

	Maintenance Committee Jobs Spreadsheet - LISTING DATE: Meeting 18 August 2022			
ITEM	Details of work required	Reported by	Update Notes / Actions	WHO?
1	Track behind allotments	BD	Potholes filled but one large pothole left. CL raised with Highways. Highways Officer has confirmed they will repair. Update from Highways - work to be carried out within 12 weeks. Potholes have been marked for works. Some now filled - large pothole on bend still to be done. CL re-reported - Highways advised work will be done within 12 weeks (5/1/22). Pothole filled in. Noted that repair is poor quality and unlikely to last.	CL
2	Clear Cres hedge	JW	Suggested more regular cutting required to maintain at 4'. CL has requested JW to cut side of the hedge now. Height to be reduced after nesting season	CL
3	Station Road - tree leaning over road	Resident	Reported to highways requesting action. Highways have indicated tree is the responsibility of the landowner. Argenta inspected on 17/6. CL to write to Sheene Mill with Argenta advice that the trees are reduced before autumn storms.	CL
4	Back Lane	Resident	Report that trees along Back Lane require cutting back. Office has reported to Highways with photo. ACTION: Parish Office to follow up	CL/SM
5	New Road	Resident	Give Way sign at chicane has been knocked down. CL reported to Highways. ACTION: Parish Office to follow up. Highways have confirmed that the sign will be replaced.	CL
6	The Moor (opposite Moorlands)	Resident	Damaged 'duck' sign. Has been reported to Highways. Reported again 3/8/22	CL
7	Elm Way	JH	Three protected trees need ivy removing. Also hedge/elders around green area need cutting back. CL has requested quotes. To be considered Maintenance Committee meeting in August	CL
8	Norgetts lane	Resident	Bench along Norgettes need repairing. SM to obtain quote from contractor. Contract wardens have inspected and have indicated they can repair. Quotes available. Item on agenda for consideration.	SM
10	All Saints Churchyard	Resident	Ride on mower has left oil on path through churchyard following grass cutting w/c 4 July. CL has written to contractor.	CL/ contractor
#REF!	Back Lane	SAH	Road sign at the bottom of Back Lane is very poor condition. SAH has reported to SCDC.	SCDC
11	Verge top of Water Lane (Chalkhill Barrow side)	Resident / JH	Verge requires maintenance. Need to establish is it Highways or MPC? Not on grass cutting schedule. Report that bamboo is growing in the verge. Needs dealing with. Reported to Highways. Highways Officer will come out and inspect.	CL/SM
12	Container on New Rec	Residents	Paint with anti climb paint. KR to check if we have any. If not, get prices. Also old goal posts to be moved	Wardens
13	Trade bin at Littlehands	KR	Not emptied for a couple of weeks. CL to write to SCDC - re-reported 9/8/22	CL
14	Orchard Road Cemetery	Police	Security light to be repaired	KR
15	Grays Allotment tap	Allotment holder	Tap is leaking. KR to look at repairing. KR has inspected. Tap leaks when being used - KR has repaired. Has located stop-cock if tap needs to be replaced in future.	KR
16	Stockbridge Meadows	Resident	Self-set Ash trees near greengages and elderberry trees. Should be removed. Keith to meet with resident to discuss	KR
17	Stockbridge Meadows	Litterpicker	Broken chair and damaged bench. KR to remove broken chair. Bench needs work.	KR
18	3 Orchard Road	JT	Water leak. CL reported to Cambridge Water. Leak is on SCDC property so their responsibility. Has been reported to them. Hedge needs to be replaced before leak is repaired. Hedge removed - awaiting repair.	CL
19	Parish notice boards	CL	Doors to board on The Cross need lifting. Both boards need oiling	KR