

MELBOURN PARISH COUNCIL

Application for Grant for Voluntary Organisations

Please note that this application will not be considered unless it is accompanied by a copy of the latest set of annual accounts showing the organisations income, expenditure and level of balances.

If the organisation does not prepare annual accounts, copies of the bank statements covering the previous six months must be enclosed.

1.	Name of Organisation	Melbourn Playgroup and MOOS
2.	Name, Address, and Status of Contact	Melbourn Playgroup and MOOS, Mortlock Street, Melbourn, Royston, SG8 6DB
3.	Telephone Number of Contact	
4.	Is the organisation a Registered Charity?	Yes/No
5.	Amount of grant requested	£9,000
6.	For what purpose of project is the grant requested.	At present we have areas within our play space that are potentially hazardous, such as irregular paving. To improve the outside provision of the setting, we would like to resurface the area with wet pour safety surface. All children access the outside area and a new surface is also needed to enable climbing equipment to be placed outside. This resurfacing will enrich the outside space for more accessible and creative play.

MELBOURN PARISH COUNCIL

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Version 5

Review Date: November 2020

7.	What will be the total cost of the above project?	We have received three quotations. The one we would like to proceed with is £12,556.20. This is from Online Playgrounds.
8.	If the total cost of the project is more than the grant, how will the residue be financed?	We have applied for a community chest grant from SCDC. Any short fall will hopefully be raised via fundraising event on 17 th June 2022, arranged by our committee to involve the community.
9.	Have you applied for grant for the same project to another organisation? If so, which organisation and how much?	Yes SCDC Community Chest £2,000.00
10.	Are 3 rd parties necessary to deliver your project? If yes, please list them.	Yes – Online Playgrounds
11.	Who will benefit from the project?	All of the children at the setting who attend from Melbourn and surrounding villages. Children aged 2 -5 will access and use the outside space. It is used all day everyday for the children to learn through play and exploration. We currently have 70 children on our books. Our after school club children will also have access to the outside area Monday – Friday 3.30 – 6pm. We currently have 60 children who attend.
12.	Approximately how many of those who will benefit are parishioners?	The majority of the children at the setting live in the village and attend the

		Playgroup and after school club.
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You may use a separate sheet of paper to submit any other information which you feel will support this application, please keep this information to 1 page.

Have you previously received a grant from MPC? **Yes/No**

If yes, please give date.

If yes and within the previous 12 months, please confirm that the grant has been spent and provide a brief report.

Date: Dec 21 – for oral health equipment. An email has been sent to the clerk (Feb 22) with details of how the money was spent along with a picture.

We have previously been given money from the Parish Council Fund to pay for an Interactive Whiteboard for the children to access in the Garden Room. This is used everyday by the children and adults to aid learning and make it interactive.

Signed.........Date...3rd March 2022

3rd parties

I/we have been fully consulted about the role attributed to us in this proposal and agree to carry it out.

Name:

Organisation:

Name:

Organisation

Ms Claire Armstrong
Melbourn Play Group & After School Club
Mortlock Street,
Melbourn
Royston
Cambridgeshire
SG8 6DB

Date: Monday, 21 February 2022
Quotation Ref: 48869

Dear Ms Armstrong

To provide playground safer surfacing for Melbourn Play Group & After School Club .



Project Brief

We have pleasure in submitting our proposal for new playground area development. Our proposal has been based upon the requirements following your recent correspondence with our Me, Outdoor Play Consultant, Baz Smith and I hope that I have interpreted your ideas correctly within the attached proposal.

When choosing FLP to design, manufacture and install your new design you will benefit from the following;

- An in-house designing and manufacturing team who take your project ideas and come up with additions we believe will add to the **fun, challenge and enjoyment of the design.**
- An independent family owned company who have been designing, manufacturing and installing play solutions in Schools and Nurseries, Parks, Leisure Amenities & Local Authorities for **25 continuous years.**
- All the members of our installation and groundworks team are directly employed by FLP.

Don't just take our word for it, come and see for yourself. As we operate an open manufacturing environment, we would be more than happy for you to arrange a visit to our offices and workshop here in Cambridgeshire.

Finally, we are an **API** (Association of Play Industries) member, giving you complete faith, you have chosen the correct supplier. Benefits include a Professional Code of Conduct, Financially secure and strict compliance to all the relevant safety standards.

Project Quotation No.: 48869

Monday, 21 February 2022

Preparation				
Code	Product	Qty	Each	Value
BASE29	Removal of existing slabs including transfer of waste from site to a registered centre for recycling where possible per m2	7.5	13.00	£97.50
BASE07	Removal of Carpet per m2. (Excluding disposal of waste)	20	15.00	£300.00
BASE09	Removal of general waste from site including - Soil, Bark, Timbers, Equipment. All waste is transferred to a registered recycling for further processing.	1	340.00	£340.00
BASE05	Concrete Pin Kerb Edging - To supply and install 50mm x 150mm x 917mm precast edgings complete with concrete haunch. All corners to have "Butt" styled joints	3	32.00	£96.00
BASE33	To construct a concrete base per 1m2 MOT Type 1 compacted Hardcore Subbase	17	55.00	£935.00
BASE11	Edging - To form a cut channel into Tarmac by grinding a slot into the existing surface 30mm x 70mm wide per L/m	25	15.00	£375.00
WETEX	Wetpour impact surfacing consisting of SBR base layer and a 20mm EPDM wearing course.	1	7,750.00	£7,750.00
Subtotal:				£9,893.50

Site set up and Preliminaries				
Code	Product	Qty	Each	Value
BASE31	To carry out site set up and preliminaries including setting up area and marking up site for	1	375.00	£375.00

	installation.			
BASE43-SML	To prepare and submit Risk Assessments and Method Statements covering maintenance works to client hand over. - Small Projects	1	65.00	£65.00
BASE47	To hire, erect and remove Fencing per panel including block feet and clips - per panel (3.5m)	10	13.00	£130.00
Subtotal:				£570.00

Net Total	£10,463.50
VAT	£2,092.70
Gross Total	£12,556.20

Project Construction Information.

Surfacing Materials

Fibrefall – (Bonded Shredded Rubber Chippings)



Fibrefall is an all-weather rubber surfacing constructed with resin bonded recycled colour coated rubber chips which is laid to existing ground contours and can be installed to comply with the current surfacing standards of EN1177. Available in either Green, Brown or Cedar Red, Fibrefall provides a continuous surface and can be installed onto a wide range of substrates including turf, tarmac and concrete, and benefits from requiring minimum basework preparation and no formal edging. Applications include impact areas, all weather surfacing and pathways.

Wetpour Rubber Surfacing



Retaining Kerb Detail




Full Colour EPDM Wetpour

Black EPDM Wetpour
















Wetpour Rubber is a hard wearing all weather safer surfacing which can be used for a wide range of applications including play areas, pathways, sports surfacing and other all-weather applications. It is available in a wide range of colours and can be designed with unique graphics layouts. Wetpour is usually installed onto an engineered subbase, retained by a kerb edging and is laid in 2 parts – A base course of recycled rubber and a fine 20mm topping of EPDM rubber. Our surfacing has undergone and continues to undergo extensive independent testing to ensure that our Wetpour surfacing complies with all current British and European Standards of Surfacing EN1177.

Project Assumptions?

The following assumptions have been made regarding this quotation:

-  Good access will be available to the site.
-  Are amenities available on site? If amenities are not available for our team to use, an additional £173.00 will be added to the final invoice.
-  It is assumed that the current base is stable.

Contract Terms and Conditions

-  All the enclosed prices are subject to VAT at the standard rate.
-  All equipment and surfacing complies with EN1176 and EN1177.
-  All our equipment is installed with Critical Fall Heights (CFH) compliance to EN1176/EN1177 /EN16630.
-  Once the equipment and or the surfacing has been installed and handed over we take no responsibility for any damage through abuse / vandalism or acts of god that may occur.
-  Our quotation is open for acceptance for **30 days** from the quotation date.
-  All materials and guarantees are referred to in our product specification.
-  Security fencing can be supplied and erected at extra cost if deemed necessary by the customer.
-  We will accept NO responsibility for detecting services or I.T cables etc. These should be clearly marked by others before any installation work commences.
-  Suspension bridges, Burma bridges, single ropes and access nets are designed for a maximum of 1 person crossing at any one time; however additional people can be waiting to cross on the timber structures.
-  Guarantees:
 - 15 Years on all structural timbers against rot and timber decay – subject to the outer treatment envelope having not been damaged. (Dry rot is NOT covered)
 - Timbers cannot be guaranteed against rot and decay when installed into loose fill wood product surfacing. (Dry rot is NOT covered)
 - Please be aware that in the case of Black Wetpour surfacing, colour fastness cannot be guaranteed, and some colour leakage may occur.
 - 1 Year on all moving and flexible parts. 1 Year on all installation work (*Malicious damage, vandalism and acts of god are not covered*)
-  Layout drawings and plans to be agreed and signed by the customer prior to the product being manufactured if an order is placed.
-  If the Wetpour cannot be laid because of incomplete base works a charge of £1,100.00 per day will be incurred.
-  The colour of our Fibrefall surfacing will darken after a period of time as the vibrancy of the colour coating diminishes.
-  Ownership of goods remains the property of Fenland Leisure Products Ltd until invoice is paid in full.
-  Please visit our website www.onlineplaygrounds.co.uk to view our full terms and conditions.






Online Playgrounds
Fenland House, Padgettts Road,
Christchurch, Wisbech,
Cambridgeshire PE14 9P2

T: +44 (0) 1354 638 359
E: sales@onlineplaygrounds.co.uk
www.onlineplaygrounds.co.uk

Payment and Delivery Terms

Payment:

-  **Trading Accounts** - Total invoice payable within 28 days of project completion
-  **Schools / Local Authority** - Total invoice payable within 28 days of project completion
-  **Pro-forma Account** – We can also accept payment by Bacs or any major payment card.

Delivery: **6-8 weeks** from official order subject to seasonal demand and external supplier product and services leadtimes.

We trust the above quotation meets with your approval and look forward to receiving your further valued instructions in the near future. If in the meantime, you need any further information or changes making to this proposal please don't hesitate to contact me.

Yours Sincerely

Baz Smith
Outdoor Play Consultant
baz.smith@onlineplaygrounds.co.uk

Melbourn Playgroup and Out Of School Club

Detailed income statement
Year ended 31 August 2021

	2021
	£
Turnover	
Playgroup	29,821
Holiday Club	4,851
Out of School	30,315
Funding	137,797
Fundraising	415
Milk Rebate	-
JRS Grant	6,860
	<u>210,059</u>
Gross profit	210,059
Gross profit percentage	100.0%
Overheads	
Administrative expenses	(215,052)
	<u>(215,052)</u>
Operating (loss)/profit	(4,993)
Operating (loss)/profit percentage	2.4%
Other interest receivable and similar income	57
(Loss)/profit before taxation	<u><u>(4,936)</u></u>

in number: