

# MELBOURN PARISH COUNCIL – PLANNING COMMITTEE

(District of South Cambridgeshire)

**A meeting of this Committee was held in the Austen Room, The Community Hub, 30 High Street, Melbourn, SG8 6DZ on Monday, 10 October 2022 at 19:30**

*Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk*

**Present:** Cllrs Kilmurray (Chair), Alexander, Barley, Clark

**Absent:** Cllrs Barnes and Wilson

**In attendance:** Claire Littlewood – Parish Clerk

**PL046/22 To receive and approve apologies for absence**

Apologies received from Cllr Hart with acceptable reasons given,

It was RESOLVED to approve the apologies from Cllr Hart.

Proposed by Cllr Clark, seconded by Cllr Alexander. All in favour.

**PL047/22 To receive any Declarations of Interest and Dispensations**

a) To receive declarations of interest from councillors on items on the agenda

b) To receive written requests for dispensations for disclosable pecuniary interests (if any)

c) To grant any requests for dispensation as appropriate

None received.

**PL048/22 To approve the minutes of the Planning Committee Meeting on 26 September 2022**

It was RESOLVED to approve the minutes of the Planning Committee meeting held on 26 September 2022 as an accurate record.

Proposed by Cllr Barley, seconded by Cllr Alexander. All in favour.

**PL049/22 To report back on the minutes of the Planning Committee Meetings on 26 September 2022**

There was nothing to report.

**PL050/22 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)**

There were no members of the public in attendance.

**PL051/22 Decision Notices: To receive any Decision notices issued since last meeting.**

a) None received. **ACTION:** Clerk to write to Planning Authority to query why no decisions notices are being sent out.

**PL052/22 Correspondence**

a) To consider correspondence relating to the Hertfordshire Minerals and Waste Local Plan

Noted that the deadline for comments has been extended to 31 October.

b) To note correspondence relating to the North Hertfordshire Local Plan

The Appendix of Modifications was noted.

c) Notice of withdrawal [22/03386/HFUL](#) Proposal: Front porch, single storey rear extension with part first floor extension. First floor addition to garage and link. Site address: 6 The Lawns Melbourn Cambridgeshire SG8 6BA Applicant: Mr & Mrs Gouriet

This was noted.

d) To note correspondence relating to the West Wickham Neighbourhood Plan

This was noted.

e) To note design and colour of bus shelter under Melbourn Science Park s106

Noted that the design and colour will be the same as an existing bus shelter at the bottom of Vicarage Close. A member highlighted proposed withdrawal of the bus service. It was noted that the Parish Council

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is supportive of a continued bus service. Funding for the bus shelters is out of s106 monies from Birchwood development. No Parish Council funds will be used for installation of the bus shelters.

- f) To consider report relating to signature of Transfer document for Orchard Gardens

It was RESOLVED to recommend signature of the Transfer document for open spaces at Orchard Gardens to full Council.

Proposed by Cllr Clark, seconded by Cllr Barley. All in favour.

- g) To consider quotation for maintenance of open space at Orchard Gardens

Noted that the 10 year commuted sum of £35,000 has been agreed with the development.

It was RESOLVED to recommend the quotation from Herts & Cambs Ground Maintenance in the sum of £1,800 per annum for maintenance of the open spaces (LEAP and LAP) at Orchard Gardens.

Proposed by Cllr Kilmurray, seconded by Cllr Barley. All in favour.

- h) To consider a TTRO for 2A Dolphin Lane

Noted that access for pedestrians will remain open. The application for TTRO was noted with no objections raised.

- i) To receive any updates and consider actions

There was nothing further to discuss.

**PL053/22 To note the following applications for tree work:**

- a) [22/1136/TTCA](#) Proposal: 5 Day Notice: Mature Ash tree - fell as tree is in imminent danger of collapse due to extremely advanced basal decay. Site address: 34 High Street Melbourn Cambridgeshire SG8 6DZ  
Applicant: Mr John Gwinnell

This was noted.

- b) [22/1096/TTPO](#) Site address:1 The Lawns Melbourn Cambridgeshire SG8 6BA

Proposal: T1 Sycamore ~ Raise crown to 5.0 metres over road, in order to ensure vehicular clearance. T3 Previously pollarded Ash ~ Repollard, equating to reduction of 2.5 metres of regrowth

This was noted.

- c) To receive any updates and consider actions

There was nothing further to discuss.

**PL054/22 Planning Applications:**

- a) [22/03612/HFUL](#) Proposal: Single storey front porch and two storey side and rear extensions Site address: 6 Victoria Way Melbourn Cambridgeshire SG8 6FE Applicant: Mr & Mrs Chris and Dominique Baker

Concern was noted as to the size of this proposed extension. Also noted that it appears to be out of keeping with the location.

It was RESOLVED to object to the application for the proposed extension on the following grounds:

- it is too big and overbearing;
- it will be imposing and is not in keeping with other buildings on the development;
- it will take up a large amount of available garden space.

Proposed by Cllr Barley, seconded by Cllr Clark. All in favour.

- b) [20/04639/CONDA](#) Proposal: Submission of details required by condition 7 (Carbon Emissions) of planning permission 20/04639/FUL Site address: Summer House Cottage Summer House Farm New Road Melbourn Applicant: Mrs Jane Green.

It was noted that discharge of conditions has been submitted.

- c) [22/03656/HFUL](#) Proposal: Single storey porch extension Site address: 32 Beeton Close Melbourn Cambridgeshire SG8 6HN Applicant: Mr D Jones.

It was RESOLVED to support the application with no comment.

Proposed by Cllr Kilmurray, seconded by Cllr Barley. All in favour.

- d) [22/03591/FUL](#) Proposal: Change of use from agricultural land to a secure dog walking/exercising/training area. Erection of secure boundary fencing, gates and mobile field shelter on timber skids. Site address: Summer House Farm New Road Melbourn Cambridgeshire Applicant: WTV Wedd & Sons

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It was RESOLVED to support the application with no comment.  
Proposed by Cllr Alexander, seconded by Cllr Clark. All in favour.

- e) [S/4535/19/CONDO](#) Proposal: Submission of details required by condition 20 (External Lighting Layout) of planning permission S/4535/19/VC was amended by S/4535/19/NMA3 Site address: Land North Of Melbourn Science Park Cambridge Road Melbourn Cambridgeshire Applicant: TTP Campus Limited.

It was RESOLVED to support the application with no comment.  
Proposed by Cllr Clark, seconded by Cllr Barley. All in favour.

- f) [22/03803/FUL](#) Proposal: Demolition of Existing Temporary classroom and construction of new SEM Building Site address: Melbourn Village College The Moor Melbourn Cambridgeshire Applicant: Cam Academy Trust

Cllr Kilmurray declared an interest in this item. Cllr Clark took the Chair.

It was RESOLVED to support the application with no comment.  
Proposed by Cllr Barley, seconded by Cllr Alexander. In favour: Cllrs Alexander, Barley and Clark.  
Abstain: Cllr Kilmurray.

- g) [22/03872/FUL](#) Proposal: Extension of existing plant compound to include 4 No. Air Source Heat Pumps with associated fencing and connections, additional ancillary piping to roof of building, and erection and relocation of CCTV around the site Site address: Cambridge Technology Centre Back Lane Melbourn Cambridgeshire Applicant: PR GTA Interior

Cllr Kilmurray declared an interest in this item.

There was discussion as to the location of the ASHP in relation to neighbouring properties.

It was RESOLVED to support the application with no comment.  
Proposed by Cllr Barley, seconded by Cllr Alexander. In favour: Cllrs Alexander, Barley, Clark. Abstain: Cllr Kilmurray.

Cllr Kilmurray took the Chair.

- h) [22/03942/S106A](#) Proposal: Modification of Section 106 obligation to provide affordable housing and the associated tenure requirements contained in a Section 106 Agreement dated 25 April 2019 made between (1) South Cambridgeshire District Council, (2) Cambridgeshire County Council, (3) Nicholas Newman and Maureen Catherine Newman, (4) R2 Developments Ltd and (5) Handelsbanken PLC. Site address: 36 New Road Melbourn Cambridgeshire SG8 6BY Applicant: R2 Developments

It was RESOLVED to support the application with no comment.  
Proposed by Cllr Barley, seconded by Cllr Clark. All in favour.

- i) [22/04204/PRIOR](#) Proposal: Change of Use of Agricultural Buildings to 4 No. Dwellinghouses (Use Class C3), and for building operations reasonably necessary for the conversion Site address: New Farm Royston Road Melbourn Cambridgeshire Applicant: Mr Andy Andreou

It was RESOLVED to support the application with no comment.  
Proposed by Cllr Clark, seconded by Cllr Barley. All in favour.

- j) [21/05078/CONDA](#) Proposal: Submission of details required by condition 3 (Details of External Materials) of consent 21/05078/LBC Site address: 10 High Street Melbourn Royston Cambridgeshire Applicant: DB Sharp and Sons LTD

Cllr Barley declared an interest in this item.

It was RESOLVED to support the application with no comment.  
Proposed by Cllr Alexander, seconded by Cllr Clark. In favour: Cllrs Alexander, Clark, Kilmurray. Abstain: Cllr Barley.

- k) To receive any updates and consider actions

There was nothing further to discuss.

**PL055/22 Compliance updates:** To consider any compliance updates received since last meeting

There were no compliance updates.

**PL056/22 To note the date of next meeting :** 14 November 2022

The date of the next meeting was noted as 14 November 2022.

The meeting ended at 20:37

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