

MELBOURN PARISH COUNCIL – PLANNING COMMITTEE

(District of South Cambridgeshire)

A meeting of this Committee was held in the Austen Room, The Community Hub, 30 High Street, Melbourn, SG8 6DZ on Monday, 11 April 2022 at 7.30pm

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk

Present: Cllrs Kilmurray (Chair), Barnes, Clark, Hart

Absent:

In attendance: Claire Littlewood – Parish Clerk, District Cllr Hales

PL124/21 To receive and approve apologies for absence

Apologies received from Cllr Cowley with acceptable reasons given.

It was:

RESOLVED to accept the apologies for Cllr Cowley's absence.

Proposed by Cllr Wilson, seconded by Cllr Barnes. All in favour.

PL125/21 To receive any Declarations of Interest and Dispensations

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

None received.

PL126/21 To approve the minutes of the Planning Committee Meeting on 14 March 2022

It was:

RESOLVED to approve the minutes of the Planning Committee Meeting on 14 March 2022 as an accurate record.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

PL127/21 To report back on the minutes of the Planning Committee Meetings on 14 March 2022

PL121/21a) Clerk advised planning authority that neighbour notifications did not appear on the planning portal.

PL128/21 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

None in attendance.

PL129/21 Decision Notices: To receive any Decision notices issued since last meeting.

- a) 22/00163/HFUL Proposal: Loft Conversion with a dormer and single storey rear extension.
Resubmission of 21/04207/HFUL Site address: 36 Dolphin Lane Melbourn SG8 6AE
Decision : Permission granted
MPC original comment : Object
This was noted.
- b) 21/05661/HFUL Proposal: Partial conversion of garage to kitchen space and associated works. Site address: 2 Cooks Garden Melbourn SG8 6FT
Decision : Permission granted
MPC original comment : Support
This was noted.

Signed:..... Dated:

- c) 22/00546/HFUL Two storey side extension, and part two storey/part single storey rear extensions. Address: 22 Hale Close Melbourn Cambridgeshire
Decision : Permission granted
MPC original comment : Support
 This was noted.
- d) 22/00592/HFUL Two storey side extension
 Address: 56 Fordham Way Melbourn Cambridgeshire
Decision: Permission granted
MPC original comment : Support no comment
 This was noted.
- e) 22/00234/FUL Construction of a single storey dwelling with flat green roof and car parking. Address: Land To The Rear Of 151 To 155 High Street Melbourn
Application withdrawn
 This was noted.

[19:35 District Cllr Hales joined the meeting]

PL130/21 Correspondence

- a) [21/05121/HFUL](#) Notification of a Planning Appeal - Town and County Planning Act 1990
 Proposal: Ground floor rear extension and associated landscaping works.
 Site address: 11 The Lawns Melbourn SG8 6BA Appeal Start Date: 30th March 2022
 This was noted.
- b) [21/03616/FUL](#) Update on planning application.
 Site address: Land Rear Of 90 High Street, Melbourn. This application will be considered by South Cambridgeshire District Council Planning Committee on 13 April 2022.
MPC original comment: object
 This was noted.
- c) To note the [Greater Cambridge housing trajectory and five year housing lane support report](#).
 This was noted.
- d) To note update regarding [Waterbeach Neighbourhood Plan](#)
 This was noted.

PL131/21 To note the following applications for tree work

- a) [22/0319/TTCA](#) Site address: 44 High Street Melbourn Royston Cambridgeshire Proposal: T1 Lawson Cypress - fell to ground level to allow more sunlight to rear pond as mature beech in neighbouring garden is dominating area.
 T2 Ash - Pollard, by reducing height by 6m and spread by 2m to allow more light to pond and reduce risk of failure from shallow roots on pond rockery.
 T3 Leylandii - fell to ground level due to close proximity to the house and allow more light to rear patio.
 T4 Ash - Fell to ground level previously topped tree. Cause of concerns with tree owner over footpath and electricity station.

This was noted – no objections had been raised.

- b) [22/0410/TTCA](#) Proposal: T.1 Atlas Cedar - Fell to ground level due to co dominant stem failing in storm. Failed branch tore leaving main stem at risk of failure. Re plant with another Cedar.
 Site address: 3 Cross Lane Melbourn Royston

This was noted – no objections had been raised.

Signed:..... Dated:

PL132/21 **Planning Applications:**

- a) [22/01043/HFUL](#) Proposal: Single storey rear extension following demolition of existing conservatory.
Site address: 12 Hale Close Melbourn Cambridgeshire. Mrs Janet Hollis (POA for Mr R W Briar).

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Clark, seconded by Cllr Hart. All in favour.

- b) [22/01234/CL2PD](#) Proposal: Certificate of lawfulness under S192 for a change of use from offices to a Veterinary Centre (Class E). Site address: Heydon Lodge Newmarket Road Melbourn

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Kilmurray, seconded by Cllr Wilson. All in favour.

PL133/21 **Enforcement updates: To consider any enforcement updates received since last meeting**

To receive an update with regard to building works on London Way

Noted that no retrospective planning application has been received. The Enforcement Officer has been notified – currently awaiting his response.

PL134/21 To note the date of next meeting

The date of the date meeting is 3 May 2022 at 19:30.

The meeting ended at 19:42

Signed:..... Dated:

MELBOURN PARISH COUNCIL – PLANNING COMMITTEE

(District of South Cambridgeshire)

A meeting of this Committee was held in the Austen Room, The Community Hub, 30 High Street, Melbourn, SG8 6DZ on Monday, 14 March 2022 at 7.30pm

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk

Present: Cllrs Kilmurray (Chair), Barnes, Clark, Hart

Absent:

In attendance: Claire Littlewood – Parish Clerk, District Cllr Hales

PL113/21 To receive and approve apologies for absence

Apologies received from Cllrs Cowley and Wilson. Acceptable reasons were given.

It was:

RESOLVED to accept the apologies from Cllrs Cowley and Wilson.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

PL114/21 To receive any Declarations of Interest and Dispensations

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

None received

PL115/21 To approve the minutes of the Planning Committee Meeting on 14 February 2022

It was:

RESOLVED to approve the minutes of the Planning Committee Meeting held on 14 February 2022 as an accurate record.

Proposed by Cllr Hart, seconded by Cllr Clark. All in favour.

PL116/21 To report back on the minutes of the Planning Committee Meetings on 14 February 2022

Clerk noted that lack of neighbour notifications on the portal had been reported to the Planning Authority. The Planning Officer confirmed that neighbours had been notified but that the planning portal was not updated. Planning Officer requested that applications with missing neighbour notifications be reported to them in future.

PL117/21 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

None in attendance.

PL118/21 Decision Notices: To receive any Decision notices issued since last meeting.

There were no decision notices.

PL119/21 Correspondence

- a) To note the Greater Cambridge Biodiversity Supplementary Planning Document Adoption Statement

This was noted.

Signed:..... Dated:

- b) To discuss and consider the South Cambridgeshire District Council - Empty Homes Strategy survey

It was noted that the percentage of long term empty homes is less than 1/3 the national average, so the policies followed this far seem to be working.

PL120/21 To note the following applications for tree work

There were no applications for tree works to note.

PL121/21 Planning Applications:

- a) [20/02734/NMA2](#) Proposal: Non material amendment of planning permission 20/02734/HFUL (First floor rear and side extension, roof extension including change to gable ended roof and the erection of a detached double garage) Change design of window in the North Eastern Elevation to a single pane top hung vent, reduce number of skylight windows in the roof of the principal elevation from two to one and change position in the roof, change design of one window in the rear elevation to inward opening French doors and Detail provided to design of front entrance in principal elevation. Site address: 167 High Street Melbourn Cambridgeshire SG8 6AT Applicant: Mr. Ian Wilkinson

ACTION: Clerk to report to Planning Authority that neighbour notifications are not available on the planning portal.

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.

- b) [22/00447/PRIOR](#) Proposal: Single storey rear extension Site address: 29 Maple Way Melbourn Royston Cambridgeshire Applicant: Mr And Mrs Housden.

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

- c) [22/00546/HFUL](#) Proposal: Two storey side extension, and part two storey/part single storey rear extensions. Site address: 22 Hale Close Melbourn Cambridgeshire SG8 6ET Applicant: Mr and Mrs Richard and Lianne Tydeman

A member queried loss of biodiversity due to block paving but it was noted that block paving should be permeable.

It was:

RESOLVED to support the application with the comment that the Parish Council welcomes the permeable paving.

Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.

[19:47 – Cllr Hart and District Cllr Hales left the meeting]

- d) [22/00592/HFUL](#) Proposal: Two storey side extension Site address: 56 Fordham Way Melbourn Cambridgeshire SG8 6JA Applicant: mrs lesley hawk.

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

- e) [PL/0254/22](#) Proposed application for the establishment of a waste transfer and recycling facility including ancillary facilities and associated landscaping and drainage provisions at Land to the south of Royston Sewage Treatment Works, Royston

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Kilmurray, seconded by Cllr Barnes. All in favour.

- f) [22/00711/LBC](#) Proposal: To modify selected modern windows, changing them from single to slim line double glazing. Frames and glazing bars will remain unchanged except for their being recessed to accept the double glazed units. External appearance of the glass, frames, glazing bars and sight lines will remain as they are. Site address: 25 Station Road Melbourn Cambridgeshire SG8 6DX Applicant: Mr Chris Carter.

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.

- g) [22/00725/CL2PD](#) Proposal: Certificate of lawfulness under S192 for a single storey rear extension . Site address: 42 The Moor Melbourn Cambridgeshire SG8 6ED Applicant: Mr Robert Turner.

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Clark, seconded by Cllr Barnes. All in favour.

- h) [22/00679/HFUL](#) Proposal: Demolition of existing garage, passageway and front porch, erection of replacement two storey side and single storey rear extension, and associated alterations Site address: New Farm Royston Road Melbourn Cambridgeshire Applicant: Mr Andy Andreou.

It was:

RESOLVED to support the application with no comment.

Proposed by Cllr Barnes, seconded by Cllr Clark. All in favour.

PL122/21 Enforcement updates: To consider any enforcement updates received since last meeting

To receive an update with regard to building works on London Way

An update was received with regard to unauthorized building works. The enforcement officer visited the site on 24 February and advised the landowner that planning permission should be sought within 28 days failing which any buildings on the site would need to be demolished.

PL123/21 To note the date of next meeting : 11 April 2022

Noted that the next Planning Committee meeting will be held on 11 April 2022.

The meeting ended at 20:02

Signed:..... Dated: