

MELBOURN PARISH COUNCIL - MAINTENANCE COMMITTEE
(District of South Cambridgeshire)

A meeting of the Maintenance Committee held on Thursday, 20 April at 09:30
in the Austen Room, Community Hub, 30 High Street, Melbourn SG8 6DZ

Present: Cllrs Travis (Chair), Alexander, Kilmurray, Barnes, and Clark

In attendance: Sophie Marriage (Parish Clerk), Steve Pitman (Warden), Les Brierley (RMRG), Chris Selway (Allotment Association)

MA200/22 To receive and approve apologies for absence

Apologies were received from Cllr Barley. Acceptable reasons were given.

It was RESOLVED to accept Cllr Barley's apologies.

Proposed by Cllr Kilmurray, seconded by Cllr Alexander. All in favour

MA201/22 To receive any Declarations of Interest and Dispensations

None received.

MA202/22 To approve the minutes of the Maintenance Committee Meeting held on 16 March 2023

It was RESOLVED to accept the minutes of the Maintenance Committee Meeting held on 16 March 2023 as an accurate record.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

MA203/22 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)

No members of the public were in attendance.

MA204/22 Finance Matters:

- a) To consider a finance report on expenditure within the committee's remit.

The report was received and it was noted that general expenditure was £1,052 under budget for 2022/23. The expenditure for maintenance contracts was under spent due to fewer extra cuts being required.

MA205/22 Conservation Matters:

- a) To receive the EA Monthly situation report for March 2023

The report was received and noted high levels of rainfall.

- b) To receive a report from River Mel Restoration Group

The group have received the report from the EA regarding the re-routing of the support pipe. At first reading some discrepancies have been highlighted and the group plans to meet with the EA to discuss the report.

- c) To discuss and consider the planting of two horse chestnut trees

Possible locations were discussed. It was noted that Shire Trees had suggested a location between the New Rec and school field in the past. ACTION: Clerk to contact Shire Trees to discuss location and planting.

- d) To receive an update and discuss the electro-fishing survey

It was noted that the survey will identify the number and types of fish in the river.

It was RESOLVED to permit the electro-fishing survey on the parish council's land.

Proposed by Cllr Clark, second Cllr Kilmurray. All in favour. ACTION: Clerk to notify Rob Mungovan.

- e) To receive any other updates and consider actions

None were received.

MA206/22 Allotment Matters:

- a) To receive any updates and consider actions

The chair of the allotment association reported that the AGM has taken place and he has been re-elected as chair. The association will be applying for a community grant for 2 skip hires a year. 8 plots appear to be un-worked. ACTION: Clerk to contact holders. Grass in the central walk way requires cutting ACTION: Clerk to obtain quotes. It was noted that the waiting list is currently quite long and residents from Meldreth have been enquiring about plots. A delivery of wood chips would be appreciated. ACTION: Clerk to contact contractor. It was noted that holders would like soil conditioner to be delivered from Waterbeach recycling centre. ACTION: Chair of Allotment Association to contact the recycling centre and delivery

Signed: Date:.....

companies to find an idea of cost. Any added costs to be included with the upcoming Allotments community benefit grant application. *CS left the meeting at 9:52*

MA207/22 Stockbridge Meadows:

- a) To receive an update on the progress of the management plan
Cllr Travis has met with MB and LB to continue the creation of a draft plan. The Clerk has answered queries to assist with plan. Input from Natural England and Rob Mungovan will be sought when the draft has reached a more complete stage.
- b) To receive an update on the bench for the boardwalk
The plan to install a bench on the boardwalk, as per agreed by full council, were noted. The exact location will be determined on receipt of the bench based on advice from Maydencroft.
- c) To receive any other updates and consider actions
None were received. *LB left the meeting at 9:56*

MA208/22 Governance Matters:

- a) To receive the weekly inspection reports and consider any necessary actions
The reports were received and it was noted that cars parking in front of the Orchard Road Cemetery gates are causing an issue. ACTION: Clerk to contact the highways officer to discuss options.
- b) To consider any updates on vandalism in the Parish
The report was received. It was noted that the lock needs replacing on the appliance bin ACTION: Clerk to source. The vandalism to the fence and to the lock on the gates at the New Road Cemetery should be reported to the police. ACTION: Clerk to report.
- c) To receive any other updates and consider actions
None were received.

MA209/22 Cemetery Matters:

- a) To consider quotations to replace the dead lavender and hebe shrubs in New Road
It was noted that hebe may no longer be appropriate due to the changing weather condition. ACTION: Clerk to contact local nurseries for advice.
- b) To consider a request from a resident regarding burial of ashes
It was noted that the suggestion of the ashes being interred under a tree was sympathetic to the aesthetic of the cemetery. It was suggested that a garden of remembrance where interments without a headstone could take place could be a nice addition and give people an alternative option. It was agreed this idea will be deliberately developed because of this specific request and in the same location.
It was RESOLVED to approve the request from the resident to have ashes interred under a tree with a memorial bench and that the area around will become a garden of remembrance for interments without a headstone.
Proposed by Cllr Kilmurray, seconded by Cllr Clark. All in favour.
- c) To receive any other updates and consider actions
It was noted that following reports of night-time activity in the car park the situation will be monitored.

MA210/22 Village Maintenance Matters:

- a) To consider quotations to repair the fence at Worcester Way
It was RESOLVED to approve the quotation from Universal Fencing to replace the fencing for £495.50 +VAT.
Proposed by Cllr Kilmurray, second by Cllr Clark. All in favour.
- b) To consider quotations to cut back to trees along the Worcester Way fence boundary
It was noted that the wardens have inspected the areas but clarification is required. ACTION: Clerk will contact the resident
- c) To receive an update and consider the plan to plant trees along Cambridge Road
This is ongoing and requires further investigation.
- d) To receive an update regarding crocheted poppies near the war memorial

A scheme for installing the poppies on the village sign base was noted and agreed.

- e) To consider quotations for tree work in the churchyard
Deferred. Awaiting quote.
- f) To consider quotations for war memorial path
Deferred. Awaiting response.
- g) To receive an update on the request to collect fallen branches from Parish Land
Awaiting contact from resident. It was noted that this requires further investigation if a similar request was put to the council in the future.
- h) To receive any other updates and consider actions
Nothing to receive.

MA211/22 Pavilion Matters:

- a) To receive an update on fire safety
The fire safety documents are being drafted.
- b) To consider revised quotations to install an extractor fan in the changing room
It was RESOLVED to approve the quote from Barley Property Maintenance for £531.00 +VAT.
Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.
- c) To receive any other updates and consider actions

MA212/22 Littlehands Matters:

- a) To consider quotations to repair the floodlight
Deferred. Awaiting quote.
- b) To consider a quotation to survey the external flood lighting and report findings
Deferred. Awaiting quote.
- c) To receive an update on the drains
Two quotes have now been received and will be considered by Full Council on 24 April 2023.
- d) To receive any updates and consider actions
It was noted that where the outside wire had been repositioned the area needs repainting. ACTION: Wardens to paint.

MA213/22 Policies and Risk Assessments

- a) To consider the approval of the fire safety policy
Deferred. Awaiting document.
- b) To consider any updates and consider actions
None were received.

MA214/22 Skate Park Working Party (SPWP)

- a) To receive any updates and consider actions
None were received.

MA215/22 Outstanding Maintenance Issues: To consider the status of the job spreadsheet

Maintenance Committee Jobs Spreadsheet - LISTING DATE: Meeting 20 April 2023

ITEM	Details of work required	Reported by	Update Notes / Actions	WHO?
1	Station Road - tree leaning over road	Resident	Reported to highways requesting action. Highways have indicated tree is the responsibility of the landowner. Argenta inspected on 17/6. CL to write to Sheene Mill with Argenta advice that the trees are reduced before autumn storms. ACTION: Clerk to follow up with Sheene Mill. Response received. Land owners willing to do necessary work.	CL
2	Back Lane	Resident	Report that trees along Back Lane require cutting back. Office has reported to Highways with photo. ACTION: Parish Office to follow up. Highways have scheduled the work to be carried out soon.	CL/SM

3	Norgetts lane	Resident	Bench along Norgettes need repairing. SM to obtain quote from contractor. Contract wardens have inspected and have indicated they can repair. Quotes available. Further investigations required - deferred. Being consider for inclusion in the 2023/24 maintenance budget. To be on May agenda	SM
4	Back Lane	SAH	Road sign at the bottom of Back Lane is very poor condition. SAH has reported to SCDC. Warden carried out some repair works, but awaiting action from SCDC	SCDC
5	Verge top of Water Lane (Chalkhill Barrow side)	Resident / JH	Verge requires maintenance. Need to establish is it Highways or MPC? Not on grass cutting schedule. Report that bamboo is growing in the verge. Needs dealing with. Reported to Highways. Highways Officer will come out and inspect. CL sent CGM quote to John Obrien for confirmation that we will be reimbursed for the work. John Obrien has confirmed work will be financed by Highways. Highways to order work. Waiting to receive confirmation from Highways' Finance department. Highways to finance in new financial year	CL/SM
6	Road markings Little Lane and High Street (outside Strands)	SAH	SAH has been in contact with John Obrien. CL to discuss repainting zebra crossing with JH and using surplus paint for road markings. Road outside Strands is in a very poor condition. ACTION: Clerk to follow up	JH
7	Damaged footpath sign, end of the Moor	Litterpicker	Footpath sign for path under the A10 damaged. SM to report to highways. Reported. CCC confirm sign to be replaced 2023/24	SM
9	Gullies - various	Various	Overflowing with recent heavy rains. District Cllrs met with Highways Officer. County is aware. Clearance will not take place until leaf fall is finished.	CL
10	Bottom of The Moor (High Street end)	Resident	Damaged signs. Lamp post damaged. MVC sign to be replaced. Office to report to Highways. Library sign to be relocated to High Street. Office to seek permission. Signs on the corner of The Moor replaced. Awaiting information regarding relocation of library sign. Action Clerk to chase	CL/SM
11	Station Road	Resident	Damage to barrier on corner of Station Road. Highways advised this should be reported to the EA. Reported to EA.	CL
13	Palmers way	resident	Damaged sign on Palmers way. Wardens to identify location, take photo and office to report. Reported.	SCDC
14	Royston Road	Litterpicker	Damaged street sign. Reported to SCDC with photo	SCDC
15	The Moor, near allotments	wardens	large pothole. ACTION : SM to report to CCC. CCC to repair in next 12 weeks. ACTION : Councillors to inspect roads for potholes. Creation of map to identify the worst areas.	CCC
16	Hinkins Close	Resident	Tree dropping leaves and causing path to be slippery. Branches are also low. ACTION: SM to report to SCDC. Reported and SCDC is investigating the situation and is looking at carrying out maintenance on the tree.	SCDC
17	Royston Road / a10 Junction	Wardens	Damaged Royston Road sign. SM reported to SCDC	SCDC
19	Worcester Way	Resident	Street lamps not working. SM requested that resident shares ID number. No numbers on lampposts. SM contacted Metropolitan	Metropolitan
20	Notice boards	GC	Poor repair - Wardens to look at. The repair project will require planning with the parish office. Action: Clerk to obtain quotes	Wardens
21	Littlehands	GC	Flood light not working. SM to obtain quotes to repair	SM
22	Littlehands	GC	Wooden paneling on emergency entrance side of littlehands requires maintenance. Wardens to re-paint.	Wardens
26	Palmers way	SAH	Tree of concern. Reported to SCDC. SCDC to investigate and raise with the appropriate parties.	SCDC
29	Pavilion	FC	Showers are very hot. Wardens investigating. SM to seek quotes	SM
30	Bowls club hedge	Wardens	Conifer needs cutting back/ Obtain quotes	SM
31	New Rec bench	Wardens	although the bench is heavy keeps being moved around the new rec. ACTION: Wardens and clerk to identify possible location to fix bench	Wardens
32	The moor	wardens	Sign faded. New sign needed (12 and under). ACTION Obtain quotes	SM
34	Worcester Way	Resident	Branches over hanging residents garden. Discussed 20/04/23	Wardens

MA216/22 New Maintenance Issues: To consider Maintenance issues arising since last meeting

None were received.

MA217/22 To note date of next meeting: Thursday, 18 May 2023

The date of the next meeting was noted at Thursday 18 May 2023

Meeting closed at 11:02

Signed: Date:.....

MELBOURN PARISH COUNCIL - MAINTENANCE COMMITTEE
(District of South Cambridgeshire)

A meeting of the Maintenance Committee held on Thursday, 16 March at 09:30
in the Austen Room, Community Hub, 30 High Street, Melbourn SG8 6DZ

Present: Cllrs Travis (Chair), Alexander, Barley, Barnes, and Clark

In attendance: Sophie Marriage (Acting Parish Clerk), Terry Muncey (Interim Warden), Les Brierley (RMRG), Chris Selway (Allotment Association), Keith Rudge

MA182/22 To receive and approve apologies for absence

Apologies were received from Cllr Kilmurray with acceptable reasons given.

It was RESOLVED to accept Cllr Kilmurray's apologies for absence.

Proposed by Cllr Clark, seconded by Cllr Alexander. All in favour

MA183/22 To receive any Declarations of Interest and Dispensations

None were received.

MA184/22 To approve the minutes of the Maintenance Committee Meeting held on 16 February 2023

It was RESOLVED to approve the minutes of the Maintenance Committee Meeting held on 16 February 2023 as an accurate record.

Proposed by Cllr Barnes, seconded by Cllr Alexander. All in favour.

MA185/22 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)

No members of the public were in attendance.

MA186/22 Finance Matters:

- a) To consider a finance report on expenditure within the committee's remit.

The report was noted.

MA187/22 Conservation Matters:

- a) To receive the EA Monthly situation report for February 2023

The report was noted. It was noted that although February was a dry month the water level of the river Mel is healthy.

- b) To receive a report from River Mel Restoration Group

It was reported that the volunteers will be carrying out kick sampling but will ensure that the trout is not disturbed during spawning. It was noted that work on the river is ongoing and Rob Mungovan has carried out the clearance of brambles and will be adding gravel to the river in May as planned. It was noted that the work carried out on the river is extremely valuable especially as chalk streams are under threat.

(Terry Muncey joined the meeting 9:36)

- c) To receive any other updates and consider actions

None received.

MA188/22 Allotment Matters:

- a) To receive an update of the possibility of installing dummy cameras and signs

It was noted that dummy cameras and signs may not be appropriate as they give a false sense of security to allotment users. It was noted that any CCTV cameras could only face into the allotment and would not be able to cover the roads. It was agreed that an email to all holders and local residents encouraging that to report issues to the police would be more effective than installing CCTV.

ACTION: Parish Clerk to email holders and write to residents.

- b) To receive any updates and consider actions

It was noted that most of the plots are being worked and no asbestos has been reported in line with the asbestos management plan. It was noted that it would be appropriate to turn the water back on at the allotments.

ACTION: Wardens to turn water on.

MA189/22 Stockbridge Meadows:

- a) To receive an update on the progress of the management plan

Signed: Date:.....

It was noted that Cllr Travis, Les and Maureen Brierley met to discuss the plan. Maureen has completed a draft plan. The next stage will be to review the draft plan and refine the details with members of committee and other specialists such as the representative from Natural England. It was noted that the ditch to test the feasibility of establishing a pond has water in it. The pond project may become part of the management plan, if the viability of a pond could be established.

- b) To receive an update regarding the toe-rail on the boardwalk

It was noted that a resident raised the issue that the toe-rail was not properly secured. This has been reported to Maydencroft and they have fixed the issue.

- c) To receive any other updates and consider actions

There are still plans for an opening event for the boardwalk which will be scheduled for April/May. It was noted that quotation for a bench of the boardwalk will be sought in the new financial year. The Stockbridge Meadows working party will be clearing some of the reeds. It was noted that quotations for puddle clay should be sourced for the pond project.

ACTION: Parish Clerk to seek quotations for puddle clay.

MA190/22 Governance Matters:

- a) To receive the weekly inspection reports and consider any necessary actions

The report was received.

- b) To consider any updates on vandalism in the Parish

The report was received. It was noted that a picnic bench had been retrieved from the river. It was noted that dog fouling in the village seems to be on the rise. This is a problem that is difficult to resolve under the Parish Council's powers. To be monitored.

ACTION: Parish Clerk to post on Facebook reminding residents who witness illegal dog fouling to report it to the appropriate authority with evidence.

- c) To receive any other updates and consider actions

None were received.

MA191/22 Cemetery Matters:

- a) To consider quotations for a "Visitors only" sign in the car park

It was noted that the sign should be mounted to a post and there should be two signs.

It was RESOLVED to approve expenditure of up to £100 +VAT to purchase two signs from Unlimited Logos together with fixings.

Proposed by Cllr Clark, seconded by Cllr Barley. All in favour.

- b) To receive an update on the unpermitted cut through from the New Road Cemetery

It was noted that installation of wire fencing to deter people using the unpermitted cut through has been removed and disposed of by users of the cut through. Various options were discussed and it was agreed purchasing and planting well established plants such as hawthorn or holy bushes would block the cut through.

ACTION: Parish Clerk to seek quotations for bushes.

- c) To receive the Electrical installation condition report for the Orchard Road Cemetery Shed

The report was received.

- d) To consider quotations for the remedial works in the Orchard Road Cemetery Shed

It was RESOLVED to accept the quotations from JHE for £235+VAT to carry out the remedial works at Orchard Road Cemetery Shed.

Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.

- e) To receive any other updates and consider actions

It was noted that plots where soil had fully settled will be turfed out soon.

MA192/22 Village Maintenance Matters:

- a) To consider a request from the Melbourn Fete Committee to use the New Rec, Old Rec and Pavilion

It was RESOLVED to approve the request from the Melbourn Fete Committee.

Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.

ACTION: Cllr Clark to discuss locking of the car park gate with the secretary of the fete committee.
Parish Clerk to note the decision at the next full council meeting.

- b) To consider quotations to install of cycle racks

It was noted that quotations were requested but none were received. After investigation by the wardens, it was identified that the installation could be carried out by them. The cycle racks have been installed in the Stockbridge Meadows car park. 4 cycle racks are due to be installed at the Moor. Thanks were noted to the Wardens.

- c) To receive an update and consider the plan to plant trees along Cambridge Road

The logistics of watering were discussed and a suggestion to contact local companies for help was received.

ACTION: Parish Clerk to contact local companies to ask if they are able to assist with this project.

- d) To consider quotations to repair the Worcester way fence

Deferred. Awaiting quotes.

- e) To consider quotations for tree work in the churchyard

Deferred. Awaiting quotes

- f) To consider quotations for war memorial path

Deferred. Awaiting quotes

- g) To receive an update on the request to collect fallen branches from Parish Land

Deferred. Resident could not attend the meeting but will endeavour to attend the next and answer any queries.

- h) To consider quotations to install highway chevrons to the parish van

It was agreed that the installation should be carried out by a specialist company and would be more robust than magnetic signs.

It was RESOLVED to accept the quotation from Unlimited Logos for £325+VAT to supply and install highway chevrons to the parish van

Proposed by Cllr Barley, seconded by Cllr Alexander. All in favour

- i) To receive any other updates and consider actions

None received.

MA193/22 Pavilion Matters:

- a) To receive an update on fire safety

It was noted that work to update the fire safety policy is in progress.

- b) To consider revised quotations to install an extractor fan in the changing room

It was noted that this item has returned to the committee because the contractor had not previously quoted for the correct job. Some queries were raised related to the quotations.

ACTION: Parish Clerk to confirm with Barley Maintenance that their quote includes the installation of vented roof tiles and that they have the appropriate formal qualifications to carry out electrical installation work.
Item to be deferred until queries have been answered.

- c) To receive any other updates and consider actions

None were received.

MA194/22 Littlehands Matters:

- a) To consider quotations to repair the floodlight

It was noted that one contractor has advised that a survey will be required to identify the necessary repair to the lights. It was noted that flood lights could be installed to the rear of the building to deter vandalism.

ACTION: Parish Clerk to obtain quotations for repair and additional rear lights.

- b) To consider a quotation to survey the external flood lighting and report findings

It was agreed that comparative quotations are required.

ACTION: Parish Clerk to obtain comparative quotations.

- c) To consider quotations to lay hard core in the carpark

It was noted that any repair could only be temporary because the works to the drain will required areas of the car park to be excavated. The council do not have the funds to finance the quotation received and could not justify the expenditure on a temporary repair. It was agreed to leave any repair to the car park until after the works to the drains.

- d) To receive an update on the drains

A second quote is being obtained.

- e) To receive any updates and consider actions

None were received.

MA195/22 Policies and Risk Assessments

- a) To consider the approval of the fire safety policy

Deferred. Awaiting policy.

- b) To consider any updates and consider actions

MA196/22 Skate Park Working Party (SPWP)

- a) To receive any updates and consider actions

It was noted that the SPWP has reviewed the responses to the survey and are investigation various aspects of the project.

MA197/22 Outstanding Maintenance Issues: To consider the status of the job spreadsheet

Maintenance Committee Jobs Spreadsheet - LISTING DATE: Meeting 16 March 2023

ITEM	Details of work required	Reported by	Update Notes / Actions	WHO?
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2	Back Lane	Resident	Report that trees along Back Lane require cutting back. Office has reported to Highways with photo. ACTION: Parish Office to follow up. Highways have scheduled the work to be carried out soon.	CL/SM
3	Norgetts lane	Resident	Bench along Norgettes need repairing. SM to obtain quote from contractor. Contract wardens have inspected and have indicated they can repair. Quotes available. Further investigations required - deferred. Being consider for inclusion in the 2023/24 maintenance budget.	SM
4	Back Lane	SAH	Road sign at the bottom of Back Lane is very poor condition. SAH has reported to SCDC. Warden carried out some repair works, but awaiting action from SCDC	SCDC
5	Verge top of Water Lane (Chalkhill Barrow side)	Resident / JH	Verge requires maintenance. Need to establish is it Highways or MPC? Not on grass cutting schedule. Report that bamboo is growing in the verge. Needs dealing with. Reported to Highways. Highways Officer will come out and inspect. CL sent CGM quote to John Obrien for confirmation that we will be reimbursed for the work. John Obrien has confirmed work will be financed by Highways. Highways to order work. Waiting to receive confirmation from Highways' Finance department. Highways to finance in new financial year	CL/SM
6	Road markings Little Lane and High Street	SAH	SAH has been in contact with John Obrien. CL to discuss repainting zebra crossing with JH and using surplus paint for road markings. Road outside Strands is in a very poor condition.	JH

Signed: Date:.....

	(outside Strands)			
7	Damaged footpath sign, end of the Moor	Litterpicker	Footpath sign for path under the A10 damaged. SM to report to highways. Reported. CCC confirm sign to be replaced 2023/24	SM
9	Gullies - various	Various	Overflowing with recent heavy rains. District Cllrs met with Highways Officer. County is aware. Clearance will not take place until leaf fall is finished.	CL
10	Bottom of The Moor (High Street end)	Resident	Damaged signs. Lamp post damaged. MVC sign to be replaced. Office to report to Highways. Library sign to be relocated to High Street. Office to seek permission. Signs on the corner of The Moor replaced. Awaiting information regarding relocation of library sign.	CL/SM
11	Station Road	Resident	Damage to barrier on corner of Station Road. Highways advised this should be reported to the EA. Reported to EA.	CL
13	Palmers way	resident	Damaged sign on Palmers way. Wardens to identify location, take photo and office to report. Reported.	SCDC
14	Royston Road	Litterpicker	Damaged street sign. Reported to SCDC with photo	SCDC
15	The Moor, near allotments	wardens	large pothole. ACTION : SM to report to CCC. CCC to repair in next 12 weeks.	CCC
16	Hinkins Close	Resident	Tree dropping leaves and causing path to be slippery. Branches are also low. ACTION: SM to report to SCDC. Reported and SCDC is investigating the situation and is looking at carrying out maintenance on the tree.	SCDC
17	Royston Road / a10 Junction	Wardens	Damaged Royston Road sign. SM reported to SCDC	SCDC
19	Worcester Way	Resident	Street lamps not working. SM requested that resident shares ID number. No numbers on lampposts. SM contacted Metropolitan	Metropolitan
20	Notice boards	GC	Poor repair - Wardens to look at. The repair project will require planning with the parish office.	Wardens
21	Littlehands	GC	Flood light not working. SM to obtain quotes to repair	SM
22	Littlehands	GC	Wooden paneling on emergency entrance side of littlehands requires maintenance. Wardens to re-paint.	Wardens
26	Palmers way	SAH	Tree of concern. Reported to SCDC. SCDC to investigate and raise with the appropriate parties.	SCDC
27	Stockbridge	Resident	the fixing on the toerail are too short. SM to contact Maydencroft.	SM
28	The moor	resident	leaking water hydrant causing a lot of water to be wasted. Anglia water and cambridge water have been contacted but both say it is the other companies responsibility	SM

MA198/22 New Maintenance Issues: To consider Maintenance issues arising since last meeting

It was noted that the paths at Clear Crescent Paly Park may require some maintenance, that verti-draining will take place when the ground is drier, and the lock on the appliance bin needs replacing.

MA199/22 To note date of next meeting: Thursday, 20 April 2023

It was noted that the date of the next meeting is 20 April 2023.

Meeting closed at 10:54

Signed: Date:.....

Melbourn Parish Council
Maintenance Expenditure Tracking 2022/23
(Actuals based on paid invoices)

EDGE Code	Budgeted expenditure (included in Precept)	Budget 2022/23 £	Actual to date (31/03/23) £	Committed £	Balance £	Notes
	<u>Conservation:</u>		Paid	Unpaid		
1000	Allotments - water (2 meters)	790	987		(197)	
1000	Allotments - plot clearance/maintenance	600			600	
1000	Allotments - unplanned e.g. asbestos removal	500	1,380		(880)	Asbestos removal; asbestos survey
1100	Conservation - Christmas tree and plants for tubs	300	439		(139)	Compost/begonias/tree/tree lights
1100	Conservation - tree survey	650	605		45	
1100	Conservation - tree works	4,850	6,006		(1,156)	Clearing woodland Worcester Way £1,106/83 High St £300/pollard silver maples £1,150/fallen branch £100/
1100	Conservation - emergency tree works	3,000			3,000	Holly tree £240/Ash Grove x 2 £750/Elm Way £335
1100	Conservation - tree planting	2,000	96		1,904	
1100	Conservation - unplanned	500	935		(435)	Replace Orchard Lectern panel/rabbits/waste bag clearance/littering signs
1100	Conservation - donation to fund tree planting	500			500	Donation - Not in precept but included as a reminder for spending on trees in 2022/23
1150	Stockbridge Meadows - path cutting and rolling	300			300	
1150	Stockbridge Meadows - unplanned	500	425		75	Sign / Dig trenching
		13,990	10,873	-	3,117	
	<u>Cemeteries</u>					
2000/1	Orchard Road - electricity	330	147	8	174	
2000/1	Orchard Road - water	100	97		3	Inv for 2021/22 water not recd until 2022/23
2000/1	Orchard Road - unplanned (eg path cleaning)	400	1,750		(1,350)	Tree work following inspections (consider as part of conservation tree works budget) / Electrical condition report
2000/2	New Road - water	100	93		7	
2000/2	New Road - tree & hedge work, soil store, path edging	1,000	400		600	Soil store £400
2000/2	New Road - unplanned	500	7		493	
2000/2	New Road - headstone bases and installation	1,300			1,300	
		3,730	2,494	8	1,228	
	<u>Play Areas, Recreation Grounds & Pavilion</u>					
3000	Playground - ROSPA	220	123		98	
3000	Playground - play area maintenance, equipment repair/renewals	1,500	1,122		378	Agility trail pole repair/repairs to manhole at the moor
3000	Playground - tree work/edging	1,000	150		850	Lift crowns silver birch trees Moor Play Area
3000	Playground - unplanned	200	180		20	Signs
3200	Recreation Ground - electricity	370	134		236	
3200	Recreation Ground - pest treatment	650	115		535	
3200	Recreation Ground - unplanned	500	2,371		(1,871)	Additional work to goal mouths/pitches + signs + leaf clearance
3400	Pavilion - cleaning	1,000	746	84	170	
3400	Pavilion - electricity	2,400	1,482	535	383	
3400	Pavilion - water	100	140		(40)	
3400	Pavilion - maintenance (sanitary disposal, septic tank, cleaning materials)	600	321	2	277	Septic tank / Shelford heating call out
3400	Pavilion - drain clean	300			300	
3400	Pavilion - legionella assessment	300	323		(23)	
3400	Pavilion - maintenance (PAT testing, boiler service, fire alarm service, security alarm)	400	160		240	
3400	Pavilion - unplanned repairs & renewals	1,000	1,824		(824)	Defib Instalation £620 & signage (approved MPC); replace TMV under sink; roof tile; clock motor (approved MPC)/ install auto restart device to clock / Post caps
3400	Pavilion - external redecoration (b/fwd from 2020/21 budget)	2,000	2,200		(200)	
		12,540	9,189	622	2,729	
	<u>Finance & General Purpose</u>					
4300/2	Wardens' materials (mower fuel, spare parts, materials)	500	4,132		(3,632)	
4300/3	Wardens' equipment	500	289		211	
4300/4	Parish Van expenses (insurance, MOT, road tax, repairs and fuel)	1,400	1,526		(126)	Insurance £571; road tax £290
4900	Parish Clock - service	200	205		(5)	
4900	Parish Clock - repairs	200			200	
5000/9	Litter picking & warden cover	4,000	4,409		(409)	Includes sickness cover for wardens (£529)/continued warden cover/MVAS battery change (£580)

Melbourn Parish Council
Maintenance Expenditure Tracking 2022/23
(Actuals based on paid invoices)

EDGE Code		Budget 2022/23	Actual to date (31/03/23)	Committed	Balance	Notes
	<u>Budgeted expenditure (included in Precept)</u>	£	£	£	£	
7100	Car park workshop - water	175	201		(26)	
7100	Car park workshop - electricity	2,700	3,622		(922)	
7100	Car park workshop - PAT testing	30	23		8	
7100	Car park - unplanned	500	465		35	Electrical works in workshop
		10,205	14,871	-	(4,666)	
	<u>Highways</u>					
8000	Highways - brown tourist info signs re Stockbridge Meadows (b/fwd from 2020/21 budget)	200	-		200	
		200	-	-	200	
	<u>Rental Property</u>					
9000	Rental Property - Littlehands annual drain cleaning	470	557		(87)	Inspection
9000	Rental Property - unplanned	1,000	2,619	225	(1,844)	Legionella assess/Downpipe/roof insp & repair/drains CCTV survey/repair guttering and rain stop/ repointing
9000	Rental Property - projects (window replacement)	4,000	3,625		375	
		5,470	6,801	225	(1,556)	
	Total Maintenance (excluding grounds maintenance contracts)	46,135	44,228	855	1,052	

Melbourn Parish Council
Maintenance Expenditure Tracking 2022/23
(Actuals based on paid invoices)

EDGE Code		Budget 2022/23	Actual to date (31/03/23)	Committed	Balance	Notes
	Budgeted expenditure (included in Precept)	£	£	£	£	
	Grounds Maintenance Contracts					
1200	Grass cutting contract - verges/Hub etc (£622.50 x 12)	7,470	7,470		-	
1200	Grass cutting contract - extra cuts x 2	1,200			1,200	
1300	Public Open Space - maintenance (£460 per month)	5,520	5,520		-	
1300	Public Open Space - extra cuts x 3	900			900	
1300	Public Open Space - additional work (leaf/hedge works etc)	1,250			1,250	
2100	Cemeteries (£405.83 x 12) + £1,000 for extra hedge work in new contract	4,870	4,870		0	
2100	Cemeteries - extra cuts (£360 x 3)	1,080			1,080	
3200	Recreation Grounds (£755 per month)	9,060	9,060		-	
3200	Recreation Grounds - extra cuts (£130 x 4)	520			520	
		31,870	26,920	-	4,950	

Monthly water situation report: East Anglia

1 Summary - March 2023

Overall, March was a very wet month which exceptionally high levels of rainfall across most hydrological areas. In most hydrological areas, March 2023 rainfall ranked in the top five wettest on record, with most getting more than double the amount of the LTA rainfall. Longer term rainfall continues to show a north/east to south/west split, with the south and west getting more than the north and east. As a result of this Heavy rainfall, SMD levels have decreased across the area and now back to normal levels for the time of year. Furthermore, river flows improved at all sites during March with the majority now being at normal levels or higher. There is a few indicator sites in the northeast of the area still at lower than normal levels, which are in line with the longer term rainfall patterns. The majority of groundwater indicator sites showed recharge during March (varying levels) and as a result most are now at normal levels or higher. Again, like river indicator sites, there is a few sites in the northeast of the area at less than normal levels, ranging from exceptionally low to below normal. Finally, reservoir levels improved at most sites, with most now being at or above their operational curve.

1.1 Rainfall

Overall, March was a very wet month, with rainfall varying between 163% to 256% of the LTA rainfall. This meant that rainfall was classified as exceptionally high in all hydrological areas except North Norfolk where rainfall was classified as notably high. On average, the area received 99mm of rain, over double the LTA of 46mm. Furthermore, the majority of hydrological areas ranked in the top five wettest March's on record, with a few areas in the northeast ranking just outside the top five. Following the wet March, the 3-month total is now showing normal to above normal levels, with a north/east to south/west split, with the above normal levels being in the south and west of the region. The 6-month total shows rainfall ranging from normal to exceptionally high levels, with the lowest rainfall being seen in the northeast of the region. Finally, the 12-month total shows notably low to normal levels, again with a north/east to south/west split, with the notably low and below normal levels being in the north and west of the region.

1.2 Soil moisture deficit and recharge

Following an exceptionally dry February, SMD levels had been increasing across the area and was at above normal to notably high levels for the year. As a result of the exceptionally wet March, SMD levels have been decreasing throughout March and have ended the month at normal levels for the time of year (very nearly at below normal levels). In most of the region, SMD is now between 0mm to 10mm, with a few areas having SMD between 10mm and 20mm.

1.3 River flows

Following an exceptionally wet March, river flows have increased at all monitoring sites across the area since the February water situation report. As of the end of March, river flows at the monitoring sites varies between 28% to 255% of the LTA; meaning classification range from notably low to exceptionally high for the time of year. There are three sites at notably low to below normal levels, these are all found in the northeast of the region where both March's rain and longer term rain has been less than the other areas of the region. For the remaining 18 sites, 7 are at normal levels, 6 at above normal levels, 4 at notably high levels and one at exceptional high levels. The majority of normal levels are seen in the north/east of the region with the higher flows mostly being found in the south and west of the region (following pattern of longer term rainfall).

1.4 Groundwater levels

Following the exceptionally wet March, the vast majority of groundwater sites have shown recharge during March, although at varying levels. There is a handful of sites that didn't show recharge during March, this is likely a delayed impact of the dry February and the impact of March's rainfall will be seen during April. The groundwater classifications show a real mixed bag with classifications ranging from exceptionally low to exceptionally high for the time of year. As of the end of March, 1 site is exceptionally low levels, 1 is notably low levels, 4 are at below normal levels, 7 are at normal levels, 2 are at above normal levels, 1 at notably high levels and 1 at exceptionally high levels. The groundwater levels seen follow the long term rainfall patterns with lowest classification generally being seen in the north and east and the higher levels being seen in the south and west.

1.5 Reservoir stocks

As a result of the wet March and increasing river levels during the month, reservoir stocks have substantially improved at most sites, with most now being at or above their operational curve. The only exception is Grafham, where levels didn't really improve during March and the reservoir remains below the normal operational curve.

1.6 Environmental impact

During March, only 1 pump has been in operation in the area, this was at Dungenham Farm on the Lodes Granta Support scheme. This pump was switched on in the latter half of the month, and remains in operation. All other pumps on the Lodes grant and all other schemes haven't been used during March. In March there was 42 flood alerts and 0 flood warnings in the East Anglia region.

1.7 Forward Look

.1.7.1 Probabilistic ensemble projections for river flows at key sites

June 2023: Most sites are showing an increased probability of normal flows. The Ivel is showing an increased probability of greater than normal flows whilst Stiffkey is showing a greatly increased probability of notably low flows.

September 2023: Bedford Ouse, Kym, Ouse and Ivel are all showing a reduced probability of lower than normal flows. Gipping is in line with the expected probability whilst both Ely Ouse and Stiffkey show an increased probability of lower than normal flows.

.1.7.2 Probabilistic ensemble projections for groundwater levels in key aquifers

September 2023: Most sites are showing an increased probability of normal levels. Smeeham is showing an increased probability of greater than normal levels whilst Bircham Newton is showing an increased probability of notably low levels.

March 2024: Most sites are in line with the expected probability. Therfield and Smeeham are both showing an increased probability of greater than normal levels whilst Bircham Newton is showing an increased probability of below normal levels.

Author: Hydrology & Operations, ANG-Hydrology@environment-agency.gov.uk

All data are provisional and may be subject to revision. The views expressed in this document are not necessarily those of the Environment Agency. Its officers, servants or agents accept no liability for any loss or damage arising from the interpretation or use of the information, or reliance upon views contained in this report.

*[SMD]: soil moisture deficits

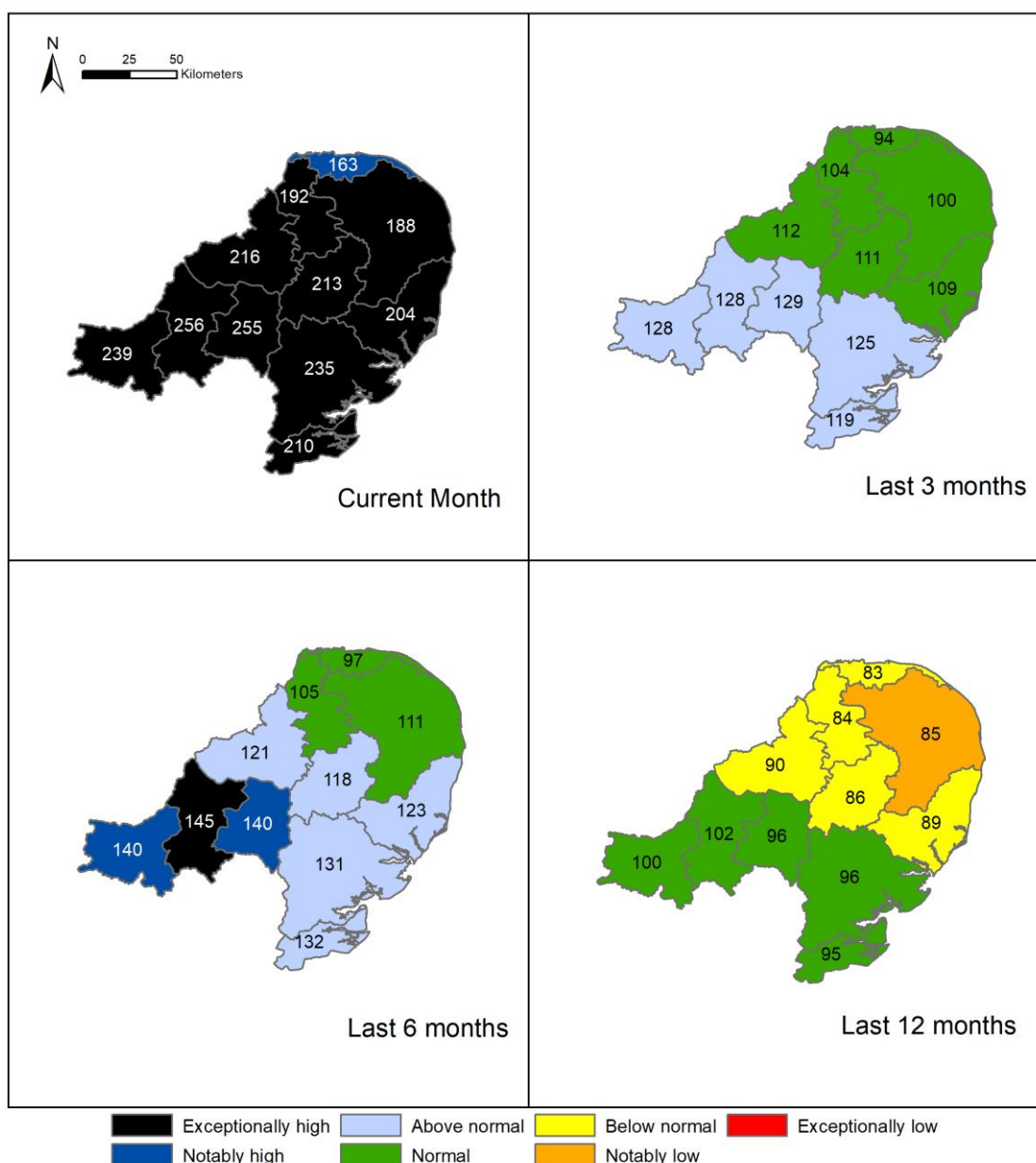
*[LTA]: long term average

Contact Details: 03708 506 506

2 Rainfall

2.1 Rainfall map

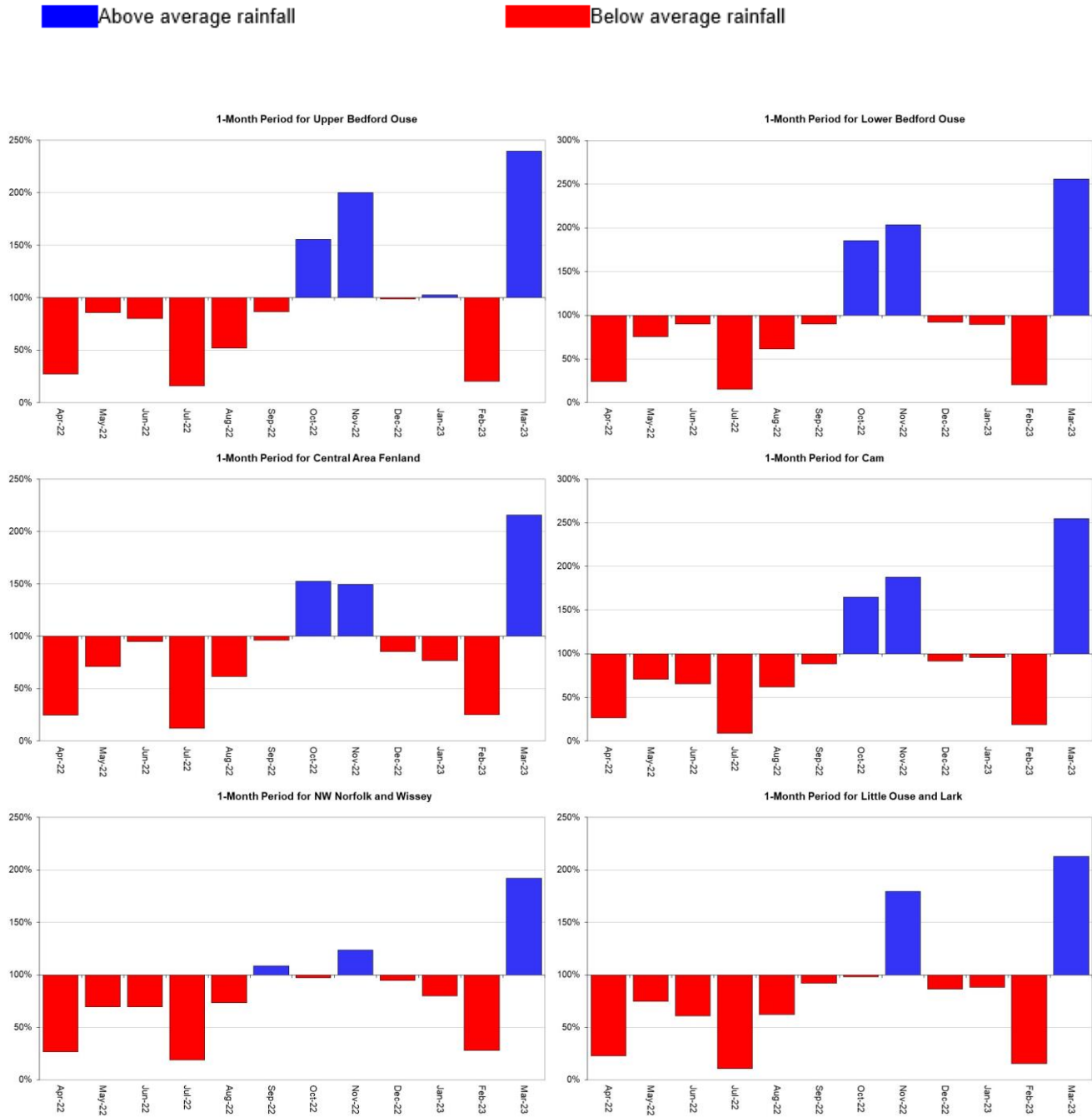
Figure 2.1: Total rainfall for hydrological areas across East Anglia, expressed as a percentage of long term average rainfall for the current month (up to 31 March 2023), the last 3 months, the last 6 months, and the last 12 months. Category classes are based on an analysis of respective historic totals. Table available in the appendices with detailed information.

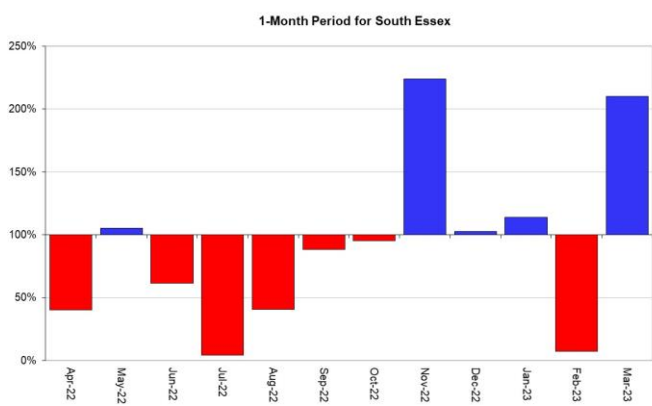
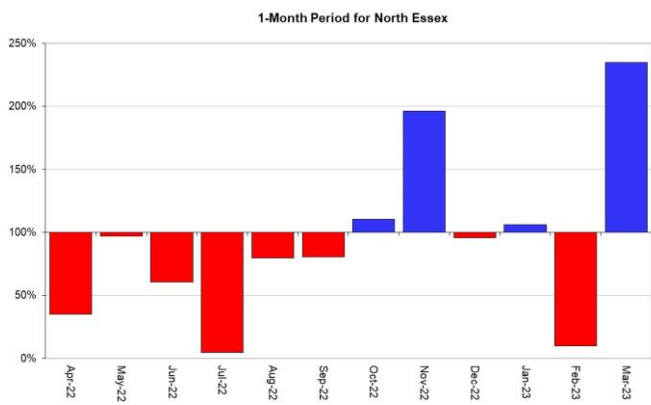
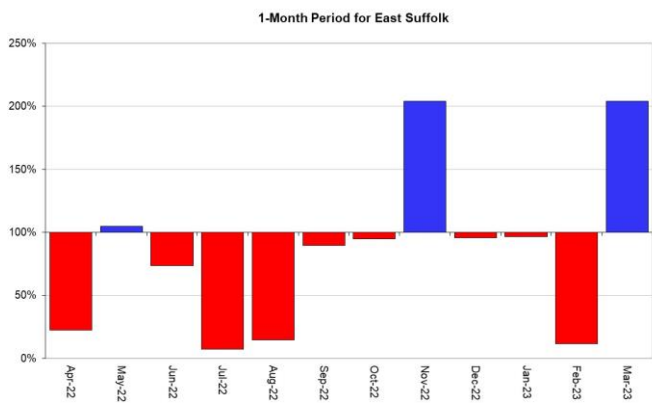
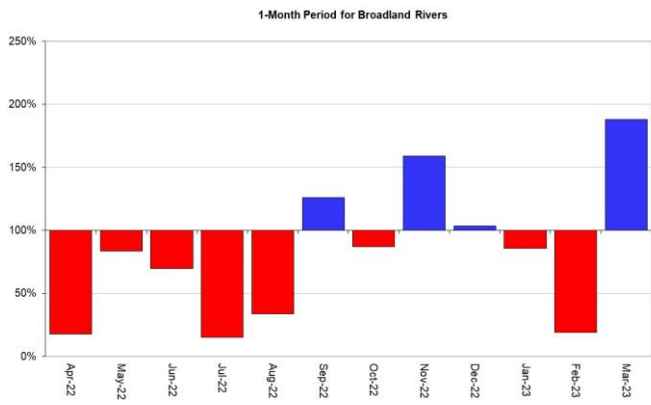
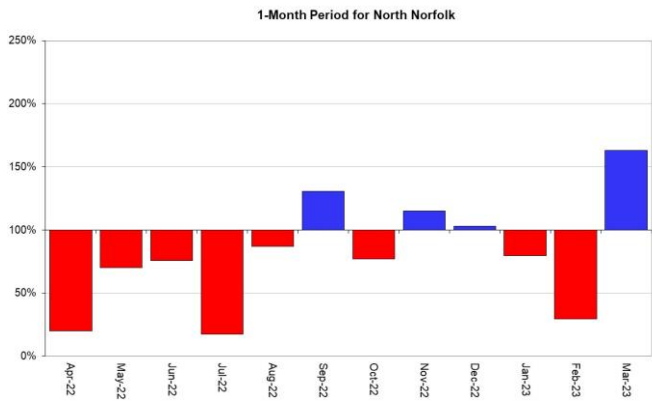


HadUK data based on the Met Office 1km gridded rainfall dataset derived from rain gauges (Source: Met Office. Crown copyright, 2023). Provisional data based on Environment Agency 1km gridded rainfall dataset derived from Environment Agency intensity rain gauges. Crown copyright. All rights reserved. Environment Agency, 100024198, 2023.

2.2 Rainfall charts

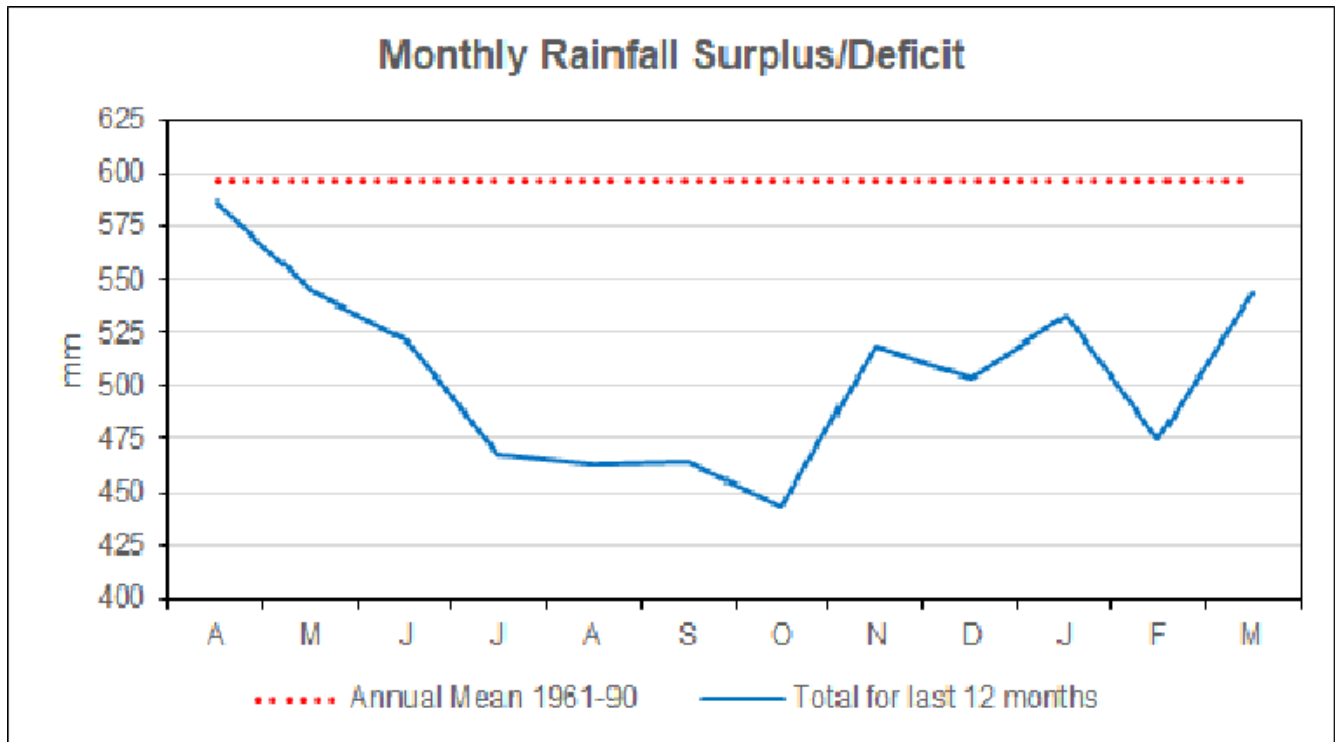
Figure 2.2: Monthly rainfall totals for the past 12 months as a percentage of the 1961 to 1990 long term average for each region and for England.





HadUK rainfall data. (Source: Met Office. Crown copyright, 2023).

2.3 Monthly Rainfall Surplus Deficit Chart

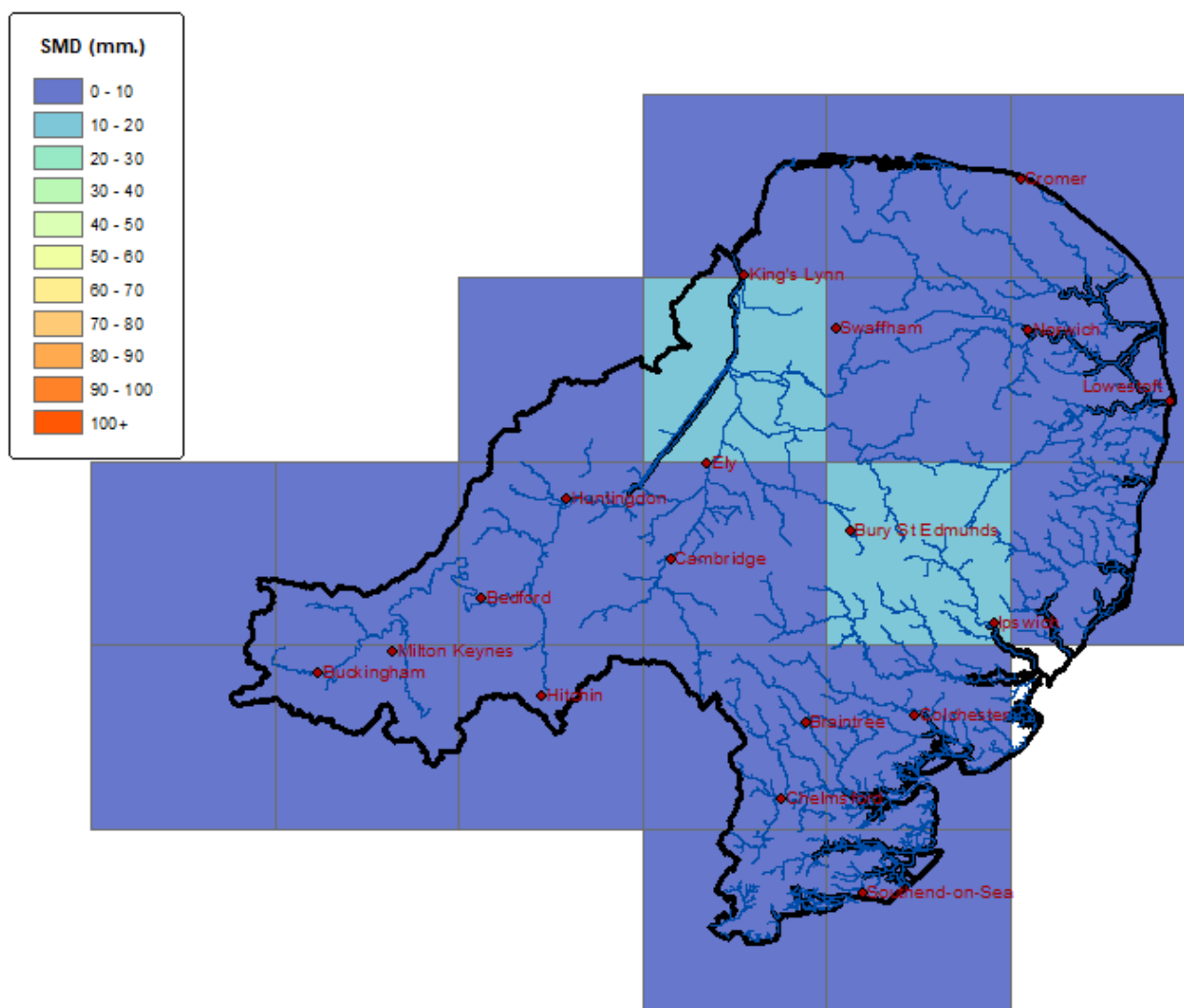


HadUK rainfall data. (Source: Met Office. Crown copyright, 2023).

3 Soil moisture deficit

3.1 Soil moisture deficit map

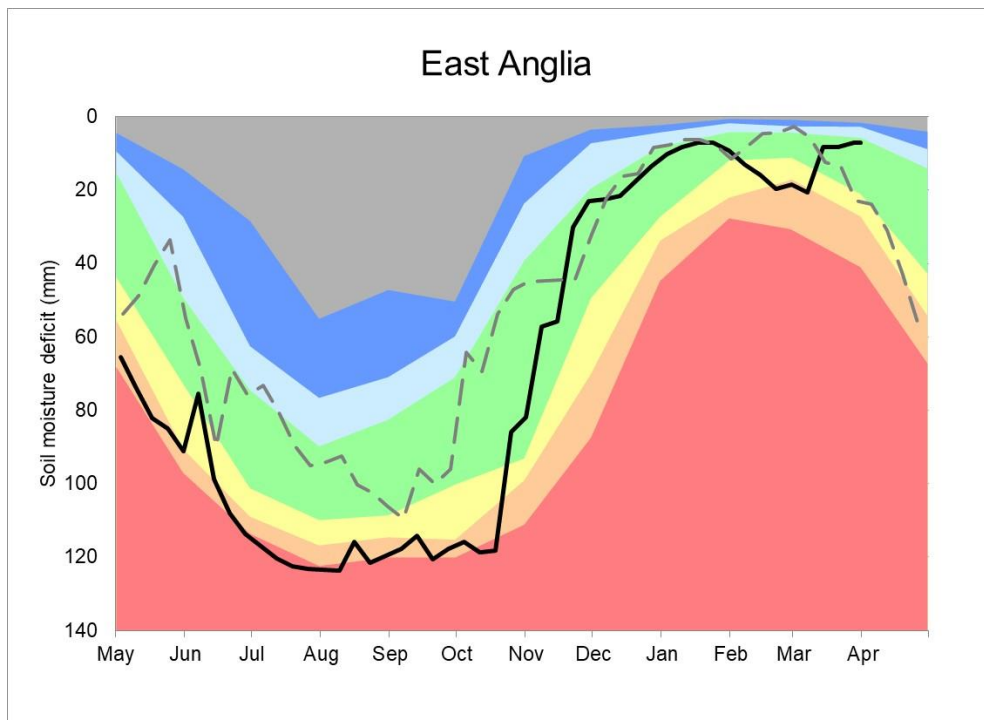
Figure 3.1: Soil moisture deficit values for 31 March 2023. Values based on the weekly MORECS data for real land use.



(Source: Met Office. Crown copyright, 2023). All rights reserved. Environment Agency, 100024198, 2023.

3.2 Soil moisture deficit charts

Figure 3.2: Latest soil moisture deficit compared to an analysis of historic 1961 to 1990 long term data set. Weekly MORECS data for real land use.

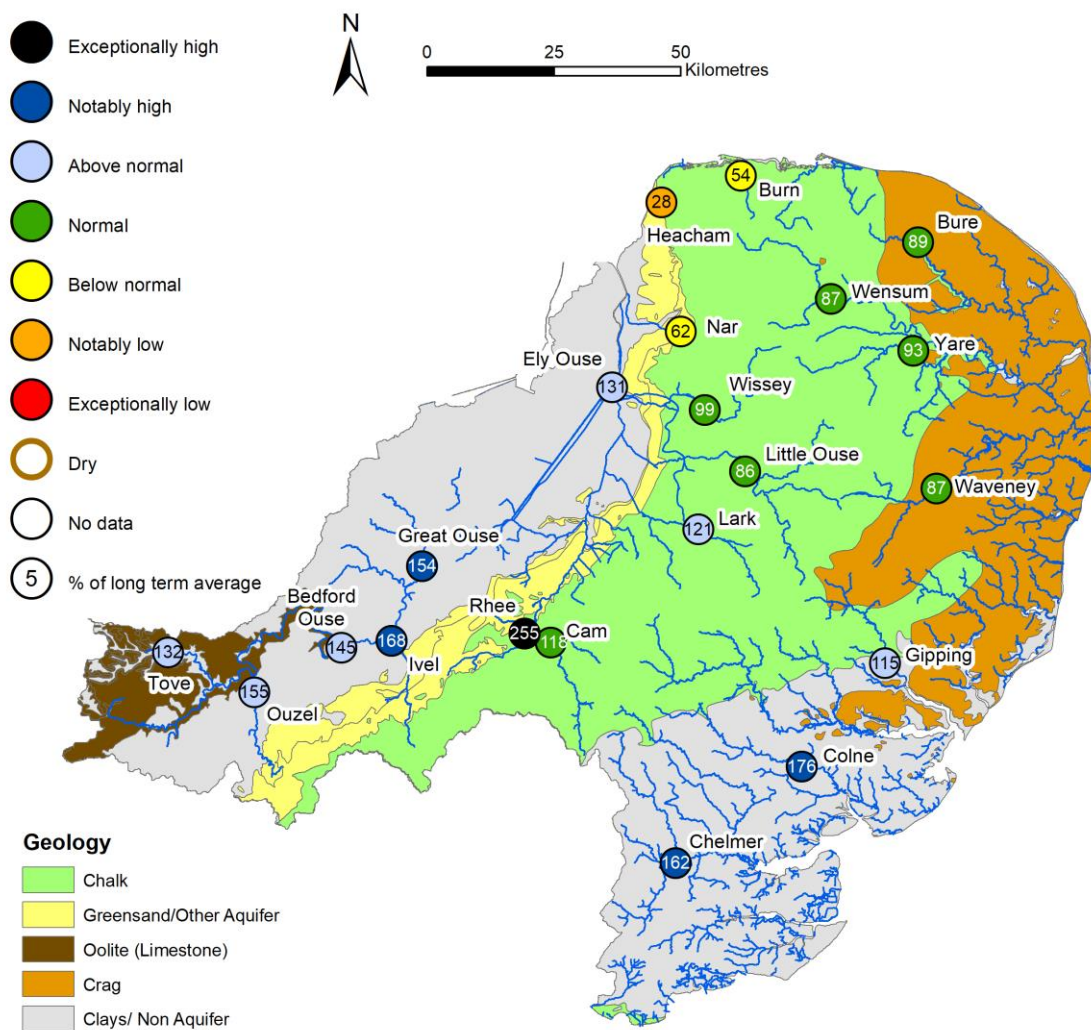


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4 River flows

4.1 River flows map

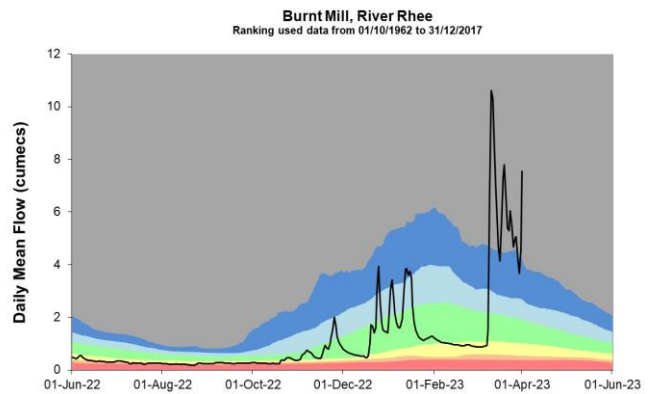
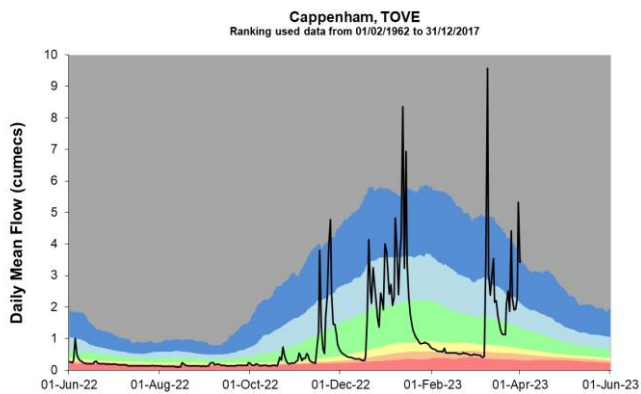
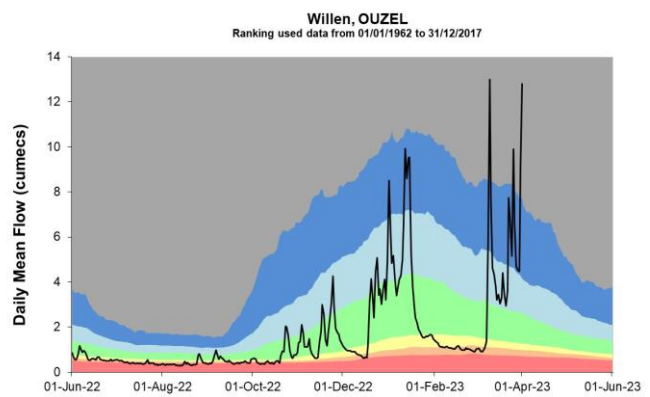
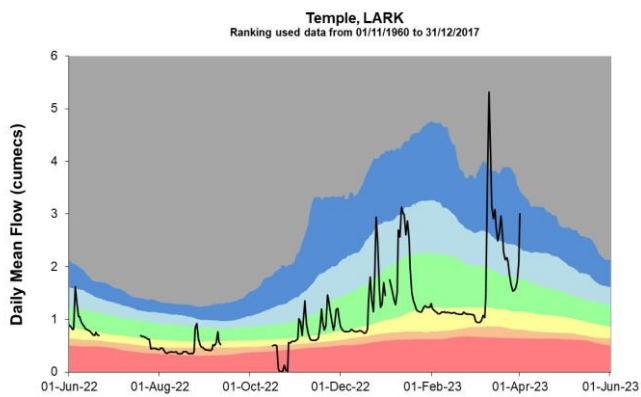
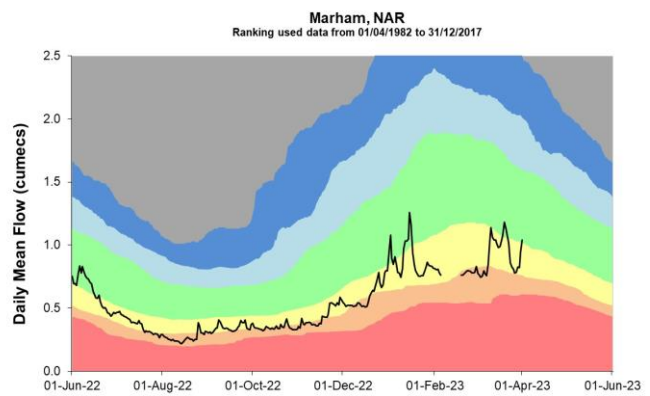
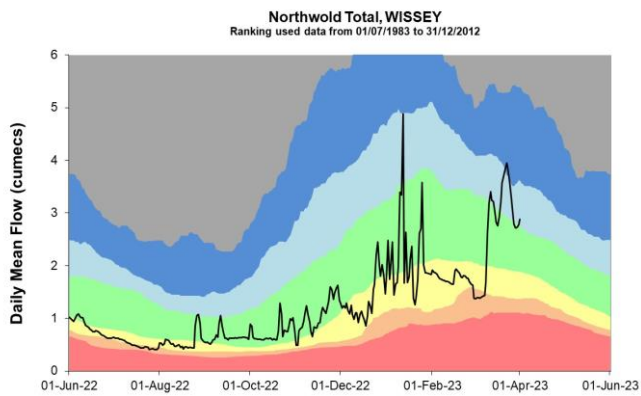
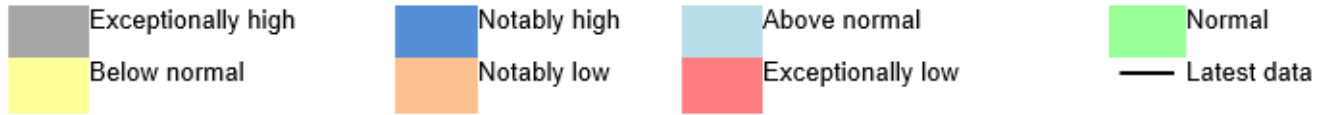
Figure 4.1: Monthly mean river flow for indicator sites for March 2023, expressed as a percentage of the respective long term average and classed relative to an analysis of historic March monthly means Table available in the appendices with detailed information.

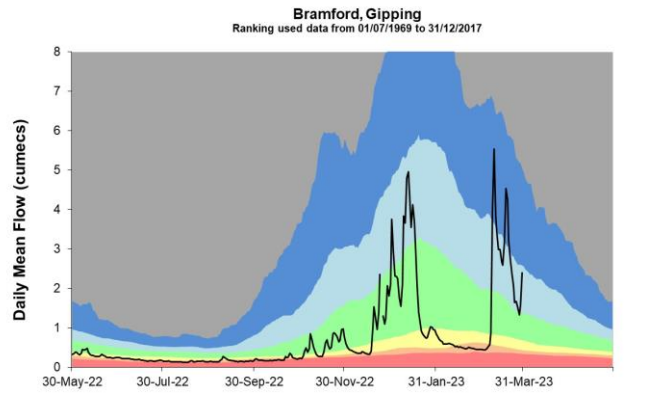
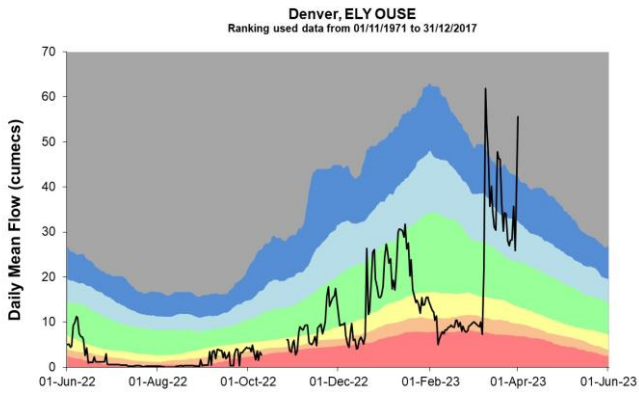
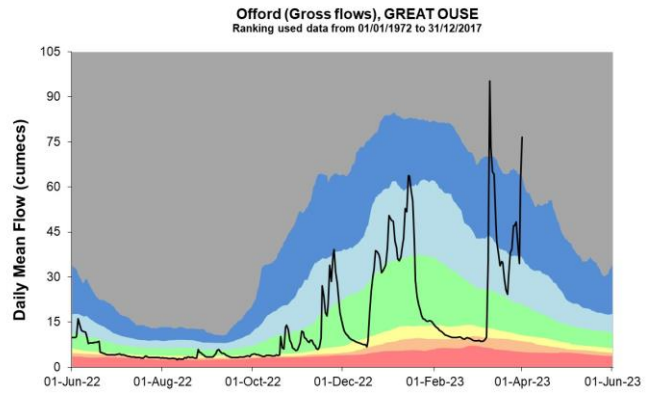
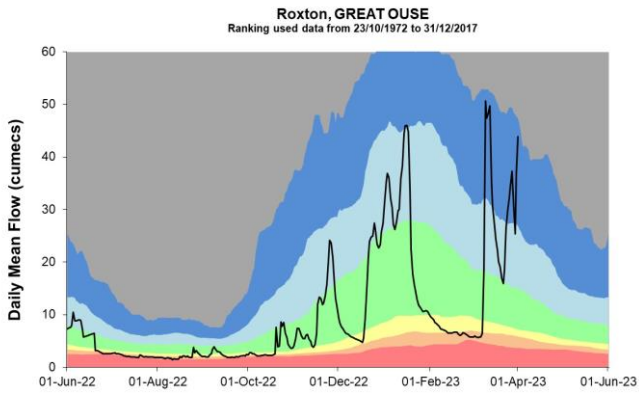
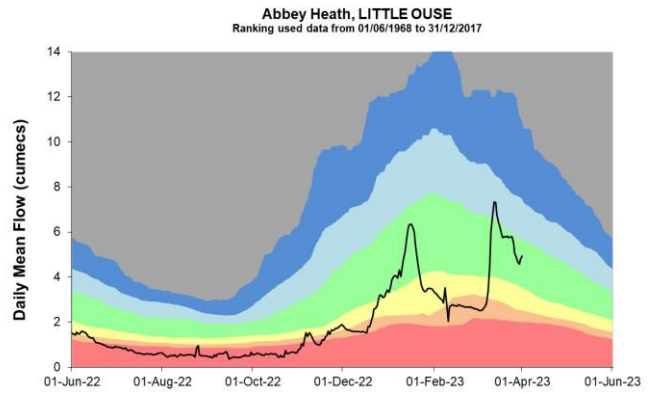
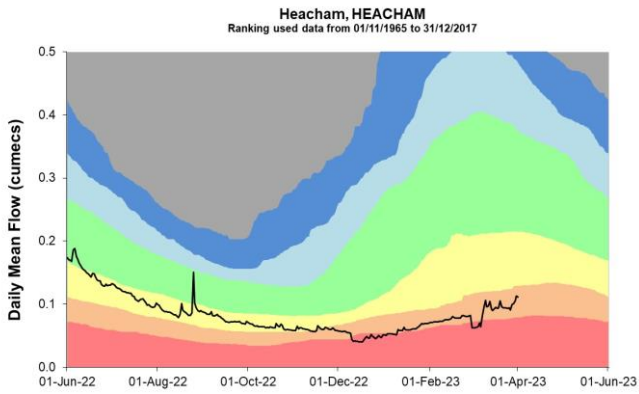
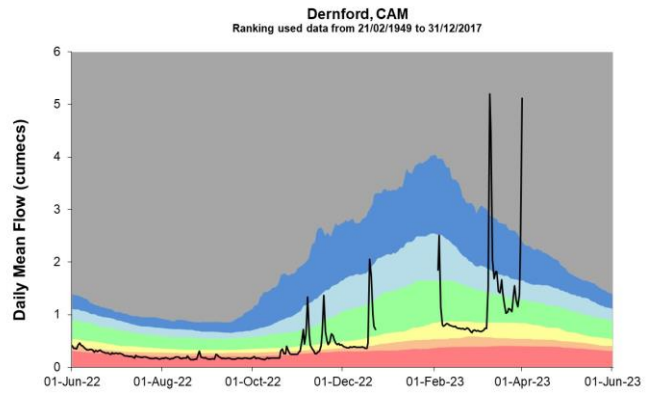
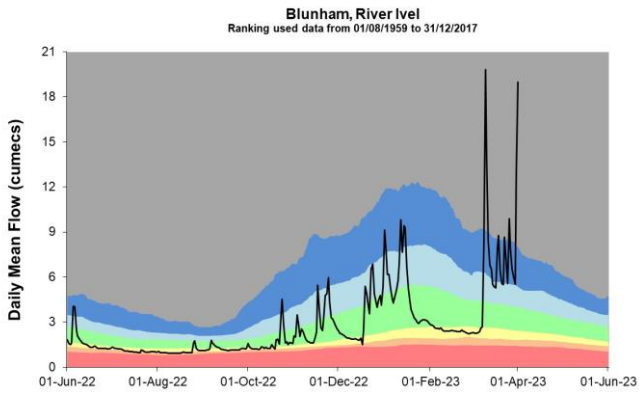


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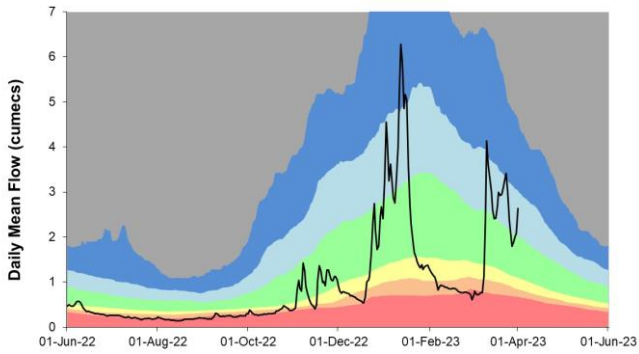
4.2 River flow charts

Figure 4.2: Daily mean river flow for index sites over the past year, compared to an analysis of historic daily mean flows, and long term maximum and minimum flows.

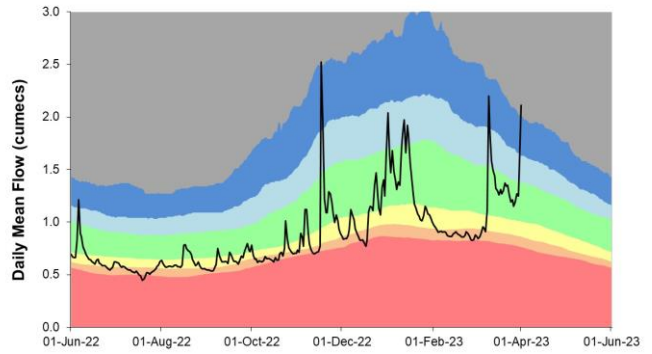




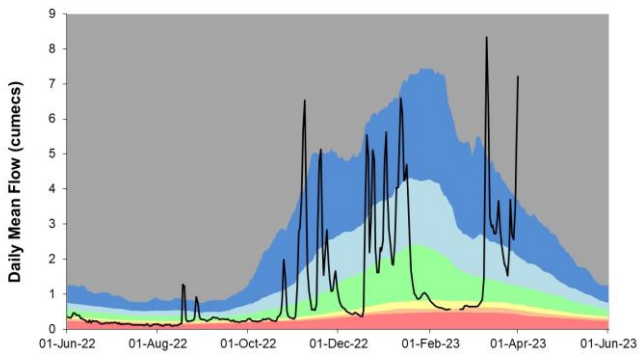
COLNEY, River Yare
Ranking used data from 01/01/1970 to 31/12/2017



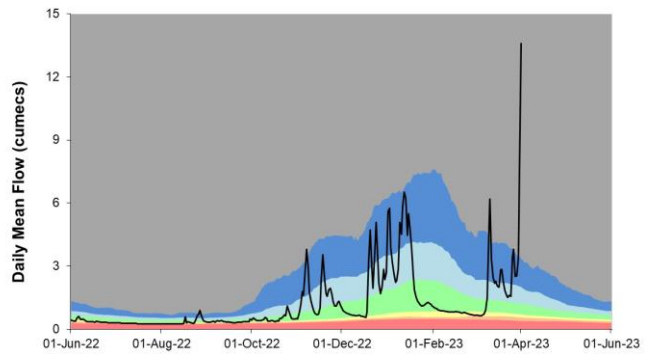
Ingworth, Bure
Ranking used data from 01/06/1959 to 31/12/2017



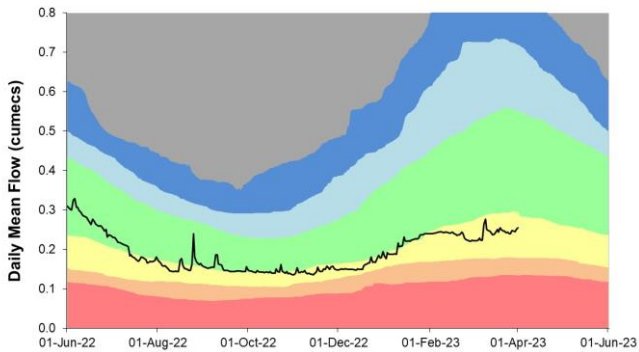
Lexden, Colne
Ranking used data from 01/10/1959 to 31/12/2017



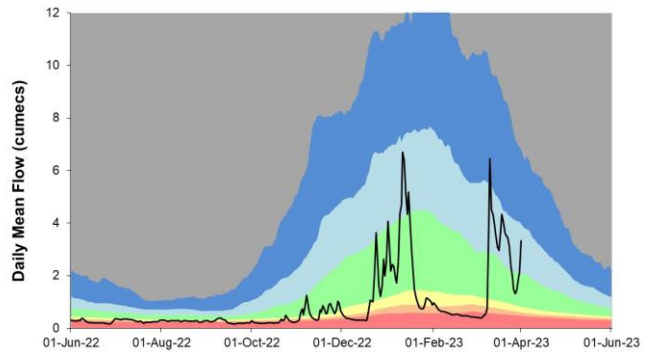
SPRINGFIELD, River Chelmer
Ranking used data from 01/01/1970 to 31/12/2017



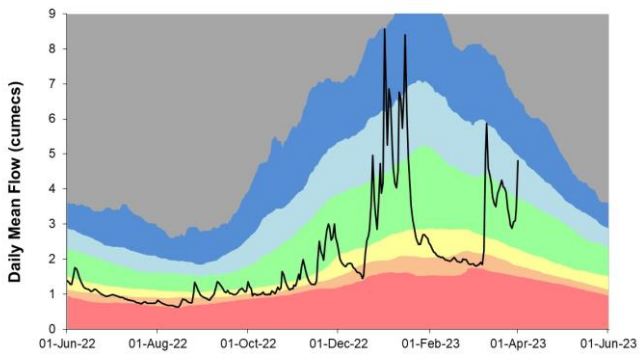
BURNHAM OVERY TOWN, River Burn
Ranking used data from 01/01/1970 to 31/12/2017



Needham Weir Total, Waveney
Ranking used data from 01/12/1963 to 31/12/2017



Swanton Morley Total Flow, Wensum
Ranking used data from 01/10/1969 to 31/12/2017

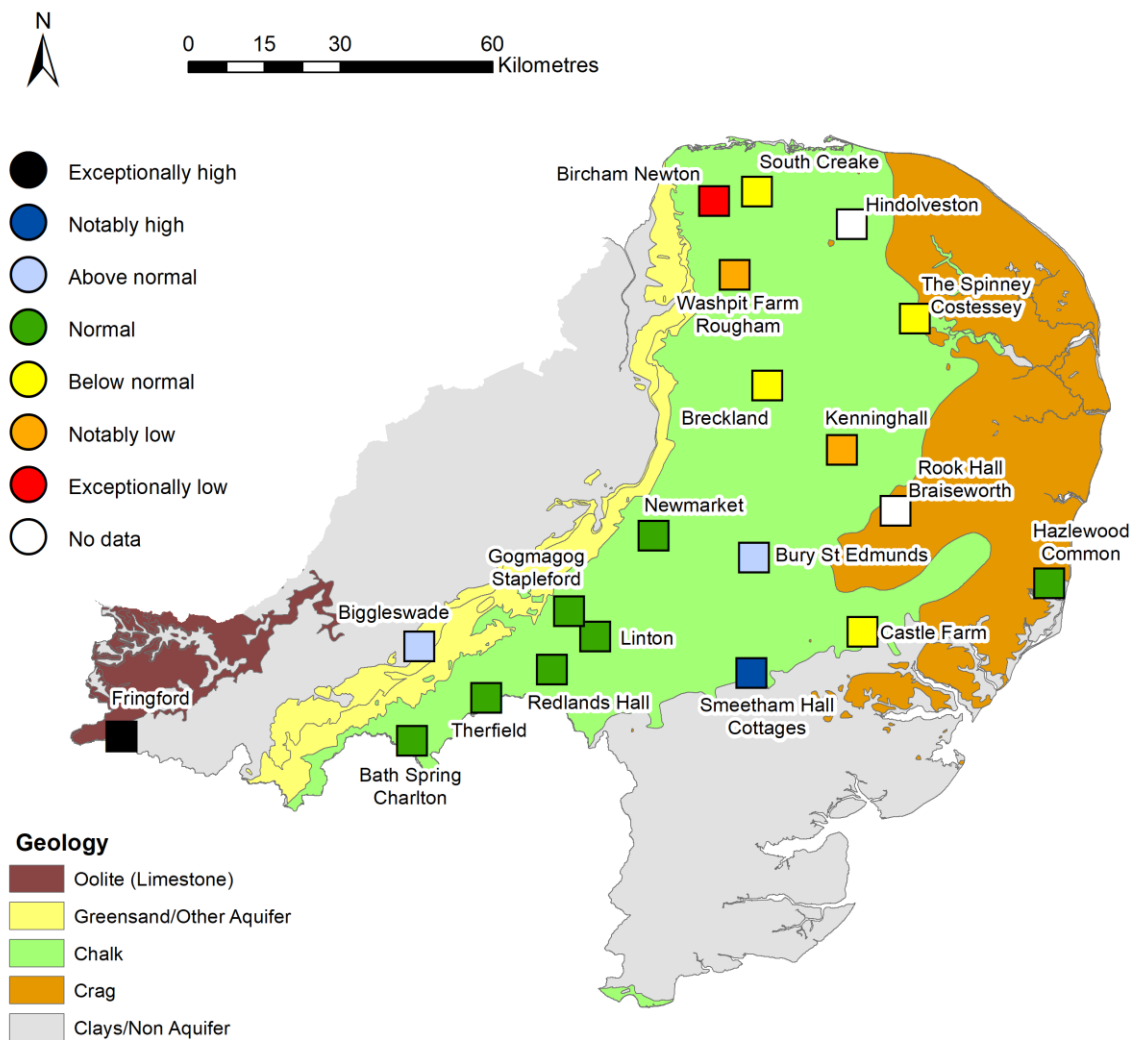


Source: Environment Agency.

5 Groundwater levels

5.1 Groundwater levels map

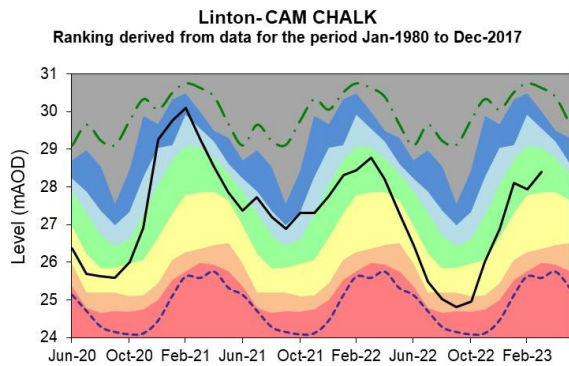
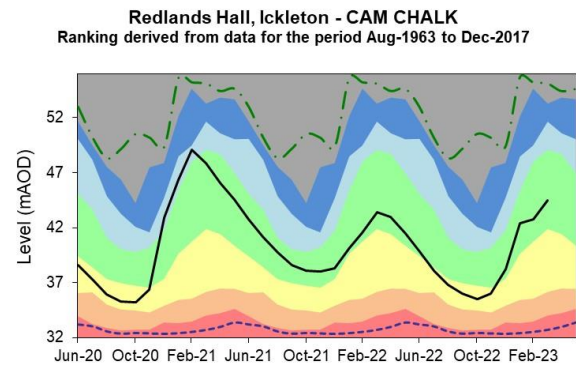
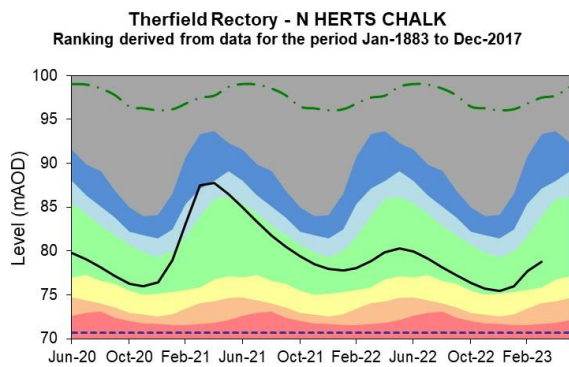
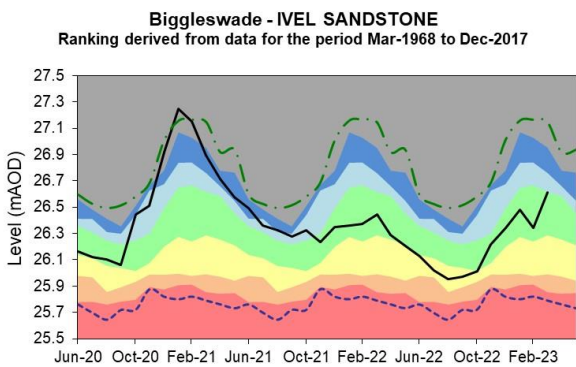
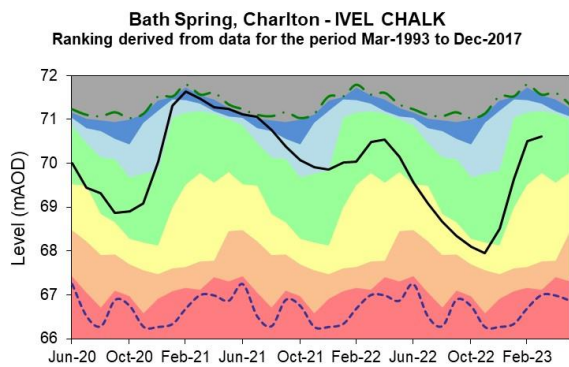
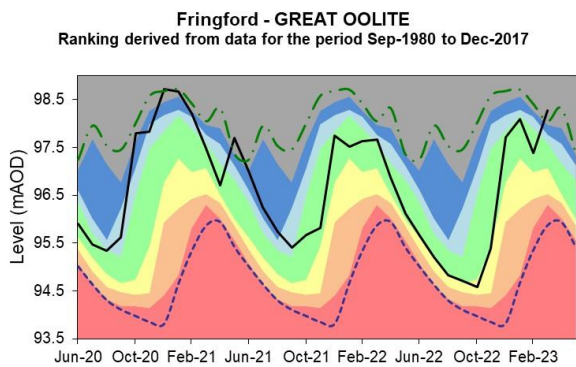
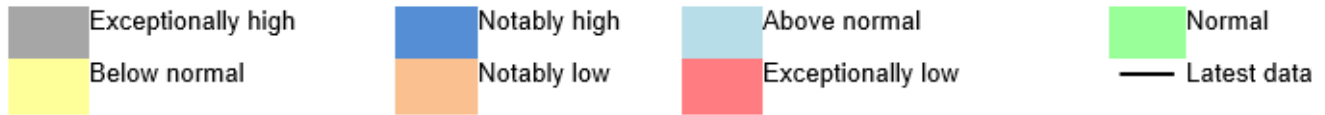
Figure 5.1: Groundwater levels for indicator sites at the end of March 2023, classed relative to an analysis of respective historic March levels. Table available in the appendices with detailed information.



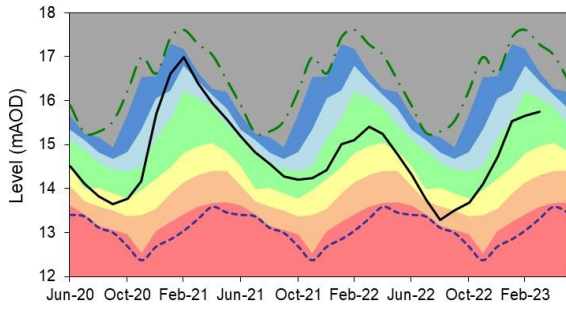
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5.2 Groundwater level charts

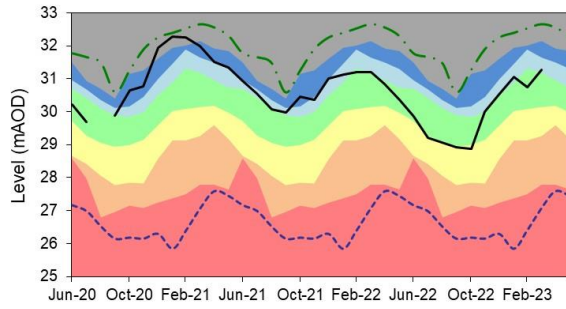
Figure 5.2: End of month groundwater levels at index groundwater level sites for major aquifers. 22 months compared to an analysis of historic end of month levels and long term maximum and minimum levels.



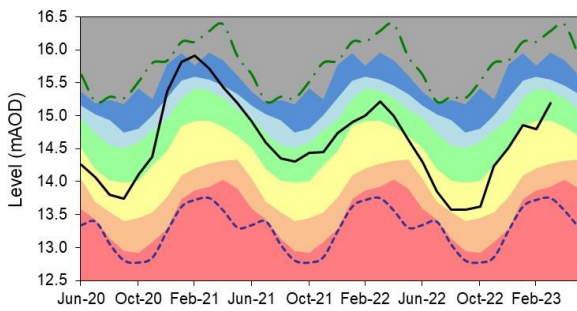
Gog Magog, Stapleford - CAM CHALK
Ranking derived from data for the period Jan-1980 to Dec-2017



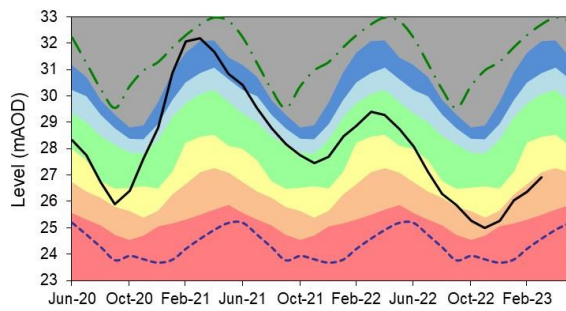
Bury St Edmunds - UPPER LARK CHALK
Ranking derived from data for the period May-1983 to Dec-2017



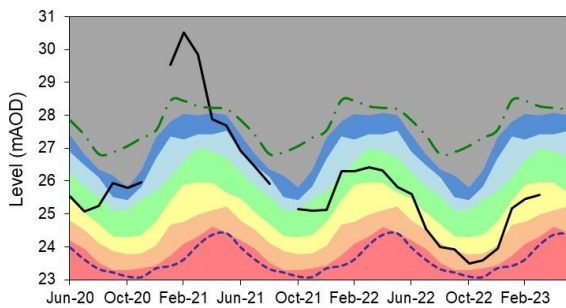
Newmarket - SNAIL CHALK
Ranking derived from data for the period Feb-1983 to Dec-2017



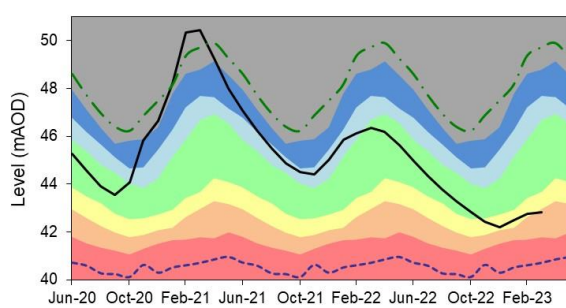
Kenninghall - LITTLE OUSE CHALK
Ranking derived from data for the period Aug-1973 to Dec-2017



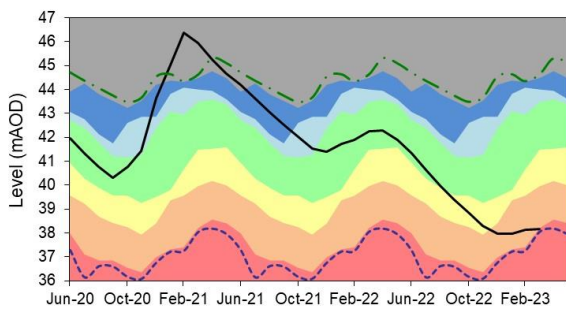
Breckland - WISSEY CHALK
Ranking derived from data for the period Jan-1971 to Nov-2017



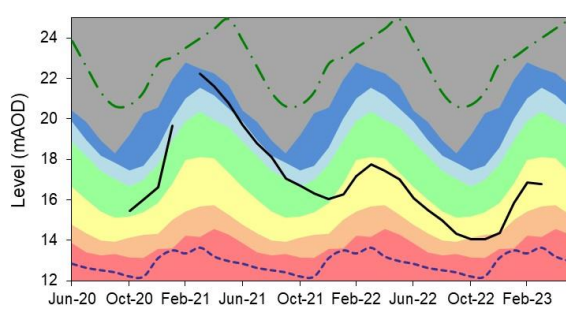
Washpit Farm, Rougham - NW NORFOLK CHALK
Ranking derived from data for the period May-1950 to Dec-2017



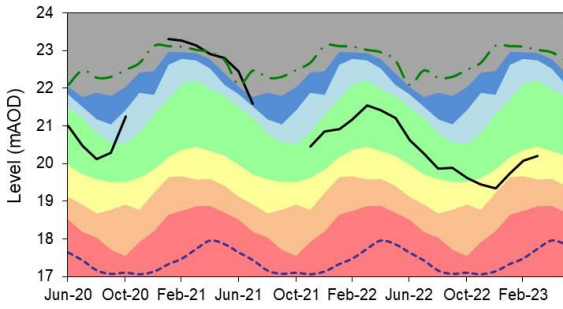
Bircham Newton - NW NORFOLK CHALK
Ranking derived from data for the period Mar-1995 to Sep-2017



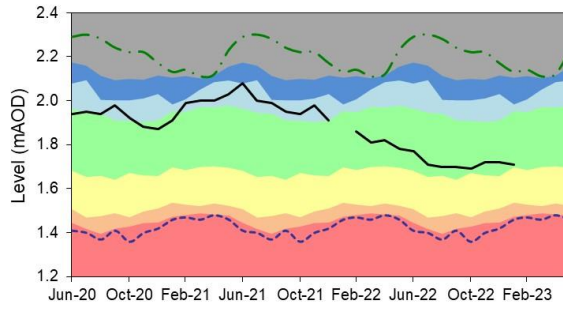
Castle Farm, Offton - MID SUFFOLK CHALK
Ranking derived from data for the period Mar-1967 to Dec-2017



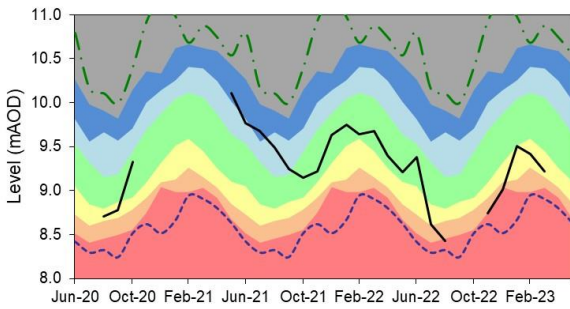
Old Primary School, South Creake, NORFOLK CHALK
 Ranking derived from data for the period Oct-1971 to Dec-2017



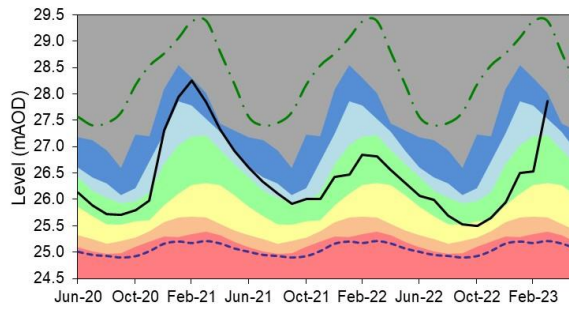
Hazlewood Common - SUFFOLK CRAG
 Ranking derived from data for the period Oct-1988 to Feb-2020



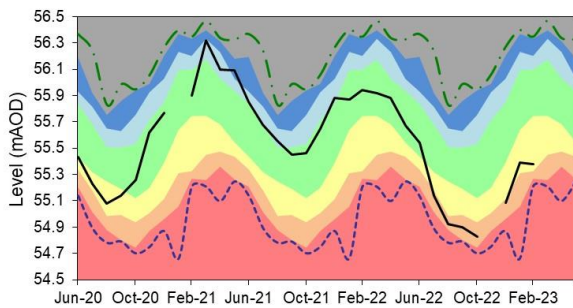
The Spinney, Costessey- WENSUM CHALK
 Ranking derived from data for the period Oct-1971 to Dec-2017



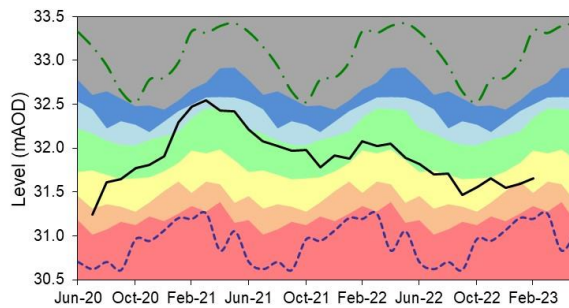
Smeetham Hall Cottages, Bulmer - ESSEX CHALK
 Ranking derived from data for the period Jan-1964 to Dec-2017



Hindolveston - NORFOLK CHALK
 Ranking derived from data for the period Sep-1984 to Nov-2017



Rook Hall, Braiseworth- SUFFOLK CHALK
 Ranking derived from data for the period Jan-1980 to Dec-2017

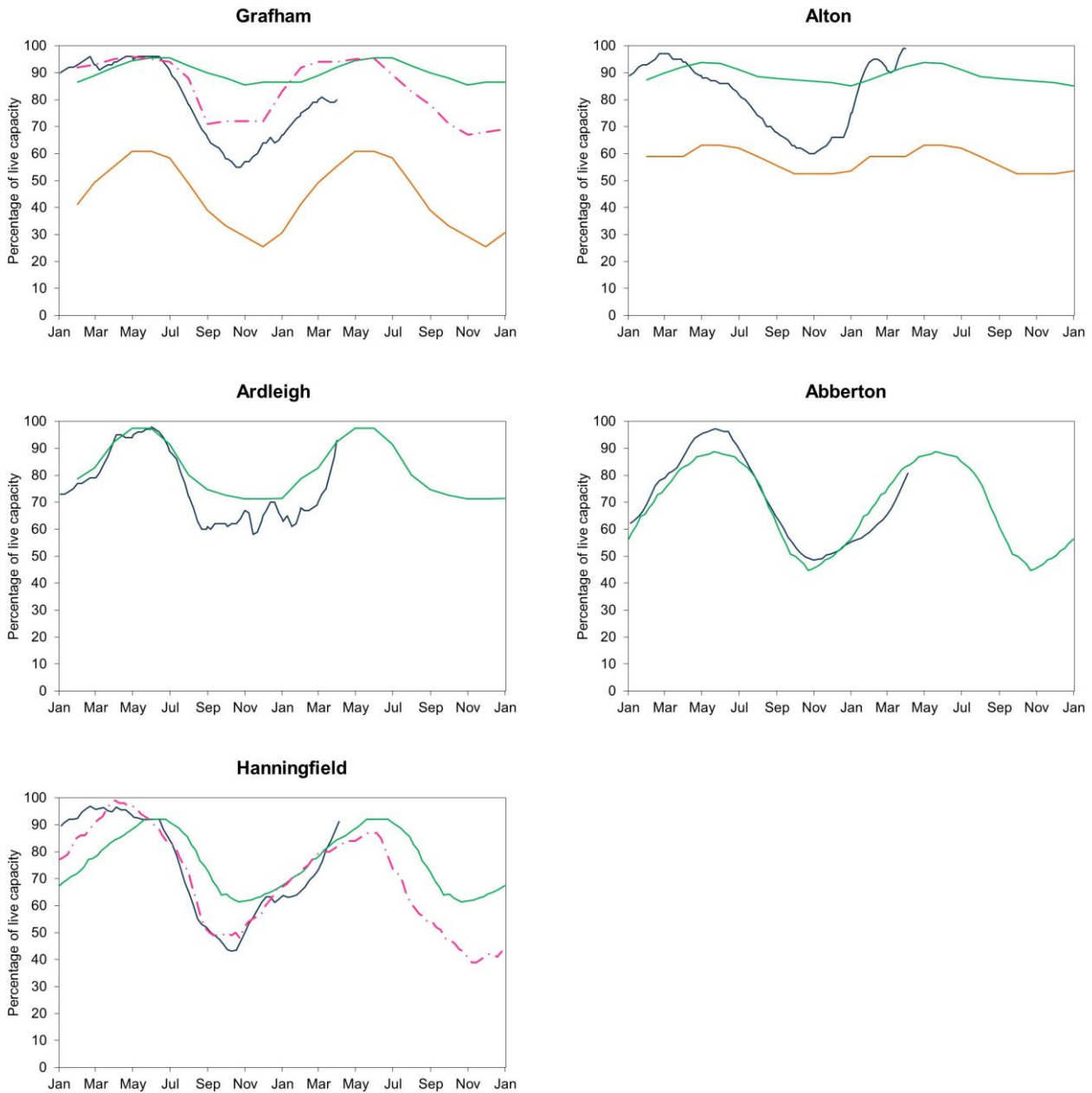


Source: Environment Agency, 2023.

6 Reservoir stocks

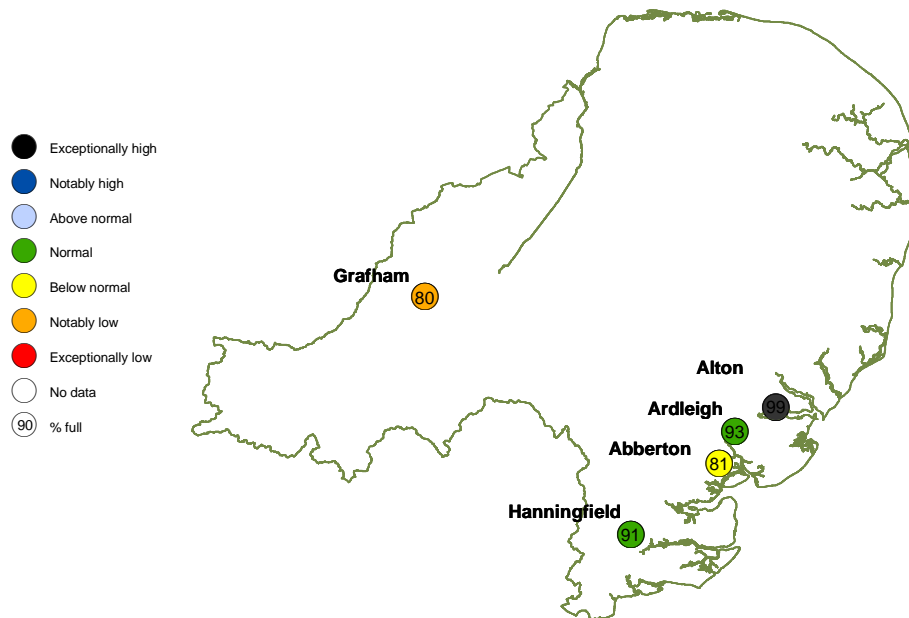
Figure 6.1: End of month regional reservoir stocks compared to the normal operating curve, drought curve and dry 1995-1996 stocks. Note: Historic records of individual reservoirs and reservoir groups making up the regional values vary in length.

— 2022-2023 — Normal Operating Curve — Drought Alert Curve - - 1995-1996



(Source: water companies).

6.1 Reservoir Stocks Map

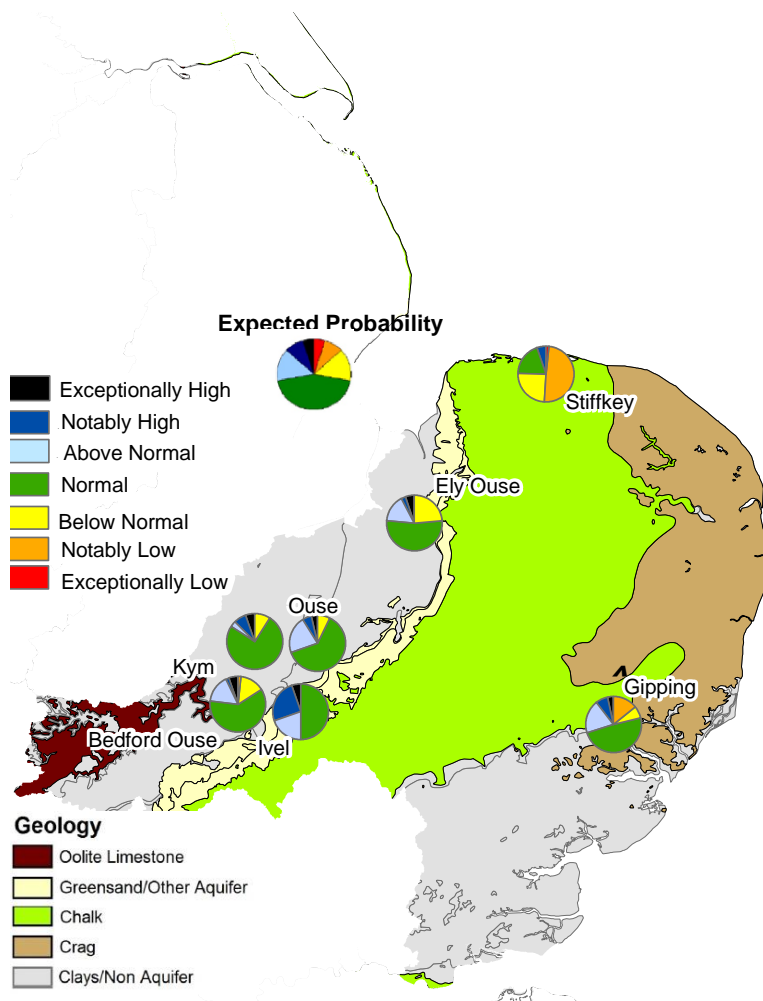


(Source: Environment Agency). Crown copyright. All rights reserved. Environment Agency, 100024198, 2023

7 Forward Look

7.1 Forward Look – Probabilistic ensemble projection of river flows at key sites in June 2023

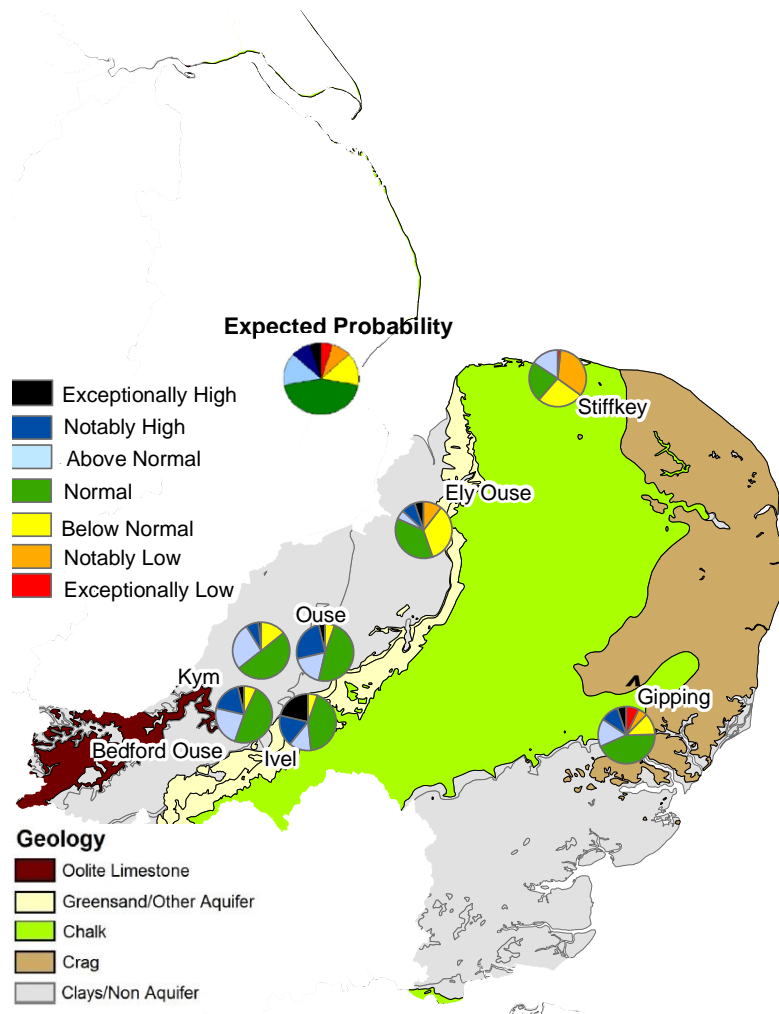
Exceptionally high or low levels are those which would typically occur 5% of the time within the historic record. Notably high or low levels are those which would typically occur 8% of the time. Above normal or below normal levels are those which would typically occur 15% of the time. Normal levels are those which would typically occur 44% of the time within the historic record.



Pie charts indicate probability, based on climatology, of the surface water flow at each site being e.g. exceptionally low for the time of year. (Source: Centre for Ecology and Hydrology, Environment Agency) Geological map reproduced with kind permission from UK Groundwater Forum, BGS © NERC. Crown copyright. All rights reserved. Environment Agency, 100026380, 2023.

7.2 Forward Look – Probabilistic ensemble projection of river flows at key sites in September 2023

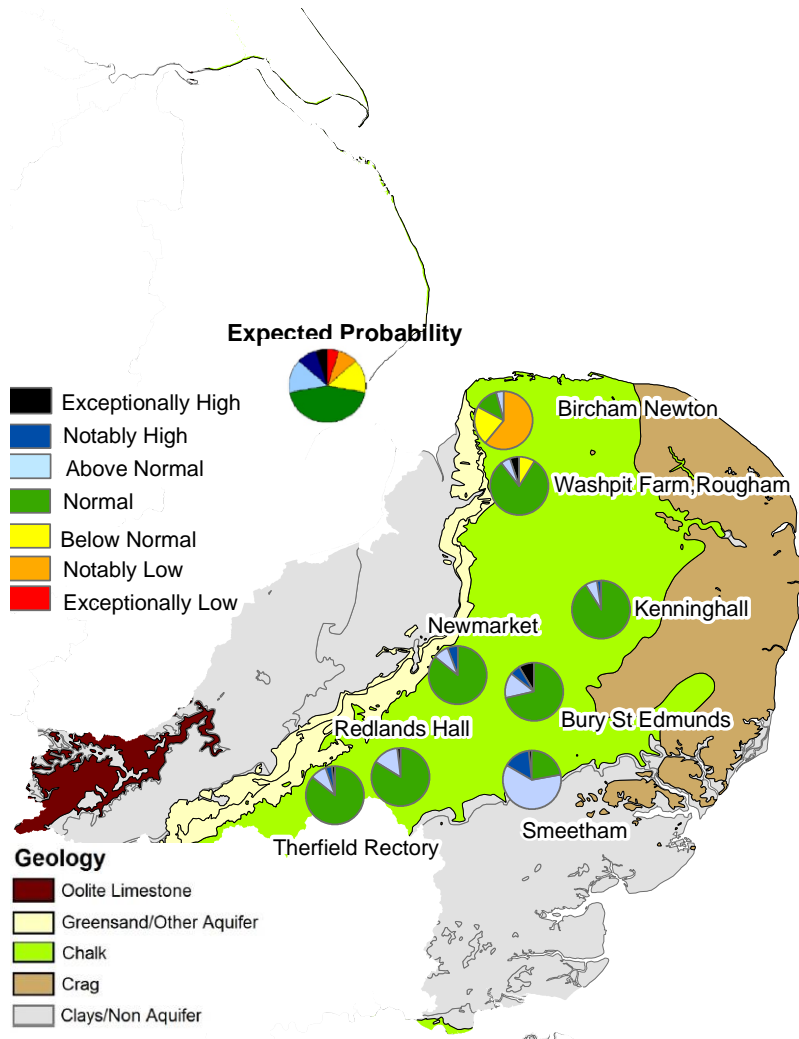
Exceptionally high or low levels are those which would typically occur 5% of the time within the historic record. Notably high or low levels are those which would typically occur 8% of the time. Above normal or below normal levels are those which would typically occur 15% of the time. Normal levels are those which would typically occur 44% of the time within the historic record.



Pie charts indicate probability, based on climatology, of the surface water flow at each site being e.g. exceptionally low for the time of year. (Source: Centre for Ecology and Hydrology, Environment Agency) Geological map reproduced with kind permission from UK Groundwater Forum, BGS © NERC. Crown copyright. All rights reserved. Environment Agency, 100026380, 2023

7.3 Forward Look – Probabilistic ensemble projection of groundwater levels at key sites in September 2023

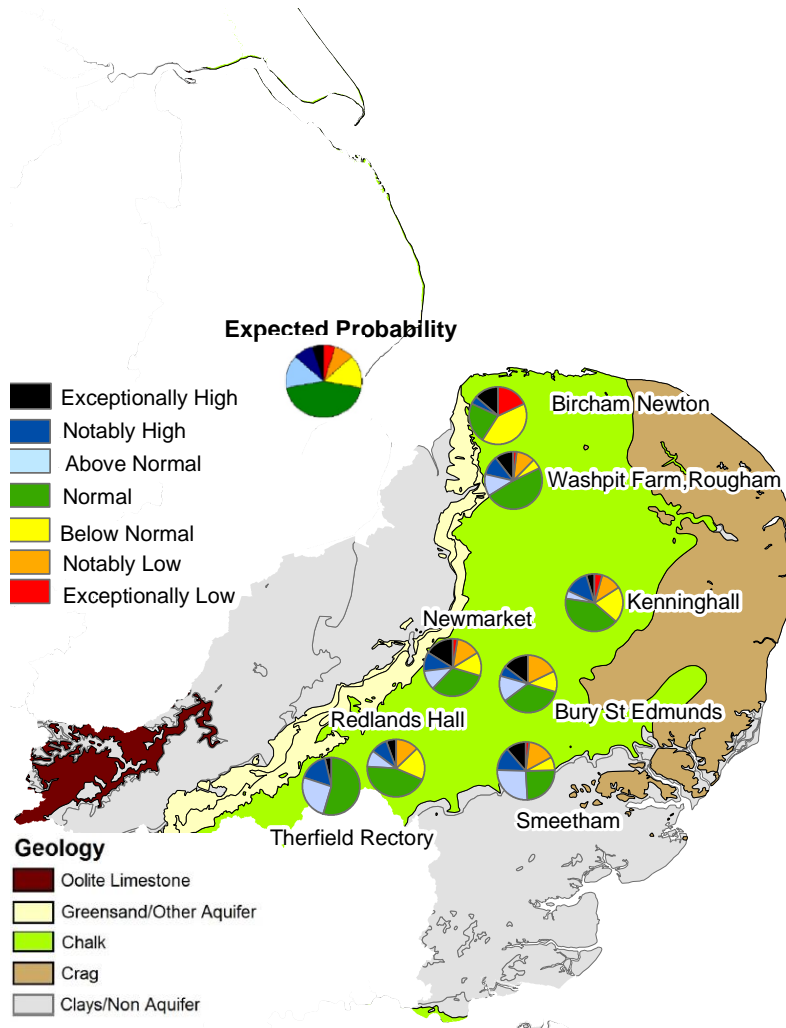
Exceptionally high or low levels are those which would typically occur 5% of the time within the historic record. Notably high or low levels are those which would typically occur 8% of the time. Above normal or below normal levels are those which would typically occur 15% of the time. Normal levels are those which would typically occur 44% of the time within the historic record.



Pie charts indicate probability, based on climatology, of the groundwater level at each site being e.g. exceptionally low for the time of year. (Source: Environment Agency) Geological map reproduced with kind permission from UK Groundwater Forum, BGS © NERC. Crown copyright. All rights reserved. Environment Agency, 100026380, 2023

7.4 Forward Look – Probabilistic ensemble projection of groundwater levels at key sites in March 2024

Exceptionally high or low levels are those which would typically occur 5% of the time within the historic record. Notably high or low levels are those which would typically occur 8% of the time. Above normal or below normal levels are those which would typically occur 15% of the time. Normal levels are those which would typically occur 44% of the time within the historic record.



Pie charts indicate probability, based on climatology, of the groundwater level at each site being e.g. exceptionally low for the time of year. (Source: Environment Agency) Geological map reproduced with kind permission from UK Groundwater Forum, BGS © NERC. Crown copyright. All rights reserved. Environment Agency, 100026380, 2023

8 Glossary

8.1 Terminology

Aquifer

A geological formation able to store and transmit water.

Areal average rainfall

The estimated average depth of rainfall over a defined area. Expressed in depth of water (mm).

Artesian

The condition where the groundwater level is above ground surface but is prevented from rising to this level by an overlying continuous low permeability layer, such as clay.

Artesian borehole

Borehole where the level of groundwater is above the top of the borehole and groundwater flows out of the borehole when unsealed.

Cumecs

Cubic metres per second (m^3s^{-1}).

Effective rainfall

The rainfall available to percolate into the soil or produce river flow. Expressed in depth of water (mm).

Flood alert and flood warning

Three levels of warnings may be issued by the Environment Agency. Flood alerts indicate flooding is possible. Flood warnings indicate flooding is expected. Severe flood warnings indicate severe flooding.

Groundwater

The water found in an aquifer.

Long term average (LTA)

The arithmetic mean calculated from the historic record, usually based on the period 1961 to 1990. However, the period used may vary by parameter being reported on (see figure captions for details).

mAOD

Metres above ordnance datum (mean sea level at Newlyn Cornwall).

MORECS

Met Office Rainfall and Evaporation Calculation System. Met Office service providing real time calculation of evapotranspiration, soil moisture deficit and effective rainfall on a 40 by 40 km grid.

Naturalised flow

River flow with the impacts of artificial influences removed. Artificial influences may include abstractions, discharges, transfers, augmentation and impoundments.

NCIC

National Climate Information Centre. NCIC area monthly rainfall totals are derived using the Met Office 5 km gridded dataset, which uses rain gauge observations.

Recharge

The process of increasing the water stored in the saturated zone of an aquifer. Expressed in depth of water (mm).

Reservoir gross capacity

The total capacity of a reservoir.

Reservoir live capacity

The capacity of the reservoir that is normally usable for storage to meet established reservoir operating requirements. This excludes any capacity not available for use (for example, storage held back for emergency services, operating agreements or physical restrictions). May also be referred to as 'net' or 'deployable' capacity.

Soil moisture deficit (SMD)

The difference between the amount of water actually in the soil and the amount of water the soil can hold. Expressed in depth of water (mm).

8.2 Categories

Exceptionally high

Value likely to fall within this band 5% of the time.

Notably high

Value likely to fall within this band 8% of the time.

Above normal

Value likely to fall within this band 15% of the time.

Normal

Value likely to fall within this band 44% of the time.

Below normal

Value likely to fall within this band 15% of the time.

Notably low

Value likely to fall within this band 8% of the time.

Exceptionally low

Value likely to fall within this band 5% of the time.

9 Appendices

9.1 Rainfall table

Hydrological area	Mar 2023 rainfall % of long term average 1961 to 1990	Mar 2023 band	Jan 2023 to March cumulative band	Oct 2022 to March cumulative band	Apr 2022 to March cumulative band
Broadland Rivers	188	Exceptionally High	Normal	Normal	Notably low
Cam	255	Exceptionally High	Above normal	Notably high	Normal
Central Area Fenland	216	Exceptionally High	Normal	Above normal	Below normal
East Suffolk	204	Exceptionally High	Normal	Above normal	Below normal
Little Ouse And Lark	213	Exceptionally High	Normal	Above normal	Below normal
Lower Bedford Ouse	256	Exceptionally High	Above normal	Exceptionally high	Normal
North Essex	235	Exceptionally High	Above normal	Above normal	Normal
North Norfolk	163	Notably High	Normal	Normal	Below normal
Nw Norfolk And Wissey	192	Exceptionally High	Normal	Normal	Below normal

South Essex	210	Exceptionally High	Above normal	Above normal	Normal
Upper Bedford Ouse	240	Exceptionally High	Above normal	Notably high	Normal

9.2 River flows table

Site name	River	Catchment	Mar 2023 band	Feb 2023 band
Abbey Heath	Little Ouse	Little Ouse	Normal	Notably low
Blunham	Ivel	Ivel	Notably high	Below normal
Bramford	Gipping	Gipping	Above normal	Notably low
Burnham Overy	Burn	Burn	Below normal	Below normal
Burnt Mill	Rhee	Rhee	Exceptionally high	Below normal
Cappenham	Tove	Tove	Above normal	Notably low
Colney	Yare	Yare	Normal	Notably low
Denver	Ely Ouse	Cutoff and Renew Channel	Above normal	Notably low
Dernford	Cam	Cam	Normal	Below normal
Heacham	Heacham	Heacham	Notably low	Exceptionally low
Ingworth	Bure	Bure	Normal	Notably low
Lexden	Colne	Colne Essex	Notably high	Notably low
Marham	Nar	Nar	Below normal	Notably low
Needham Weir Total	Waveney (lower)	Waveney	Normal	Exceptionally low

Northwold Total	Wissey	Wissey	Normal	Below normal
Offord (gross Flows)	Great Ouse	Ouse Beds	Notably high	Below normal
Roxton	Great Ouse	Ivel	Above normal	Notably low
Springfield	Chelmer	Chelmer Upper	Notably high	Below normal
Swanton Morley Total	Wensum	Wensum	Normal	Notably low
Temple	Lark	Lark	Above normal	Below normal
Willen	Ouzel	Ouzel	Above normal	Notably low

9.3 Groundwater table

Site name	Aquifer	End of Mar 2023 band	End of Feb 2023 band
Bath Spring, Charlton	Upper Ivel Chalk	Normal	Normal
Biggleswade	Ivel Woburn Sands	Above normal	Normal
Bircham Newton	North West Norfolk Chalk	Exceptionally low	Notably low
Breckland	Wissey Chalk	Below normal	Below normal
Bury St Edmunds	Upper Lark Chalk	Above normal	Normal
Castle Farm, Offton	East Suffolk Chalk	Below normal	Below normal
Gog Magog, Stapleford	Cam Chalk	Normal	Normal
Hazlewood Common	East Suffolk Crag	Normal	
Hindolveston	Norfolk Chalk		Below normal
Kenninghall	Little Ouse Chalk	Notably low	Notably low
Linton	Cam Chalk	Normal	Normal
Newmarket	Snail Chalk	Normal	Below normal

Old Primary School, South Creake	North Norfolk Chalk	Below Normal	Below normal
Redlands Hall, Ickleton	Cam Chalk	Normal	Normal
Rook Hall, Braiseworth	East Suffolk Chalk		Below normal
Smeetham Hall Cottages, Bulmer	North Essex Chalk	Notably high	Normal
The Spinney, Costessey	Wensum Chalk	Below Normal	Below normal
Washpit Farm, Rougham	North West Norfolk Chalk	Notably low	Below normal
Therfield Rectory	Upper Lee Chalk	Normal	Normal
Fringford P.s.	Upper Bedford Ouse Oolitic Limestone (great)	Exceptionally high	Normal

9.4 Ensemble Projections Tables

9.4.1 Probabilistic ensemble projection of river flows at key sites in June 2023

Percentage of pie chart for each band

Site	Bedford Ouse	Kym	Ivel	Ouse	Ely Ouse	Stiffkey	Gipping
Exceptionally Low	0.0	0.0	0.0	0.0	0.0	1.8	0.0
Notably Low	1.8	0.0	0.0	0.0	0.0	49.1	14.0
Below Normal	14.3	8.9	0.0	7.1	23.7	24.6	7.0
Normal	60.7	75.0	50.0	62.5	52.6	19.3	49.1
Above Normal	16.1	3.6	19.6	21.4	15.8	0.0	19.3
Notably High	1.8	7.1	25.0	5.4	2.6	5.3	7.0
Exceptionally High	5.4	5.4	5.4	3.6	5.3	0.0	3.5

.9.4.2 Probabilistic ensemble projection of river flows at key sites in September 2023

Percentage of pie chart for each band

Site	Bedford Ouse	Kym	Ivel	Ouse	Ely Ouse	Stiffkey	Gipping
Exceptionally Low	0.0	0.0	0.0	0.0	0.0	1.8	7.0
Notably Low	0.0	0.0	0.0	0.0	10.5	33.3	5.3
Below Normal	7.1	14.3	5.4	5.4	34.2	26.3	12.3
Normal	48.2	50.0	42.9	48.2	36.8	22.8	43.9
Above Normal	23.2	26.8	12.5	17.9	5.3	15.8	15.8
Notably High	17.9	7.1	17.9	25.0	7.9	0.0	10.5
Exceptionally High	3.6	1.8	21.4	3.6	5.3	0.0	5.3

9.4.3 Probabilistic ensemble projection of groundwater levels at key sites in September 2023

Percentage of pie chart for each band

Site	Therfie Id Rectory	Redlands Hall	Newmarket	Washpit Farm	Bircham Newton	Kenninghall	Bury St Edmunds	Smeetham
Exceptionally low	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Notably low	0.0	0.0	0.0	0.0	60.9	0.0	0.0	0.0
Below normal	0.0	0.0	0.0	8.8	21.7	0.0	0.0	0.0
Normal	85.7	83.6	85.7	80.7	13.0	91.1	71.4	22.2
Above normal	8.9	14.5	8.6	5.3	4.3	6.7	14.3	61.1
Notably high	3.6	0.0	5.7	0.0	0.0	2.2	5.7	14.8
Exceptionally high	1.8	1.8	0.0	5.3	0.0	0.0	8.6	1.9

.9.4.4 Probabilistic ensemble projection of groundwater levels at key sites in March 2024.

Percentage of pie chart for each band

Site	Therfie Id Rectory	Redlands Hall	Newmarket	Washpit Farm	Bircham Newton	Kenninghall	Bury St Edmunds	Smeetham
Exceptionally low	0.0	0.0	2.7	1.8	18.2	4.5	0.0	1.9
Notably low	0.0	13.0	13.5	10.7	0.0	11.4	17.6	15.1
Below normal	0.0	18.5	13.5	5.4	40.9	20.5	11.8	7.5
Normal	54.5	44.4	32.4	48.2	22.7	40.9	35.3	24.5
Above normal	25.5	9.3	10.8	12.5	0.0	4.5	14.7	26.4
Notably high	16.4	9.3	10.8	10.7	4.5	13.6	5.9	13.2
Exceptionally high	3.6	5.6	16.2	10.7	13.6	4.5	14.7	11.3

MA205 22c)

A resident has two horse chestnut trees, both currently in pots, that are 7ft tall and they would like to plant them somewhere in the village.

There does not seem to be the appropriate space behind the pavilion for the trees.

The wardens suggested Stockbridge, but after speaking with Les and Maureen, they are not on the original list of trees.

Les and Maureen suggested that they would be more suitable for somewhere like along London Road on the left as you drive out of the village just past Back Lane.

They are not suitable along the river either as they are large trees which provide too much shade cover.

MA205 22d) Electric Fishing

Hello Sophie,

Further to our brief chat earlier this week, I write to notify the PC that on Thursday 11th May the Environment Agency with my support (on the bank) will undertake an investigative electric fishing survey of the River Mel from Flambard's Close (Meldreth), up through Mr Burlton's land, to the recreation ground, then on to MVC land.

I will also make contact with the owner at Esse to see if we can move through their reach, where weirs retain some deeper water.

The objective is to see if that reach of the Mel has any trout left. The technique should "flush out" trout even if they are not caught in the net. One pass will be made moving upstream into clear water.

The public can watch the survey from a safe distance. I will work with the EA to ensure an appropriate risk assessment is undertaken ahead of the task, and that the public, and their dogs, are kept a safe distance from the water during the survey. The technique is not life-threatening but no persons (or dogs) other than the surveyors should be in the water during the survey. The electric current diminishes a matter of metres from the survey equipment, long lengths of the river do not become hazardous. This technique is routine practice for the EA.

I trust the survey is acceptable to all concerned parties. Please do not hesitate to contact me should you have any questions (start time is tbc).

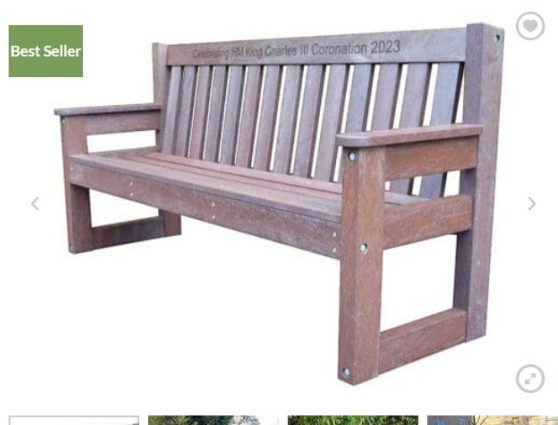
Regards

Rob Mungovan

Conservation Officer East Anglia and Central, The Wild Trout Trust

MA207 22b) Bench

At the last full council meeting it was **RESOLVED** to purchase two 1800mm long brown recycled plastic benches for £930.92 + VAT.



Best Seller

HOME > SHOP

King Charles III Coronation Dale Bench with free engraving

The Traditional style of the Dale Coronation Bench offers a permanent way to create a lasting memento.

- Available in lengths of 1.2m, 1.5m, and 1.8m.
- Comfortably seats 2-4 people.
- Made from 100% recycled UK plastic waste
- Designed and handmade in Derbyshire

The HM King Charles III Commemorative Bench is hand-built to a classic design that combines timeless appeal with practical functionality. It provides a fitting tribute, and a long lasting seat, to commemorate the 6th of May Coronation.

Advice from Maydencroft regarding installation:

Its tough to say not knowing the ground fixings on the bench, however I would advise to pilot hole the screw holes first and then if diameter allowed in the bench's ground fixings to use coach screws and then manually screw them in using a socket wrench.

I would try to aim for the ground fixings to be positioned above the bearers or stringers so to allow the coach screws a better purchase into the material than just the decking board itself.

Hope this helps 😊

James

MELBOURN PARISH COUNCIL

APPENDIX 3

Area	Monthly Checking Record				NOTES
	Week 1	Week 2	Week 3	Week 4	
Moore Play Park	23/3/23 S	28/3/23 S	3/4/23 S	11/4/23 S	
Village Car Park	20/3/23 S	28/3/23 S	3/4/23 S	11/4/23 S	
War Memorial	20/3/23 S	28/3/23 S	3/4/23 S	11/4/23 S	
Littlehalls and Access Way	23/3/23 S	28/3/23 S	3/4/23 S	11/4/23 S	
New Rec. Ground	23/3/23 S	28/3/23 S	3/4/23 S	11/4/23 S	
Clear Cres. Play Park	20/3/23 S	28/3/23 S	3/4/23 S	11/4/23 S	
Orchard Road Cemetery	20/3/23 S	28/3/23 S	3/4/23 S	11/4/23 S	
New Road C/metry	20/3/23 S	28/3/23 S	3/4/23 S	11/4/23 S	
Old Recreation Ground	23/3/23 S		3/4/23 S		
Pavilion	23/3/23 S		3/4/23 S		
Stockbridge M.	23/3/23 S		3/4/23 S		
Worcester Way	23/3/23 S		3/4/23 S		
BMX Site (Summer & only if open)					

Parking to close outside Orchard Rd. Cemeteries. Not leaving enough space for contractors to park.

MELBOURN PARISH COUNCIL

Area	Monthly Checking Record			
	Week1	Week2	Week 3	Week4
Allotments	23/3/23 S.		4/4/23 S.	
All Saints' C/Yard	20/3/23 S.		4/4/23 S.	
Jubilee Orchard	23/3/23 S.		4/4/23 S.	
Fire Engine Shed				11/4/23.
Armingford Cres.				11/4/23.
Beechwood Avenue		28/3/28 S.		
Chalkhill Barrow		28/3/28 S.		
Elm Way		28/3/28 S.		
Millennium Copse		28/3/28 S.		

MELBOURN PARISH COUNCIL

Pavilion : Legionella monitoring	Responsibility	Weekly (please note date completed)	Monthly (note insert date completed)	Quarterly (note insert date completed)	Annually (note insert date completed)
Record flushing of infrequently used outlets ** (run showers and taps, flush toilets – to be done weekly) – log when done	Wardens	22/3/23 28/3/23 3/4/23 11/4/23			
Formal thermal control and hygiene regime – MPC to provide appropriate thermometer	Wardens				
Record cleaning and descaling	Cleaning contractor				
Showers – descale and disinfect	Cleaning Contractor				
Disinfect hot water unit in kitchen	Cleaning Contractor				
Hot water cylinders – check water temp (should be 60c)	Wardens				
Fit automatic flushing valves to expansion vessels OR flush regularly (to be carried out in conjunction with above **)	Wardens				
Service all TMVs annually – to be done as part of annual service of heating system	Heating contractor				
Check insulation to pipework where required	Heating contractor				

Date reported to PO	Location	Details	Reported by	Reported to Police	Incident No	Action taken and cost of repair
04/10/2021	Bowls Club	Multiple attempts to break in to the changing rooms. They have reported to police under ref 35/67543/21.	Resident			Reported to police via 101 online - incident number INT/35/9FBK/5102021
05/10/2021	Pavilion	Broken Window	Warden			SM has obtained quote
12/10/2021	PCSOs visited Hub.	Requested more details re Bowls Club damage. CL has passed on contact details and requested regular patrols in the village.				
15/12/2021	Medcalf Way / Palmers Way cnr	Resident reported noise from young people gathering on the bench. Also noted drug use. CL advised that all incidents should be reported to the police.	Resident			
17/01/2022	Orchard Road Cemetery	Further reports of gatherings in the cemetery including noise and drug use.				CL reported to police via 101 (ref BOS-1591-22-3535-B20) and also emailed PCSOs. Resident requested to report every incident via 101 and also to let the parish office know so that we can follow up. Email from PCSO to say she has visited the resident. Those involved have been identified and will be spoken to via MVC
13/02/2022	Moat Lane	Property eggs by youths. CCTV images captured and incident reported to police via 101	Resident			Incident number BOS-4301-22-3535-B20. CL reported to 101 and directly with PCSOs (14/2/22)
15/03/2022	Millennium Copse	Report of youths climbing on to the container - making noise	Resident			CL discussed with resident. Resident is generally unhappy about the container being on the New Rec. CL advised that the container belongs to the Fete Committee and may store some sports equipment for local teams. CL advised that we cannot take action but suggested that this could be logged via 101 online.
28/03/2022	Notice board near Hub	graffiti drawn on notice board with marker pen.	SM			Wardens removed the graffiti
18/04/2022	New Road Cemetery	Report of a group of youths hanging out in New Road Cemetery making noise and causing a disturbance	Resident			Reported to PCSO by CL and requested patrols. Resident has requested for the cemetery gates to be locked at night.
13/05/2022	Allotments	An allotment holder reported that youths have been hanging out at far end of allotments. Reportedly smoking cannabis	Resident			SM to inform allotment holders about coffee with a cop and to remind holders to report anything of concern to Parish Office.
18/05/2022	New Rec	Bin damaged by fire	GC			Reported to maintenance.
18/05/2022	Track Behind allotments	Cars behind allotment late at night reportedly drug dealing	GC			SM to report on 101 online
22/06/2022	Near Orchard Road Surgery	Trampoline fly tipped outside Orchard Road Surgery	CL			Reported to SCDC. Surgery had no CCTV of the incident
12/07/2022	Bus shelter on car park	Graffiti on newly painted bus shelter	Resident			Wardens to repaint and monitor
13/07/2022	Young people reported hanging around entrance to Orchard Road cemetery		Various			Reported to police who will monitor. Also to investigate security light
21/07/2022	Orchard Road cemetery	Young people in cemetery smoking weed	Various			One resident reported feeling intimidated when visiting his son's grave. Another resident reported young men hanging around smoking weed inside the cemetery.
27/07/2022	Container on the New Rec	Reports of young people climbing on the container. Apparently banging an old goal post against the container - very noisy.	Various residents			Discussed with wardens - consider applying anti climb paint. Metal pole has been removed
15/08/2022	PC Lynch called in to the office. Nothing major to report.	CL requested further coffee with cop. To be arranged.				
24/08/2022	Millennium Copse	chess board on table covered in red paint and seems that someone has tried to sand off the chess board.	GC			Wardens to investigate to see how it can be repaired. Some sort of chalk had been used to colour the board. Wardens wiped away
15/09/2020	New Rec (Little Hands end)	Contractor reported tyre marks on Rec from motorbike. Evidence of wheel spins near Little Hands. Hard to identify where the motor bike gained access.	JW			SM to find out if anyone witnessed the incident
12/10/2022	Car park	Police came into the Parish Office to look at CCTV of an incident in the car park.	CL			CL went through footage with Police but incident was not found.
13/10/2022	Footpath to Meldreth Station (from Station Road to underpass)	Drug paraphernalia discarded on footpath	Litterpicker			Items have been cleared. CL has emailed PC Lynch with details.
19/10/2022	Bus shelter on car park	Graffiti drawn with marker pen in bus shelter	SM			Wardens to remove graffiti.
14/11/2022	l/h side of pavilion	Graffiti on brick work	Resident			Wardens to remove graffiti.
02/12/2022	Outside hedge of 27 Palmers Way	Child's car seat fly tipped	Resident			SM reported to SCDC
07/12/2022	Little Lane	Window of a residential property smashed by a group of young people	Resident			Resident of property has reported incident to police and wanted to make PC aware in case it happens/happened to other residents.
14/12/2022	New Rec	Damage to Jubilee Orchard sign	Resident			Wardens have repaired.
30/12/2022	Footpath rear of allotments on The Moor	Windscreen and tyre	Litterpicker			Reported to SCDC fly tipping team
30/12/2022	Verge opposite track to Black Peak	Various items fly tipped	Litterpicker			Reported to SCDC fly tipping team
03/01/2023	Ogden Close	Exhaust pipe left on footpath	Litterpicker			Reported to SCDC fly tipping team
03/01/2023	Medcalfe Way	Painting discarded on footpath	Litterpicker			Reported to SCDC fly tipping team
03/01/2023	Russett Way	Carpet fly tipped outside garages	Litterpicker			Reported to SCDC fly tipping team
25/01/2023	Workshop on the car park	Ketchup and mud smeared over the wall	Warden			Warden cleaned the wall.
26/01/2023	Haggers Close and Medcalfe Way	Fly tipping: Building material, burnt item at HC and car battery at MW	Litterpicker			Reported to SCDC fly tipping team
31/01/2023	New Rec	Some river mel signs have disappeared	Warden			Keep an eye out for discard signs - look at stronger fixings
04/02/2023	Back of allotments	Fly tipping : fridge freezer	Resident			Cleared away
04/02/2023	main gate of allotments	Reports of drug dealing	Resident			Police have been seen at the allotments. Residents are encouraged to report incidents.
07/02/2023	Cambridge Road	Fly tipping: Large builing suppliers bag	Litterpicker			Reported to SCDC fly tipping team
13/02/2023	A10/Cambridge Road	Fly tipping: damaged bike	Wardens			Wardens cleared away
13/02/2023	New Rec	Young people climbing on the container	Wardens			They got down after the wardens asked. The warning anti-climb paint sign has been sprayed with Graffiti. New signs to be purchased. Wardens to cut lower branches of tree.
14/02/2023	Vicarage Close Footpath/ CCC Field	A large amount of dog poo has been dumped at either side of the entrance to the field from the Vicarage close footpath	Resident			SM reported to SCDC
23/02/2023	New Rec/ River Mel	Picnic bench in river mel	Resident			Wardens to investigate and move if possible.
27/02/2023	Littlehands	Attempted break-in in the garden area of littlehands	Littlehands			Police made aware
03/03/2023	New Road Bridle Path	fly tipping : bed	Litterpicker			SM reported to SCDC
07/03/2023	Clear Crescent Park	Dog poo outside the gate to clear crescent play park	Resident			Facebook post reminding owners to pick up after their dogs
01/04/2023	Bus shelter	Graffiti on shelter	Wardens			Wardens to clear
11/04/2023	Electrical appliance bin	side opening of the electrical appliance bin left open - large item deposited inside	Wardens			SM to contact Great Cambridge shared waste

MA209 22a) Replacement shrubs


Following last year's hot weather some of the Hebe and lavender shrubs at New Road Cemetery have died. The dead shrubs have been removed. See below prices of replacement plants (planting not included).



Hebe

Hedges direct – £7.99 (10/20cm 2L)

Home > All Hedging > Hebe 'Sutherlandii' > Hebe Veronica 'Sutherlandii' 10/20cm 2L pot < View Full Range



Hebe Veronica 'Sutherlandii' 10/20cm 2L pot
Hebe Sutherlandii
Price: £7.99 (including VAT at 20%)

Hebe 'Sutherlandii' makes a lovely informal flowering hedge. It is a hardy evergreen that is also tolerant to salt laden winds so is ideal for coastal gardens. In late summer, the plant becomes awash with pretty white flowers on long flower spikes which contrast charmingly with the neat, grey-green foliage and purple stems. Click here for more information.

- Planting Conditions: Full sun, moist to normal well-drained soil, sheltered, inland or coastal
- Growth Rate: Slow to Average | 20-40cm
- Height: Up to 50cm
- 12 Month Guarantee On All Plants - Buy With Confidence

Quantity: + - Add To Cart

Newsletter Discount - Save an Extra 10% On Everything Now!
Get an extra 10% off your whole purchase now! Sign up to our newsletter for all the latest offers, advice, new products and more!

<https://www.hedgesdirect.co.uk/acatalog/>

Gardening express (9cm pots)



Evergreen Hebe Mini Mix - Pack of FIVE

★★★★★ 1 review

£17.95

Product Ref: S23772

Availability: Out of Stock

This fantastic collection of hardy evergreen Hebes will add a variety of lovely colours and textures to your garden all year round!

Featuring FIVE superb hardy varieties.

Hebes are the ultimate foliage plant.

Uniform, compact and colourful are all words that best describe these wonderful evergreen shrubs. They keep their spectacular foliage all year, giving you interest from the first day of the year to the last.


Named after the Greek Goddess of youth Hebes will add a breath of fresh air to any garden.

Hebes are loved for their low-growing domes of densely packed leaves and are excellent at providing contrast and texture in a border as well as in patio containers.

Hebes are virtually maintenance free shrubs, fully frost hardy and tolerant of

<https://www.gardenexpress.co.uk/evergreen-hebe-mini-mix-pack-of-five>

Dobbies (2L)



Hebe Red Rum 2ltr

£12.99

0 reviews

Product code: 607835

ADD TO BAG

- 1 + **Home delivery**

Check stock in your local store

This gorgeous evergreen Hebe Red Rum has lance-shaped green leaves which turn blood-red in winter and spring, meaning it will add interest to your borders or plant arrangements on your patio in the off season.

In summer, it bears spikes of violet flowers. Hebe will grow into a neat, rounded shrub with a height and spread of 50cm.

Please note that all our plants come in simple plastic pots unless otherwise stated in the product name. If you wish to pot yours up we do have a wide range of pots on our website to choose from.

Shop our Pots range [here](#).

<https://www.dobbies.com/hebe-red-rum-2ltr/5637290889.p>

Lavender

J.parkers (5cm Module plants)



Lavender angustifolia Compact Super Scented
Lavandula

From £6.99

Pack of 5
Supplied as 5cm Module plants
CODE KP2020

£6.99

1 **BUY**

Pack of 15
Supplied as 5cm Module plants
CODE KP2021

£13.98


1 **BUY**

5cm Module plants **Delivery within 21 days**

- ✓ Suitable for planting in sunny and partially shaded locations
- ✓ Suitable for growing in pots and containers

<https://www.jparkers.co.uk/>

Thompson and Morgan (“Munstead” 3-6cm)



Garden Club Members Price: **FROM £6.29** **JOIN TODAY**

- ✓ The fragrant stems are ideal for cutting or drying
- ✓ Nectar-rich flowers are particularly attractive to bees
- ✓ This neat, compact variety bears masses of dark purple-blue flower spikes

Delivery Information → View Product Description →

Why not try a larger size? **SHOP NOW**

Choose available pack sizes:

- 72 Plug Plants
£16.99
- 48 Plug Plants
£12.99
- 24 Plug Plants
£9.99
- 12 Plug Plants
~~£14.99~~ **Save £1.00**
- 6 Plug Plants
~~£18.99~~ **Save £2.00**

Dobbies (1L)



£4.99

0 reviews 

Product code: 604998

ADD TO BAG

- 1 +

 Home delivery

 [Check stock in your local store](#)

[Email me when back in stock](#)

The Lavandula Blue Spear is a showy variety of lavender sporting ample clusters of rich, purple-blue flowers, providing a magnificent summer display of scent and colour.

Its aromatic foliage forms a neat mound ideal for a sunny border or patio container. The pollen-rich flowers are a boon for bees and other beneficial insects, so your garden will be awash with life.

Shop our Pots range [here](#).

Key Features

Dimensions

1LTR

<https://www.dobbies.com/lavandula-blue-spear-1ltr/5637224517.p>

MA208 22b)

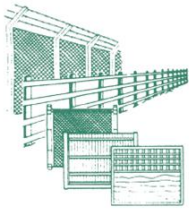
Possible location for a tree with ashes interred underneath with a bench and plaque.



New road non-permitted cut through – update

Two hawthorns have been planted





HUNTREE FENCING LTD

“The Complete Fencing Service”

www.huntreefencing.co.uk

Head Office: 3 Southfields, Roxton, Bedfordshire, MK44 3EX **Telephone:** 01234 870864

Works: Cosy Corner, Old Great North Road, Little Paxton, Cambridgeshire, PE19 6EH

Telephone: 01480 471082 **Email:** office@huntreefencing.co.uk

17th March 2023

F.A.O Sophie
Melbourn Parish Council

Estimate No. H7842

Re: Fencing to Worcester Way, Melbourn – all as discussed on site

We thank you for your recent enquiry and have the pleasure in submitting the following.

To: Take down old fencing and remove from site.

Option 1

To: Supply and erect 3mts of 1.8mt high Close board fencing using existing posts. 3no. horizontal cant rails and 1no. concrete gravel board attached to face of each post. Framework clad with 125mm Featheredge boards. All timber pressure treated brown. Price allows to break out, re-level and re-concrete 1no. existing concrete post.

For the sum of £349.00 exclusive of VAT

Option 2

To: Supply and erect 6mts of 1.8mt high Close board fencing using existing posts. 3no. horizontal cant rails and 2no. concrete gravel boards attached to face of each post. Framework clad with 125mm Featheredge boards. All timber pressure treated brown. Price allows to break out, re-level and re-concrete 1no. existing concrete post.

For the sum of £665.00 exclusive of VAT.

The mound of soil is to be removed from the fence line before work can commence

All prices are net and exclude VAT (current rate 20%).

Visit our website www.huntreefencing.co.uk

Follow us on Instagram https://www.instagram.com/Huntree_Fencing_LTD/

All fencing will be fitted to ground level (unless stated above). As a result, your fencing may step down with the slope of the land as to eliminate gaps beneath. If it is your intention to keep the top of the fence level, additional charges may apply. Please contact your estimator for more information.

We do not accept any responsibility for damage to plants or shrubs, during the course of erecting fences. Please liaise with neighbouring properties to ensure plants and shrubs are removed prior to us carrying out work.

Top spoils from hole excavation to be spread on site area, rubble/concrete to be removed.

Timber is a natural material and can absorb or release moisture. Timber can be prone to some element of splitting and in warm weather, some movement or distortion is unavoidable. Slats or panels may distort but should return to normal in cooler conditions. We cannot be held responsible for any of the above occurrences.

Any change in specification must be agreed with the estimator stated below and submitted to this office in writing. All materials supplied/erected remain the property of Huntree Fencing Ltd until paid for in full.

Payment terms: 30 days from receipt of invoice.

Payment can be made by cash, cheque, credit/debit card or bank transfer.

We hope the above is of interest and meets with your approval.

Our current lead time is approximately 5-7 weeks from acceptance of our estimate.

As per GDPR EU regulations, all personal information given to us will not be shared to any other parties. The information will be kept as per government guidelines.

Assuring you of our best attention at all times.

**S WATKINS
ESTIMATOR**

**Directors PD Watkins – KJ Watkins – S Fardell
REGISTERED IN ENGLAND No. 1757246**

UNIVERSAL FENCING LTD

8 ARTHUR COURT
NORMAN WAY INDUSTRIAL ESTATE
OVER CAMBRIDGE CB24 5AL
VAT NUMBER: 720 2282 78
COMPANY REGISTRATION NUMBER: 3670474
TEL: 01954 230860

QUOTATION

MELBOURN PARISH COUNCIL
SOPHIE MARNAGE PARISH CLERK

14th MARCH 2023

DESCRIPTION OF GOODS AND/OR SERVICE

QUOTE REF: WORCESTER WAY, MELBOURN.

Clear existing fence.

Supply and fix 6m x 1.8m high closeboard fencing on existing recessed concrete posts with 3no cant rails,
150mm gravel boards and 1.65m featheredge boards.

All timber pressure treated Brown.

£495.50 + VAT

MA209 22c) Poppies

It was RESOLVED to support the request to install hand crafted poppies for Remembrance Sunday, at the Full Council Meeting in February.

Cllr Clark and the Clerk met with representatives from the WI to discuss the location.

It was suggested that the most suitable location is for the poppies to be hung from the village sign and staked in place on the grass.



similar to this example.

MA210 22b) Extractor fan - pavilion

Barley Maintenance's response to query:

With regards to the work at the pavilion.

The current extraction outlet will be used to accommodate the new system and we will install additional roof vent.

The electrical side of things will be installed by PJ ROBINSON electrical.

(Quotations in pack)

Sophie Marriage
Melbourn Parish Council
30 High Street
Melbourn
Herts SG8 6DZ

QUOTE 29725
21 February 2023

Quantity	Details	Unit Price (£)	VAT	Net Subtotal (£)
1	Melbourn Pavilion Extract Fans - Remove the existing fan from service - Install three high power inline fans which will be ducted to roof vents - Roof vents will be fitted by others prior to the work being carried out	525.00	20%	525.00
			Net Total	525.00
			VAT	105.00
			GBP Total	£630.00

Other Information

Company Registration Number: 4944876

BARLEY PROPERTY MAINTENANCE.

14 BANKSIDE,THE HIGH STREET
BARLEY,HERTFORDSHIRE.
SG8 8HU.
TEL:07971 069449/01763 849238.
EMAIL:parttdarren@yahoo.co.uk

VAT REG NO:362 7825 75.

Sold To

MR SIMON CROCKER
PARISH CLERK
MELBOURN PARISH COUNCIL
30 THE HIGH STREET
MELBOURN.
SG8 6DZ.

ESTIMATE

Quotation QT1195
Date 13/12/2022
Our Ref. EXTRACTION.
Cust Ref. EXSTRACTION.
Terms COMPLETION.

Description	Amount
-------------	--------

TO:SUPPLY AND FIT HIGH FLOW EXTRACTION FAN TO CHANGING ROOM.

X1 HIGH FLOW EXTRACTOR:(ROOF VENTED.) £281.00

LABOUR: £250.00

Remarks

*ALL ACCOUNTS TO BE MADE PAYABLE TO MR DARREN PARTT.
THE CO-OPERATIVE BANK.
SORT CODE:08-90-66.
ACC NO:08207672.*

Sub Total	£531.00
VAT	£106.20
Total	£637.20

**Maintenance Committee Jobs Spreadsheet -
LISTING DATE: Meeting 20 April 2023**

ITEM	Details of work required	Reported by	Update Notes / Actions	WHO?
1	Station Road - tree leaning over road	Resident	Reported to highways requesting action. Highways have indicated tree is the responsibility of the landowner. Argenta inspected on 17/6. CL to write to Sheene Mill with Argenta advice that the trees are reduced before autumn storms. ACTION: Clerk to follow up with Sheene Mill. Response received. Land owners willing to do necessary work.	CL
2	Back Lane	Resident	Report that trees along Back Lane require cutting back. Office has reported to Highways with photo. ACTION: Parish Office to follow up. Highways have scheduled the work to be carried out soon.	CL/SM
3	Norgetts lane	Resident	Bench along Norgettes need repairing. SM to obtain quote from contractor. Contract wardens have inspected and have indicated they can repair. Quotes available. Further investigations required - deferred. Being consider for inclusion in the 2023/24 maintenance budget. To be on May agenda	SM
4	Back Lane	SAH	Road sign at the bottom of Back Lane is very poor condition. SAH has reported to SCDC. Warden carried out some repair works, but awaiting action from SCDC	SCDC
5	Verge top of Water Lane (Chalkhill Barrow side)	Resident / JH	Verge requires maintenance. Need to establish is it Highways or MPC? Not on grass cutting schedule. Report that bamboo is growing in the verge. Needs dealing with. Reported to Highways. Highways Officer will come out and inspect. CL sent CGM quote to John O'Brien for confirmation that we will be reimbursed for the work. John O'Brien has confirmed work will be financed by Highways. Highways to order work. Waiting to receive confirmation from Highways' Finance department. Highways to finance in new financial year	CL/SM
6	Road markings Little Lane and High Street (outside Strands)	SAH	SAH has been in contact with John O'Brien. CL to discuss repainting zebra crossing with JH and using surplus paint for road markings. Road outside Strands is in a very poor condition.	JH
7	Damaged footpath sign, end of the Moor	Litterpicker	Footpath sign for path under the A10 damaged. SM to report to highways. Reported. CCC confirm sign to be replaced 2023/24	SM
9	Gullies - various	Various	Overflowing with recent heavy rains. District Cllrs met with Highways Officer. County is aware. Clearance will not take place until leaf fall is finished.	CL
10	Bottom of The Moor (High Street end)	Resident	Damaged signs. Lamp post damaged. MVC sign to be replaced. Office to report to Highways. Library sign to be relocated to High Street. Office to seek permission. Signs on the corner of The Moor replaced. Awaiting information regarding relocation of library sign.	CL/SM
11	Station Road	Resident	Damage to barrier on corner of Station Road. Highways advised this should be reported to the EA. Reported to EA.	CL
13	Palmers way	resident	Damaged sign on Palmers way. Wardens to identify location, take photo and office to report. Reported.	SCDC
14	Royston Road	Litterpicker	Damaged street sign. Reported to SCDC with photo	SCDC
15	The Moor, near allotments	wardens	large pothole. ACTION : SM to report to CCC. CCC to repair in next 12 weeks.	CCC
16	Hinkins Close	Resident	Tree dropping leaves and causing path to be slippery. Branches are also low. ACTION: SM to report to SCDC. Reported and SCDC is investigating the situation and is looking at carrying out maintenance on the tree.	SCDC
17	Royston Road / a10 Junction	Wardens	Damaged Royston Road sign. SM reported to SCDC	SCDC
19	Worcester Way	Resident	Street lamps not working. SM requested that resident shares ID number. No numbers on lampposts. SM contacted Metropolitan	Metropolitan
20	Notice boards	GC	Poor repair - Wardens to look at. The repair project will require planning with the parish office.	Wardens
21	Littlehands	GC	Flood light not working. SM to obtain quotes to repair	SM
22	Littlehands	GC	Wooden paneling on emergency entrance side of littlehands requires maintenance. Wardens to re-paint.	Wardens
26	Palmers way	SAH	Tree of concern. Reported to SCDC. SCDC to investigate and raise with the appropriate parties.	SCDC
27	Stockbridge	Resident	the fixing on the toerail are too short. SM to contact Maydencroft.	SM
28	The moor	resident	leaking water hydrant causing a lot of water to be wasted. Anglia water and cambridge water have been contacted but both say it is the other companies responsibility	SM
	Pavilion	FC	Showers are very hot. Wardens investigating. SM to seek quotes	SM
	Bowls club hedge	Wardens	Conifer needs cutting back/ Obtain quotes	SM
	New Rec bench	Wardens	although the bench is heavy keeps being moved around the new rec	Wardens
	The moor	wardens	Sign faded. New sign needed (12 and under)	SM
	Bus Stop	Wardens	Graffiti on bus stop. Wardens to remove/paint over	SM
	Worcester Way	Resident	Branches over hanging residents garden	Wardens