

12TH July 2022.

Miss Sophie Marriage,
Assistant to the Parish Clerk,
MELBOURN PARISH COUNCIL,
Melbourn Community Hub,
30 High Street,
Melbourn,
Cambridgeshire.
SG8 6DZ.

Our Ref No 1638-JULY-2022/PJL

Re: Annual Portable Appliance Testing Inspection.

Dear Miss Marriage.

Thank you for allowing us to provide this Quotation Proposal following your recent email request of Friday July 1st 2022.

The Proposal

The portable appliance testing Inspections will be annual for your Portable Appliances. We will generate an asset register of the equipment that is being used on site. All equipment on site (i.e., computers, office equipment, and kitchen equipment etc) will need to be switch off so we are able test said item. Any Remedial Works that are required would need to be repaired by Others (i.e., the equipment specialist repairers).

The above works at the location of;

MELBOURN PARISH COUNCIL,
Melbourn Community Hub,
30 High Street,
Melbourn,
Cambridgeshire.
SG8 6DZ.

Tel: 01763 263303 (option 3) for Miss Sophie Marriage.

Scope of Works

PAT Scope of Works in accordance with the British Standards.

- Service and Supply of all types of Fire Extinguishers and Fire Blankets
- Informative and Safety Signs • Emergency Lighting • Burglar and Fire Alarm Systems



MELBOURN PARICH COUNCIL, SG8 6DZ.

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Equipment

TBANO Portable Appliance Test Items.

Price Schedule

Our prices are net exclusive of VAT and based on normal working hours (08.00 until 17.00, Mon-Fri) except where stated other.

Attendance Fee @ Twenty-Five Pounds and No Pence (£25.00) plus VAT.

PAT per Item @ Three Pounds and Fifty Pence (£3.50) plus VAT.

I hope this information is helpful however should you have any questions in the meantime, please do not hesitate to contact me.

Yours sincerely

Pete
Pete Lattimore
Sales Director
pete@newflame.co.uk
Mob No 07500 858638

E & O E.

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- Informative and Safety Signs • Emergency Lighting • Burglar and Fire Alarm Systems

