

MELBOURN PARISH COUNCIL

Parish Clerks: Alex Coxall & Abi Williams
Melbourn Parish Council
Melbourn Community Hub
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7 February 2024

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 12 February 2024 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 12 February 2024 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 12 February 2024 at 7.30pm for the purpose of transacting the following business:

Alex Coxall & Abi Williams

Clerks to the Parish Council

PLANNING COMMITTEE: AGENDA

PL098/24 To receive and approve apologies for absence

PL099/24 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PL100/24 To approve the minutes of the Planning Committee Meeting on 8 January 2024

PL101/24 To report back on the minutes of the Planning Committee Meetings on 8 January 2024

PL102/24 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

PL103/24 Decision Notices: To receive any Decision notices issued since last meeting.

- a) [23/04358/PRIOR](#) | **Proposal:** Change of Use of Agricultural Buildings to 5 No. Dwellinghouses (Use Class C3), and for building operations reasonably necessary for the conversion | **Site address:** Hillside Farm Newmarket Road Melbourn Cambridgeshire SG8 7LZ |
MPC Comments It was **RESOLVED** to **OBJECT** with the following comments:
The Parish wishes to share concerns around road safety as residents will have to access and enter the site on a 60mph road. There is no footpath or safe green-way routes to the site for pedestrians and cyclists. The application seems to contravene SCDC's sustainability policy. We would also like to draw the attention to the critical RTC on 12 December 2023 in the location of application 23/04358/PRIOR
Decision: Prior approval given (04 January 2024)
- b) [23/1524/TTCA](#) | **Proposal:** 1) Holly - reduce height by about 2m and reduce house side by about 50cm
2) Pear - dead fell 3) Rhamnus - fell -to allow light to the cherry which it has engulfed | **Site address:** 10 Dolphin Lane Melbourn Cambridgeshire SG8 6AE |
No MPC Comment
Decision: Have no objection to (29 January 2024)

- c) [20/04639/CONDB](#) | **Proposal:** Submission of details required by condition 4 (Surface water and Foul water drainage) of planning permission 20/04639/FUL | **Site address:** Summer House Farm, Summer House Cottage New Road Melbourn Cambridgeshire SG8 6DL |
No MPC Comment
Decision: Discharge Condition in Full (31 January 2024)

PL104/24 Correspondence

- a) To note extension of time agreement for planning application [23/01134/FUL](#) (Bruntwood) – extending the deciding period to 20 March 2024.
- b) To note correspondence sent to Cllrs from Waldon Telecom with regard to the proposed base station upgrade at Royston Veterinary Centre, Flint Cross. Communication was shared with other wards as this location sits on the border of a few.
1 response received – no objection. Response sent 7 February 2014.
- c) To note response from SCDC with regard to call for a vote of no confidence in the SCDC Planning Department and Committee.
- d) To note Clerks attendance at event: Greater Cambridge Shared Planning: Unlocking the Potential of Your Parish – How the Planning Team Can Support You as a Parish Clerk on 17 April 2024.
If you have any comments you would like to make to GCSP we have been asked to share our responses to the question ‘How can the Planning Service help you and the residents in your parish?’
- e) Councillors to note the Melbourn Ward primary contact for Greater Cambridge Shared Planning is Rebecca Smith.

PL105/24 To note the following applications for tree work:

- a) [24/0042/TTCA](#) | **Proposal:** T.49 Lawson Cypress - Fell to ground level dead tree. | **Site address:** All Saints Parish Church High Street Melbourn | (Deadline: 31/01/24)
No objections received before meeting.
- b) [24/0132/TTPO](#) | **Proposal:** T.1 Yew - Fell to ground level due to damage to the wall and excessive shading of both gardens and excessive debris and bird faeces. Re plant with Rowan
T.2 Yew - Fell to ground level due to damage to the wall and excessive shading of both gardens and excessive debris and bird faeces. Re plant with Rowan. | **Site address:** 3 Garden End Melbourn Cambridgeshire | (Deadline: 16/02/24)

PL106/24 Planning Applications:

- a) [24/00127/LBC](#) | **Proposal:** Removal of an existing fire surround and installation of a new fire surround and wood burner. | **Site address:** 43 High Street Melbourn Cambridgeshire | (Deadline to comment 14/02/24)
- b) [23/04712/HFUL](#) | **Proposal:** Creation of a new drop kerb. | **Site address:** 5 Orchard Way Melbourn Cambridgeshire SG8 6HT | (Deadline to comment 14/02/24)
- c) [24/00099/HFUL](#) | **Proposal:** Part double part single storey rear extension, single storey front extension, alterations to windows, new drop kerb and driveway to front garden. | **Site address:** 68 Medcalfe Way Melbourn Cambridgeshire SG8 6HU | (Deadline to comment 20/02/24)

PL107/24 Land ownership update on Maple Way

- a) To note parcels of land owned by Melbourn Parish Council and update.
- b) To note and consider response to correspondence from The Ely Planning Company with regard to development at the rear of 65 Orchard Road.

PL108/24 Compliance updates: To consider any compliance updates received since last meeting

- a) To receive any updates and consider actions

PL109/24 To note the date of next meeting as Monday 11 March 2024 at 7.30pm