

## Quotation


20/11/2023


**Bill to:** Melbourn Parish Council  
Alex Coaxall  
30 High Street.  
Melbourn, Hertfordshire SG8 6DZ  
  
Phone: 01763 263 303  
Email: assistantclerk@melbournpc.co.uk


**Ship to:** Melbourn Parish Council  
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30 High Street.  
Melbourn, Hertfordshire SG8 6DZ  
  
Phone: 01763 263 303  
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## Being 'print ready' at **Minuteman Press**.Cambridge Your local printer


If you are supplying your own artwork, please check these 5 requirements are met to avoid delays

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**1 FILE TYPE**  
PDF is the industry standard. Image files (JPEG) may be suitable but not recommended.
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**2 3MM BLEED**  
If you want artwork to print to the edge you must add 3mm bleed (an excess of artwork to be trimmed away).
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**3 RESOLUTION**  
Prepare artwork at the correct size and resolution. Images should be at least 300dpi at 100%.
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**4 COLOUR**  
All colours need to be CMYK defined (do not use RGB). All printers use CMYK.
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**5 PAGINATION**  
We will take care of the pagination of booklets etc. Supply us with single pages (not spreads)

## Can you help?

Of course! If you need some advice or help setting up your file, that's why we're here - just give us a call on **01223 312 688**. Please be aware that recreation of artwork or major fixes by one of our designers can take time, and is charged at our hourly rate of **£60+VAT** an hour. We will always give you a quote first, so please book some time with one of our designers if you need help (this is not an on-the-spot service).

1 x1 - 3mm Aluminium Composite Sign Panel - Printed to face/Gloss Laminate Seal - Size: A1 Landscape @ 841mm wide x 594mm high (Job ID 62299)	Subtotal:	£75.00
	VAT:	£15.00
	Total:	£90.00

3 Self Adhesive overlay stickers - Printed to face and trimmed to size. Gloss Laminate Seal - 95mm wide x 45mm high (Job ID 62300)	Subtotal:	£18.00
	VAT:	£3.60
	Total:	£21.60

Salesperson: Tony Fulton

Taxes are included.

This quote is valid for 30 days.

Terms: Net 30 Days

We are an owner operated company and value your business. If you have received a great service tell a friend. If you have not, tell me.

Thank you,

**18.00**

x3 - Self Adhesive Vinyl Stickers  
Size: 95mm wide x 45mm high x Rads  
Printed: to face with Gloss Laminate seal  
Finish: Kiss-cut to shape and size



# **PUBLIC NOTICE WARNING**

**Please ensure that your vehicle is  
removed from this car park before the  
times detailed below:**

**OCTOBER-MARCH: 17.00 Hrs**

**APRIL-SEPTEMBER: 18.00 Hrs**

**Failure to remove your vehicle may result in the  
vehicle being locked in the car park overnight  
unless prior arrangement has been agreed  
with Melbourn Parish Council**

**We thank you for your co-operation and understanding**

**Melbourn Parish Council**



x1 - 3mm Aluminium Composite Rigid Sign Panel  
Size: A1 Landscape - 841mm wide 594mm high  
Printed: to face with Gloss Laminate seal  
Finish: Square trimmed to size

**BEWARE**

**THIS CAR PARK IS  
LOCKED AT NIGHT**

**6pm Winter  
8pm Summer**

**BY ORDER M.P.C.**