

MELBOURN PARISH COUNCIL

Parish Clerks: Alex Coxall & Abi Williams
Melbourn Parish Council
Melbourn Community Hub
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8 November 2023

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 13 November 2023 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 13 November 2023 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be held in the Austen Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on 13 November 2023 at 7.30pm for the purpose of transacting the following business:

Alex Coxall & Abi Williams

Clerks to the Parish Council

PLANNING COMMITTEE: AGENDA

PL062/23 To receive and approve apologies for absence

PL063/23 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PL064/23 To approve the minutes of the Planning Committee Meeting on 9 October 2023

PL065/23 To report back on the minutes of the Planning Committee Meetings on 9 October 2023

PL066/23 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

PL067/23 Decision Notices: To receive any Decision notices issued since last meeting.

- a) [22/04904/FUL](#) | **Proposal:** Demolition of existing commercial unit and erection of 2 no. new build residential units | **Site address:** 4 Station Road Melbourn Cambridgeshire SG8 6DX |
Decision: Granted permission (5 October 2023)
MPC Comment: *support the application with the following comments:*
 - All vehicles in relation to the site must park within the boundaries of site during the development as it is not safe to park on the road
 - The leylandii hedge should be removed and replaced with a mixed species native hedge as in the original proposals. If the current leylandii hedge were cut to hedge level this would leave only tree trunks with no hedge effect.
- b) [22/02011/CONDA](#) | **Proposal:** Discharge of conditions 3 (facing materials walls and roofs), 7 (surface water and foul water drainage), 8 (hard and soft landscaping), 10 (traffic management plan), 11 (management and maintenance of streets) and 12 (phase 1 desk top study and phase 2 site investigation strategy) of planning permission 22/02011/FUL | **Site address:** 29 High Street Melbourn Cambridgeshire SG8 6EB |
Decision: Discharge Condition in Full

- c) [23/03136/HFUL](#) | **Proposal:** Convert existing front garage into habitable living space and replacement of garage door with window and door. | **Site address:** 5 Hale Close Melbourn Cambridgeshire SG8 6ET | **Decision:** Granted permission (2 October 2023)
MPC Comment: *It was RESOLVED to support no comment.*
- d) [23/03133/HFUL](#) | **Proposal:** Two storey extension to side. | **Site address:** 5 Orchard Way Melbourn Cambridgeshire SG8 6HT | **Decision:** Granted permission (10 October 2023)
MPC Comment: *It was RESOLVED to support no comment.*
- e) [23/03169/HFUL](#) | **Proposal:** Single storey rear extension together with alterations to garage | **Site address:** 19 Piggott Close Melbourn Cambridgeshire SG8 6GL | **Decision:** Granted permission (10 October 2023)
MPC Comment: *It was RESOLVED to support no comment.*
- f) [23/03303/FUL](#) | **Proposal:** Demolition of existing agricultural buildings | **Site address:** Hillside Farm Newmarket Road Melbourn Cambridgeshire SG8 7LZ | **Decision:** Granted permission (20 October 2023)
MPC Comment: *It was RESOLVED to support no comment.*
- g) [23/03101/HFUL](#) | **Proposal:** Single storey link extension and attached garage to front. | **Site address:** 31 High Street Melbourn Cambridgeshire SG8 6EB | **Decision:** Granted permission (20 October 2023)
MPC Comment: *It was RESOLVED to support no comment.*
- h) [23/02809/HFUL](#) & [23/02810/LBC](#) | **Proposal:** Single storey rear extension with linking element, side facing dormer window, side facing entrance canopy and alterations to fenestration. | **Site address:** 96 High Street Melbourn Cambridgeshire SG8 6AL | **Decision:** Granted permission
MPC Comment: *It was RESOLVED to support no comment.*
- i) [23/00726/CONDA](#) | **Proposal:** Submission of details required by condition 3 (Traffic Management Plan), 4 (Foul Water Drainage) and 7 (Contamination Report) of Prior Approval 23/00726/PRIOR | **Site address:** Foxfield Farm Fowlmere Road Melbourn Cambridgeshire SG8 6EZ | **Decision:** Split decision
MPC Comment: *No comment*
- k) [23/03455/LBC](#) | **Proposal:** Repair and re-covering of roof. | **Site address:** 9 Moat Lane Melbourn Cambridgeshire SG8 6EH | **Decision:** Split decision
MPC Comment: *It was RESOLVED to support no comment.*

PL068/23 Correspondence

- a) To note correspondence confirm street numbering confirmation of 29 High Street.
- a) INFORMATION ONLY: [S/4535/19/CONDO](#) | **Proposal:** Submission of details required by condition 27 (BREEAM Certificate) of planning permission S/4535/19/VC | **Site address:** Land North Of Melbourn Science Park Cambridge Road Melbourn Cambridgeshire |
To note submission of BREEAM certificate.
- b) INFORMATION ONLY: [22/02011/CONDB](#) | **Proposal:** Submission of details required by conditions 4 (Ecological Enhancement), 5 (Biodiversity Net Gain), 15 (Energy Statement) and 18 (Water Efficiency Calculations) of Planning Permission 22/02011/FUL | **Site address:** 29 High Street Melbourn Cambridgeshire SG8 6EB |

PL069/23 To note the following applications for tree work:

- a) [23/1196/TTPO](#) | **Proposal:** T1 Sycamore - Make new pollard at 50%. Approx. height of 12m from ground level due to early signs of Oxyporus Populinus at base of the trunk. Reduce weight to reduce risk of failure and also excessive shading to rear garden. | **Site address:** 3 Lantern View Melbourn Cambridgeshire | (Deadline passed: 02/11/23)
No comments received before meeting.
- b) [23/1225/TTCA](#) | **Proposal:** Horse Chestnut Dying to left of house, right of play equipment and front of moat - Fell to a low stump of up to 6in | **Site address:** 12 High Street Melbourn Cambridgeshire | (Deadline passed: 06/11/23)
No comments received before meeting.

PL070/23 Street Trading Applications:

- a) To note the approval on appeal of street trading applications for Slice of Price and Between Buns Ltd at The Black Horse, Melbourn.
- b) To receive any updates and consider actions

PL071/23 Planning Applications:

- a) [23/03809/HFUL](#) | **Proposal:** Demolition of existing garage and rear extension to form new annexe ancillary to existing dwelling and first floor rear extension. | **Site address:** 52 Medcalfe Way Melbourn Cambridgeshire | (Deadline to comment 15/11/23)
- b) [23/03958/FUL](#) | **Proposal:** Demolition of existing industrial units and replaced with modern industrial units of the same area | **Site address:** Land At Holland Hall Yard Royston Road Melbourn Royston | (Deadline to comment 15/11/23)
- c) [23/03858/HFUL](#) | **Proposal:** Single storey front and rear extensions, removal of rear conservatory. | **Site address:** 19 Beeton Close Melbourn Cambridgeshire SG8 6HN | (Deadline to comment 15/11/23)

PL072/23 Compliance updates: To consider any compliance updates received since last meeting

- a) To receive an updates and consider actions

PL073/23 To note the date of next meeting: Monday 11 December 2023