



A Different Type of Door Company

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## **MGS SERVICE QUOTATION**

Date: 22<sup>nd</sup> February 2023

Customer: The Parish Council

Customer Email: [josehales@gmail.com](mailto:josehales@gmail.com)

**MGS Ref: Q27783**

**Site: Melbourn Hub**

Dear Sir/ Madam

We thank you for this enquiry and have pleasure in submitting our report and quotation as attached.

We look forward to receiving your further instructions in due course. If however you have any questions then please do not hesitate to contact the undersigned at your convenience

MGS offer a wide range of services, please visit our website for further details  
[www.mgsuk.com](http://www.mgsuk.com)

Assuring you of our best attention at all time

Yours Sincerely,  
Jack Cox

**For and on behalf of Multi Glazing Systems Ltd.**

**E & OE**

MGS Services  
Email: [service@mgsuk.com](mailto:service@mgsuk.com)  
Telephone: 01384 293141

**SPECIFICATION:**

Following our recent site visit, we have pleasure in submitting the following report and costs

	Description	QTY	Total Price excl VAT
1	<p><b><u>REAR ENTRANCE:</u></b></p> <p>Further to our recent attendance, we noticed that the existing roller fingerguard and external safety sensor is damaged and requires replacing with new.</p> <p>MGS proposes to attend site in normal working hours, remove and dispose of the existing fingerguard and safety sensor from the entrance, and have a new replacement sensor and finger guard supplied and installed by MGS.</p> <p>MGS engineer to test for correct operation once works are completed and leave in good working order.</p>	1	£690.00
	<p><b><u>MAIN ENTRANCE EXTERNAL</u></b></p> <p>Further to our recent attendance, we noticed that the existing entrance doesn't have a safety sensor internally and requires one to be installed as there is currently a health and safety risk.</p> <p>MGS proposes to attend site in normal working hours, supply and install 1no safety sensor to the entrance, therefore increasing the safety of the entrance when operational.</p> <p>MGS engineer to test for correct operation once works are completed and leave in good working order.</p>	1	£490.00
	<p><b><u>MAIN ENTRANCE INTERNAL:</u></b></p> <p>Further to our recent attendance, we noticed that the existing operating system is in very poor condition and requires replacing with new.</p> <p>Due to the condition of the operators and high cost of replacement parts, we recommend to remove and dispose the existing operator, and have a new automatic sliding operator supplied and installed complete with new motor, control panel, battery back up, drive belt and pulley wheels, control switch, face fixed activation and safety sensors.</p> <p>Commission, test and leave in good working order.</p> <p>(MGS to re-use all activation on this entrance).</p>	1	£2950.00

<p>As you may well be aware there is increased volatility in material pricing at the moment and prices can change at little or no notice. We therefore reserve the right to amend our material pricing should the need arise</p> <p>PLEASE NOTE: If parts are required, this will be 3-4 week Lead time</p> <p>Payment: Subject to receipt of satisfactory bank and trade references and settlement of our account is required no later than the end of the month following the month of invoice.</p> <p>Note: New customers may be requested to pay pro-forma or requested to pay 50% up front for materials and the balance on the delivery date / completion of works.</p> <p>We trust the above meets with your approval and await your further instructions. In the meantime, should you have any queries, please do not hesitate to contact us.</p>	<p><b>Overall Total:</b></p>	<p><b>£4,130.00 (Excluding VAT)</b></p> <p><b>£4,956.00 (Including VAT)</b></p>
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## CONDITIONS OF SALE

### 1 APPLICATION

These terms and conditions shall apply to all contracts entered into by MGS Limited hereafter called 'the Company'. These terms and conditions shall override any terms and conditions sought to be imposed by the Customer.

### 2 VARIATION

No variation of the contract or of these terms and conditions shall be effective unless agreed in writing by an authorised officer of the Company.

### 3 PROPERTY IN GOODS

Until the Company has been paid in full for the goods comprised in this or any other sale contract between the Company and the Customer:

- (a) The goods comprised in this contract remain the full property of the Company.
- (b) The Company may recover those goods at any time from the customer or his successors or from any liquidator or receiver if the Customer is in default of payment under the terms of his contract with the Company, or conveys inability or unwillingness to pay, and for that purpose the Company may by its servants or agents enter upon any land or premises where the goods are situated.
- (c) If the Customer incorporates the goods into other goods or uses them as material for other goods, the property in those other goods become that of the Company.

### 4 PAYMENT

- (a) Pro forma if no account held
- (b) Where repeat business is anticipated credit terms may be granted subject to the Customer credit worthiness being approved by the Company. Under these circumstances invoices shall be payable on or before the 20<sup>th</sup> of the month following the month of delivery or completion (or if delays on site at no fault of MGS). Time of payment is of the essence and we reserve the right to charge interest at 6% on overdue invoices
- (c) Payment with order or against pro-forma invoice may be required at the discretion of the Company.
- (d) In the event that the Customer and/or its agents are unable to accept delivery of any goods and/or completion of any works the Company reserves the right to secure payment for such goods and/or works in the same terms as in Clause 4(a) or (b) save that if the Company price is for supply delivery and erection, the invoice sum under this Clause 4(d) shall not exceed 90% of the total price.
- (e) In the event of cancellation of an order by the Customer and/or its agents, a minimum charge of 15% will apply.

### 5 EXCLUSIONS

- (a) When removing and replacing plate glass doors there is always the chance the glass may shatter. MGS do not accept any responsibility for cost of replacement glass should this happen

### 6 WARRANTY

The Company shall pass on the benefit of or grant to the Customer the same warranties and/or guarantees as the Company received from its own supplier. The Company will replace free of charge any goods which were defective on delivery providing the Company is notified in writing of the defect within 1 month of delivery and the goods are returned to the Company carriage paid, assuming invoice(s) paid

Please note, we have made no allowance in our price for the provision of; Retention, Main Contractors Discount, Third Party Warranty or a Performance Bond, if any of these items are required, then MGS must be notified prior to any orders being placed and requests must be in writing.

## 7 COMPANY TERMS AND CONDITIONS:

A copy of our “Terms and Conditions of Sale” can be supplied upon request and will apply throughout the contract, without exclusion.

Please note that under MGS terms & conditions we do not except retention. Liquidated and Ascertained damages will be limited to a maximum 10% of the sub-contractor value, calculated at 1% per week. MGS will only agree to the deduction of liquidated damages where the client has deducted them from the Contractor and MGS have caused a delay . We have made no allowance in our price for the provision of; Main Contractors Discount, Third Party Warranty or a Performance Bond, if any of these item are required, then MGS must be notified prior to any orders being placed and requests must be in writing. In addition MGS Public Liability insurance indemnity is limited to £5m, and Employers Liability indemnity to £10m, Professional Indemnity insurance is limited to £1m.