

From: [parish clerk](#)
To: [REDACTED]
Subject: RE: URGENT RESPONSE REQUIRED - Email decision - Community Hub - Automatic External Doors
Date: 09 October 2023 08:55:00

Thank you to those who responded to the email, please note the resolution below:

It was **RESOLVED** to approve spend of £1,275 + VAT to complete the compliance upgrade of Hub external doors.

In favour: Cllrs Hart, Clark, Barnes, Alexander, Davey, Kanagarathnam, Barley, Campbell

Abstain: Cllrs Kilmurray, Travis

Many thanks for your attention.

Abi

From: parish clerk <parishclerk@melbournparishcouncil.gov.uk>
Sent: 04 October 2023 10:13
To: [REDACTED]
Subject: URGENT RESPONSE REQUIRED - Email decision - Community Hub - Automatic External Doors
Importance: High

Dear Councillors,

Community Hub - Automatic External Doors

Remedial works for the Hub external doors (by MGS) were approved by the council in the amount £4,590 + VAT on 24 July under PC098/23b. These monies were to cover upgrade and replacement of door mechanisms, bringing them up to the latest compliance standard. These are fire doors and needed engineering contribution from both MGS and County Fire in order to link the mechanics to the fire alarm system. The fire alarm work was estimated and quoted at £500 + VAT, approved on 24 July under PC098/23c

During the remedial work it was discovered by County Fire that the original fire alarm system could not be upgraded in line with the latest standards without installation of three loop-drive output units involving an added cost of **£1,275 + VAT**.

Note that the cost all of this door upgrade work, including this added sum, can be covered by contingency funding earmarked for the Hub in this year's precept and is not outside of overall planned spend.

This is a compliance spend and approval is urgently requested though email consent, please indicate your response:

To consider the approval of £1,275 + VAT to complete the compliance upgrade of Hub external doors.

Many thanks

Abi

Abi Williams & Alex Coxall
Parish Clerk