

Melbourn Parish Council
Maintenance Expenditure Tracking 2023/24
(Actuals based on paid invoices)

EDGE Code	Budgeted expenditure (included in Precept)	Budget 2023/24 £	Actual to date (31/03/2024) £	Committed £	Balance £	Notes
	<u>Conservation:</u>		Paid	Unpaid		
1000	Allotments - water (2 meters)	850			850	
1000	Allotments - plot clearance/maintenance	400		20	380	
1000	Allotments - Hedge Cutting	600			600	
1000	Allotments - unplanned e.g. asbestos removal	1,300			1,300	
1100	Conservation - Christmas tree and plants for tubs	400			400	
1100	Conservation - tree survey & Tree works	6,160			6,160	
1100	Conservation - emergency tree works	3,300			3,300	
1100	Conservation - tree planting	2,350		22	2,328	
1100	Conservation - unplanned	1,000		496	505	Fencing at 32 Worcester Way
1150	Stockbridge Meadows - path cutting and rolling	300			300	
1150	Stockbridge Meadows - Pond testing	500			500	
1150	Stockbridge Meadows - unplanned	500			500	
		17,660	-	538	17,122	
	<u>Cemeteries</u>					
2000/1	Orchard Road - electricity	200		360	(160)	
2000/1	Orchard Road - water	100	53	51	(3)	
2000/1	Orchard Road Lychgate - recoat main walls (£835) and gates (£415)	1,000			1,000	
2000/1	Orchard Road - Electrical Testing	170			170	
2000/1	Orchard Road - unplanned (eg path cleaning)	425			425	
2000/2	New Road - water	135			135	
2000/2	New Road - tree & hedge work, soil store, path edging	990			990	
2000/2	New Road - unplanned	500			500	
		3,520	53	410	3,057	
	<u>Play Areas, Recreation Grounds & Pavilion</u>					
3000	Playground - ROSPA	300			300	
3000	Playground - play area maintenance, equipment repair/renewals	1,500		231	1,270	
3000	Playground - tree work/edging	800			800	
3000	Playground - unplanned	250			250	
3200	Recreation Ground - electricity	250		9	241	
3200	Recreation Ground - pest treatment	500			500	
3200	Recreation Ground - unplanned	2,500	720		1,780	Verrtidrain Rec
3400	Pavilion - cleaning	1,100		112	988	
3400	Pavilion - electricity	2,400	522		1,878	
3400	Pavilion - water	100			100	
3400	Pavilion - maintenance (sanitary disposal, septic tank, cleaning materials)	1,050			1,050	
3400	Pavilion - drain clean	300			300	
3400	Pavilion - legionella assessment	330			330	
3400	Pavilion - maintenance (PAT testing, boiler service, fire alarm service, security alarm)	705			705	
3400	Pavilion - unplanned repairs & renewals	1,000		103	897	
		13,085	1,242	455	11,389	
	<u>Finance & General Purpose</u>					
4300/2	Wardens' materials (mower fuel, spare parts, materials)	680	19		661	
4300/3	Wardens' equipment	500	5		495	
4300/4	Parish Van expenses (insurance, MOT, road tax, repairs and fuel)	1,450	381		1,069	Signwriting of van £325
4900	Parish Clock - service	200			200	
4900	Parish Clock - repairs	215			215	
5000/9	Litter picking & warden cover	6,300	446	146	5,708	
7100	Car park workshop - water	205			205	
7100	Car park workshop - electricity	2,700	183	67	2,450	

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7100	Car park workshop - PAT testing	30			30	
7100	Car park - unplanned	515			515	
7200	Fire Engine House - Roof repairs	400			400	
		13,195	1,034	213	11,948	
	<u>Rental Property</u>					
9000	Rental Property - Littlehands annual drain cleaning	500			500	
9000	Rental Property - Legionella testing Roof inspection	550			550	
9000	Rental Property - unplanned	500	225		275	Jetting of Drains
9000	Rental Property - projects (drain works in carpark)	5,000			5,000	
		6,550	225	-	6,325	
	Total Maintenance (excluding grounds maintenance contracts)	54,010	2,554	1,616	49,841	

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	Grounds Maintenance Contracts					
1200	Grass cutting contract - verges/Hub etc (£622.50 x 12)	7,470		623	6,848	
1200	Grass cutting contract - extra cuts x 2	1,200			1,200	
1300	Public Open Space - maintenance (£460 per month)	5,520		460	5,060	
1300	Public Open Space - additional work (leaf/hedge works etc)	900			900	
2100	Cemeteries (£405.83 x 12) + £1,000 for extra hedge work in new contract	4,870		406	4,464	
2100	Cemeteries - extra cuts (£360 x 2)	720		406	314	
3200	Recreation Grounds (£755 per month)	9,060		755	8,305	
3200	Recreation Grounds - extra cuts (£130 x 2)	260			260	
		30,000	-	2,649	27,351	