

MELBOURN PARISH COUNCIL – PLANNING COMMITTEE

(District of South Cambridgeshire)

A meeting of this Committee was held in the Austen Room, The Community Hub, 30 High Street, Melbourn, SG8 6DZ on Monday, 10 October 2022 at 19:30

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk

Present: Cllrs Kilmurray (Chair), Alexander, Barley, Clark

Absent: Cllrs Barnes and Wilson

In attendance: Claire Littlewood – Parish Clerk

PL046/22 To receive and approve apologies for absence

Apologies received from Cllr Hart with acceptable reasons given,

It was RESOLVED to approve the apologies from Cllr Hart.

Proposed by Cllr Clark, seconded by Cllr Alexander. All in favour.

PL047/22 To receive any Declarations of Interest and Dispensations

a) To receive declarations of interest from councillors on items on the agenda

b) To receive written requests for dispensations for disclosable pecuniary interests (if any)

c) To grant any requests for dispensation as appropriate

None received.

PL048/22 To approve the minutes of the Planning Committee Meeting on 26 September 2022

It was RESOLVED to approve the minutes of the Planning Committee meeting held on 26 September 2022 as an accurate record.

Proposed by Cllr Barley, seconded by Cllr Alexander. All in favour.

PL049/22 To report back on the minutes of the Planning Committee Meetings on 26 September 2022

There was nothing to report.

PL050/22 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

There were no members of the public in attendance.

PL051/22 Decision Notices: To receive any Decision notices issued since last meeting.

a) None received. **ACTION:** Clerk to write to Planning Authority to query why no decisions notices are being sent out.

PL052/22 Correspondence

a) To consider correspondence relating to the Hertfordshire Minerals and Waste Local Plan

Noted that the deadline for comments has been extended to 31 October.

b) To note correspondence relating to the North Hertfordshire Local Plan

The Appendix of Modifications was noted.

c) Notice of withdrawal [22/03386/HFUL](#) Proposal: Front porch, single storey rear extension with part first floor extension. First floor addition to garage and link. Site address: 6 The Lawns Melbourn Cambridgeshire SG8 6BA Applicant: Mr & Mrs Gouriet

This was noted.

d) To note correspondence relating to the West Wickham Neighbourhood Plan

This was noted.

e) To note design and colour of bus shelter under Melbourn Science Park s106

Noted that the design and colour will be the same as an existing bus shelter at the bottom of Vicarage Close. A member highlighted proposed withdrawal of the bus service. It was noted that the Parish Council

Signed:..... Dated:

is supportive of a continued bus service. Funding for the bus shelters is out of s106 monies from Birchwood development. No Parish Council funds will be used for installation of the bus shelters.

- f) To consider report relating to signature of Transfer document for Orchard Gardens

It was RESOLVED to recommend signature of the Transfer document for open spaces at Orchard Gardens to full Council.

Proposed by Cllr Clark, seconded by Cllr Barley. All in favour.

- g) To consider quotation for maintenance of open space at Orchard Gardens

Noted that the 10 year commuted sum of £35,000 has been agreed with the development.

It was RESOLVED to recommend the quotation from Herts & Cambs Ground Maintenance in the sum of £1,800 per annum for maintenance of the open spaces (LEAP and LAP) at Orchard Gardens.

Proposed by Cllr Kilmurray, seconded by Cllr Barley. All in favour.

- h) To consider a TTRO for 2A Dolphin Lane

Noted that access for pedestrians will remain open. The application for TTRO was noted with no objections raised.

- i) To receive any updates and consider actions

There was nothing further to discuss.

PL053/22 To note the following applications for tree work:

- a) [22/1136/TTCA](#) Proposal: 5 Day Notice: Mature Ash tree - fell as tree is in imminent danger of collapse due to extremely advanced basal decay. Site address: 34 High Street Melbourn Cambridgeshire SG8 6DZ Applicant: Mr John Gwinnell

This was noted.

- b) [22/1096/TTPO](#) Site address:1 The Lawns Melbourn Cambridgeshire SG8 6BA

Proposal: T1 Sycamore ~ Raise crown to 5.0 metres over road, in order to ensure vehicular clearance. T3 Previously pollarded Ash ~ Repollard, equating to reduction of 2.5 metres of regrowth

This was noted.

- c) To receive any updates and consider actions

There was nothing further to discuss.

PL054/22 Planning Applications:

- a) [22/03612/HFUL](#) Proposal: Single storey front porch and two storey side and rear extensions Site address: 6 Victoria Way Melbourn Cambridgeshire SG8 6FE Applicant: Mr & Mrs Chris and Dominique Baker

Concern was noted as to the size of this proposed extension. Also noted that it appears to be out of keeping with the location.

It was RESOLVED to object to the application for the proposed extension on the following grounds:

- it is too big and overbearing;
- it will be imposing and is not in keeping with other buildings on the development;
- it will take up a large amount of available garden space.

Proposed by Cllr Barley, seconded by Cllr Clark. All in favour.

- b) [20/04639/CONDA](#) Proposal: Submission of details required by condition 7 (Carbon Emissions) of planning permission 20/04639/FUL Site address: Summer House Cottage Summer House Farm New Road Melbourn Applicant: Mrs Jane Green.

It was noted that discharge of conditions has been submitted.

- c) [22/03656/HFUL](#) Proposal: Single storey porch extension Site address: 32 Beeton Close Melbourn Cambridgeshire SG8 6HN Applicant: Mr D Jones.

It was RESOLVED to support the application with no comment.

Proposed by Cllr Kilmurray, seconded by Cllr Barley. All in favour.

- d) [22/03591/FUL](#) Proposal: Change of use from agricultural land to a secure dog walking/exercising/training area. Erection of secure boundary fencing, gates and mobile field shelter on timber skids. Site address: Summer House Farm New Road Melbourn Cambridgeshire Applicant: WTV Wedd & Sons

Signed:..... Dated:

It was RESOLVED to support the application with no comment.
Proposed by Cllr Alexander, seconded by Cllr Clark. All in favour.

- e) [S/4535/19/CONDO](#) Proposal: Submission of details required by condition 20 (External Lighting Layout) of planning permission S/4535/19/VC was amended by S/4535/19/NMA3 Site address: Land North Of Melbourn Science Park Cambridge Road Melbourn Cambridgeshire Applicant: TTP Campus Limited.

It was RESOLVED to support the application with no comment.
Proposed by Cllr Clark, seconded by Cllr Barley. All in favour.

- f) [22/03803/FUL](#) Proposal: Demolition of Existing Temporary classroom and construction of new SEM Building Site address: Melbourn Village College The Moor Melbourn Cambridgeshire Applicant: Cam Academy Trust

Cllr Kilmurray declared an interest in this item. Cllr Clark took the Chair.

It was RESOLVED to support the application with no comment.
Proposed by Cllr Barley, seconded by Cllr Alexander. In favour: Cllrs Alexander, Barley and Clark.
Abstain: Cllr Kilmurray.

- g) [22/03872/FUL](#) Proposal: Extension of existing plant compound to include 4 No. Air Source Heat Pumps with associated fencing and connections, additional ancillary piping to roof of building, and erection and relocation of CCTV around the site Site address: Cambridge Technology Centre Back Lane Melbourn Cambridgeshire Applicant: PR GTA Interior

Cllr Kilmurray declared an interest in this item.

There was discussion as to the location of the ASHP in relation to neighbouring properties.

It was RESOLVED to support the application with no comment.
Proposed by Cllr Barley, seconded by Cllr Alexander. In favour: Cllrs Alexander, Barley, Clark. Abstain: Cllr Kilmurray.

Cllr Kilmurray took the Chair.

- h) [22/03942/S106A](#) Proposal: Modification of Section 106 obligation to provide affordable housing and the associated tenure requirements contained in a Section 106 Agreement dated 25 April 2019 made between (1) South Cambridgeshire District Council, (2) Cambridgeshire County Council, (3) Nicholas Newman and Maureen Catherine Newman, (4) R2 Developments Ltd and (5) Handelsbanken PLC. Site address: 36 New Road Melbourn Cambridgeshire SG8 6BY Applicant: R2 Developments

It was RESOLVED to support the application with no comment.
Proposed by Cllr Barley, seconded by Cllr Clark. All in favour.

- i) [22/04204/PRIOR](#) Proposal: Change of Use of Agricultural Buildings to 4 No. Dwellinghouses (Use Class C3), and for building operations reasonably necessary for the conversion Site address: New Farm Royston Road Melbourn Cambridgeshire Applicant: Mr Andy Andreou

It was RESOLVED to support the application with no comment.
Proposed by Cllr Clark, seconded by Cllr Barley. All in favour.

- j) [21/05078/CONDA](#) Proposal: Submission of details required by condition 3 (Details of External Materials) of consent 21/05078/LBC Site address: 10 High Street Melbourn Royston Cambridgeshire Applicant: DB Sharp and Sons LTD

Cllr Barley declared an interest in this item.

It was RESOLVED to support the application with no comment.
Proposed by Cllr Alexander, seconded by Cllr Clark. In favour: Cllrs Alexander, Clark, Kilmurray. Abstain: Cllr Barley.

- k) To receive any updates and consider actions

There was nothing further to discuss.

PL055/22 Compliance updates: To consider any compliance updates received since last meeting

There were no compliance updates.

PL056/22 To note the date of next meeting : 14 November 2022

The date of the next meeting was noted as 14 November 2022.

The meeting ended at 20:37

Signed:..... Dated:

Signed:..... Dated:

MELBOURN PARISH COUNCIL – PLANNING COMMITTEE

(District of South Cambridgeshire)

A meeting of this Committee was held in the Austen Room, The Community Hub, 30 High Street, Melbourn, SG8 6DZ on Monday, 26 September 2022 at 9.45pm

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk

Present: Cllrs Kilmurray (Chair), Alexander, Barnes, Clark, Hart

Absent:

In attendance: Claire Littlewood – Parish Clerk, District Cllr Hales

PL035/22 To receive and approve apologies for absence

Apologies received from Cllrs Barley and Wilson with acceptance reasons provided.

It was RESOLVED to approve the apologies for absence for Cllrs Barley and Wilson.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

PL036/22 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

None received.

PL037/22 To approve the minutes of the Planning Committee Meeting on 8 August 2022

It was RESOLVED to approve the minutes of the Planning Committee meeting held on 8 August 2022 as an accurate record.

Proposed by Cllr Hart, seconded by Cllr Clark. All in favour.

PL038/22 To report back on the minutes of the Planning Committee Meetings on 8 August 2022

PL030/22b) Comments collated and submitted

PL030/22c) Planning Officer indicated that applicant had withdrawn application and would submit a new application to reflect the actual development that has taken place on site.

PL039/22 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

There were no members of the public in attendance.

PL040/22 Decision Notices: To receive any Decision notices issued since last meeting.

- a) [22/02792/HFUL](#) Proposal: Internal reconfiguration work, changes to the doors and windows on the external walls. Installation of solar panels and air source heat pump. Site address: 37 Chalkhill Barrow Melbourn Cambridgeshire SG8 6EQ

Decision: Permission Granted

MPC comment: Support no comment

This was noted.

PL041/22 Correspondence

- a) To note the response to the Local Plan Call for Sites Survey
This was noted.
- b) [22/02609/LBC](#) Proposal: Removal and replacement of the fireplace surround, installation of a wood burning stove. Site address: 43 High Street Melbourn SG8 6DZ Applicant: Mr Paul Dalton-Borge - *Withdrawn*
This was noted.
- c) To note correspondence from Anglian Water Services relating to new reservoirs
This was noted.

Signed:..... Dated:

- d) To receive any updates and consider actions

There was nothing further to discuss.

PL042/22 To note the following applications for tree work:

- a) [22/0847/TTPO](#) Site address:1 Cawdon Row Melbourn Cambridgeshire SG8 6UL Proposal: T1&2: Elm - Fell to ground level dead tree T3: Copper beech - Prune lateral branches to clear roof by 2m T4: Yew - Reduce overhang to lawn by 2m to allow more light to garden area T5: Ash - Remove stem to allow more light to area T6: Ash - Reduce lateral branches to clear garage roof by 2m and cut back lateral limbs from neighboring trees to give clearance of 1m
- b) [22/0850/TTCA](#) Site address:44 High Street Melbourn Cambridgeshire SG8 6DZ Proposal: T1: Plum - Reduce canopy by 2m to reduce end weight due to large branch failure
- c) [22/0849/TTPO](#) Site address:8 The Lawns Melbourn Cambridgeshire SG8 6BA Proposal: T1: Lime - Re pollard to previous. Growth being cut back to knuckle is approx. 5M
- d) [22/0884/TTCA](#) Site address:91 High Street Melbourn Cambridgeshire SG8 6AA Proposal: T.1: Beech - Crown Lift to provide 5 metres clearance from ground level. Crown thin the canopy by 30% and remove any diseased or crossing branches. Remove lower branch back to trunk covered in Vine to allow more light to the house adjacent in chapel Lane. T.2: Lawson cypress - Fell tree and remove all debris. Grind stump below ground level. T.3: Maple - Crown reduction reducing the height and spread of the tree by up to 2.5 metres. T.4: Robinia - Crown reduction reducing the height and spread of the tree by up to 2.5 metres. T.5: Laurel - Crown Reduction reducing the height and spread of the tree by up to 2 metres
- e) [22/0930/TTPO](#) Site address:31 The Moor Melbourn Cambridgeshire SG8 6ED Proposal: T1 Sycamore - Crown Lift over roadway to car park only to provide 5m clearance from ground level for delivery lorry's to access car park to ensure branches are not damaged by trucks

Noted that all tree applications had been circulated by email with no comments received.

PL043/22 Planning Applications:

- a) [22/03201/HFUL](#) Proposal: First Floor Rear Extension. Site address: 31 Ash Grove Melbourn Cambridgeshire SG8 6BJ Applicant: Mr & Mrs D & J Huth

It was RESOLVED to support the application with no comment.
Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

- b) [22/03265/LBC](#) and [22/03264/HFUL](#) Proposal: Demolition of existing dilapidated building (retrospective) and erection of replacement building to form annex Site address: 59 High Street Melbourn Cambridgeshire SG8 6DZ Applicant: Mr Jeremy Denn

Discussion with regard to the building that had been demolished. Concern also raised as to lack of onsite parking and cars being unable to access and leave the site in a forward gear due to insufficient space on site for vehicles to turn. This is particularly problematic as the property is directly adjacent to traffic lights at the main cross roads. Highways concerns were also noted and supported. Noted that the annex will have a separate address and concern with regard to additional vehicles was noted.

It was RESOLVED to object strongly to the application on the following grounds:

- the annex should have been reconstructed to the original dimensions when the building was erroneously demolished;
 - categorically support Highways Authority concerns with regard to onsite parking and vehicular access to and from site;
 - support the recommendation that a wall be built with a gate for pedestrian access only;
 - the Parish Council does not accept that there is sufficient space for onsite parking and the size of the original building precluded access as the gap between the two buildings was too narrow for vehicles. The proposed annex has been designed to be narrower to enable vehicle access between the two buildings;
- Proposed by Cllr Clark, seconded by Cllr Hart. All in favour.

- c) [S/3374/16/CONDC](#) Proposal: Submission of details required by condition 7 (Mortars, Plaster and Renders) of planning permission S/3374/16/LB Site address: 59 High Street Melbourn Cambridgeshire SG8 6DZ Applicant: Mr Jeremy Den

No comment.

Signed:..... Dated:

- d) [22/03236/HFUL](#) Proposal: Single storey rear extension, front and rear roof extensions to create first floor, and garage conversion to habitable space Site address: 2A Dolphin Lane Melbourn Cambridgeshire SG8 6AF Applicant: Mr & Mrs A Chamorro
It was RESOLVED to support with no comment.
Proposed by Cllr Hart, seconded by Cllr Barnes. All in favour.
- e) [22/03297/FUL](#) Proposal: Installation of 5 no. EVC bays and associated infrastructure. Site address: Flint Cross Service Station Newmarket Road Melbourn Royston Applicant: Rontec Service Stations 1a Limited
It was RESOLVED to support with no comment.
Proposed by Cllr Clark, seconded by Cllr Hart. All in favour.
- f) [22/02698/HFUL](#) Proposal: Demolition of existing rear extension and construction of a new extension linking to Grade II Listed cottage. Site address: 96 High Street Melbourn Cambridgeshire SG8 6AL Applicant: Mr & Mrs Masashi and Masako Narita. (Amended drawings)
It was RESOLVED to support the application with thanks to the applicant for noting concerns raised in the Parish Council's original comments to retain the existing frontage.
Proposed by Cllr Kilmurray, seconded by Cllr Clark. All in favour.
- g) [22/03465/CL2PD](#) Proposal: Certificate of lawfulness under S192 Removal of existing conservatory roof and sideframes and replacing with high efficiency lightweight solid roof and new frames. Site address: 32 The Lawns Melbourn Cambridgeshire SG8 6BA Applicant: Purely Planning
It was RESOLVED to support with no comment.
Proposed by Cllr Kilmurray, seconded by Cllr Hart. All in favour.
- h) [S/0675/19/PO](#) Proposal: Modification of planning obligations contained in a Section 106 dated 27 February 2015 pursuant to planning permission S/2048/14/FL Site address: Affordable Housing Land At Victoria Way Melbourn Applicant: The Cambridge Housing Society Limited
It was RESOLVED to support the application with no comment.
Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.
- i) [22/03460/HFUL](#) Proposal: Replace approximately 16m of hedge at the side of the property with 6ft fence consisting of 9 closed board panels and slid in to concrete posts. Site address: 2 Cross Lane Melbourn Cambridgeshire SG8 6AG Applicant: Andrew Michaels.
Noted that it appears that work to remove the hedge has already started. Concern noted that removal of the hedge would adversely affect the street scene. Members welcomed the exposure of the existing low level brick wall. It was suggested that the hedge could be reduced in height.
It was RESOLVED to object to the application as loss of the hedge will adversely affect the street scene and also a loss of wildlife habitat.
Proposed by Cllr Kilmurray, seconded by Cllr Barnes. In favour: Cllrs Kilmurray, Alexander, Barnes, Clark. Abstain: Cllr Hart

PL044/22 Enforcement updates: To consider any enforcement updates received since last meeting

None received. Noted that in future this item will be noted as Compliance Updates.

PL045/22 To note the date of next meeting : 10 October 2022

The date of the next meeting is scheduled for Monday, 10 October 2022.

The meeting ended at 22:36

Signed:..... Dated:

From: [Christopher Stanek](#) on behalf of [Hertfordshire Minerals and Waste](#)
To: [Hertfordshire Minerals and Waste](#)
Subject: Hertfordshire Minerals and Waste Local Plan Draft Plan Consultation – 22 July 2022 to 30 September 2022
Date: 13 September 2022 13:13:41
Attachments: [Outlook-lggyqclr.png](#)
[Outlook-Hertfordsh.png](#)
[Outlook-Hertfordsh.png](#)
[Outlook-Hertfordsh.png](#)

Dear Consultee,

We wrote to you in July this year advising you that Hertfordshire County Council is preparing a new Minerals and Waste Local Plan which will replace the current adopted Minerals and Waste Policy Documents. The consultation on the Draft Plan (carried out under Regulation 18 of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)) closes on 30 September 2022.

Following the death of Her Majesty Queen Elizabeth II on 8 September 2022, the country entered into a period of National Mourning from 9 September 2022 until 19 September 2022. The Council understands that during this time, members of the public, businesses, other organisations and communities may wish to pay their respects, and that normal business may likely be affected.

Considering the impact this may have, the Council has agreed to accept responses to the consultation after the closing date of 30 September 2022. If you do need additional time to submit your comments, we would be grateful if you could ensure they are received by the Council no later than **23:59 on 31 October 2022**.

Any comments received after the closing date but before the 31 October 2022 will be fully taken into account in the preparation of the Minerals and Waste Local Plan.

Please submit your comments online at hertfordshire.gov.uk/mwlp or by email to mineralsandwaste@hertfordshire.gov.uk.

The Draft Plan and supporting evidence base can be found at the web address above, and physical copies of the documents are also available to view at County Hall, Hertford upon prior arrangement with the Minerals and Waste Team.

Please be advised that if you respond to this consultation, your comments will be published on the Council's website and will not be confidential. Personal information such as your address, phone number and email address will however be removed. The information will be held by Hertfordshire County Council for six months following adoption of the Minerals and Waste Local Plan for planning purposes and in accordance with the Data Protection Act & General Data Protection Regulations. For further information on how we use your information, please see our full privacy notice at <https://www.hertfordshire.gov.uk/about-the-council/legal/privacy-policy/privacy-policy.aspx>.

If you no longer wish to receive any correspondence in relation to the Minerals and Waste Local Plan, please contact us at your earliest convenience by return email.

If you require any further information or advice, please contact a member of the Minerals and Waste Policy Team by email or by calling 01992 556227.

Yours faithfully,

Christopher Stanek
Team Leader Minerals and Waste Planning and Policy



Minerals and Waste Planning Policy Team
Spatial Planning | Sustainable Growth
Hertfordshire County Council

County Hall, Pegs Lane, Hertford, SG13 8DE, Postal Point: CHN216

T: 01992 556227 (**Internal:**26227)

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From: [Local Plans](#)
Subject: North Hertfordshire Local Plan - Receipt of the Inspector's Report
Date: 20 September 2022 13:46:45
Attachments: [image001.png](#)
[image008.png](#)
[image009.png](#)

Dear Sir/Madam

North Hertfordshire Local Plan – Receipt of the Inspector’s Report

The Council received the Inspector’s Final Report on the Examination of the North Hertfordshire Local Plan 2011 – 2031 on 8th September 2022.

The report sets out the Inspectors recommendation and the reasons for them. Receipt of the Inspector’s Report completes the examination process. The Inspector’s Report concludes that subject to a number of main modifications the North Hertfordshire Local Plan 2011 – 2031 is sound, legally compliant and capable of adoption. The main modifications are set out in an Appendix to the main report.

The Inspector’s Report and the Schedule of Main Modifications are available for public inspection on the Council’s [website](#).

The report is also available to view by appointment at the Council Offices and at the following libraries, during their normal opening hours; Baldock, Hitchin, Knebworth, Letchworth Garden City and Royston.

The Inspector’s Report is for information only and no views or comments are invited.

Next Steps

The Council will now consider the Inspector’s Report and the adoption of the Local Plan by reporting it to Full Council ‘to be confirmed shortly’ when a final decision will be made. The reports for this meeting will be published in due course [here](#).

Yours faithfully



Nigel Smith
Strategic Planning Manager



www.north-herts.gov.uk

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West Wickham Neighbourhood Plan

Made (adopted) Decision Statement

22 September 2022



GREATER CAMBRIDGE
SHARED PLANNING

On 22 September 2022, South Cambridgeshire District Council decided to make (adopt) the West Wickham Neighbourhood Plan under Section 38A(4) of the Planning and Compulsory Purchase Act 2004.

The West Wickham Neighbourhood Plan as made now forms part of the development plan for South Cambridgeshire. All planning decisions in the neighbourhood area will need to be made in accordance with the development plan that now includes this Neighbourhood Plan unless material considerations indicate otherwise.

Reason for Decision:

South Cambridgeshire District Council has confirmed that the Neighbourhood Plan meets all the Basic Conditions within Paragraph 8(2) of Schedule 4B of the Town and Country Planning Act 1990 and is compliant with legal requirements, including that the making of the West Wickham Neighbourhood Plan does not breach, and is otherwise compatible with, EU obligations and the Convention rights (within the meaning of the Human Rights Act 1998).

The West Wickham Neighbourhood Plan was successful at its referendum on 11 August 2022 as more than half (91.59%) of those that voted were in favour of SCDC using the Neighbourhood Plan to help it decide planning applications in the neighbourhood area.

South Cambridgeshire District Council's full Council at its meeting on 22 September 2022 noted the results of the referendum and made (adopted) the West Wickham Neighbourhood Plan.

Viewing the Documents

If you wish to see hard copies of this Decision Statement and the West Wickham Neighbourhood Plan, please contact the Planning Policy Team (see contact details below) to find out how to make an appointment to view the documents at the South Cambridgeshire District Council offices in Cambourne.

The documents are available to view on South Cambridgeshire District Council's website: <https://www.scambs.gov.uk/planning/local-plan-and-neighbourhood-planning/west-wickham-neighbourhood-plan/>

Stephen Kelly

Joint Director for Planning and Economic Development for Cambridge and South Cambridgeshire

For further information, please look at the website or contact the Planning Policy Team via email on neighbourhood.planning@greatercambridgeplanning.org or telephone 01954 713000.

From: [Neighbourhood Planning](#)
To: [Neighbourhood Planning](#)
Subject: Making (adoption) of the West Wickham Neighbourhood Plan
Date: 30 September 2022 15:56:06
Attachments: [Decision Statement \(Sept 2022\) Making of West Wickham NP.pdf](#)

Dear Parish Councils

I am writing to inform you that South Cambridgeshire District Council made (adopted) the West Wickham Neighbourhood Plan on 22 September 2022, and therefore this Neighbourhood Plan now forms part of the development plan for South Cambridgeshire.

West Wickham Neighbourhood Plan

This plan sets out a range of planning policies which cover many issues that are considered important to the local community. This includes policies to help secure new smaller and affordable homes. It also supports bringing forward new community facilities. It sets out the local built environment characteristics that should be reflected in any new development and also identifies important open spaces and frontages in the parish to be protected. Information about the Neighbourhood Plan is available to view on our website: [West Wickham Neighbourhood Plan - South Cambs District Council \(scambs.gov.uk\)](https://www.scambs.gov.uk)

If you would like further information, or have any questions, please contact us by emailing neighbourhood.planning@greatercambridgeplanning.org or calling 01954 713000

Yours faithfully

Stephen Kelly

Stephen Kelly | Joint Director for Planning and Economic Development



GREATER CAMBRIDGE
SHARED PLANNING

t: 01954 713183 | e: neighbourhood.planning@scambs.gov.uk
<https://www.scambs.gov.uk/planning/>
<https://www.cambridge.gov.uk/planning>

Greater Cambridge Shared Planning: a strategic partnership between Cambridge City and South Cambridgeshire District Councils

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Your reference:

Our reference: MC04.MEL0123-0022.DN

Direct email: mcampbell@hcrlaw.com



18 August 2022

Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn
Royston
Cambridgeshire
SG8 6DZ

**Elgin House
Billing Road
Northampton
NN1 5AU**

Telephone: 01604 233 233
Fax: 01604 627 941
DX: 15623 Northampton 3
Direct Line: 01604 463 379

**REAL ESTATE COMMERCIAL
PROPERTY**

Dear Committee

Re. Transfer of open space, Orchard Gardens, Melbourn

This letter of report has been prepared for the sole benefit of yourselves in connection with the transfer you are proposing to enter into of land at Orchard Gardens Melbourn and for no other purpose. The contents of this report are private and confidential and must not be relied on or made available to any third party without this firm's consent.

The main terms of the Transfer are as follows:-

1. Transfer – Stonebond Properties (Chelmsford) Ltd
2. Price - £1
3. Property – the property is the land shown hatched black on the plan on which comprises the local area of play (LEAP) and the local equipped area of play (LAP). Please check that the areas which are shown accord with your understanding of the areas which are to be transferred to you. If there is any discrepancy, please advise accordingly.
4. Rights - The property is sold subject the right over and along the Private Accessways which are accessways which are not intended to be adopted by the Local Authority. Looking at the plan none of these areas about the LEAP or LAP so you will not need to exercise this right
5. Reservations - there is reserved for the Transferor (i.e.Stonebond) and the management company being Orchard Gardens (Melbourn) Limited the right to use all roads and footpaths and private accessways.
6. Electricity -there is reserved to the electricity provider the rights to enter on to the LEAP or LAP

Birmingham	Cambridge	Cardiff	Cheltenham	Hereford	London
T: 0121 454 0739 F: 0121 455 7211	T: 01223 461 155 F: 01223 316 511	T: 02922 749 200 F: 02922 749 201	T: 01242 224 422 F: 01242 518 428	T: 01432 349 670 F: 01432 349 660	T: 0207 489 6320 F: 0207 681 1261

lawyers@hcrlaw.com www.hcrlaw.com

Milton Keynes	Northampton	Thames Valley	Worcester	Wye Valley
T: 01908 247 010 F: 01908 247 020	T: 01604 233 233 F: 01604 627 941	T: 0118 911 1206 F: 0118 900 7874	T: 01905 612 001 F: 01905 744 899	T: 01989 562 377 F: 01989 565 961



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as may be required in order to maintain, use, inspect, relay, renew, replace any electric cables or conduits which are under the area transferred.

7. Highway Authority – a similar right is reserved to the highways authority to maintain the highway being Piggott Close. The right may involve entering with workmen and equipment in order to maintain repair, renew, relay the road or any surface water drainage that drains to the adopted highway.
8. Water Company – similar rights are reserved for the water authority as above
9. In terms of covenants there is a covenant imposed upon the Parish Council that the land cannot be used for any purpose other than public recreation.
10. There are positive obligations imposed with regard to the maintenance of the grassed areas and any trees or shrubs which are planted as part of a landscaping scheme.

All of the above are of a relatively standard nature. As mentioned please check the areas shown to be transferred reflect what has been agreed. If there are no additional points I will arrange for engrossments to be prepared and sent to you for signature.

Yours sincerely



Michael Campbell
For and on behalf of
HCR HEWITSONS

Any parts of the form that are not typed should be completed in black ink and in block capitals.

If you need more room than is provided for in a panel, and your software allows, you can expand any panel in the form. Alternatively use continuation sheet CS and attach it to this form.

For information on how HM Land Registry processes your personal information, see our [Personal Information Charter](#).

1	Title number(s) out of which the property is transferred: CB334639
2	Other title number(s) against which matters contained in this transfer are to be registered or noted, if any:
3	<p>Property:</p> <p>Land at Orchard Gardens, The Moor, Melbourn</p> <p>The property is identified</p> <p><input checked="" type="checkbox"/> on the attached plan and shown hatched black and annotated 'LEAP' and 'LAP'</p> <p><input type="checkbox"/> on the title plan(s) of the above titles and shown:</p>
4	Date:
5	<p>Transferor:</p> <p>STONEBOND PROPERTIES (CHELMSFORD) LIMITED</p> <p><u>For UK incorporated companies/LLPs</u> Registered number of company or limited liability partnership including any prefix:05410293</p> <p><u>For overseas companies</u> (a) Territory of incorporation:</p> <p>(b) Registered number in the United Kingdom including any prefix:</p>
6	<p>Transferee for entry in the register:</p> <p>MELBOURN PARISH COUNCIL</p> <p><u>For UK incorporated companies/LLPs</u> Registered number of company or limited liability partnership including any prefix:</p> <p><u>For overseas companies</u> (a) Territory of incorporation:</p> <p>(b) Registered number in the United Kingdom including any prefix:</p>

7 Transferee's intended address(es) for service for entry in the register:
30 High St, Melbourn, Royston SG8 6DZ

8 The transferor transfers the property to the transferee

9 Consideration

The transferor has received from the transferee for the property the following sum (in words and figures): **ONE POUNDS (£1.00)**

The transfer is not for money or anything that has a monetary value

Insert other receipt as appropriate:

10 The transferor transfers with

full title guarantee

limited title guarantee

The covenants implied under the LPMPA 1994 are modified so that:

(a) The covenant set out in section 2(1)(b) if the LPMPA 1994 shall not extend to costs arising from the Transferee's failure to:

(i) Make proper searches; or

(ii) Raise requisitions on title or on the results of the Transferee's searches;

(b) The covenant set out in section 3 of the LPMPA 1994 shall extend only to charges or incumbrances created by the Transferor; and

(c) The words "at his own cost" in section 2 (1)(b) of the LPMPA 1994 shall be deleted and substituted with the words "at the cost of the person requiring compliance with the covenant".

11 Declaration of trust. The transferee is more than one person and

they are to hold the property on trust for themselves as joint tenants

they are to hold the property on trust for themselves as tenants in common in equal shares

they are to hold the property on trust:

12 Additional provisions

1. DEFINITIONS

In this Transfer the following expressions have the following meaning: -

"Estate" the land known as Orchard Gardens, The Moor, Melbourn shown edged blue on the Plan and formerly comprised under the title number CB334639

"Managed" the private roads, footpaths and accessways within the

Accessways”	Estate which are not intended to become publicly maintained.
“Management Company”	Orchard Gardens (Melbourn) Limited incorporated in England and Wales with company registration number 13152391 whose registered office is at Stonebond House, 132 – 136 New London Road, Chelmsford Essex CM2 0RC
“Plan”	the plan annexed hereto
“Relevant Authority”	all statutory corporations, local or other authorities and all bodies exercising statutory rights, powers or obligations, which shall include but not be limited to highway, planning, drainage, water, electricity, gas and telecommunications suppliers and any other authority or body or company to which the powers of such authority, body or company are delegated.

2. INTERPRETATION

- 2.1 Any obligation in this transfer on the Transferee not to do something includes an obligation not to permit or allow that thing to be done and an obligation to use reasonable endeavours to prevent that thing being done by another person.
- 2.2 A person includes a corporate or unincorporated body (whether or not having separate legal personality).
- 2.3 Unless the context otherwise requires, words in the singular shall include the plural and in the plural include the singular.
- 2.4 A reference to a statute, statutory provision or subordinate legislation is a reference to it as it is in force from time to time taking account of any amendment or re-enactment and includes any statute, statutory provision or subordinate legislation which it amends or re-enacts.
- 2.5 A reference to a statute or statutory provision shall include any subordinate legislation made from time to time under that statute or statutory provision.
- 2.6 Clause headings shall not affect the interpretation of this transfer.
- 2.7 Any words following the terms including, include, in particular, for example or any similar expression shall be construed as illustrative and shall not limit the sense of the words, description, definition, phrase or term preceding those terms.
- 2.8 The Transferor shall not be liable for any breach of the covenants arising after the Transferor has parted with all interest in the Estate.

3. RIGHTS GRANTED

Rights for the benefit of the Property

The Transferor grant to the Transferee the following rights (to the exclusion of any implied rights pursuant to Section 62 of the Law of Property Act 1925):

- 3.1 The right (in common with the Transferor, the Management

Company and all other persons entitled to the same or similar right) for the Transferee and its successors in title and those authorised by them to pass and repass with or without vehicles over and along the Private Accessways (but on foot only in respect of any areas as are not intended for vehicular use forming part of the Private Accessway)

4. RIGHTS RESERVED

Rights for the benefit of the Estate

There are excepted and reserved out of the Property for the benefit of each and every part of the remainder of the Estate the following rights for the Transferor, the Management Company, the owner or owners for the time being of the remainder of the Estate and of any adjoining and neighbouring land and of any part or parts of that land intended to be benefitted and all persons having the like right or similar rights and the Authorities:

- 4.1 In the event that the Transferee fails to comply with the covenants set out at clauses 5.2 and 5.3 the full right and liberty for the Management Company to enter upon cross and recross with or without all necessary apparatus so much of the Property as may be necessary to enable to Management Company to comply with such covenant

Rights in favour of electricity company

- 4.2 EXCEPTING AND RESERVING unto the electricity provider for the benefit of its electricity undertaking and each and every part thereof the full right and liberty for the electricity company and its officers servants workmen and agents and all persons authorised by it to lay construct install maintain use inspect relay renew repair replace upgrade or remove underground electric cables and conduits or pipes and ancillary equipment within and under the Property or any part of the Property and to enter and be upon the Property with or without all necessary machinery plant vehicles and apparatus and to break up so much of the surface of the Property as is necessary from time to time for all or any of the purposes aforesaid the electricity company doing as little damage as possible and backfilling any excavations so made and restoring the surface of the Property so broken up as soon as may be practicable.

Rights in favour of the Highway Authority

- 4.3 Full right and liberty for the Highway Authority and its successors in title and its servants and agents to enter upon cross and recross with or without all necessary apparatus and vehicles so much of the Property as may be necessary to enable the Highway Authority to maintain inspect renew and repair therein the surface water drainage serving the adoptable highway (if any)
- 4.4 Full right and liberty for the Highway Authority and its successors in title to use the said surface water drainage for the purpose of draining surface water from the adoptable highway (if any)

Rights in favour of the water company

- 4.5 EXCEPTING AND RESERVING unto the water company for the benefit of its water undertaking and each and every part thereof the full right and liberty for the water company and its officers servants workmen and agents and all persons authorised by it to lay construct install maintain use inspect relay renew repair replace or remove underground pipes and conduits or drains and ancillary equipment within and under the Property or any part of the Property and to enter and be upon the Property with or without all necessary machinery plant vehicles and apparatus and to break up so much of the surface of the Property as is necessary from time to time for all or any of the purposes aforesaid the water company doing as little damage as possible and backfilling any excavations so made and restoring the surface of the Property so broken up as soon as reasonably possible.

5. COVENANTS BY THE TRANSFeree

Restrictive Covenants by the Transferee

THE Transferee HEREBY COVENANTS with the Transferor for the benefit and protection of each and every part of the remainder of the Estate and any other adjoining land belonging to the Transferor at the date hereof and also as a separate covenant with any other person who is now the owner of any part of the Estate and so as to bind the Property into whosoever hands the same may come and separately with the Management Company that the Transferee will at all times hereafter observe and perform the restrictions and stipulations set out below:-

- 5.1 The Property shall not be used for purposes other than public recreation in perpetuity.

Positive Covenants by the Transferee

- 5.2 To keep the Property hereby transferred in a neat and tidy condition and maintain any grassed areas
- 5.3 To maintain any trees hedges or shrubs planted by the Transferor under the terms of any landscaping or similar scheme approved by any Authority

Indemnity

- 5.4 The Transferee covenants with the Transferor (by way of indemnity only) that the Transferee and its successors in title will observe and perform the covenants and conditions contained or referred to in the registers of title number CB334639 and the covenants contained in clause 5 so far as they relate to the Property and insofar as they are subsisting and capable of taking effect and will indemnify the Transferor and its estate against all actions, proceedings, damages,

costs, claims and expenses which may be suffered or incurred by the Transferor or its estate in respect of any future breach or non-observance or non-performance of those covenants and conditions.

6. AGREEMENTS AND DECLARATIONS

- 6.1 The disposition effected by this transfer is subject to:
- 6.1.1 any matters contained or referred to in the entries or records made in registers maintained by HM Land Registry as at 19 October 2021 timed at 10:06:02 under title number CB334638;
 - 6.1.2 any matters discoverable by inspection of the Property;
 - 6.1.3 any matters which the Transferor does not and could not reasonably know about;
 - 6.1.4 any matters disclosed or which would have been disclosed by searches and enquiries which a prudent buyer would have made before entering into a contract for the purchase of the Property;
 - 6.1.5 any notice, order or proposal given or made by a body acting on statutory authority; and
 - 6.1.6 any matters which are unregistered interests which override registered dispositions under Schedule 3 to the Land Registration Act 2002
- 6.2 All matters recorded at the date of this transfer in registers open to public inspection are deemed to be within the actual knowledge of the Transferee for the purposes of Section 6(2)(a) of the LPMPA 1994, notwithstanding Section 6(3) of the LPMPA 1994.
- 6.3 The Property shall not, by virtue of this transfer, have any rights or easements or the benefit of any other matters over land retained by the Transferor or any other land other than those rights which are expressly granted by this transfer and Section 62 of the Law of Property Act 1925 is qualified so as to not include any liberties, privileges, easements, rights or advantages over any land retained by the Transferor except as expressly mentioned in or created by this transfer.
- 6.4 The Transferor on behalf of itself and its successors in title consents to the access of light and air to the Property (and any building on it from time to time) from the Estate but such consent shall not give any absolute right to the Transferee (or its successors in title) and is revocable at any time by the Transferor or its successors in title.
- 6.5 The Transferor has constituted a scheme of development for plots within the Estate and it is agreed and declared as follows:
- 6.5.1 the Property is transferred subject to and with the benefit of the restrictive covenants under the scheme of development affecting or intending to affect the Estate as constituted by this transfer and transfers of other parts of the Estate;
 - 6.5.2 the intention is that the restrictive covenants imposed by this transfer and other transfers of land on the Estate shall be mutually enforceable by the purchasers of each of the plots

comprised in the said scheme and their successors in title (including the Transferee and the Transferee's successors in title) regardless of the date or dates of their respective transfers.

6.6 A person who is not a party to this transfer shall not have any rights under or in connection with it by virtue of the Contracts (Rights of Third Parties) Act 1999 but this does not affect any right or remedy of a third party which exists, or is available, apart from under that Act.

6.7 This transfer and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England and Wales.

EXECUTED as a **DEED** by
STONEBOND PROPERTIES (CHELMFORD) LIMITED
acting by a director
in the presence of: -

Witness signature _____

Witness name _____

Address _____

Occupation _____

EXECUTED as a **DEED** by
MELBOURN PARISH COUNCIL

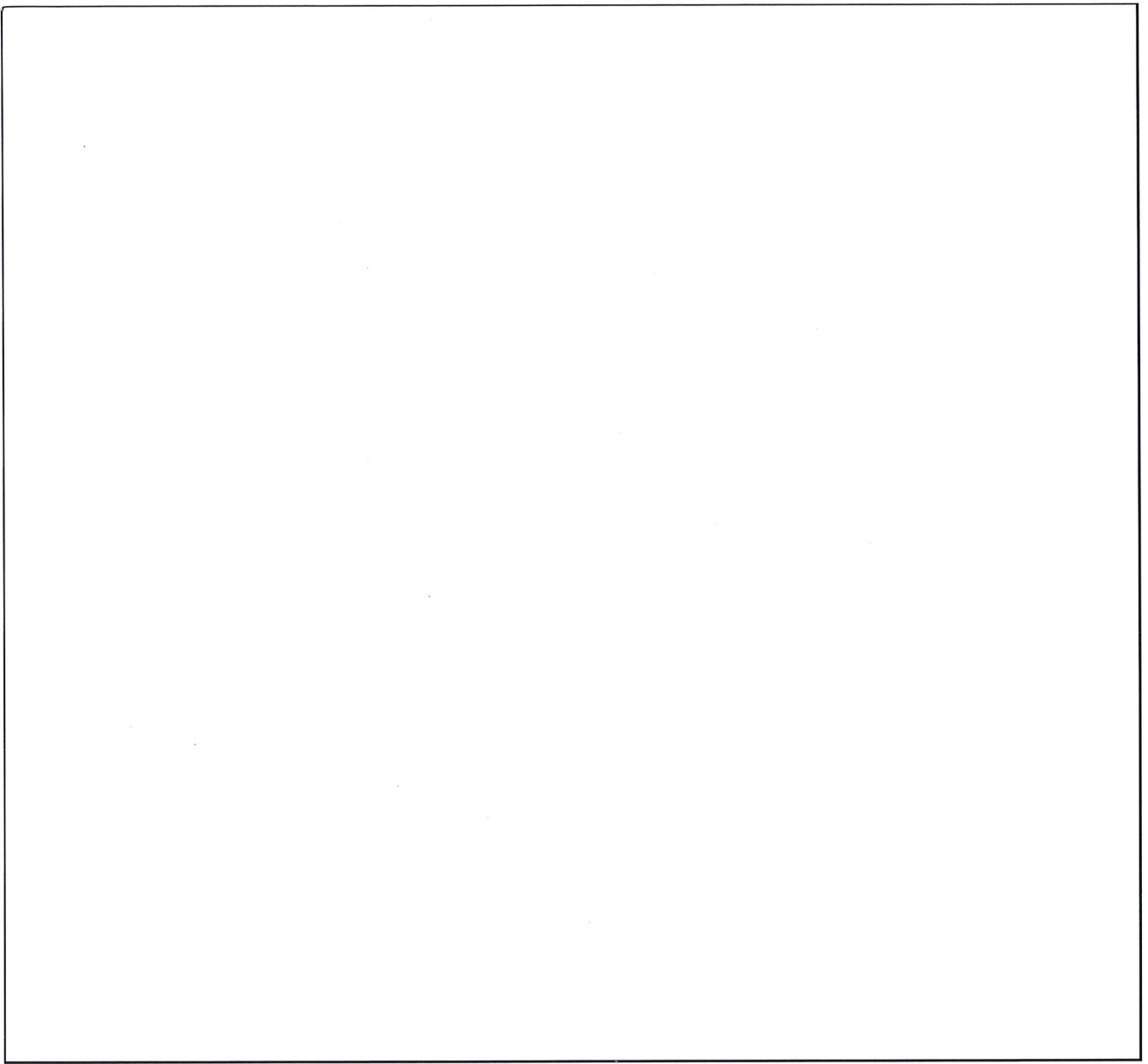
in the presence of: -

Witness signature _____

Witness name _____

Address _____

Occupation _____



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Overseas Plan Legend

- Indicates Plot Boundary.
- Indicates Estate Boundary.
- Housing Association Boundary.
- Plot Boundary Ownership Marker.
- 00 Parking Bay Number
- V Allocation Marker
- Denotes Plot No.
- Private Street Access way.
- Managed Area.
- Land retained for Parish Council.
- Boundary assessment.
- Land retained by Stonebond Properties (Cheshamford).
- Landscaping buffer.

REV	DESCRIPTION	BY	DATE
17	UPDATED ELECTRICITY EASEMENT AND LAND RETAINED FOR PARISH COUNCIL, ADDED SECTION OF LAND IN FRONT OF PLOT 23 TO MANAGED AREA.	CA	11/10/2021
16	SMALL CUT OUT AREA TO BE ADDED TO RED LINE BOUNDARY GREEN SHADING OMITTED FROM LAND RETAINED FOR PARISH COUNCIL. NOTE IN LEGEND.	CA	24/09/2021
15	INDICATION OF LEAP & LEAP AS A PER CLIENT INSTRUCTION	CA	24/09/2021
14	PRIVATE DRIVE AMENDED. ORANGE DASHED LINES OMITTED FROM PLAN, AS PER CLIENTS COMMENTS.	CA	14/08/2021
13	MINOR AMENDMENT TO PRIVATE DRIVE ADJACENT TO PLOT 22/23 TO REFLECT CIVIL ENGINEERS PROPOSALS.	CA	04/08/2021
12	TO INCORPORATE AREA OF LAND TO SW	CA	14/05/2021
11	ESTATE BOUNDARY LINE COLOUR REVERSED FROM RED TO BLUE. BLACK TO BLUE.	CA	09/04/2021

STONEBOND PROPERTIES

CLIENT: STONEBOND PROPERTIES
 130/134 NEW LONDON ROAD
 CHELMSFORD, ESSEX
 CM2 0RG
AGREEMENT: EVOLUTION

SITE: ORCHARD GARDENS
 MELBOURN, CAMBRIDGESHIRE
TITLE: CONVEYANCE PLAN
PLOT 23

SCALE AT A3:	DATE:	DRAWN:	CHECKED:
1:500	11/10/2021	CA	NB
PROJECT NO:	DRAWING NO:	REVISION:	
CHE215	215-ARC-2300		17

Notes:

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2. WORK TO BE COMPLETED ON SITE.
3. THIS DRAWING IS TO BE READ IN CONJUNCTION WITH ALL RELEVANT ARCHITECT'S, SERVICE ENGINEER'S AND STONEBOND PROPERTIES DRAWINGS AND SPECIFICATION.



Herts & Cambs Ground Maintenance Ltd

Landscape Maintenance Solutions

Claire Littlewood
Melbourn Parish Council
Melbourn Hub
High St
Melbourn
Royston
Herts

July 20th 2022

Dear Claire

As discussed, here are a couple of quotes following our meeting

1. Move goals on the rec accordingly, one pitch spin goals round on one post, second pitch completely move goals over to agreed spot
Total £390.00 x Vat
2. Stockbridge meadows, widen the paths on the areas needing it, by another mower width as discussed
Total £50.00 extra per cut of the paths
3. Elm Way, various as per request
Total £620.00 x Vat
4. As agreed today water goal mouths twice a week **£50.00 x Vat** per time Should you have any questions please do not hesitate to contact me
5. Yearly price for cutting the grass on the new estate down the moor, as we discussed
Total £1800.00 x Vat

Any questions please do not hesitate to contact me

Kind Regards
Justin Willmott

Summerhouse Farm, New Road, Melbourn Royston Herts SG8 6DL
Tel: 01763 261 999 Email: Justin@hcgmltd.co.uk
VAT Reg: 987421972 Company number: 6936328

TEMPORARY TRAFFIC ORDER APPLICATION FORM (TTRO)

Please Send Your Applications to:	Applicants Details:
Cambridgeshire County Council Street Works Team Vantage House Washingley Road Huntingdon Cambridgeshire PE29 6SR Tel: 01480 372444 Email: street.works@cambridgeshire.gov.uk	Name: HERTS TRAFFIC ON BEHALF OFF CADENT Address: UNIT C 2 GREYCAINE ROAD WATFORD, HERTS WD24 7GP Tel: 03300537225 Emergency 24-hour Contact No: 03300537225 Email: support.services@hertstraffic.co.uk

The cost of this application is:
£1130.00 for a Full Order or £795.00 for an Emergency Order

**YOU MUST ALLOW AT LEAST 12 WEEKS FOR THIS ORDER TO BE PROCESSED. A
 STREET WORKS PERMIT MUST HAVE BEEN SUBMITTED BEFORE THIS FORM WILL BE
 CONSIDERED**

PLEASE TICK ALL RELEVANT OPTIONS THAT APPLY:

ROAD CLOSURE	<input checked="" type="checkbox"/>	FOOTPATH CLOSURE / PUBLIC RIGHTS of WAY *** Please see Notes for Applications below.	<input type="checkbox"/>	SPEED LIMIT	<input type="checkbox"/>	OTHER (Please specify below)	<input type="checkbox"/>
Additional T/M Requirements	NONE <input checked="" type="checkbox"/> STOP / GO <input type="checkbox"/> 2-WAY LIGHTS <input type="checkbox"/> 3-WAY LIGHTS <input type="checkbox"/> HOURS OF OPERATION: __24/7__						
DESCRIPTION OF WORKS:							
GAS CONNECTION							
Road Name	DOLPHIN LANE						
Parish / Town	ROYSTON						
Road Number (i.e.: A140)							
Location of Works	2A DOLPHIN LANE J/W STOCKBRIDGE MDWS						
Closure Start Date:	12/12/22	End Date:	16/12/22				
Closure Times: 24/7 or Specify Times	24/7						

Working Hours: 24/7 or Specify Times	08:00 – 17:00
Diversion Route – List all roads & parishes (with names and numbers if possible) These can be found on Roadworks.org with “NSG” selected under Operational Info within the Map Layers Menu. Please provide a map showing the extent of the closure and diversion route.	HIGH STREET – STATION ROAD AND VICE VERSA
Will the alternative route include a Trunk Road? (If so, it is the responsibility of the applicant to gain agreement from the National Highways and submit a copy of the approval to Street Works)	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Does the above route have any restrictions, i.e., Low bridges, weight limits, tunnels, fords, ‘one way’ or other Orders on it? (If yes then please give details). Some of these can be found here	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Will this Order apply to pedestrians, cyclist and/or equestrians? (If so, please provide details)	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> Details:
Please add any comments that you feel may assist the application	

<u>Payment Details</u>	
Please specify the details of the company or individual that Cambridgeshire are to collect payment for the TTRO to be processed.	
Company Name: HERTS TRAFFIC (Jane Rickett)	
Address: UNIT C 2 GREYCAINE ROAD WATFORD HERTS WD24 7GP	Tel. No: 03300537225
	Email: support.services@hertstraffic.co.uk
YOUR ORDER NUMBER: 33176536 HTM11161	

Please note: It is the applicant's responsibility to inform residents, businesses, the Local Parish Council and County Councillors about the closure. We may request to see the information you have sent them prior to sending you the legal order. Details can be found by following this [link](#)

FAILURE TO ADHERE TO THE CONDITIONS SET OUT WITHIN THIS DOCUMENT MAY RESULT IN AN APPROVED ORDER BEING WITHDRAWN.

REQUIRED ADDITIONAL IMPORTANT INFORMATION

1. Please ensure you give the official road name with the correct spelling for which the Order is required.
2. Access may be allowed to Emergency Services **IF** safe passage permits.
3. Pedestrian / Cyclist and Access to properties must be allowed at **ALL** times, unless otherwise agreed.
4. An order will only be granted where a suitable alternative route or arrangements are available.
5. A clear map showing the extent of the closure and diversion route must be attached to this application.
6. Signs 1050mm by 750mm bearing the words "This Road will be closed "From To" and including the dates of the closure **MUST** be placed at all approaches to the site **at least 14 days** prior to the proposed closure.

Notes for Applications to close Public Rights of Ways (PRoW) / Footpaths

1. CCC strongly encourages early engagement with PRoW Officers prior to any application being submitted to close a Public Right of Way or footpath (PRoW).
2. Initial applications to close a Public Right of Way or footpath can only be granted for a maximum duration of 6 months.
3. If the applicant is aware that the closure is likely to exceed 6 months, they should indicate this on the initial application but will still need to apply for an extension using the following procedure:
4. The applicant needs to apply to Street Works at least **8 WEEKS** before the expiry date of the initial 6-month TTRO with full justification AND any alternatives that have been considered and reasons for not being able to accommodate any alternatives.
5. The applicant should use reasonable endeavours to minimise any extension duration and further extensions may be refused.
6. Applicants will be required to meet on site with our Senior Street Works Inspector and PRoW Officer to discuss the reasons for the extension and justification. The site meeting must be held within 2 weeks of the extension request being submitted to Street Works and applications to the Secretary of State (SoS) will not be progressed until the meeting has

been held and alternatives explored. The SoS requires a minimum of 4 weeks to consider an extension request. Any applications that do not comply with item 4. may be automatically refused.

7. All applicants should be prepared to accommodate any reasonable alternatives suggested by the Senior Street Works Inspector and PRow Officer and will be asked to justify in writing any refusal to accommodate reasonable and achievable alternatives. Additional cost to the works promoter will not be considered justification.
8. Applicants should not assume the full duration of the extension request will be granted and a reduced period may be agreed at the site meeting.
9. Applicants should not assume that extensions will be granted by CCC even if the Secretary of State (SoS) approves an extension.
10. The PRow should be reopened as soon as reasonably practicable and in a condition that is safe for all users of the PRow. In any case, it should be reopened in a safe condition, no later than the expiry date of the extension, if granted.
11. Failure to reopen a PRow on or before the expiry date of the TTRO / extension may result in CCC initiating appropriate enforcement action.

DECLARATION:

All the information given in this application is true and I have checked all the names of streets and parishes against an official map of the area.

Applicant's Signature:...S MASTERS..... **Date:**20/09/22.....

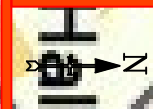
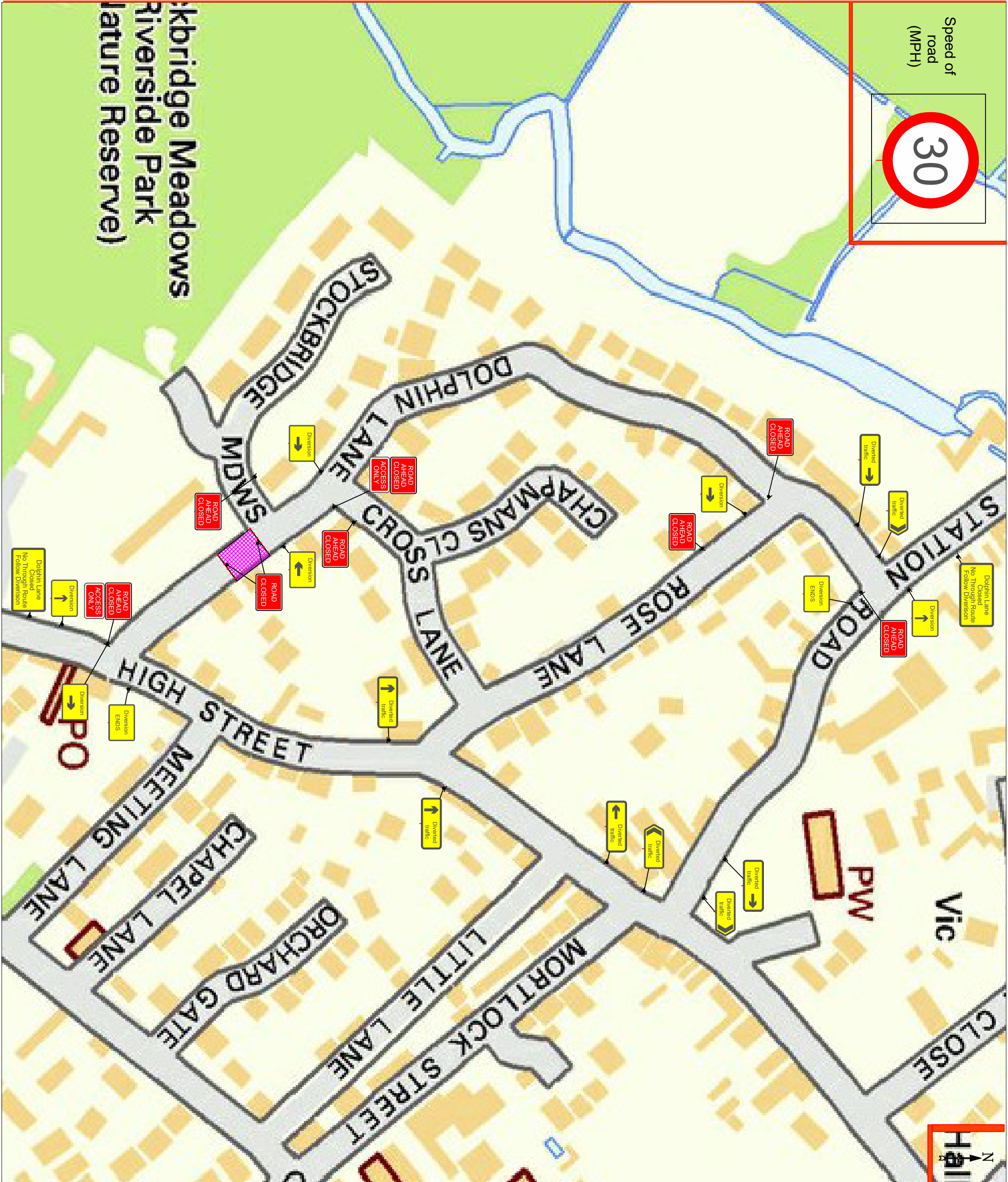
Company: ...Herts Traffic Management
.....

Position:Administrator
.....

Speed of road (MPH)



Stockbridge Meadows
Riverside Park
(Nature Reserve)



Drawing Notes

All works to be carried out as per safety at streetworks and roadworks "A Code of Practice" October 2013.

Switch Out Required	X
Bus Stop Suspension Required	X
Parking Bay Suspension Required	X

Traffic Management Key

	Area of Works
	Temp Traffic Signals
	900mm/1200mm Road Signs on 'A' Frames
	750mm Road Signs
	750mm/1m Road Cones
	No Waiting Cones
	Traffic Separator Blocks
	Temp Pedestrian Signals

Drawing Office

DWG Number	38691
Contract Number	WAT/455957
Phase Number	1 of 1
Page Number	1 of 2
Date Surveyed	Customer
Date Drawn	16-09-2022
Drawn By	KF
Survey By	Customer
Checked By	KS

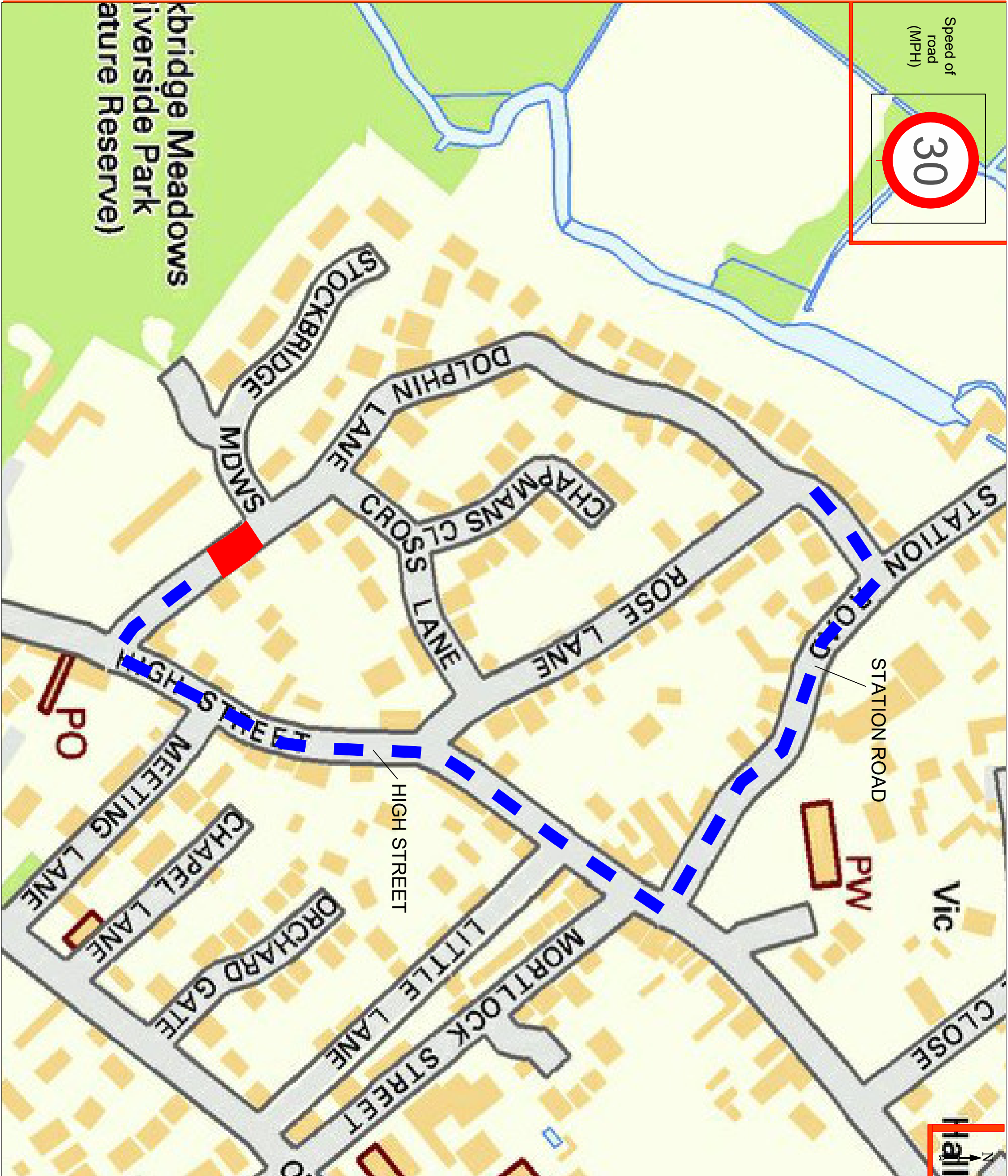
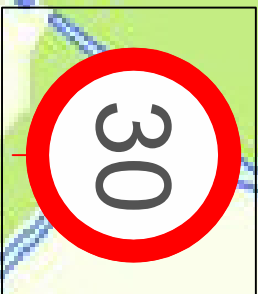
Project Details

Cadent

2A Dolphin Lane
Royston
SG8 6AF

Do not scale from this drawing for generic use only

Speed of road (MPH)



Drawing Notes

Cone lights spaced minimum 9m, cones to be 750 mm or 1m'
 All works to be carried out as per safety at streetworks and roadworks "A Code of Practice" October 2013.

Switch Out Required	X
Bus Stop Suspension Required	X
Parking Bay Suspension Required	X

Traffic Management Key

	Area of Works
	Temp Traffic Signals
	900mm/1200mm Road Signs on 'A' Frames
	750mm Road Signs
	750mm/1m Road Cones
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Drawing Office

DWG Number	38691
Contract Number	WAT/455957
Phase Number	1 of 1
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Date Surveyed	Customer
Date Drawn	16-09-2022
Drawn By	KF
Survey By	Customer
Checked By	KS

Project Details

Cadent

2A Dolphin Lane
 Royston
 SG8 6AF

Do not scale from this drawing for generic use only

Stockbridge Meadows
 Riverside Park
 (Nature Reserve)