

MAYD JOINT COMMITTEE

MINUTES

Minutes of the MAYD Joint Committee held in the Austen Room, Community Hub, 30 High Street, Melbourn, SG8 6DZ at 13:00 on Tuesday, 28 June 2022

Present: Cllrs Travis (Chair), Davey and Hart (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council), Cllr Cartmell (Shepreth Parish Council)

In attendance: Claire Littlewood (Clerk to Melbourn Parish Council), District Cllr Stanier (North Herts District Council), Amanda Silvester (Youth and Community Co-ordinator for South Cambs), Diana Hedley and Emily Wright (Groundwork East)

- MAYD01/22 To receive nominations and appoint a Chair for the MAYD Joint Committee
- Cllr Travis was nominated Chair of the MAYD Joint Committee. No other nominations were received.
- It was RESOLVED to appoint Cllr Travis as Chair of the MAYD Joint Committee. Proposed by Cllr Hart, seconded by Cllr Davey. All in favour.
- MAYD02/22 To receive nominations and appoint a Vice Chair for the MAYD Joint Committee
- Cllr Garner was nominated Vice Chair of the MAYD Joint Committee. No other nominations were received.
- It was RESOLVED to appoint Cllr Garner as Vice Chair of the MAYD Joint Committee. Proposed by Cllr Travis, seconded by Cllr Davey. All in favour.
- MAYD03/22 To receive any apologies for absence
- Apologies were received from Cllr Barnes with acceptance reasons given.
- It was RESOLVED to approve Cllr Barnes' apologies for absence. Proposed by Cllr Hart, seconded by Cllr Garner. All in favour.
- Apologies were noted from County Cllr van de Ven.
- MAYD04/22 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.
- None received.
- MAYD05/22 To consider approving the Minutes of the Meeting held on Wednesday, 16 March 2022
- It was RESOLVED to approve the minutes of the Meeting held on Wednesday, 16 March 2022 as an accurate record.
- Proposed by Cllr Garner, seconded by Cllr Hart. In favour: Cllrs Garner, Hart, Travis. Abstain: Cllr Davey.
- MAYD06/22 Report on actions from the Meeting held on Wednesday, 16 March 2022
- MAYD27/21 Updated proposal for summer provision was received and circulated.
- MAYD28/21:
- Clerk noted that since 2015 community benefit monies totalling £61,233 had been contributed to MAYD from Melbourn Parish Council. Cllr Garner noted that community benefit monies had also been contributed by Meldreth Parish Council – although the figure was not available.
 - Investigations into providing wi-fi at the pavilion are ongoing.
 - Clerk has investigated ownership of the Cadet Hut and reported that the Parish Council

Signed:.....
Dated:

own the building.
MAYD29/21 Clerk to circulate dates for youth work training with Amanda Silvester - ongoing.

MAYD07/22 To receive the MAYD accounts

The accounts were received. Noted that cost of current sessions is still to be deducted. Melbourn Parish Council made a contribution of £6,000 in 2021/22. Contributions from other participating PCs not yet received due to suspension of youth club during Covid.

MAYD08/22 To note Groundwork's updated proposal for provision of youth club for 2022/23 (Summer Term 2022 only)

This was noted.

MAYD10/22 To receive an update on youth club activities

Groundwork provided an update. After a slow start, numbers for the last 3 weeks have been good. Food is being made available for the young people as youth club is straight after school and many then go on to football practice. This was welcomed by the Joint Committee and suggested it should continue, as there is money ringfenced for food related activities. Groundwork noted that the maximum numbers for sessions is 24. Discussion with regard to which villages young people are coming from. This information is gathered weekly. Confirmed that at recent sessions, 1 young person from Royston, with the rest from Melbourn.

A member noted the ongoing underpass survey and importance of young people giving their views. This is particularly relevant to youth club attendees using the underpass to walk home.

Groundwork reported on various activities on offer (quick cricket, football, tug of war, etc). Also looking into making some coaching available. A member reported that interest had been noted in kickboxing for girls. Groundwork confirmed that they would be investigating providing support for young people's mental health. Would involve signposting to relevant agencies. Noted that discussions around this subject take time and require establishing trust with young people.

Currently attendees are from years 7 and 8. Groundwork will be arranging an assembly to promote youth club. There are 8 sessions left so service could continue over the summer. Information pushed out via Facebook and Instagram. Groundwork extended an invitation to Joint Committee members to attend a session – Wednesdays, 3.15 – 5.15.

ACTIONS:

- Groundwork to encourage young people to complete the underpass survey.
- Groundwork to ask MVC to remind young people about youth club sessions on the day.
- Groundwork to send posters to Parish Councils to promote.
- Parish Councils to include information in local magazines.
- Clerk to circulate dates for youth work training to be delivered by Amanda Silvester (could be face to face or online).
- Clerk to send contact details for Baptist Church Youth Club to Groundwork

MAYD11/22 To consider options for youth club provision over the summer holidays

There will be 5 sessions to be delivered at the end of term. Groundwork will run these as weekly sessions during the summer holidays. Day and time to be confirmed. Groundwork to seek views of young people re running sessions in other locations.

An update was provided on the Connections Bus as a possible option in future. Although there was support for this the Bus is currently unavailable due to shortage of youth workers. To be monitored for future consideration.

ACTIONS:

- Clerk to inform Connections Bus of a definite interest from MAYD and ask Connections Bus to let us know when it has availability.

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Dated:

- Amanda Silvester to contact Connections Bus to offer youth work training if required.

Discussion progressing re gaming café. Noted that investigations are underway to make wi-fi available at the pavilion. Need to understand what young people want from youth club. Amanda Silvester suggested MAYD look at grant funding from Awards for All. Noted that grant funding may not be used to fund an established activity but could be used to set up something new or trial new ideas.

ACTIONS:

- Groundwork to submit a proposal for youth provision over the winter with updated costs for gaming cafe.

- Amanda Silvester to forward details of Awards for All online information workshop.

MAYD12/22 To discuss and consider contributions from participating Parish Councils

Discussion with regard to difficulties calculating contributions in view of suspension of youth club. Suggested that this should be based on most recent attendance figures and this was agreed in principle by all participating councils represented. Noted that it would be useful to understand the breakdown of students at MVC and where they come from. A member suggested that it may be worthwhile promoting youth club outside of MVC as not all attendees go to school in Melbourn. Members felt that youth club was generally viewed positively by participating councils. **ACTION:** Amanda Silvester to liaise with MVC to request breakdown of where students are from locally.

MAYD13/22 To consider the revised Terms of Reference for the MAYD Joint Committee

Noted that Foxton is no longer party to the Parish Council's Agreement or Financial Agreement but that they have indicated willingness to contribute for young people attending. Further discussion with regard to ToR required. **ACTION:** Clerk to contact Foxton PC to see if they wish to change their present basis of MAYD participation.

MAYD14/22 To consider a revised Parish Councils' Agreement

Agreement to be updated to include reference to welcoming representatives from parish/town councils who are not signatories to the Agreement. **ACTION:** Clerk to update the draft Agreement and circulate to all.

MAYD15/22 To consider a revised Financial Agreement

Agreed that contributions should be based on 'most recent available attendance figures' to address periods where the service is suspended. **ACTION:** Clerk to update the draft Agreement and circulate to all.

MAYD16/22 To receive an update on the Meldreth Underpass Project

A member stressed the importance of young people responding to the survey. **ACTION:** Groundwork to discuss with young people at next youth club session.

MAYD17/22 To consider making use of an allotment plot in Shepreth

Shepreth Parish Council was thanked for their offer of a vacant allotment plot. Discussion as to how this could be integrated into current activities. Suggestion that it would be helpful to have an experienced allotmenter to work with the young people to provide guidance/advice. Noted that Tesco Community Garden and Bassingbourn Nature Rangers are good examples of this type of initiative. Possibility of a contact at MVC being able to assist. Noted that Cambourne VC are doing something similar overseen by members of staff.

[14:44 Cllr Hart left the meeting]

MAYD18/22 To accept notices and matters for the future agendas.

a) Suggestions from Young People at Youth Club

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Dated:

- b) Suggestions from Councillors
- c) Suggestions from Members of the Public

Discussion with regard to volunteers to assist at youth club.

ACTIONS:

- Groundwork to liaise with Amanda Silvester with regard to training and DBS checks for volunteers.
- Amanda Silvester to format an advert for volunteers for participating parish councils to promote.

Amanda Silvester noted that she has some funding available for inclusive groups run by and for the community.

Discussion with regard to research carried out by Amanda Silvester and Katie Ixer at MVC. Living Sport have been in contact.

MAYD19/22 To consider dates for future meetings:

ACTION: Clerk to circulate suggested dates for a meeting in late August.

The meeting closed at 14:58

Signed:.....
Dated:

MAYD JOINT COMMITTEE

MINUTES

Minutes of the MAYD Joint Committee held in the Austen Room, Community Hub, 30 High Street, Melbourn, SG8 6DZ at 09:30 on Wednesday, 16 March 2022

Present: Cllrs Travis (Chair) and Barnes (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council), Cllr Downer (Shepreth Parish Council)

In attendance: Claire Littlewood (Clerk to Melbourn Parish Council), County Cllr van de Ven, District Cllr Hales, District Cllr Stanier (North Herts District Council), Amanda Silvester (Youth and Community Co-ordinator for South Cambs), Diana Hedley (Groundwork East)

MAYD22/21 To receive any apologies for absence

Apologies received from Cllr Hart with acceptable reasons given.

It was:

RESOLVED to accept Cllr Hart's apologies for absence.

Proposed by Cllr Barnes, seconded by Cllr Downer. All in favour.

MAYD23/21 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.

None received.

MAYD24/21 To consider approving the Minutes of the Meeting held on Wednesday, 26 January 2022

It was:

RESOLVED to approve the Minutes of the meeting held on Wednesday, 26 January 2022 as an accurate record.

Proposed by Cllr Garner, seconded by Cllr Barnes. All in favour.

MAYD25/21 Report on actions from the Meeting held on Wednesday, 26 January 2022

MAYD17/21: – Proposal and equipment list received and for consideration at MAYD27/21 and MAYD28/21: - Clerk and Cllr Travis had visited the community room before the meeting. Noted that the community room has no kitchen or storage. The room is available most evenings, hire cost is £20p/h including set up. Wi-Fi would be available via MVC. Concern was noted that the room is essentially an empty hall. Comparison was drawn with the pavilion that has kitchen facilities but no Wi-Fi. This needs to be addressed.

MAYD26/21 To receive the MAYD accounts

The accounts were received. A member noted that based Groundwork's proposal for summer and winter provision exceeds funds available. Noted that a review of how contributions are calculated may be needed in future.

MAYD27/21 To consider Groundwork's proposal for provision of youth club for 2022/23

Groundwork's proposal was presented. Noted that key activities highlighted from the youth consultation were sports and gaming. Plan to deliver summer sessions outside – only using the pavilion in bad weather. Noted that the size of the pavilion restricts numbers attending. Noted that there are currently two youth workers identified to run the sessions. Looking to recruit a third.

Discussion with regard to links with other agencies in South Cambs and/or Herts as Melbourn borders both. Agencies already working with youth clubs were noted and it was felt important that Groundwork's proposal should make reference to working with these and

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Dated:

addressing specific issues and areas of interest to young people.

Discussion as to how previous challenges with regard to behaviour had been addressed. Greater parental involvement and registration process had helped. Progress was being made before Covid restrictions closed youth club. Noted that these controls would remain in place when youth club restarts.

Noted that Think Communities team has been engaging with young people in years 10 and 11 at MVC to seek their views on what they would like. An update was received with regard to Underpass Project to address a problem area within the village.

Discussion highlighted the need to consider the impact of Covid on young people's mental health. Noted difficulties in getting young people back out since lock down. Groundwork is very mindful of the significance of this ~~but~~ and will make a clear and specific reference in the proposal.

Noted that Groundwork's proposal for summer provision is based on universal service rather than being targeted at small group work focussing on specific issues. It was noted that specialist mental health support for young people is stretched beyond capacity at this time. Restarting youth club over the summer would provide an opportunity to build relationships and seek views of young people as to what they want. Also possibility of engaging with young people via the Youth Forum.

A suggestion was made that monitoring and feedback on youth club activities and progress should take place more frequently.

Discussion as to approving summer provision with some additional funding to fund increased reporting and liaison with Youth Forum.

ACTIONS:

- Groundwork to update the proposal to include focus on mental health and more regular written updates on youth club activities with quarterly meeting attendance.
- Amanda Silvester to send details of Youth Forum to Diana Hedley who was invited to join this group.

It was:

RESOLVED to accept Groundwork's proposal for provision of youth club services over the summer (April to July 2022) in the sum of £7,660 + VAT with discretion to approve additional expenditure up to a total of £10,000 (including the cost of summer provision) to cover the cost of additional reporting and liaison with Youth Forum. Any additional costs to be approved by the Joint Committee.

Proposed by Cllr Barnes, seconded by Cllr Garner. All in favour.

MAYD28/21

To further consider and discuss setting up a gaming café

Groundwork's proposal and costing for setting up a gaming café were considered and discussed. Lack of space in the pavilion was noted – maximum capacity of 20. Discussion with regard to extending existing community spaces. A member noted opportunities for securing s106 monies for this in future. Also noted solar farm monies to be used for community benefit projects.

Wi-Fi connection is essential. Groundwork's equipment list would allow for 8 young people to participate at a time. It was agreed that access to kitchen facilities is important at a time when some families are experiencing food poverty.

Other locations were discussed. Important to promote the gaming café to provide good value. This could be done over the summer sessions. Discussion with regard to seeking support from local businesses to purchase equipment to set up gaming café. A member suggested asking for donations of gaming equipment from local community.

Decision on winter provision to be deferred pending feedback from young people over the

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Dated:

summer. It was agreed in principle that, subject to the installation of a Wi-Fi link to the Pavilion and acquisition of gaming hardware/software, it was feasible to test gaming as a focus interest using the Pavilion. Depending on the outcome this could inform future plans.

Discussion that the village might need a better and larger space that was suitable for provision of different youth services such as MAYD and other organisations such as Scouts and Cadets.

ACTIONS:

- Clerk to provide information on how much solar farm money has been received and distributed to date.
- Clerk to progress Wi-Fi connection to the pavilion
- Clerk to check ownership of Cadet Hut

MAYD29/21 To accept notices and matters for the future agendas.

- a) Suggestions from Young People at Youth Club
- b) Suggestions from Councillors
- c) Suggestions from Members of the Public

Amanda Silvester offered to deliver Children's Youth Worker Training to all members of the Joint Committee. Sessions would be face to face over 2-3 hours. Amanda Silvester noted importance of inviting feedback from youth people at MAYD meetings if possible.

ACTION:

- Clerk to liaise with Amanda Silvester and the Joint Committee on a suitable date for a training opportunity.

MAYD30/21 To consider dates for future meetings

Wednesday, 27 April 2022 / Wednesday, 25 May 2022 at 09:30

The meeting closed at 11:01

MAYD accounts at 31st Ma

01/04/2021	£12,287.23
26/04/2021	£6,000.00
15/01/2022	-£2,387.59
15/01/2022	-£488.10

£15,411.54

Breakdown of balance at 31st Mar

Ringfenced	£250.00
General	£15,161.54
	£15,411.54

r 2022

Balance b/fwd at 1st April 2021

Melbourn PC - Grant funding MAYD 2021/22

Groundwork East - Youth Consultation in school and on-line

Groundwork East - holiday provision planning meeting

Balance at 31st Mar 2022 (agreed to Edge MAYD Reserve)

r 2022

Cooking equipment



GROUNDWORK EAST

Melbourn Youth Provision Summer Provision

Groundwork proposes a summer (term time only) programme between April – July 2022. The provision will consist of 13 weekly outdoor sessions for young people between the ages 12-18 (up to 25 with additional needs). Each session will last 2 hours and will include a variety of sports and games, based on the interests of the young people. Sports coaches will be provided at some of the sessions to offer specialist training while other sessions will consist of team building activities and relaxed games. The sessions will take place on the green outside the pavilion, using the pavilion as a hub for toilets and refreshments. Alongside the activities, youth workers will be on hand to provide advice and guidance to the young people. In response to any needs highlighted during the sessions, or to increase young people’s knowledge, external providers and specialists will be invited to the sessions to host stalls around the green in order to share information, support and guidance. This will help tackle any concerns as and when they occur and support some of the wider issues raised in the consultation, including mental well-being and friendships. Unless Covid-19 restrictions apply, the sessions will be held as a ‘drop in’ and young people will be able to engage as and when they choose. If the weather prevents the activity from going ahead, an alternative indoor activity will be provided for a maximum of 15 people in the pavilion (this will be a bookable session).

Registration forms will be completed on arrival and Groundwork will record the number of young people attending each session, alongside their postcode, in order to report this information back to MAYD on a quarterly basis. Groundwork will provide a short monthly narrative update, alongside one detailed narrative and data report at the end of the project. Groundwork will attend monthly online youth forum meetings to provide regular updates on the service and network with other local agencies. Groundwork will also attend one MAYD meeting at the end of the provision to feedback on provision.

Summer (Term Time Only): April 2022– July 2022

Staff Time:	
Management	£572
Planning and Delivery	£5042
Reporting, Meetings and Marketing	£907
Mileage	£450
Resources	£1200

Total cost **£8171** plus VAT at the prevailing rate per year





GROUNDWORK EAST

Additional sessions can be provided upon request and a separate cost will be provided dependent on the number of sessions required.

For more information or to discuss the proposal further please contact:

Diana Hedley

Youth Manager

07736 132295

diana.hedley@groundwork.org.uk

