

MA011/23c)

I formally co-approve this invoice for phs for £356.20 + VAT

John Travis

On 5 Jun 2023, at 13:50, parishclerk <parishclerk@melbournparishcouncil.gov.uk> wrote:

Hi John,

As chair of maintenance please could you co-approve this invoice for phs' services at the pavilion?
(We have sufficient funds in the budget).

Many thanks
Sophie

Sophie Marriage
Parish Clerk

INVOICE

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Block B, Western Industrial Estate
Caerphilly, CF83 1XH

T: 029 2085 1000
www.phs.co.uk/contact-us

Ms Claire Littlewoods
Melbourn Parish Council
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Melbourn
Royston
Hertfordshire
SG8 6DZ

*1/181/590
Z/S/437

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VAT: GB 542 9514 38

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Summary

Account Number	PO Number	Invoice Date	Invoice Number	Invoice Value	Payment Due by
4874984		31/05/2023	69839724	£427.44	30/06/23

Invoice Notes:

Provision of Goods and Services Detailed Below:

A/C No.: 4875697 Melbourn Sports Pavilion () The Moor, Melbourn, Royston, Hertfordshire, SG8 6ED

Units	Description Of Service	Freq	Period Covered (incl.)	Unit Price	Line Value	VAT
4	Sanitary Disposal	008	05/07/2023 to 04/07/2024	£89.05	£356.20	20.00%

Net	£356.20
VAT	£71.24
Total	£427.44

Please tear off and enclose this remittance slip with your cheque payment

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4874984		31/05/2023	69839724	£427.44	30/06/23

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For notification of payment, email: remittance@phs.co.uk

PHS Group
Block B, Western Industrial Estate
Caerphilly
CF83 1XH

how to pay

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