

PPM RENEWAL

Dear Sir/Madam,

RE: PPM CONTRACT MGS-1482-SR FOR Melbourn Parish Council.

Many thanks for your previous instruction to carry out planned maintenance works. The current order expires in March 2024.

With the above in mind, we are pleased to offer a PPM renewal contract for the sum of £495.00 to commence under contract reference 739. A copy of the renewal acceptance is attached for your consideration. Upon renewal you will of course continue to benefit from our guaranteed response times, 24 hour emergency cover service, and preferential attendance and hourly rates.

We hope to be of service to you again in the future. For more details of products and services that we can offer please visit our website at www.mgsuk.com.

Kind Regards

Lucy Wyatt | Administrator
T: 01384 293141 | lwyatt@mgsuk.com
www.mgsuk.com

If you would like to proceed with the PPM renewal, please complete the below section and return via email to service@mgsuk.com or by post at the above address, or simply email us a new Purchase Order or instruction. Alternatively, please do not hesitate to contact us on **01384 293141** should you require any further information

Please accept our ORDER No. _____

Date _____

Company Name _____

Billing Address: _____

Town / City: _____ County _____ Post Code: _____

Contact Name: _____ Signature _____

Telephone No: _____ Fax No

Email: _____

To carry out service visits:

MAINTENANCE PROGRAMME

SITE ADDRESS: Melbourn Parish Council

3 X AUTO DOORS

Total cost £495.00 PER ANNUM (excluding VAT)

2 no visits per annum