

Budget

2023/24		2024/25			
	Income	£	Difference	%	
6,650.00	Total Conservation	6,650.00	0.00	0.00%	
4,200.00	Total Cemeteries	4,200.00	0.00	0.00%	
3,200.00	Total Match Fees	3,200.00	0.00	0.00%	
1,155.00	Total Play Areas & Recreation Grounds	1,155.00	0.00	0.00%	
6,000.00	Total Finance & General Purpose	6,000.00	0.00	0.00%	
27,000.00	Total Rental Property	27,000.00	0.00	0.00%	
<u>48,205.00</u>	Total income excluding Precept	<u>48,205.00</u>	0.00	0.00%	
	Expenses				
33,100.00	Conservation	36,064.00	2,964.00	8.95%	
10,145.00	Cemetaries	11,210.00	1,065.00	10.50%	
28,545.00	Play Area & Recreation	34,579.00	6,034.00	21.14%	
154,783.00	Financial & General Purpose	190,143.00	35,360.00	22.84%	
33,187.00	Car Park & Fire House	33,826.00	639.00	1.93%	
58,165.00	Melbourn Community Hub	52,885.00	-5,280.00	-9.08%	
10,750.00	Planning Highways & Rental	6,022.00	-4,728.00	-43.98%	
<u>328,675.00</u>		<u>364,729.00</u>	<u>36,054.00</u>	10.97%	
	Reserves				
34,420.00	Asset Management Reserves	13,000.00	-21,420.00	-62.23%	
<u>34,420.00</u>		<u>13,000.00</u>	<u>-21,420.00</u>	-62.23%	
314,890.00	Precept	329,524.00	14,634.00	4.65%	

EDGE budget code	Income Heading	2023-24 Budget £	2023-24 Forecast £	Forecast/ Actual	2024-25 Budget £	Notes:	2025-26 Forecast £	2026-27 Forecast £
	<u>Conservation:</u>							
100	Allotment rent	2,800	2,879	A	2,800	No Increase	3,000	3,000
110	Grass cutting contribution from CCC Highways	3,850	3,849	A	3,850	No Increase	3,850	3,850
	Total Conservation	6,650	6,728		6,650		6,850	6,850
	<u>Cemeteries:</u>							
200	1 Burial fees	2,625	2,625	F	2,625	Burials vary quite a lot; budget on prudent basis - next fee	2,755	2,755
200	2 Memorials	525	750	F	525	Need to see if increase	550	550
200	3 Cremated remains	1,050	1,050	F	1,050	Need to see if increase	1,105	1,105
	Total Cemeteries	4,200	4,425		4,200		4,410	4,410
	<u>Play & Rec:</u>							
300	Match Fees							
300	1 Melbourn Saturdays	1,000	1,355	F	1,000		1,050	1,050
300	2 Melbourn Dynamos	2,200	2,200	F	2,200	Speak to John & Graham	2,300	2,300
300	4 Other Local Clubs	-	-	F	-		-	-
	Total Match Fees	3,200	3,555		3,200		3,350	3,350
320	Hire of Recreation Grounds	840	850	F	840	Fair (incl utilities) and boot camps	860	860
340	Pavilion hire	315	450	F	315	School hire has finished; ad-hoc bookings	330	330
370	Pavilion hire - MAYD recharge	-	-	F	-		-	-
	Total Play Areas & Recreation Grounds	4,355	4,855		4,355		4,540	4,540
	<u>Finance & General Purpose:</u>							
420	Interest - Deposit Account Unity	6,000	4,361	F	6,000	Interest rate increases	6,000	6,000
425	Interest - Nationwide 45 Day		-	F				
430	Interest - Public Sector Deposit		3,870	F				
435	Interest - Charity Bank		-	F				
440	Interest - HTB		-	F				
	Total Finance & General Purpose	6,000	8,231		6,000		6,000	6,000
	<u>Rental Property:</u>							
900	Little Hands Property Rent	27,000	27,000	F	27,000		27,000	27,000
	Total Rental Property	27,000	27,000		27,000		27,000	27,000
	Income from unbudgeted sources		3934	F				
	Total income excluding Precept	48,205	55,172		48,205		48,800	48,800
	Precept	314,890	314,890	A	(48,205)			
	Total income (excluding ring-fenced funds eg S106, community benefit, MAYD, Timebank events, Zero carbon grant etc)	363,095	370,062		-	50k hopkins - Steve & Graham		

Expense Heading	Budget Item	2023/24 Budget	Actual to date	Forecast	2023/24 (Forecast)	Forecast/	2024/25 Budget	Notes and queries:	2025/26	2026/27
2000	Cemeteries									
2000	1 Orchard Road	255.00	257.00	-	257.00	A	269.08		284	298
2000	1 Orchard Road	300.00	80.00	220.00	300.00	F	314.10		331	347
2000	1 Orchard Road	1,000.00		1,000.00	1,000.00	Inflation	1,047.00	Electricity 3 yr fixed deal ends May 2025	1,099	1,154
2000	1 Orchard Road	170.00		170.00	170.00	Inflation	177.99		187	196
2000	1 Orchard Road	425.00	235.00	190.00	425.00	F	444.98		467	491
		2,150.00			2,152.00			2,255	2,368	2,486
2000	2 New Road	780.00	786.00	-	786.00	A	822.94		864	907
2000	2 New Road	135.00	97.00	38.00	135.00	F	141.35		149	157
2000	2 New Road	550.00		550.00	550.00	F	575.85		605	635
2000	2 New Road	440.00		440.00	440.00	F	460.68		484	508
2000	2 New Road					F	-00	Installed every few years depending on usage	-	-
2000	2 New Road					F	-00		-	-
2000	2 New Road	500.00	460.00	1,000.00	1,460.00	F	523.50		550	578
3219		2,405.00			3,371.00			2,526	2,652	2,785
2100	Cemetery Contracts	5,590.00	3,508.00	2,082.00	5,590.00	F	6,428.50	15% increase to cover inflation and additions	6,429	6,429
									6,750	7,088
	Total Cemeteries	10,145.00	5,423.00	5,690.00	11,113.00		11,210		11,771	12,359

1,065.00

Play areas & recs

EDGE Expense Heading budget code	Budget Item	2023/24 Budget £	Actual to date	Forecast	2023/24 (Forecast) £	Forecast/ Actual	Increase	2024/25 Budget £ Rounded	Notes and queries:	2025/26 Forecast	2026/27 Forecast
	Play Areas and Recreation Grounds								Any additional playgrounds to be covered by commuted sum to start		
3000	3 Play Areas	300.00	231.00		231.00	A	Inflation	241.86		254	267
3000	3 Play Areas	1,500.00		1,500.00	1,500.00	F	Additional	3,000.00		3,150	3,308
3000	3 Play Areas	1,440.00	1,600.00		1,600.00	A	Inflation	1,675.20		1,760	1,848
3000	3 Play Areas	800.00		800.00	800.00	F	Removed	-00		-	-
3000	3 Play Areas	250.00		250.00	250.00	F	Inflation	261.75		275	289
			4,290.00						5,180		
3200	Recreation Grounds	250.00	481.00		481.00	F	Inflation	503.61		529	556
3200	Recreation Grounds	500.00		500.00	500.00	F	Inflation	523.50		550	578
3200	Recreation Grounds	1,620.00	2,200.00		2,200.00	A	Inflation	2,303.40		2,419	2,540
3200	Recreation Grounds	9,320.00	6,170.00	3,150.00	9,320.00	F	15% increase	10,718.00		11,254	11,817
3200	Recreation Grounds	2,500.00	913.00	1,587.00	2,500.00	F	Inflation	2,617.50		2,749	2,886
3200	Recreation Grounds							1,920.00		2,016	2,117
			14,190.00						18,588		
3400	Pavilion	1,100.00	640.00	460.00	1,100.00	F	Calc	1,344.00		1,411	1,482
3400	Pavilion	2,700.00	2,595.00	-	2,595.00	A	Inflation	2,716.97	8 hours per month @ £14 per hour	2,853	2,995
3400	Pavilion	2,500.00	1,603.00	897.00	2,500.00	F	Inflation	2,617.50		2,749	2,886
3400	Pavilion		91.00	56.80	147.80		Inflation (plus)	171.07		181	190
3400	Pavilion	380.00	387.00		387.00	A	Inflation	405.19		426	448
3400	Pavilion	300.00	356.00		356.00	F	Inflation	373.73		392	411
3400	Pavilion	450.00	340.00		340.00		Inflation	355.98		374	392
3400	Pavilion	400.00	400.00		400.00		Inflation	418.80		440	462
3400	Pavilion	200.00	200.00		200.00		Inflation	209.40		221	232
3400	Pavilion	330.00	355.00		355.00	A	Inflation	371.69		391	410
3400	Pavilion	100.00	100.00		100.00	F	Inflation	104.70		110	116
3400	Pavilion	255.00	255.00		255.00		Inflation	266.99		280	294
3400	Pavilion	300.00	300.00		300.00		Inflation	314.10		331	347
3400	Pavilion	50.00	50.00		50.00		Inflation	52.35		56	58
3400	Pavilion	1,000.00	1,035.00		1,035.00	F	Inflation	1,083.65		1,138	1,195
3400	Pavilion					A		-00		-	-
		10,065.00							10,811		
		28,545.00	18,997.00	10,505.80	29,502.80				34,579		
	Total Play & Rec									36,308	38,123

6,034.00

Finance & General purpose

EDGE budget code	Expense Heading	Budget Item	2023/24 Budget		Actual to date	Forecast	2023/24 (Forecast)		Forecast/Actual	Increase	2024/25 Budget		Notes and queries:	2025/26 Forecast	2026/27 Forecast	
			£	£			£	£			£	£				
	Finance & General Purpose															
4000	Audit, Legal & Professional Fees	Internal Audit (€450), External Audit (€1,400), Legal fees land (1,500)		1,900.00	1,885.00	450.00	2,335.00	2,335.00	F	Calculated	3,350	3,350	3,350	Additional legal fees re land	3,518	3,693
4300	Warden Materials and Equipment:															
4300	2 Materials	Materials, mower fuel	680.00		766.00	400.00	1,166.00		F	Wardens to do more	2,000	2,000		Possibly not high enough?	2,100	2,205
4300	3 Equipment	Equipment - PPE equipment, tools etc	500.00		319.00	181.00	500.00		F	Inflation	524	524			550	578
4300	4 Parish Van Expenses	tax, MOT, fuel, repairs	450.00		601.00		601.00		F	Inflation	629	630			662	695
4300	4 Parish Van Expenses	Van Signwriting	350.00		325.00		325.00		A	Not req						
4300	4 Parish Van Expenses	Insurance	650.00		639.00		639.00		A	Inflation	669	670			704	739
	Total Warden Materials and Equipment			2,630.00			3,231.00					3,824				
4500	Insurances			15,950.00	15,459.22		15,459.22	15,459.22	A	Inflation	17,005	17,006	17,006		17,856	18,749
4700	Membership of societies	CAPALC (€960), SLCC v2 (€370), ICCM (€100), ACRE (€60)	970.00		971.00		971.00		A	Inflation	1,017	1,017			1,068	1,121
	SLCC		370.00		386.00		386.00		A	Inflation	404	405			425	447
	ICCM		100.00		95.00		95.00		A	Inflation	99	100			105	110
	Membership of societies	Acrc	60.00	1,500.00	50.00		50.00		A	Inflation	52	53			56	58
							1,502.00						1,575			
4900	Parish Clock	Service (€200); minor repairs (€200)		415.00	215.00	200.00	415.00	415.00	F	Inflation	435	435	435		457	480
5000	Parish Office:															
5000	1 IT/phone	Phone top-ups eg key holder	30.00													
5000	1 IT/phone	Website hosting (€22PCM) plus domain names (bi-yearly), Gov.uk (bi-yearly) plus Glassblade plug-in (€50)	250.00		224.00	86.00	310.00		F	€22PCM + €80	344	344			361	379
5000	1 IT/phone	IT support /back-up(€142 p/m)	1,700.00		1,204.00	402.00	1,606.00		F	Per Sharepoint quote	1,680	1,680			1,764	1,852
				1,980.00			1,916.00						2,024			
5000	2 Office Supplies	Stationery, tea, coffee etc	430.00		286.00	144.00	430.00		F	Inflation	450	451			474	497
5000	3 Photocopier Rent and Printing Costs	Rent (€550) plus printing	1,260.00		679.00	300.00	979.00		F	Inflation	1,025	1,026			1,077	1,131
5000	4 Parish Office Sundries	Publications, awards, reference books, shredding, unplanned etc	210.00		131.00	100.00	231.00		F	Inflation	242	242			254	267
5000	5 Postage		100.00						F							
5000	6 Office Licence Fee		15,000.00		15,000.00	-00	15,000.00		F	Per Agreement	15,000	15,000			15,750	16,538
5000	7 Office Cleaner		300.00						F							
5000	8 Software Licences	Adobe acrobat €160	160.00		100.00	102.00	202.00		F	Inflation	211	212			223	234
5000	8 Software Licences	Sage Payroll (€2 pcm)	80.00		36.00	48.00	84.00		F	Inflation	88	88			92	97
5000	8 Software Licences	Licence Fee Accounting software	1,610.00		141.00	2,000.00	2,141.00		F	Per Quote	3,275	3,275			3,439	3,611
5000	8 Software	New Accounting system							F	Per Quote	6,872	6,872			7,216	7,576
5000	8 Software	Sharepoint		19,150.00		1,200.00	1,200.00		F	N/A						
							20,267.00						27,166			
5000	Key Holder Services	Key Holder			1,143.00	750.00	1,893.00		F	Inflation	1,982	1,982			2,081	2,185
5000	9.3 Litter Picker & Warden cover	Litter picking plus equipment (say €275 per month); temporary warden sickness cover	6,300.00		2,092.00	825.00	2,917.00		F	Inflation	6,300	6,300			6,615	6,946
5000	9.4 DPO	CAPALC membership scheme	60.00			60.00			A	Inflation	63	63			66	69
5000	10 Office furniture & equipment	Computer equipment & furniture							F	Inflation						
	Total Parish Office			6,360.00			4,870.00						8,345			
5100	Salaries and Pensions	See salary Workings	82,000.00		61,851.70	30,000.00	91,851.70		F	Per Salary	103,582	103,582			108,761	114,199
5300	Sundry Expenses	ICO registration fee, defibrillator pads/batteries, Poppy Wreath etc, LCAS accreditation £130 (2022)	198.00		473.00		473.00		F	Inflation	495	496			521	547
5400	Training	Clr training programme plus staff training	1,600.00		1,240.00	360.00	1,600.00		F	Inflation	2,175	2,175			2,284	2,398
5700	Pension Scheme Service Charges		440.00		324.00	116.00	440.00		F	Inflation	461	461			484	508
5900	Bank charges - current a/c		231.00		176.00	34.00	210.00		F	Inflation	220	220			231	243
6000	Grants payable	Community Rail Partnership (€750) plus Grinnel Hill insurance (€2,000), mobile wardens (€7,500)	10,250.00		10,294.00	-00	10,294.00		A	Inflation	10,778	10,778			11,317	11,883
6005	Grant funding MAYD	50% MAYD	6,500.00						A	Inflation	6,500	6,500			6,825	7,166
6200	Staff & Councillor expenses		200.00						F							
6600	Timebanking expenses	Software (€150), phone (€140), mileage/Travel/other (€100)	390.00		546.00		546.00		F	Inflation	572	572			601	631
6700	War memorial								A	Inflation						
6800	Election costs	Election year 2022 - uncontested election costs SCDC (16 seats @ €15)							A	Inflation						
6900	Community events	Queens jubilee event(2022)/ Coronation (2023)	3,110.00		1,560.00		1,560.00		F	Inflation	1,633	1,634			1,716	1,801
							106,974.70						126,418			
			154,783.00	119,211.92	37,758.00	156,969.92	156,969.92					190,143		199,650	209,633	
												35,360.00				

Car park & Fire House

EDGE budget code	Expense Heading	Budget item	2023/24 Budget		Actual to date	Forecast	2023/24 (Forecast)		Forecast/Actual	Increase	2024/25 Budget		Notes and queries:	2025/26 Forecast	2026/27 Forecast
			£	£			£	£			£	£			
6452	Car Park Interest	PWLB Car Park - Interest	4,986.00		2,534.00	2,452.00	4,986.00		F		4,986.00	4,986.00		4,986.00	4,986.00
6453	Car Park Interest	PWLB Car Park - Capital	11,902.00		5,909.00	5,993.00	11,902.00		F		11,902.00	11,902.00		11,902.00	11,902.00
				16,888.00				16,888.00				16,888.00			
7100	Car Park	Rates	12,450.00		12,725.00	-00	12,725.00		A	Inflation	13,323.08	13,324.00		13,990.20	14,689.71
7100	Car Park	Electricity	2,700.00		780.00	1,920.00	2,700.00		F	Inflation	2,826.90	2,827.00		2,968.35	3,116.77
7100	Car Park	Water - sewerage and fresh	205.00		115.00	90.00	205.00		F	Inflation	214.64	215.00		225.75	237.04
7100	Car Park	PAT testing - workshop	30.00			30.00	30.00		A	Inflation	31.41	32.00		33.60	35.28
7100	Car Park	Maintenance schedule repairs - eg workshop roof				-00	-00			Inflation	-00	-00		-00	-00
7100	Car Park	Contingency eg signage/repairs	515.00			515.00	515.00		F	Inflation	539.21	540.00		567.00	595.35
	Total Car Park			15,900.00			16,175.00			Inflation	-00	-00	16,938		
7200	Fire Engine House	Roof repairs	400.00	400.00	-00	400.00	400.00	400.00		Inflation	-00	-00	-	-00	-00
7201	Fire Engine House	Gutter cleaning								Inflation	400.00	400.00	400	420.00	441.00
			33,188.00		22,063.00	11,400.00	33,463.00	33,463.00			33,826.00			35,092.90	36,003.15

363.00

EDGE budget code	Expense Heading	Budget Item	2023/24 Budget		Actual to date	Forecast	2023/24 (Forecast)		Forecast/ Actual	Increase	2024/25 Budget			Notes and queries:	2025/26 Forecast	2026/27 Forecast	
			£	£			£	£			£	£	£			£	£
6400	Community Hub -maintenance/replacements	Maintenance Grant	15,000.00		4,590.00	10,410.00	15,000.00	15,000.00	A	As per prior year	15,000.00	15,000.00	15,000.00		15,750	16,538	
6401	Community Hub -maintenance/replacements	Maintenance - services: fire alarms(E330)	330.00		330.00	330.00	330.00	330.00	F		330.00	330.00	330.00		347	364	
6401	Community Hub -maintenance/replacements	Maintenance - fire extinguishers (E145)	165.00		165.00	165.00	165.00				165.00	165.00	165.00		173	182	
6401	Community Hub -maintenance/replacements	Maintenance - boiler service (E145)	145.00		145.00	145.00	145.00				145.00	145.00	145.00		152	160	
6401	Community Hub -maintenance/replacements	Maintenance - burglar alarm (E110)	110.00		110.00	110.00	110.00				360.00	360.00	360.00		378	397	
6401	Community Hub -maintenance/replacements	airconditioning x2 (E200)	200.00		280.00	-80.00	200.00				300.00	300.00	300.00		315	331	
6401	Community Hub -maintenance/replacements	stair lift (E330)	330.00		251.00	79.00	330.00				637.00	637.00	637.00		669	702	
6401	Community Hub -maintenance/replacements	PAT test (E200)	200.00		200.00	200.00	200.00				200.00	200.00	200.00		210	221	
6401	Community Hub -maintenance/replacements	legionella testing (E340)	340.00		340.00	340.00	340.00				1,000.00	1,000.00	1,000.00		1,050	1,103	
6401	Community Hub -maintenance/replacements	Automatic Doors									495.00	495.00	495.00		520	546	
6401	Community Hub -maintenance/replacements	Gutter clearance (E80)	80.00		80.00	80.00	80.00				83.76	84.00	84.00		88	93	
6401	Community Hub -maintenance/replacements	PV cleaning (E160)	160.00		160.00	160.00	160.00				167.52	168.00	168.00		176	185	
6401	Community Hub -maintenance/replacements	circuit testing (5 yrs - due 2027)									-	-	-		-	750	
6401	Community Hub -maintenance/replacements	Fire Risk Assessment									-	-	-		-	-	
6401	Community Hub -maintenance/replacements	Service charge - Hundred Houses	1,000.00			1,000.00	1,000.00		F	Inflation	1,047.00	1,047.00	1,047.00		1,099	1,154	
6401	Community Hub -maintenance/replacements	Small repairs/replacements (minor repairs, equipt replacements)	550.00		645.00	-95.00	550.00		F	Inflation	-	-	-		-	-	
6401	Community Hub -maintenance/replacements	Unplanned and emergency e.g. major equipt repairs/leaks etc	1,600.00		1,275.00	325.00	1,600.00		F	Inflation	-	-	-		-	-	
6401	Community Hub -maintenance/replacements	Maint Projects 2023/24 - per list (see project tab)	5,000.00		4,630.00	370.00	5,000.00				-00	-00	-00		-	-	
	Total Community Hub - maintenance/replacements		10,210.00				10,210.00						4,931.00				
6450	PWLB Community Hub - Interest		27,643.00		27,701.00	27,701.00	27,701.00		A		27,701.00	27,701.00	27,701.00		27,701.00	27,701.00	
6451	PWLB Community Hub - Capital		5,311.00		5,253.00	5,253.00	5,253.00		A		5,253.00	5,253.00	5,253.00		5,253.00	5,253.00	
			32,954.00				32,954.00						32,954.00				
					32,954.00	-00	-00	58,164.00	58,164.00					52,885.00		53,881.55	55,677.93
													-5,279.00				

Reserves

Asset Management Reserves

		£	Projects 24/25	Projects 25/26	Projects 26/27
Asset Management	Current Balance	87,611.71			
Melbourn Pavillion	Redecoration of walls, timber cladding, recoat steelwork		5,200.00		
Melbourn Pavillion	Redecorate internal				10,000.00
Fire House	Timber & Steel Gates redecoration		2,000.00		
Little Hands	External redecoration		7,000.00		
Little Hands	Replace Oil Storage Tank		4,000.00		
Little Hands Car Park	Car Park		20,000.00		
Clear Crescent	Resurfacing of playpark		10,000.00		
Church wall	Churchwall		25,000.00	25000	25000
Melbourn Hub	Redecoration of external		15,000.00		
		87,611.71	88,200.00	25,000.00	35,000.00
	Contribution to reserves		13,000.00	35,000.00	36,750.00
	Running Total	87,611.71	12,411.71	22,411.71	24,161.71

			Projects 24/25	Projects 25/26	Projects 26/27
	Hub Reserve	10,410.00			
	B/fwd				
Melbourn Hub	Repair to Cladding		2,000.00		
		10,410.00	2,000.00	-00	-00
	Contribution to reserves		15,000.00		
		10,410.00	23,410.00	23,410.00	23,410.00