

Melbourn Community Hub

30 High Street

Melbourn

Cambridgeshire

SG8 6DZ

hubadmin@melbournhub.co.uk

VAT Registration No.: 276136590

Company Registration No. 08320569



Tax Invoice

INVOICE TO

Sophie Marriage

Melbourn Parish Council

30 High Street

Melbourn

Cambs

SG8 6DZ

INVOICE NO. 1652**DATE** 31/01/2023**DUE DATE** 02/03/2023**TERMS** Net 30

ACTIVITY	QTY	RATE	VAT	AMOUNT
Room Rental - commercial Hire of Bennett Room by PCN for January 2023	13	25.00	No VAT	325.00
Room Rental - commercial Hire of Austen Room for Carers' Cafe 14:00 to 16:00 Thursday 5th January 2023	2	15.00	No VAT	30.00
Catering booked to room Catering for Carers' Cafe	1	40.00	20.0% S	40.00
Room Rental - commercial Hire of Austen Room for Menopause Cafe 10:00 to 12:00 Wednesday 18th January 2023	2	15.00	No VAT	30.00
Catering - buffets, etc Catering for vaccinators (8 Jan)	1	120.00	20.0% S	120.00
Room Rental - commercial Hire of Dickens Room for group meeting. 13:00 to 14:30 Tuesday 17th January 2023	1.50	12.00	No VAT	18.00
Rebill Leaflets for February's vaccinations, etc	1	125.95	20.0% S	125.95
Rebill Delivery for leaflets	1	150.00	20.0% S	150.00

Payment should be made by BACS to :

Unity Trust Bank

Account Number: 20380027

Sort Code: 60-83-01

Please use invoice number as payment reference number.

Alternatively payment by cheque to Melbourn Community Hub Management Group

Monies to be drawn from the Health S106 fund

SUBTOTAL 838.95
VAT TOTAL 87.19
TOTAL 926.14
BALANCE DUE **£926.14**

VAT SUMMARY

	RATE	VAT	NET
VAT @ 20%		87.19	435.95

Payment should be made by BACS to :
Unity Trust Bank
Account Number: 20380027
Sort Code: 60-83-01

Please use invoice number as payment reference number.

Alternatively payment by cheque to Melbourn Community Hub Management Group