

## parish clerk

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**From:** Steve Allen <Steve.Allen@rgcarter.co.uk>  
**Sent:** 27 March 2024 13:57  
**To:** parishclerk@melbournparishcouncil.gov.uk  
**Cc:** 'Graham Clark'  
**Subject:** RE: Car Park work The Moor Melbourn

**Flag Status:** Flagged

Alex

To be able for the Parish Council to have a clear understanding of what the works might cost. I suggest you have the area tested by trial holes to ascertain if in fact there is any Asbestos buried in the area. By doing this you will get a cost certainty for this project.

My estimate of the 5<sup>th</sup> July 2023 for £20,499.62 will need to be updated due to pay rise and the cost of material increases from our suppliers.

Our revised estimate will come out at £22,549.58 which is a 10% increase.

If Asbestos is discovered. I believe the extension of the carpark will not be viable for you and your parishioners.

Steve

Steve Allen  
Building Solutions Manager

**CARTER**

R G Carter  
Drayton House  
Horizon Park  
Barton Road  
Comberton  
Cambridgeshire, CB23 7BN

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🌐 [www.rgcarter-construction.co.uk](http://www.rgcarter-construction.co.uk)

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**From:** parishclerk@melbournparishcouncil.gov.uk <parishclerk@melbournparishcouncil.gov.uk>  
**Sent:** Monday, March 18, 2024 2:19 PM  
**To:** Steve Allen <Steve.Allen@rgcarter.co.uk>  
**Cc:** 'Graham Clark' <cllr.clark@melbournparishcouncil.gov.uk>  
**Subject:** RE: Car Park work The Moor Melbourn

Hi Steve,

Please find attached an intended scope of works, put together by Richard Wilson, please double check that you are happy with it.

Could you please forward me your quote based on this? If it is expected to cost more than £25,000 then we will need to go down the tender route.

Please include in your quote how you would proceed if asbestos is discovered at the site, and any contingency costs that come with it.

Thank you

Best wishes  
Alex

**Alex Coxall & Abi Williams**

Parish Clerk

Melbourn Parish Council

Melbourn Community Hub

30 High Street

Melbourn

Cambridgeshire

SG8 6DZ

Tel: 01763 263303 (option 3)

[assistantclerk@melbournparishcouncil.gov.uk](mailto:assistantclerk@melbournparishcouncil.gov.uk)

<http://melbournparishcouncil.co.uk>

**Please note: My working hours are usually Monday to Thursday, 9.30am – 2.30pm**

The Parish Office opening hours are 10am – 1pm / 2pm – 3pm Monday to Friday

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You may request to be removed as a contact at any time: [parishclerk@melbournparishcouncil.gov.uk](mailto:parishclerk@melbournparishcouncil.gov.uk)

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**From:** Graham Clark <[cllr.clark@melbournparishcouncil.gov.uk](mailto:cllr.clark@melbournparishcouncil.gov.uk)>  
**Sent:** 27 February 2024 22:08  
**To:** Steve Allen <[Steve.Allen@rgcarter.co.uk](mailto:Steve.Allen@rgcarter.co.uk)>  
**Cc:** parishclerk <[parishclerk@melbournparishcouncil.gov.uk](mailto:parishclerk@melbournparishcouncil.gov.uk)>  
**Subject:** Re: Car Park work The Moor Melbourn

Steve, thanks look forward to seeing you at the car park 10.00.

Regds Graham

On 26/02/2024 17:10 GMT Steve Allen <[steve.allen@rgcarter.co.uk](mailto:steve.allen@rgcarter.co.uk)> wrote:

Thanks Graham

10am will be fine.

Steve

Sent from my iPhone

Steve Allen  
Building Solutions Manager

**CARTER**

R G Carter  
Drayton House  
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Comberton  
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On 26 Feb 2024, at 16:56, Graham Clark <[cllr.clark@melbournparishcouncil.gov.uk](mailto:cllr.clark@melbournparishcouncil.gov.uk)> wrote:

Steve, happy to meet up at 10.00 am on Wednesday at the Moor car park if that suits you.

Regds Graham

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