

MAYD JOINT COMMITTEE

MINUTES

Minutes of the MAYD Joint Committee held in the Austen Room, Community Hub, 30 High Street, Melbourn, SG8 6DZ at 09:30 on Wednesday, 16 March 2022

Present: Cllrs Travis (Chair) and Barnes (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council), Cllr Downer (Shepreth Parish Council)

In attendance: Claire Littlewood (Clerk to Melbourn Parish Council), County Cllr van de Ven, District Cllr Hales, District Cllr Stanier (North Herts District Council), Amanda Silvester (Youth and Community Co-ordinator for South Cambs), Diana Hedley (Groundwork East)

MAYD22/21 To receive any apologies for absence

Apologies received from Cllr Hart with acceptable reasons given.

It was:

RESOLVED to accept Cllr Hart's apologies for absence.

Proposed by Cllr Barnes, seconded by Cllr Downer. All in favour.

MAYD23/21 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.

None received.

MAYD24/21 To consider approving the Minutes of the Meeting held on Wednesday, 26 January 2022

It was:

RESOLVED to approve the Minutes of the meeting held on Wednesday, 26 January 2022 as an accurate record.

Proposed by Cllr Garner, seconded by Cllr Barnes. All in favour.

MAYD25/21 Report on actions from the Meeting held on Wednesday, 26 January 2022

MAYD17/21: – Proposal and equipment list received and for consideration at MAYD27/21 and MAYD28/21: - Clerk and Cllr Travis had visited the community room before the meeting. Noted that the community room has no kitchen or storage. The room is available most evenings, hire cost is £20p/h including set up. Wi-Fi would be available via MVC. Concern was noted that the room is essentially an empty hall. Comparison was drawn with the pavilion that has kitchen facilities but no Wi-Fi. This needs to be addressed.

MAYD26/21 To receive the MAYD accounts

The accounts were received. A member noted that based Groundwork's proposal for summer and winter provision exceeds funds available. Noted that a review of how contributions are calculated may be needed in future.

MAYD27/21 To consider Groundwork's proposal for provision of youth club for 2022/23

Groundwork's proposal was presented. Noted that key activities highlighted from the youth consultation were sports and gaming. Plan to deliver summer sessions outside – only using the pavilion in bad weather. Noted that the size of the pavilion restricts numbers attending. Noted that there are currently two youth workers identified to run the sessions. Looking to recruit a third.

Discussion with regard to links with other agencies in South Cambs and/or Herts as Melbourn borders both. Agencies already working with youth clubs were noted and it was felt important that Groundwork's proposal should make reference to working with these and

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Dated:

addressing specific issues and areas of interest to young people.

Discussion as to how previous challenges with regard to behaviour had been addressed. Greater parental involvement and registration process had helped. Progress was being made before Covid restrictions closed youth club. Noted that these controls would remain in place when youth club restarts.

Noted that Think Communities team has been engaging with young people in years 10 and 11 at MVC to seek their views on what they would like. An update was received with regard to Underpass Project to address a problem area within the village.

Discussion highlighted the need to consider the impact of Covid on young people's mental health. Noted difficulties in getting young people back out since lock down. Groundwork is very mindful of the significance of this ~~but~~ and will make a clear and specific reference in the proposal.

Noted that Groundwork's proposal for summer provision is based on universal service rather than being targeted at small group work focussing on specific issues. It was noted that specialist mental health support for young people is stretched beyond capacity at this time. Restarting youth club over the summer would provide an opportunity to build relationships and seek views of young people as to what they want. Also possibility of engaging with young people via the Youth Forum.

A suggestion was made that monitoring and feedback on youth club activities and progress should take place more frequently.

Discussion as to approving summer provision with some additional funding to fund increased reporting and liaison with Youth Forum.

ACTIONS:

- Groundwork to update the proposal to include focus on mental health and more regular written updates on youth club activities with quarterly meeting attendance.
- Amanda Silvester to send details of Youth Forum to Diana Hedley who was invited to join this group.

It was:

RESOLVED to accept Groundwork's proposal for provision of youth club services over the summer (April to July 2022) in the sum of £7,660 + VAT with discretion to approve additional expenditure up to a total of £10,000 (including the cost of summer provision) to cover the cost of additional reporting and liaison with Youth Forum. Any additional costs to be approved by the Joint Committee.

Proposed by Cllr Barnes, seconded by Cllr Garner. All in favour.

MAYD28/21

To further consider and discuss setting up a gaming café

Groundwork's proposal and costing for setting up a gaming café were considered and discussed. Lack of space in the pavilion was noted – maximum capacity of 20. Discussion with regard to extending existing community spaces. A member noted opportunities for securing s106 monies for this in future. Also noted solar farm monies to be used for community benefit projects.

Wi-Fi connection is essential. Groundwork's equipment list would allow for 8 young people to participate at a time. It was agreed that access to kitchen facilities is important at a time when some families are experiencing food poverty.

Other locations were discussed. Important to promote the gaming café to provide good value. This could be done over the summer sessions. Discussion with regard to seeking support from local businesses to purchase equipment to set up gaming café. A member suggested asking for donations of gaming equipment from local community.

Decision on winter provision to be deferred pending feedback from young people over the

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summer. It was agreed in principle that, subject to the installation of a Wi-Fi link to the Pavilion and acquisition of gaming hardware/software, it was feasible to test gaming as a focus interest using the Pavilion. Depending on the outcome this could inform future plans.

Discussion that the village might need a better and larger space that was suitable for provision of different youth services such as MAYD and other organisations such as Scouts and Cadets.

ACTIONS:

- Clerk to provide information on how much solar farm money has been received and distributed to date.
- Clerk to progress Wi-Fi connection to the pavilion
- Clerk to check ownership of Cadet Hut

MAYD29/21 To accept notices and matters for the future agendas.

- a) Suggestions from Young People at Youth Club
- b) Suggestions from Councillors
- c) Suggestions from Members of the Public

Amanda Silvester offered to deliver Children's Youth Worker Training to all members of the Joint Committee. Sessions would be face to face over 2-3 hours. Amanda Silvester noted importance of inviting feedback from youth people at MAYD meetings if possible.

ACTION:

- Clerk to liaise with Amanda Silvester and the Joint Committee on a suitable date for a training opportunity.

MAYD30/21 To consider dates for future meetings

Wednesday, 27 April 2022 / Wednesday, 25 May 2022 at 09:30

The meeting closed at 11:01

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Present: Cllrs Travis (Chair), Barnes and Hart (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council), Cllr Downer (Shepreth Parish Council)

In attendance: Claire Littlewood (Clerk to Melbourn Parish Council), Cllr Stanier (North Herts District Council) Diana Hedley (Groundwork) – via Zoom

Cllr Travis was delayed. Cllr Hart took the chair and opened the meeting.

MAYD12/21 To receive any apologies for absence

Post meeting note: Apologies were received from County Cllr van de Ven and Amanda Sylvester.

MAYD13/21 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.

None received.

MAYD14/21 To consider approving the Minutes of the Meeting held on Tuesday, 15 June 2021

It was:

RESOLVED to approve the minutes of the meeting held on Tuesday, 15 June 2021 as an accurate record.

Proposed by Cllr Garner, seconded by Cllr Barnes. All in favour.

MAYD15/21 Report on actions from the Meeting held on Tuesday, 15 June 2021

There was nothing to report.

MAYD16/21 To note an email decision relating to Groundwork's proposal for a Youth Consultation 2021

This was noted.

[09:40 Cllr Travis joined the meeting and took the chair]

MAYD17/21 To discuss and consider Groundwork's report on the Youth Consultation and proposals for future youth club activities

Diana Hedley provided an overview of the report. Noted that the consultation was successful with video presentation being well received. Groundwork were unable to deliver 3 sessions due to covid restrictions (invoice adjusted accordingly). No response from KJA in Royston following request to consult students. Some consultation was online which allowed students outside of MVC to participate.

Outcomes of the consultation were discussed. Noted that obstacles to attendance include transport and location.

Discussion as to Groundwork's suggestions for future delivery.

- The suggestion of a Gaming Café was well received and noted this may provide opportunities for addressing online safety as well as gaming.
- Cooking activities always popular but would depend on facilities available.
- Sports and outside activities good options for summer months.

Some areas for further discussion:

Sports

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- Schools may already offer sports activities through after school clubs – youth club needs to offer something more such as coaching or multi-sports.
- Noted that young people’s responses did not suggest a preference for specific sports and that interest may be in spectating as well as participating in sports.

Noted that timing of youth club is an important factor. Younger students seem to prefer activities directly after school. Need to ensure youth club is not seen as simply an extension of after school clubs.

Gaming Café:

- Noted that young people use gaming as a social activity – this would also offer opportunities for addressing online safety.
- Locations were discussed and it was noted that the pavilion does not currently have wifi but other venues may be available.
- Resources for gaming would be required. A member noted that Meldreth Covid Response Team had great success following a call for donations of laptops. Other suggestions for equipment were PS, Xbox and Switch. Good wifi would be essential.
- More traditional board games are also popular.

Noted that Groundwork have recruited a new youth worker for Melbourn. There is also one sessional worker. A further team member to be recruited prior to resuming youth club. Noted difficulties with recruiting for evening staff at this time.

Discussion as to restarting youth club. Suggested after Easter to allow for staff recruitment. Suggested that youth club should restart on a more structured basis initially with workshops etc. Other outside activities could take place as the weather improves.

Further research into options for transporting young people to other villages is required to make youth club more accessible and inclusive.

ACTIONS:

- Groundwork to submit a costed proposal for restarting youth club after Easter to cover workshops and outside activities. To be submitted by end of February 2022.
- Groundwork to provide more information on equipment required for gaming café.
- Clerk to check prices for various gaming consoles and controllers.
- Clerk to check availability of MVC community room and arrange to visit with Diana Hedley.

MAYD18/21 To receive the MAYD accounts

The accounts as at 31 May 2021 were received. Noted that youth club activities have been suspended due to covid.

MAYD19/21 To consider approving payment of Groundwork’s invoices for:

- a) - youth consultation

It was:

RESOLVED to approve payment of Groundwork’s invoice 8693 for carrying out the youth consultation in the sum of £2,387.59 + VAT.

Proposed by Cllr Hart, seconded by Cllr Barnes. All in favour.

- b) - preparatory work for holiday provision

- c) - meeting attendance on 15 June 2021

It was:

RESOLVED to approve payment of Groundwork’s invoice 8694 for preparatory work for holiday provision and meeting attendance on 15 June 2021 in the sum of £488.10 + VAT.

Proposed by Cllr Downer, seconded by Cllr Barnes. All in favour.

MAYD20/21 To accept notices and matters for the future agendas.

a) Suggestions from Young People at Youth Club
None received

b) Suggestions from Councillors
Cllr Garner suggested further discussion with regard to gaming café.

c) Suggestions from Members of the Public
None received

MAYD21/21 To consider dates for future meetings

ACTION: Clerk to circulate dates for late March/early April

The meeting closed at 10:47

Signed:.....
Dated:

MAYD accounts at 31st May 2021

01/04/2021	£12,287.23	Balance b/fwd at 1st April 2021
26/04/2021	£6,000.00	Melbourn PC - Grant funding MAYD 2021/22

£18,287.23 Balance at 31st May 2021

Breakdown of balance at 31st May 2021

Ringfenced	£250.00	Cooking equipment
General	£18,037.23	
	£18,287.23	

Note: awaiting invoice from Groundworks for consultation



GROUNDWORK EAST

Melbourn Youth Provision

Summer Provision

Groundwork proposes a summer (term time only) programme between April – July 2022. The provision will consist of 13 weekly outdoor sessions for young people between the ages 12-18 (up to 25 with additional needs). Each session will last 2 hours and will include a variety of sports and games, based on the interests of the young people. Sports coaches will be provided at some of the sessions to offer specialist training while other sessions will consist of team building activities and relaxed games. The sessions will take place on the green outside the pavilion, using the pavilion as a hub for toilets and refreshments. Alongside the activities, youth workers will be on hand to provide advice and guidance to the young people.

Unless Covid-19 restrictions apply, the sessions will be held as a ‘drop in’ and young people will be able to engage as and when they choose. If the weather prevents the activity from going ahead, an alternative indoor activity will be provided for a maximum of 15 people in the pavilion (this will be a bookable session). Registration forms will be completed on arrival and Groundwork will record the number of young people attending each session, alongside their postcode, in order to report this information back to MAYD on a quarterly basis. Groundwork will provide one narrative and data report and attend one meeting during this period to feedback on the provision.

Summer (Term Time Only): April 2022– July 2022

Staff Time:	
Management	£572
Planning and Delivery	£5042
Reporting, Meetings and Marketing	£396
Mileage	£450
Resources	£1200

Total cost per event

£7660 plus VAT at the prevailing rate per year



Initial set up costs for gaming equipment

The following costs have been provided as a guide to how much it would cost to set up a gaming café. Costs vary per item and may change by the time of purchase.

Item	No. of items	Approx. Cost per item	Total
TV	2	200	400
Stand	2	200	400
Switch	1	300	300
Switch Controllers	2	60	120
PlayStation or Xbox	1	650	650
PlayStation or Xbox Controllers	4	40	160
Laptops	4	350	1400
Laptop bags	4	25	100
Switch games	10	50	500
Xbox or PlayStation games	10	50	500
Online memberships (yearly)	2	50	100
Additional technical equipment such as extension leads, mice or memory sticks	1	250	250
Various board games	1	120	120
Total			5000

For more information or to discuss the proposal further please contact:

Diana Hedley

Youth Manager

07736 132295

diana.hedley@groundwork.org.uk

