

MELBOURN PARISH COUNCIL – PLANNING COMMITTEE

(District of South Cambridgeshire)

A meeting of this Committee was held in the Austen Room, The Community Hub, 30 High Street, Melbourn, SG8 6DZ on Monday, 12 June 2023 at 19:30

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk

Present: Cllrs Kilmurray (Chair), Hart, Clark, Alexander, Barnes, Barley

Absent:

In attendance: Sophie Marriage (Parish Clerk) and Abigail Williams and Alex Coxall (Assistants to the Parish Clerk), District Councillor Hales

PL001/23 To receive nominations and elect a Chair of the Planning Committee

Nominations were received for Cllr Kilmurray to be elected Chair of the Planning Committee. No other nominations were received.

It was RESOLVED to elect Cllr Kilmurray as Chair of the Planning Committee.

Proposed by Cllr Clark, seconded by Cllr Hart.

In favour: Cllrs Hart, Clark, Alexander, Barnes, Barley

Against:

Abstain: Cllr Kilmurray

PL002/23 To receive nominations and elect a Vice Chair of the Planning Committee

Nominations were received for Cllr Wilson to be elected as Vice Chair of the Planning Committee. No other nominations were received.

It was RESOLVED to elect Cllr Wilson as Chair of the Planning Committee.

Proposed by Cllr Clark, seconded by Cllr Alexander. All in favour

PL003/23 To receive and approve apologies for absence

Apologies were received from Cllr Wilson with acceptable reasons given.

It was RESOLVED to accept apologies for absence from Cllr Wilson.

Proposed by Cllr Clark, seconded by Cllr Alexander. All in favour.

PL004/23 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

Cllr Hart declared an interest in item PL011/23a). Cllr Barley declared an interest in item PL011/23c).

The Clerk granted dispensations to remain for the discussion but not vote.

PL005/23 To approve the minutes of the Planning Committee Meeting on 9 May 2023

It was noted that several typos need to be amended, but the minutes were an accurate record.

It was RESOLVED, following the correction of typos, to approve the minutes of the Planning Committee Meeting on 9 May 2023 as an accurate record.

Proposed by Cllr Hart, seconded by Cllr Alexander. All in favour.

PL006/23 To report back on the minutes of the Planning Committee Meetings on 9 May 2023

It was noted that the upcoming SCDC planning committee would not include an item to discuss the Bruntwood science park application. Council will be informed when this item is discussed so that a representative can attend.

PL007/23 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

There were no members of the public present.

PL008/23 Decision Notices: To receive any Decision notices issued since last meeting.

- a) [23/01051/HFUL](#) Proposal: Replacement of existing windows and French doors.
Site address: 137 High Street Melbourn Cambridgeshire SG8 6AR
Decision – granted
MPC's original comments – support no comments
It was noted.

PL009/23 Correspondence

- a) To note correspondence regarding Bridgefoot farm application 23/01726/FUL

It was noted that the Parish Council was not a consultee on the application although it was in the parish boundary. The officer has been made aware of the situation. It was noted that the signs outside the entrance to the farm are new, however it is understood that it is an unpermitted entrance. ACTION: Clerk to investigate why Highways erected the signs.

Signed..... Dated:.....

- b) To note correspondence regarding application (for information only) [22/01913/CONDB](#) | Submission of details required by conditions 4 (surface water and foul water), 11 (hard and soft landscaping) and 12 (vehicular parking) of planning permission 22/01913/FUL | Land To The Rear Of 151 To 155 High Street Melbourn Cambridgeshire SG8 6AT
It was noted.
- c) To note correspondence regarding application(for information only) [22/02011/CONDA](#) | Submission of details required by conditions 3 (facing materials walls and roofs), 7 (surface water and foul water drainage), 8 (hard and soft landscaping), 10 (traffic management plan), 11 (management and maintenance of streets) and 12 (phase 1 desk top study and phase 2 site investigation strategy) of planning permission 22/02011/FUL | 29 High Street Melbourn Cambridgeshire SG8 6EB
It was noted.
- d) To note the response to the licensing department at SCDC regarding a new pavement license application
The Parish Council's response agreed via email decision was noted.
- e) To note pre-application consultation letter and proposed plans in relation to a proposed telecommunications installation
It was noted.
- f) To receive any updates and consider actions
There were none received.

PL010/23 To note the following applications for tree work:

- a) To receive any updates and consider actions
There were none received.

PL011/23 Planning Applications:

- a) [23/02072/FUL](#) | Proposal: Change of use of taxi headquarters/control centre to car servicing workshop (ClassE(g)(iii)) |Site address: 10A The Moor Melbourn Cambridgeshire SG8 6ED | Applicant: Melbourn Properties Ltd .
Concern was raised about having a car servicing workshop in a residential areas next-door to a care home. It was noted that car servicing workshop are noisy and smelly with hazardous materials. The supporting documents did not detail how hazardous materials will be stored. It was also noted that it is possible that there will be an increased number of vehicles.
It was RESOLVED to object with comments about the noise, inconvenience to neighbours in a residential area, proximity to a care home, smells, concern about the storage of hazardous materials, and the increase of vehicles.
Proposed by Cllr Barnes, seconded by Cllr alexander.
In favour: Cllrs Kilmurray, Clark, Alexander, Barnes, Barley
Against:
Abstain: Cllr Hart
- b) [23/02026/HFUL](#) | Proposal: Single storey rear extension with flat roof. | Site address: 9 Dickasons Melbourn Cambridgeshire SG8 6EL | Applicant: Mr and Mrs Jeff and Jane Vogelmann
It was RESOLVED to support with no comment.
Proposed by Cllr Clark, Cllr Barley. All in favour.
- c) [23/01869/HFUL](#) Proposal: Erection of detached double garage |Site address: 31 High Street Melbourn Cambridgeshire SG8 6EB | Applicant: MR H. Simmonds.

It was RESOLVED to support with no comment.
Proposed by Cllr Hart, seconded by Cllr Barnes.
In favour: Cllrs Kilmurray, Clark, Alexander, Barnes, Hart
Against:
Abstain: Cllr Barley
- d) [23/01921/HFUL](#) | Single storey extension to rear. | 5 Trayles Melbourn Cambridgeshire SG8 6PH

It was RESOLVED to support with no comment.
Proposed by Cllr Kilmurray, seconded by Cllr Hart. All in favour.
- e) [23/01906/HFUL](#) | Single storey rear lean to extension and single storey rear flat roof extension. | 4 Pryors Orchard Melbourn Cambridgeshire SG8 6UT
It was RESOLVED to support with no comment.
Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.
- f) To receive any updates and consider actions
There were none received.

**PL012/23 Compliance updates: To consider any compliance updates received since last meeting
To receive an updates and consider actions**

There were none received.

PL013/23 To note the date of next meeting : Monday 10 July 2023

It was noted that the date of next meeting is Monday, 10th July.

Meeting closed at 20:03

Signed..... Dated:.....