Yes, Sort of, Not Really or No. An additional box was added for the last two statements 'Haven't tried/not applicable'.

MAYD09 23) Connections bus Update

Hi Sophie

I am told the bus will be ready at the end of next week to go for MOT which gives me the summer to get the inside cleaned up and equipped. So yes think September is possible.

We have managed to recruit a lead youthworker/driver who will also be working on other sessions for us (he comes with good experience both in schools and with the YMCA). I will start recruitment for sessional youth workers tomorrow, which should give us time.

I think Tuesdays at 7pm would make sense (12 Sept provisional). Can you confirm which villages you are thinking of putting on the rota and initial suggestions of where the bus might park?

Some of those board games might be appropriate. Could we arrange sometime for me to pop over and have a look at what there is?

We could make use of the food budget to provide a weekly food activity. This can be limited in the bus but we have found a few things that work. That way the young people would be involved in preparation and also get something health to eat (not so keen on giving out free sweets!). What sort of budget are we looking at and we can maybe spread it over the whole term.

Hi Alan,

I hope you are well. We have a MAYD committee meeting on 25th July and the connections bus will be discussed.

So, a few questions if you don't mind:

- Is September still looking like the start date?
- Are Tuesdays 4-6pm or 7-9pm and Fridays 4-6pm or 7-9pm still the available sessions?
- We have board games and resources from previous youth clubs in the village. Would these items be useful on the bus?
- We understand that there is a tuck shop on board. Within our budget we have some money ringfenced for expenditure on food at youth events. Would it be possible (and do you think that it is advisable) to use some of the money we have ringfenced to subsidise the tuck shop or make items free for the first few sessions to attract young people to the sessions?

Thanks so much again for all your help.

Many thanks
Sophie

Sophie Marriage
Parish Clerk

From: Connections Bus Project <admin@connectionsbusproject.org.uk>

Sent: 19 June 2023 12:26

To: 'parishclerk' <parishclerk@melbournparishcouncil.gov.uk>

Subject: RE: Connections Bus - Melbourn

Hi Sophie

Of course.

Alan

From: parishclerk <parishclerk@melbournparishcouncil.gov.uk>
Sent: Monday, June 19, 2023 12:18 PM
To: 'Connections Bus Project' <admin@connectionsbusproject.org.uk>
Subject: RE: Connections Bus - Melbourn

Hi Alan,

Thanks for the update. That's great news!

Thank you for sharing this. Are you happy for me to share it with committee?

Many thanks

Sophie

Sophie Marriage
Parish Clerk

From: Connections Bus Project <admin@connectionsbusproject.org.uk>
Sent: 19 June 2023 11:52
To: 'parishclerk' <parishclerk@melbournparishcouncil.gov.uk>
Subject: RE: Connections Bus - Melbourn

Hi Sophie

Just a quick update.

Work is progressing (new tyres fitted last week) on the bus and we have a couple of important interviews for new staff coming up, so still looking at starting in September 2023.

In the meantime, we completed a user survey of young people using our clubs and buses. I thought it might be of use/interest to you. Please see attached.

Many Thanks
Alan

From: parishclerk <parishclerk@melbournparishcouncil.gov.uk>
Sent: Tuesday, June 6, 2023 9:00 AM
To: 'Connections Bus Project' <admin@connectionsbusproject.org.uk>
Subject: RE: Connections Bus - Melbourn

Hi Alan,

Thank you so much for your quick reply.

That's understandable – have you noticed a change in attendance depending on the time of the sessions?

Many thanks
Sophie

Sophie Marriage
Parish Clerk

From: Connections Bus Project <admin@connectionsbusproject.org.uk>
Sent: 05 June 2023 15:12
To: 'parishclerk' <parishclerk@melbournparishcouncil.gov.uk>
Subject: RE: Connections Bus - Melbourn

Hi Sophie

Yes, realistically I think September start is most likely.

It looks like possible slots will be

Tuesdays 4-6pm or 7-9pm

Fridays 4-6pm or 7-9pm

Although both will be dependent on staff recruitment. We have started this process alongside repairing the youth bus. 4pm sessions have traditionally been more difficult to recruit for.

It is not possible to transport young people on the youth bus.

Thanks for your patience.

Alan

From: parishclerk <parishclerk@melbournparishcouncil.gov.uk>

Sent: Monday, June 5, 2023 3:02 PM

To: 'Connections Bus Project' <admin@connectionsbusproject.org.uk>

Subject: RE: Connections Bus - Melbourn

Hi Alan,

I hope you are well.

How is the connections bus getting on? I am presuming that it is still being worked on?

MAYD is obviously still very interested in the initiative, and I understand that giving timings is difficult, but the committee is trying to plan ahead. With about 6 weeks left of the summer term, is it unlikely to have any sessions before the summer holidays? We understand that sessions do not normally take place in the holidays, as they might not be successful because children are away, so is it looking more likely for a September start date? The committee is quite flexible with timings, so just let us know what you think will work best.

Once we have a start date, do you have an idea about timeslots/days for the bus to visit? Also, at our last meeting someone asked if children can be transported on the bus? We assumed no, but thought I would mention it in case we are wrong.

Sorry again for all the questions! And thanks for your help.

Many thanks

Sophie

Sophie Marriage

Parish Clerk

DJ workshops update:

Hi John,

Yes, no problem, I am looking at Mondays as this is the day everyone can make due to other commitments.

We will have to look at starting the workshops towards the end of August because I'm away on holiday from the 11th - 20th August so would look to start in 21st August if possible.

The DBS checks need to be done by The Parish Council on my behalf because it has to be an enhanced check.

Hope this helps,
Regards
Jason

Get [Outlook for Android](#)

Hi Jason,

As mentioned before, Sophie was on vacation until yesterday.

I met with her this morning and agreed the following next steps:

1. She (or the Assistant to the Clerk) and I will visit the Pavilion and sort out storage arrangements for the kit when this is delivered.
2. We feel strongly that the general status of both Connections Bus and the DJ Workshop should be quickly reviewed by the MAYD Joint Committee as we move into this new set up. I know you want to keep the momentum going but we need to keep everyone in the loop and on side with the changes. The upcoming MAYD meeting is on Tuesday 25th July. This meeting will be asked to approve the equipment spend, putting the start date for the DJ Workshops into August I'm afraid. Although not directly related we also separately need to get agreement on the visit weekday and start date for the Connections bus.
- You mentioned that Mondays might be a good for your DJ workshops. We need your decision on day firmed up so we can fit this with the Bus. We might not have full control over the day the Bus comes in. So we need your preferences. We think it's best to have these options on different days.
3. So the start date for the DJ Workshops can't be finally fixed at the moment. I think we need to allow for at least a week after the MAYD meeting for order/delivery. I assume you will want (say) a week then to check that the bits are all there and will work in the Pavilion setting, as you hope. This puts a start date into mid or late August.
4. I hope all this is not too demotivating. We think it would be helpful if you communicate the above situation to all those on your contact list with a post in the form of a newsletter that (a) confirms that it is all going ahead and (b) that this will not be until mid to late August. While a bit of a delay is expected it is going to happen. MAYD is a Joint Committee of Parish Councils and Sophie and I have a duty to involve them properly.

Please let me know if you are ok with this situation. Kindly remind us with what you need on DBS checks. If you need our help with arranging these let us know.

John

Equipment cost:

3 quotes have been obtained for each item of equipment (see document in pack) – these are the preferred options:

Equipment		Delivery	
DJ kit - Pioneer DJ XDJ-RX3 + DM-40D Speakers & HDJ-CUE1 Headphones Bundle	1879.00		
DJ Stand - IBIZA SOUNDSDS30 DJ Stand 110cm	199.00		
Speaker stands - Gorilla DJ Studio GSM-100 Studio Monitor Speaker Floor Stands with Foam Pads Height and Positioning Adjustments	44.95		
Controller flight case - PROTEKT Plus Series Case for Pioneer XDJ-RX3	219.00		
Speaker case - Gator G-STUDIOMON1	59.00	10.00	
3 x headphones - Pioneer DJ HDJ-CUE1, DJ Headphones	180.00		
2 x Microphones - Sennheiser E835 Dynamic Vocal Microphone	152.00	5.99	
TV stand - RFIVER Mobile TV Stand on wheels for 27-60 Inch TVs, Tilt Height Adjustable Rolling TV Trolley with Bracket Mount max VESA 400x400mm max 40kgs	69.99		
TV monitor - LG 28TQ515S-PZ 28" Smart HD Ready LED TV Monitor	179.99		
2 x Hop up - EZY-HOP01 - Single Unit	216.00	27.00	
Uplighter - BeamZ BBP44 Battery-Powered PAR Uplight	104.00	5.95	
3 x USB sticks - SanDisk 32GB Cruzer Blade USB Flash Drive , Blue/Pink/Green, 3count(Pack of 1)	12.99		
2 x extension lead - Extension Lead with 4 USB Slots (3.4A, 1 Type C and 3 USB-A Ports) ,POWSAF Power Strip Surge Protector with 8 way plug extension Socket and 2M Extension cord for Home Office Travel,Black	33.98		
			TOTAL
	3349.90	32.95	3382.85

22 May Melbourn PC Meeting:

PC029/23 To receive an update from the MAYD Joint Committee

a) To consider quotations for the purchase of DJ kits to facilitate the DJ workshops

It was noted that MAYD have the sufficient funds but as it is a new initiative and Parish Council would own the equipment the committee decided to bring it to the council. The purchase of equipment is necessary to facilitate the workshops and they will be run by a volunteer free of charge. It is hoped that the workshops will attract young people that the previous provisions have not attracted. It was noted that the equipment would need to be stored securely and a location should be identified prior to purchase. A few trial sessions and the induction sessions would ensure that there is interest in the project.

It was RESOLVED to support the purchase of equipment by MAYD to facilitate the DJ Workshops.

Proposed by Cllr Kilmurray, seconded by Cllr Alexander.

In favour: Cllrs Wilson, Alexander, Clark, Cowley, Travis, Hart, Kilmurray, Davey, and Campbell

Against:

Abstained: Cllr Barley

MAYD Meeting 10 May 2023 MAYD67/22b)

b) To discuss and consider DJ Workshops proposal

Jason Coulman was in attendance to explain the proposal to committee. The sessions would give young people the opportunity to learn skills associated with DJ-ing. It was noted this would appeal to a different group of young people, and the project could progress depending on success and popularity. It is proposed that the workshops will take place at the pavilion. Jason is generously giving his time freely to run the workshops and would ensure that himself and other volunteer helpers have the appropriate safeguarding checks. To make the proposal work equipment will need to be purchased. Quest Music can offer demo event that shows what can be achieved and which would generate interest in the workshops.

It was RESOLVED to support the DJ Workshops proposal and the purchase of one DJ kit, subject to quotes.

Proposed by Cllr Hart, seconded by Cllr Davey. All in favour.

ACTION: JC to provide three quotes for equipment and send to the Clerk. JC to investigate Quest Music's demo event and obtain a quote for this too.

ACTION: Clerk to check the terms of the community reach grant.

ACTION: Clerk and Chair to agree a suitable agenda item for the May Melbourn Full PC Agenda seeking sign-off for these funds.

PC029 23)

<p>DJ Bundle kits:</p>	<p>BopDJ.com</p> <p>PIONEER DJ XDJ-RX3 & DM-40D & HDJ-CUE1 (CONTROLLER/SPEAKERS/HEADPHONES BUNDLE #1</p> <p>£1,879.00 https://www.bopdj.com/pioneer-dj-xdj-rx3-dm-40d-hdj-cue1-bundle.html?gclid=EAlaIqobChMlg7CHilz4_gIVzI3VCh18QQbvEAQYDSABEgLawvD_BwE</p>
	<p>Thediscdjstore.com</p> <p>PIONEER DJ XDJ-RX3 & DM-40D & HDJ-CUE1 (CONTROLLER/SPEAKERS/HEADPHONES BUNDLE #1</p> <p>£1,879.00 https://www.thediscdjstore.com/xdj-rx3-dm-40d-bundle.html?dfw_tracker=138714-DDJ5230&gclid=EAlaIqobChMlg7CHilz4_gIVzI3VCh18QQbvEAQYHSABEgLAJfD_BwE</p>
	<p>djdeals.co.uk</p> <p>Pioneer DJ XDJRX3 & VM70 X7K Package</p> <p>£2,299.00 https://www.djdeals.co.uk/products/Pioneer-DJ-XDJRX3---VM70-X7K-Package?gclid=EAlaIqobChMlg7CHilz4_gIVzI3VCh18QQbvEAQYFyABEgKcAvD_BwE</p>
<p>Set up stand:</p>	<p>£210.00</p> <p>https://cpc.farnell.com/ibiza-sound/ds30/dj-booth/dp/DP36217?fi=wp</p>
	<p>£199.00</p> <p>https://www.prebeat.co.uk/stands-c44/dj-stands-c45/ibiza-sound-ds30-dj-stand-110cm-p1010/s1041?utm_source=google&utm_medium=cpc&utm_term=ibiza-sound-ds30-dj-stand-110cm-ds30&utm_campaign=product%2Blisting%2Bads&cid=GBP&glCurrency=GBP&glCountry=GB&gad=1&gclid=EAlaIqobChMliqqIj5P4_gIVHpNoCR3X3wpxEAQYByABEglutFD_BwE</p>
	<p>£189.00</p> <p>https://electromarket.co.uk/vonyx-db4-pro-foldable-dj-booth-stand-with-case?gclid=EAlaIqobChMliqqIj5P4_gIVHpNoCR3X3wpxEAQYCSABEgKqnPD_BwE</p>
<p>Speaker stands x2 :</p>	<p>£44.00</p>

	https://www.whybuynew.co.uk/accessories/stands-accessories/speaker-stands/gorilla-studio-monitor-speaker-stands-pair.htm
	<p>£44.95</p> <p>https://www.amazon.co.uk/Gorilla-DJ-GSM-100-Positioning-Adjustments/dp/B086GVX8KC/ref=asc_df_B086GVX8KC/?tag=googshopuk-21&linkCode=df0&hvadid=430871355771&hvpos=&hvnetw=g&hvrnd=8337565522665703306&hvpone=&hvptwo=&hvqmt=&hvdev=c&hvdvcmdl=&hvlocint=&hvlocphy=9050372&hvtargid=pla-907125415408&psc=1&tag=&ref=&adgrpid=95383426970&hvpone=&hvptwo=&hvadid=430871355771&hvpos=&hvnetw=g&hvrnd=8337565522665703306&hvqmt=&hvdev=c&hvdvcmdl=&hvlocint=&hvlocphy=9050372&hvtargid=pla-907125415408</p>
	<p>£59.99</p> <p>https://www.amazon.co.uk/Gorilla-DJ-GSM-100-Positioning-Adjustments/dp/B086GVX8KC/ref=asc_df_B086GVX8KC/?tag=googshopuk-21&linkCode=df0&hvadid=430871355771&hvpos=&hvnetw=g&hvrnd=8337565522665703306&hvpone=&hvptwo=&hvqmt=&hvdev=c&hvdvcmdl=&hvlocint=&hvlocphy=9050372&hvtargid=pla-907125415408&psc=1&tag=&ref=&adgrpid=95383426970&hvpone=&hvptwo=&hvadid=430871355771&hvpos=&hvnetw=g&hvrnd=8337565522665703306&hvqmt=&hvdev=c&hvdvcmdl=&hvlocint=&hvlocphy=9050372&hvtargid=pla-907125415408gear4music.com/Recording-and-Computers/Studio-Monitor-Speaker-Stands-Pair/6PM?_gl=1*nh5an*_up*MQ..*_ga*MTE0MDY0MzAyNC4xNjg0MTgzNDQ3*_ga_0WF1R5QW3K*MTY4NDE4MzQ0Ni4xLjAuMTY4NDE4MzQ0Ni4wLjAuMA..&gclid=EAlaIqobChMIo67J1Zf4_gIV0pRoCR2bmQAbEAQYByABEglioPD_BwE</p>
Controller carry case:	<p>£159.00</p> <p>https://www.bax-shop.co.uk/dj-controller-flight-cases/odyssey-xdj-rx3-industrial-board-flight-case?utm_source=google&utm_medium=organic&utm_campaign=surfaces&gclid=EAlaIqobChMI_uu76Jj4_gIVz_dRCh1hYwHSEAQYBSABEgKIX_D_BwE</p>
	<p>£229.00</p> <p>https://www.djsuperstore.com/pioneer-flt-xdjrx3-flight-case-for-the-xdj-rx3?gclid=EAlaIqobChMI_uu76Jj4_gIVz_dRCh1hYwHSEAQYAyABEgLmbfD_BwE</p>
	<p>£229.00</p> <p>https://www.gak.co.uk/en/pioneer-dj-flt-xdjrx3-flight-case-for-xdj-rx3/949763?gclid=EAlaIqobChMIuY3zuJn4_gIV1LDVCh09qAxCEAQYDyABEgISx_D_BwE</p>

Speaker carry case:	£98.00 https://www.amazon.co.uk/Gator-Monitor-Powered-Monitors-G-STUDIOMON1/dp/B077C5BNJB
	£61.00 https://www.bax-shop.co.uk/speaker-covers/gator-cases-studio-monitor-tote-bag-for-5-inch-driver-monitors
	£69.00 https://www.thomann.de/gb/gator_g_studiomon1.htm
Additional headphones x3:	£60.00 https://www.argos.co.uk/product/1482854?istCompanyId=a74d8886-5df9-4baa-b776-166b3bf9111c&istFeedId=c290d9a9-b5d6-423c-841d-2a559621874c&istItemId=rrlrpqwt&istBid=t&&cmpid=GS001&_sja=tsid:59157%7ccid:416-707-6621%7ccid:16386900662%7cagid:131065664302%7ctid:pla-359785526052%7ccrid:583962478285%7cnw:u%7crnd:7833974029964653843%7cdvc:c%7cadp:%7cmt:%7cloc:9050372&utm_source=Google&utm_medium=cpc&utm_campaign=16386900662&utm_term=1482854&utm_content=shopping&utm_custom1=131065664302&utm_custom2=416-707-6621&GPDP=true&gclid=EAlaIqobChMlr8WYxpv4_gIVr4VoCR0cdwqqEAQYASABEgJBsfD_BwE&gclsrc=aw.ds
	£60.00 https://www.amazon.co.uk/Pioneer-DJ-HDJ-CUE1-Headphones/dp/B08GCM6WVM/ref=asc_df_B08GCM6WVM/?tag=googshopuk-21&linkCode=df0&hvadid=463101038829&hvpos=&hvnetw=g&hvrand=7833974029964653843&hvpone=&hvptwo=&hvqmt=&hvdev=c&hvdvcmld=&hvlocint=&hvlocphy=9050372&hvtargid=pla-942387418062&psc=1&th=1&psc=1
	£85.80 https://www.gear4music.com/PA-DJ-and-Lighting/Pioneer-DJ-HDJ-X5-Professional-DJ-Headphones/23R6?origin=product-ads&gclid=EAlaIqobChMlr8WYxpv4_gIVr4VoCR0cdwqqEAQYBiABEgIKnfD_BwE
Spare microphone x2:	£79.00

	https://www.pmtonline.co.uk/sennheiser-e835-cardioid-dynamic-vocal-microphone?dfw_tracker=165313-8142&gclid=EAlaIqobChMIhp29nZz4_glVEcLVCh2xdgxIEAQYBCABEgJ34PD_BwE&gclsrc=aw.ds
	<p>£109.00</p> <p>https://www.absolutemusic.co.uk/shure-sm58-dynamic-microphone.html?source=shopping&sku=shusm58&gclid=EAlaIqobChMIhp29nZz4_glVEcLVCh2xdgxIEAQYAyABEgJITPD_BwE</p>
	<p>£98.00</p> <p>https://www.gear4music.com/PA-DJ-and-Lighting/Shure-SM58-Dynamic-Cardioid-Vocal-Microphone/4ZW?origin=product-ads&gclid=EAlaIqobChMIhp29nZz4_glVEcLVCh2xdgxIEAQYByABEgLXB_D_BwE</p>
TV Stand	<p>£149.99</p> <p>https://www.theplasmacentre.com/tv-stands-and-av-racks/tv-stands/cart01-trolley-stand.html</p>
	<p>£69.99</p> <p>https://www.amazon.co.uk/RFIVER-Non-Marking-Adjustable-600x400mm-MT2001-Black/dp/B07YJC7N4W/ref=asc_df_B07YJC7N4W/?tag=googshopuk-21&linkCode=df0&hvadid=399587825235&hvpos=&hvnetw=g&hvrnd=13324941880389647093&hvpon=&hvptwo=&hvqmt=&hvdev=c&hvdvcmdl=&hvlocint=&hvlocphy=9050372&hvtargid=pla-843662975905&pvc=1&tag=&ref=&adgrpid=85065198716&hvpon=&hvptwo=&hvadid=399587825235&hvpos=&hvnetw=g&hvrnd=13324941880389647093&hvqmt=&hvdev=c&hvdvcmdl=&hvlocint=&hvlocphy=9050372&hvtargid=pla-843662975905</p>
	<p>£94.99</p> <p>https://www.wayfair.co.uk/Symple-Stuff--Bober-TV-Stand-for-TVs-up-to-65-V111290547-L6-K~U000189436.html?refid=GX433440878637-U000189436&device=c&ptid=931127645193&targetid=pla-931127645193&network=g&ireid=123663896&device=c&gclid=EAlaIqobChMIubf1k534_glVZYpoCR3AVAQUEAQYAyABEgJmefD_BwE</p>
Smart TV	<p>£189.00</p>

	https://www.argos.co.uk/product/1179741?istCompanyId=a74d8886-5df9-4baa-b776-166b3bf9111c&istFeedId=30f62ea9-9626-4cac-97c8-9ff3921f8558&istItemId=rwmxpppiw&istBid=t&&cmpid=GS001& \$ja=tsid:59157%7ccid:416-707-6621%7ccid:16379645032%7ccid:134573857595%7ctid:pla-883247227666%7ccid:583922368209%7cnw:u%7crnd:14902176065078512718%7cdvc:c%7cadp:%7cmt:%7cloc:9050372&utm_source=Google&utm_medium=cpc&utm_campaign=16379645032&utm_term=1179741&utm_content=shopping&utm_custom1=134573857595&utm_custom2=416-707-6621&GPDP=true&gclid=EAlaIqobChMI2aizqp_4_gIVkJ9oCR1mVAtrEAQYASABEgLYcPD_BwE&gclsrc=aw.ds
	<p>£179.00</p> <p>https://www.samsung.com/uk/monitors/flat/smart-m5-27-inch-smart-tv-experience-ls27bm501euxx/?gad=1&merchant=17946&cid=uk_paid_affiliate_awin-ShopilaUKCSSPartner_0_none_Direct+Linking_0_none_none&awc=17946_1684185456_87c7920736d766a6a68e24b0149ff861&affiliatename=Shopila%20UK%20%28CSS%20Partner%29&affiliateid=639029&clicktimestamp=1684185456</p>
	<p>£199.99</p> <p>https://www.currys.co.uk/products/ig-28tg515spz-28-smart-hd-ready-led-tv-monitor-10244254.html?istCompanyId=bec25c7e-cbcd-460d-81d5-a25372d2e3d7&istFeedId=4d7eb93e-055f-499d-8ee5-1cdcc50d67d1&istItemId=rirxppqwa&istBid=t&srcid=198&cmpid=ppc~gg~0041%20(Shopping%20Ads)%20Small%20Screen%20Television%20-%20Generic%20-%20SSC%202021~SSTV%20SSC%202021~Exact~7170000089627853~&mctag=gg_goog_7904&kwid=GOOGLE&device=c&ds_kids=92700074294672370&tgtid=0041%20(Shopping%20Ads)%20Small%20Screen%20Television%20-%20Generic%20-%20SSC%202021&gclid=EAlaIqobChMI2aizqp_4_gIVkJ9oCR1mVAtrEAQYBSABEgInaPD_BwE&gclsrc=aw.ds</p>
Wireless uplighter for the dj booth	<p>£130.00</p> <p>https://electromarket.co.uk/beamz-bbp44-wireless-uplighter-weatherproof-battery-uplighter?gclid=EAlaIqobChMIIMPLs5v9_gIVcotoCR1YJQmcEAQYCiABEgloVfD_BwE</p>
	<p>£112.00</p> <p>https://www.bax-shop.co.uk/battery-powered-lighting/beamz-bbp44-battery-powered-par-uplight?utm_source=google&utm_medium=organic&utm_campaign=surfaces&gclid=EAlaIqobChMI-6n_uJz9_gIVWsfVCh2VUwKIEAQYAyABEgLIgFD_BwE</p>
	<p>£189.00</p> <p>https://stageconcepts.co.uk/product/beamz-bbp94w-led-par-wireless-uplighter/?gad=1&gclid=EAlaIqobChMI-6n_uJz9_gIVWsfVCh2VUwKIEAQYDyABEgKYtFD_BwE</p>

Advertising banners/signs:

Feather flag £180.00

Vinyl Banner £65.00

Leaflets £45.00

Hop up for the kids £108.00

https://www.ramsayladders.co.uk/i-ezy-hop-one-single-unit.html?search_string=ezy+hop

A small pop up gazebo for the funday advertising but I have one I could use if need be! £89.99

<https://www.wayfair.co.uk/home/pdp/dakota-fields-jarrow-aluminium-pop-up-gazebo-u001197624.html?piid=327996863>

Quest music services DJ Workshop – quotation included in pack.

Part 1, £500.00 – DJ Workshop & Demo.

Part 2, £250.00 – Tutor training and safeguarding for 3 attendees.

With regards to the above quotations/links, some include free delivery, others will have delivery in addition. I believe I can get a full start up kit with everything I need to start with, within the 4.5k funding that we discussed which included 4k for the equipment (which I have managed to include the tutor training and safeguarding for 3 people), and the £500 for the DJ Workshop & Demo which can cater for 10 participants, although im sure this wouldn't disregard an audience that could see what is on offer.

I (along with any volunteers) would need an enhanced DBS check via the update service and I am on the lookout for some assistance within the local area, so if you know anyone that would be interested in assisting me long term then please put them forward, we could include them on the half day tutor training as shown in the quotation attached.

After speaking to Quest Music Services, we have decided that it would be best suited to carry out the demo inside the Hub. I would use the fun day (24th June) to set up a gazebo with some banners, leaflets, and a display of the set up so that people can see what we're offering. Advertise the Demo workshop at the Hub and get people to sign up to be part of the 10 participants.

Please let me know what you think of my suggestions and information, I hope this is enough for you?

If you require any further info, please ask.

Kind regards,

Jason.