

MELBOURN PARISH COUNCIL

Parish Clerks: Alex Coxall & Abi Williams
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6 September 2023

Dear Councillor

You are hereby summoned to attend a meeting of the **Planning Committee** to be held in the Dickens Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 11 September 2023 at 7.30pm for the purpose of transacting the following business:

Dear District Councillor Hales

You are invited to attend a meeting of the **Planning Committee** to be held in the Dickens Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on Monday 11 September 2023 at 7.30pm for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the **Planning Committee** to be held in the Dickens Room of The Hub, 30 High Street, Melbourn, Cambridgeshire, SG8 6DZ on 11 September 2023 at 7.30pm for the purpose of transacting the following business:

Alex Coxall & Abi Williams

Clerks to the Parish Council

PLANNING COMMITTEE: AGENDA

PL038/23 To receive and approve apologies for absence

PL039/23 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PL040/23 To approve the minutes of the Planning Committee Meeting on 14 August 2023

PL041/23 To report back on the minutes of the Planning Committee Meetings on 14 August 2023

PL042/23 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

PL043/23 Decision Notices: To receive any Decision notices issued since last meeting.

- a) [23/02538/HFUL](#) | **Proposal:** Single storey rear extension and alterations | **Site address:** 21 Maple Way Melbourn Cambridgeshire SG8 6BD |

Decision: Granted Permission

MPC Comment: *Support no comment*

- b) [22/01913/CONDD](#) | **Proposal:** Submission of details required by condition 18 (Energy Statement) of planning permission 22/01913/FUL | **Site address:** Land To The Rear Of 151 To 155 High Street Melbourn Cambridgeshire SG8 6AT |

Decision: Discharge Condition in Full

MPC Comment on original application [22/01913/FUL](#): Tue 14 Jun 2022

Melbourn Parish Council objects to this application with the following comments:

- The turning circle for vehicles exiting the site is too small and shows vehicles turning through the hedge.
- If all 4 cars are parked on site it is not possible for more vehicles, such as delivery vehicles, to enter and leave the site in a forward gear
- There is concern with regard to heavy construction vehicles accessing and leaving the site due to width and weight of the vehicles.

- There is potential for damage to a historic wall to the rear of the property.

The Parish Council respectfully requests that the Planning Authority takes note of previous applications when considering this application.

- c) [23/02676/ADV](#) | **Proposal:** Installation of 1 No. internally illuminated main site signage, 1 No. internally illuminated TTP building entrance sign, 2 No. non illuminated directional signs and 1 No. non illuminated operational sign. | **Site address:** Land North Of Melbourn Science Park Cambridge Road Melbourn Cambridgeshire |
Decision: Granted permission
MPC Comment: *Support no comment*
- d) [22/04740/CONDA](#) | **Proposal:** Submission of details required by condition 4 (Tree Protection) of planning permission 22/04740/HFUL | **Site address:** 6 The Lawns Melbourn Cambridgeshire SG8 6BA
Decision: Discharge Condition in Full
MPC Comment: *No comment*

PL044/23 Correspondence

- a) To note application [23/03212/CL2PD](#) | **Proposal:** Certificate of lawfulness under S192 for the demolition of the existing rear extension and erection of a new extension within the same footprint, enlarging existing door opening and adding 1 No. new window opening. | **Site address:** 34A Orchard Road Melbourn Cambridgeshire SG8 6HH |
- b) To consider application for disabled persons parking bay on High Street and review correspondence to date. (Deadline to comment: 15/09/23 – requested extension)
- b) To receive any updates and consider actions.

PL045/23 To note the following applications for tree work:

- a) [23/0889/TTCA](#) | **Proposal:** T.1 Silver Birch - Reduce height by 3M to allow more light to rear garden. Tree is causing excessive shade to the rear garden. | **Site address:** 14 High Street Melbourn Cambridgeshire SG8 6EB | (Deadline to comment 07/09/23)
No objections received
- b) [23/0962/TTPO](#) | **Proposal:** T.1 Ash - Fell to ground level due to dieback. | **Site address:** 1 Garden End Melbourn Cambridgeshire SG8 6HD | (Deadline to comment 20/09/23)
No objections received before meeting
- c) [23/0845/TTCA](#) | **Proposal:** Ash tree, remove dead wood and remove one live branch that overhangs roof. 2 x wild cherry trees, cut back the branches that overhang the roof by 2-3m. Oak tree, remove 0.5m from the growing tip of the tree to reduce the height it grows to. | **Site address:** 15 Dolphin Lane Melbourn Cambridgeshire SG8 6AE | (Deadline to comment 21/09/23)
No objections received before meeting
- d) [23/1002/TTCA](#) | **Proposal:** T.1 Contorted Willow - Crown reduce height by 3M and lateral by 1.5 to allow more light to garden and to clear highway/footpath. T.2 Purple leave plum - Fell to ground level dead tree. T.3 Weeping Willow - Re pollard back to previous points (approx 3M in height). | **Site address:** Norgetts Thatch Norgetts Lane Melbourn Cambridgeshire | (Deadline to comment 26/09/23)
No objections received before meeting
- e) To receive any updates and consider actions

PL046/23 Street Trading Applications:

- a) To receive any updates and consider actions

PL047/23 Planning Applications:

- a) [23/03169/HFUL](#) | **Proposal:** Single storey rear extension together with alterations to garage. | **Site address:** 19 Piggott Close Melbourn Cambridgeshire SG8 6GL | (Deadline to comment 13/09/23)
- b) [23/03136/HFUL](#) | **Proposal:** Convert existing front garage into habitable living space and replacement of garage door with window and door. | **Site address:** 5 Hale Close Melbourn Cambridgeshire SG8 6ET | (Deadline to comment 15/09/23)
- c) [23/03133/HFUL](#) | **Proposal:** Two storey extension to side. | **Site address:** 5 Orchard Way Melbourn Cambridgeshire SG8 6HT | (Deadline to comment 15/09/23)
- d) [23/03101/HFUL](#) | **Proposal:** Single storey link extension and attached garage to front. | **Site address:** 31 High Street Melbourn Cambridgeshire SG8 6EB | (Deadline to comment 13/09/23)

- e) [23/02810/LBC](#) | **Proposal:** Alterations to 22/02699/LBC including: first-floor layout, location and shape of the dormer window at the south elevation, single storey extension elevations facing south and west. Addition of rooflight on the north elevation and alteration to the rear garden layout to accommodate the new patio area. | **Site address:** 96 High Street Melbourn Cambridgeshire SG8 6AL | (Deadline to comment 15/09/23)
- f) [23/02809/HFUL](#) | **Proposal:** Alterations to 22/02698/HFUL including: first-floor layout, location and shape of the dormer window at the south elevation, single storey extension elevations facing south and west. Addition of rooflight on the north elevation and alteration to the rear garden layout to accommodate the new patio area. | **Site address:** 96 High Street Melbourn Cambridgeshire SG8 6AL | (Deadline to comment 15/09/23)
- g) [23/03303/FUL](#) | **Proposal:** Demolition of existing agricultural buildings | **Site address:** Hillside Farm Newmarket Road Melbourn Cambridgeshire SG8 7LZ (Deadline to comment 26/09/23) |
- h) To receive any updates and consider actions

PL048/23 Compliance updates: To consider any compliance updates received since last meeting

- a) To receive an updates and consider actions

PL049/23 To note the date of next meeting: Monday 9 October 2023