



Our Reference: 263580r1/gp

29 February 2024

**Abi Williams
Melbourn Parish Council
30 High Street
Melbourn
Cambridgeshire
SG8 6DZ**

Dear Abi

RE: Service

Further to your recent request to attend site to service your Rackline shelving system, please find below our quotation which includes two new locks. Please note that any parts that may be required will be at an additional cost.

For mobile shelving the bottom level of the shelving on the right hand side (where the handle is located) should be emptied prior to our engineers arrival on site, to allow access to the base.

QUOTATION

To carry out a service, during normal working hours, the price will be:
£965.00

Terms of Payment

100% with order (due within 7 days from date of the invoice).

VAT

The quoted price is exclusive of VAT which will be charged at the rate ruling on the date of despatch.

Validity: The quoted prices are valid for a period of 14 days from the date of this quotation.

A copy of our standard terms and conditions can be found on our website www.rackline.co.uk.

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Rackline Limited, Registered in England No. 4697883



Assumptions

Site Requirements

The site will be clear and level and will be provided with adequate lighting and power supply. Our Monotrak/Static systems are installed on a finished floor. Please be reminded that it is the client's responsibility to ensure that the floor is in a finished state before installation commences. The installation operatives will work between 8.00am to 6.00pm each day during normal working hours.

If the client intends to impose any restrictions on the installation operatives' working hours on site, this should be agreed prior to order. If these restrictions are not agreed prior to the installation period and the installers are not able to complete the installation in the time allocated as a result, Rackline will pass on any additional costs incurred to the client.

There must be a clear site access for Large Goods Vehicles of 32' minimum length and clear access throughout the premises for shelving sections of 3 metres in length. Whilst unloading and installing the installation operatives shall have priority use of lifts, corridors and the installation area.

If site access is not as specified above, the client should inform Rackline prior to order so that appropriate arrangements can be made. If Rackline is not made aware of any potential restrictions affecting site access then unloading and installation may be delayed and any additional costs incurred will be passed on to the client.

Clients should be made aware that unfortunately there is always a level of noise associated with the installation of our storage systems which cannot be avoided. Whilst we will do all we can to minimise noise, we would be grateful if you would pre-warn those to be affected of the scale and duration of the installation.

Rackline will advise the client by email of any additional costs incurred due to restrictions to working hours or access to site, and a timely confirmation will be required to avoid delays to the installation and/or further costs being incurred.

Rackline cannot be held responsible for damage to pipes (including underfloor), wiring etc. or problems resulting from them being damaged where these have not been identified.





making space work for you

Job Completion

On completion, debris and surplus material (resulting from Rackline operations) will be removed to the client's waste disposal area and the site left clear; excluding the clearing of debris caused by others. All packaging will be removed from site and reused by Rackline. We have not allowed in our proposal any costs for cleaning down the installation after completion. Neither have we allowed for the protection of our works from damage by other trades or contractors.

I trust that the above quotation is to your satisfaction and ask that should you require any further information, please do not hesitate to contact this office where the matter will receive my urgent attention.

Kind regards

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