

MELBOURN PARISH COUNCIL
(District of South Cambridgeshire)

The Annual Parish Meeting of this Parish was held on Monday, 15 May 2023 at 7.30pm in the Austen Room of the Hub, 30 High Street, Melbourn, SG8 6DZ.

Present: Cllrs Clark (Chair), Cowley (Vice Chair), Alexander, Barnes, Campbell, Davey, Hart, Kilmurray, Travis, Barley

Absent: Cllr Wilson

In attendance: Sophie Marriage (Parish Clerk), Abigail Williams (Assistant to the Parish Clerk), District Cllr Hales and ten members of the public

1. To receive any apologies for absence.
Apologies were noted from County Councillor Van de Ven and District Councillor Hales.
2. To receive the Minutes of the Annual Parish Meeting held on 16 May 2022
It was RESOLVED to approve the Minutes of the Annual Parish Meeting held on 16 May 2022 as an accurate record.
Proposed by Cllr Cowley, seconded by Cllr Kilmurray. All in favour.
3. Report on aspects of the meeting held on 16 May 2022
There was nothing to report.
4. To receive a report from The Chair of Melbourn Parish Council
The report was noted with thanks and the chair of Melbourn Parish Council reminded members of the public that there are vacancies on the council and those interested in joining the council should contact the parish office.

(District Cllr Hales joined the meeting)
5. To receive reports from the Committees and Working Parties of the Parish Council:
 - a) Planning Committee
The report was noted with thanks.
 - b) Finance & Good Governance Committee
The report was noted with thanks
 - c) Maintenance Committee
The report was noted with thanks
 - d) HR Panel
The report was noted with thanks

The Chair re-arranged the order of the meeting
7. To receive reports from District Councillors
The report was noted with thanks

(Cllr Hart and District Cllr Hales left the meeting 19:36)

 - e) Futures Working Party
The report was noted with thanks
 - f) Melbourn Play Parks Working Party
The report was noted with thanks. It was noted that the Futures, Melbourn Play Parks, and Skate Park Working Parties all include members of the public. These members are thanked for their time and effort, and the public were reminded that opportunities to join working parties arise will be advertised.
 - g) Skate Park Working Party
The report was noted with thanks
 - h) Website Working Party
The report was noted with thanks
 - i) MAYD Joint Committee
The report was noted with thanks
 - j) Melbourn Timebank
The report was noted with thanks
6. To receive reports from the Parish Council representatives on Village Charities and Other Organisations:

Signed..... Date.....

(a) Triggs Charity (Gillian Morland)

It was noted that Phil Stewart prepared the report and it was noted with thanks

(b) Martins Charity (Parish Clerk)

The report was noted with thanks

(c) John Clear Almshouses (Mavis Howard)

The report was noted with thanks

(d) Melbourn Mobile Warden Scheme (Colin Conner)

The report was noted with thanks

(e) Melbourn Community Hub (John Travis)

The report was noted with thanks

(f) Melbourn & Meldreth Lunch Club (Jeannie Sears)

The report was noted with thanks

(g) Grants awarded in 2021/22 and how the money has been spent

It was noted that the agenda item should be corrected to 2022/23. All the reports were noted with thanks.

8. To receive reports from District Councillors

The report was noted with thanks

9. To receive a report from Cambridgeshire County Councillor Van de Ven

The report was noted with thanks

10. To consider any matters brought before the Annual Parish Meeting.

No matters were brought before the Annual Parish Meeting.

11. Public Forum

A member of the public raised concerns regarding the Bruntwood science park application. It was noted that reports have been carried out by officers from SCDC and CCC Highways which highlight areas of concern. The reports in question are available on the planning website. The member of the public encouraged members of the council to consider this information because it is newly available. It was noted that the Parish Council is a consultee and the District Council make the final decision. There is a SCDC Planning Committee Meeting on 14 June and the Parish Council will have a representative at the meeting. The public were reminded that they can request to speak at the meeting and need to contact SCDC.

A member of the public highlighted the concerns that the highways department at County Council raised regarding the Bruntwood science park application. The parish councillors were encouraged to review the information from the consultees on the planning portal.

A member of the public raised concerns about the condition of the road and pavements in the village. It was noted that the highways department at the County Council are responsible for the road and pavements. Members of the public were reminded to report issues using the map on the Highways website or to inform the parish office.

12. Annual Awards

Awards were given out to:

Andrew Woolley in recognition of his efforts in keeping the village litter free.

Paul White in recognition for the time and care he volunteers to the village and for keeping 83 High Street looking fantastic.

Paula Froggatt in recognition of her volunteer work as an assistant guider with 1st Melbourn Brownies for 12 years as well as volunteering with the Melbourn Fete committee and Turn on to Christmas.

All the MACS Volunteers in recognition of the time and effort poured into Melbourn Action Community Support and the vital services provided such as the Melbourn Foodbank and the Warm Hub.

Meeting closed at 20:14

Signed..... Date.....