

Melbourn Community Hub

30 High Street
 Melbourn
 Cambridgeshire
 SG8 6DZ
 hubadmin@melbournhub.co.uk
 Company Registration No. 08320569



INVOICE

INVOICE TO

Sophie Marriage
 Melbourn Parish Council
 30 High Street
 Melbourn
 Cambs
 SG8 6DZ

INVOICE NO. 1690**DATE** 31/08/2023**DUE DATE** 30/09/2023**TERMS** Net 30

| ACTIVITY | QTY | RATE | AMOUNT |
|--|------|-------|----------|
| Room Rental - commercial Hire of Bennett Room by PCN for August 2023 | 23 | 60.00 | 1,380.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 09:00 to 13:00 Tuesday 1st August 2023 | 0.50 | 60.00 | 30.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 08:30 to 17:30 Thursday 3rd August 2023 | 1 | 60.00 | 60.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 09:00 to 13:00 Tuesday 8th August 2023 | 0.50 | 60.00 | 30.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 08:30 to 17:30 Thursday 10th August 2023 | 1 | 60.00 | 60.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 08:30 to 17:30 Monday 14th August 2023 | 1 | 60.00 | 60.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 09:00 to 13:00 Tuesday 15th August 2023 | 0.50 | 60.00 | 30.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 08:30 to 17:30 Thursday 17th August 2023 | 1 | 60.00 | 60.00 |

Payment should be made by BACS to :
 Unity Trust Bank
 Account Number: 20380027
 Sort Code: 60-83-01

Please use invoice number as payment reference number.

Alternatively payment by cheque to Melbourn Community Hub Management Group

| ACTIVITY | QTY | RATE | AMOUNT |
|--|------|-------|--------|
| Room Rental - commercial Hire of Norbury Room for PCN. 08:30 to 17:30 Monday 21st August 2023 | 1 | 60.00 | 60.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 09:00 to 13:00 Tuesday 22nd August 2023 | 0.50 | 60.00 | 30.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 08:30 to 17:30 Thursday 24th August 2023 | 1 | 60.00 | 60.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 08:30 to 17:30 Monday 28th August 2023 | 1 | 60.00 | 60.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 09:00 to 13:00 Tuesday 29th August 2023 | 0.50 | 60.00 | 30.00 |
| Room Rental - commercial Hire of Norbury Room for PCN. 08:30 to 17:30 Thursday 31st August 2023 | 1 | 60.00 | 60.00 |
| Room Rental - commercial Hire of Dickens Room for PCN. 13:00 to 15:00 Tuesday 15th August 2023 | 0.50 | 60.00 | 30.00 |

Monies to be drawn from the ICB fund

BALANCE DUE

£2,040.00

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