

**MELBOURN PARISH COUNCIL**  
**Maintenance Committee : 16 June 2022**

**MA035/22a Remedial works to pitches**

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**From:** Councillor Clark <cllr.clark@melbournparishcouncil.co.uk>  
**Sent:** 01 June 2022 10:54  
**To:** Parish Clerk <parishclerk@melbournpc.co.uk>  
**Cc:** John Travis <cllr.travis@melbournparishcouncil.co.uk>; Assistant Clerk <assistantclerk@melbournpc.co.uk>  
**Subject:** Re: FW: Rec

Claire, based on your email I agree that this work should go ahead without any further delay. It is also re assuring the Blake has committed to watering. I would also suggest that the areas being reseeded are cordoned off to avoid any unnecessary damage. Hopefully, people and their dogs will respect the cordoned off areas if there is a notice to avoid using the areas concerned as well!!

I approve the spend.

regds Graham

On 31/05/2022 11:02 Parish Clerk <[parishclerk@melbournpc.co.uk](mailto:parishclerk@melbournpc.co.uk)> wrote:

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Hi Graham

There's been a lot of discussion between the football teams and Justin about the condition of the pitches. Justin has now submitted a quote for remedial works to the pitches on the New Rec – please see attached quote. According to Justin, the area around the goal mouth has developed something of a dip over time and requires top soil to level it off and the areas can then be reseeded. Blake has confirmed that he will water the areas over the summer months and I suggested he could access water from the pavilion.

As the quote is in excess of £500, it is just over the amount that can be routinely approved by John and me without taking the quote to Maintenance Committee. As the next Maintenance meeting is on 16 June, John has asked if you and I can approve the quote for the work to be carried out without delay (sections 4.1 and 4.5 of our Financial Regs). Can you please confirm that you are happy for this work to be ordered as per Justin's quote attached.

I don't have the Maintenance tracking spend sheet available yet as I think Gabby is still working on it. However, last year we had £500 for unplanned work on the recreation grounds. We also underspent on additional cuts under the grounds maintenance contracts. Although this underspend is not carried forward, there does tend to be a reasonable amount allocated for additional works and the remedial work to the pitches could come from this budget.

Many thanks

Claire

Claire Littlewood

Parish Clerk