

Melbourn Parish Council

Mar 2022 Expenditure transactions - approval list

Start of year 01/04/21

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
5015	DD210322 THREE	£13.00	£2.17	£10.83	18/02/22 3 Business Services - Timebank phone - up to 18 Feb	£13.00
		£13.00	£2.17	£10.83	3 Business Services - Total	
5066	BACS2203 28ANCRE	£1,075.00	£0.00	£1,075.00	18/03/22 Ancre Somme Association - Jubilee Bench + shipping	£1,075.00
		£1,075.00	£0.00	£1,075.00	Ancre Somme Association - Total	
5012	BACS2803 286AOS	£76.56	£12.76	£63.80	01/03/22 AOS Online - 4 Boxes of A4	£76.56
		£76.56	£12.76	£63.80	AOS Online - Total	
5007	BACS2203 28BRIAR	£102.00	£17.00	£85.00	01/03/22 Briar Security Systems - Intruder Alarm annual Maintenance charge 01/04/22- 31/03/23	£102.00
		£102.00	£17.00	£85.00	Briar Security Systems - Total	
4985	DD220304 GASWSHOP	£326.50	£54.41	£272.09	18/02/22 British Gas - Workshop electricity - 10/01/22- 05/02/22 actual	£326.50
5048	DD220321 GASWSHOP	£499.42	£83.24	£416.18	07/03/22 British Gas - Workshop electricity - 07/02/22- 07/03/22 estimated	£499.42
5047	DD220322 BGASORG	£9.49	£0.45	£9.04	02/03/22 British Gas - Electricity bill - old rec ground 30/01/22 - 28/02/22	£9.49
		£835.41	£138.10	£697.31	British Gas - Total	
5068	BACS2203 28CAPALC	£911.46	£0.00	£911.46	23/03/22 CAPALC - Annual membership 01/04/22- 31/03/23 plus DPO scheme	£911.46
1		£861.46	£0.00	£861.46	F&GP CAPALC affiliation fee 2022/23	
2		£50.00	£0.00	£50.00	F&GP DPO membership scheme 2022- 23	
		£911.46	£0.00	£911.46	CAPALC - Total	
5011	BACS2203 28DPETTI FER	£80.19	£0.00	£80.19	28/02/22 David William Pettifer - February Litter picking	£80.19
		£80.19	£0.00	£80.19	David William Pettifer - Total	

Signature

Date

Signature

Melbourn Parish Council

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Start

of year 01/04/21

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5003	DD220309 DRAX	£2.39	£0.11	£2.28	23/02/22 Drax (Haven Power) - Street lighting - unmetered supply 01/01/22-31/01/22 less credit notes	£2.39
		£2.39	£0.11	£2.28	Drax (Haven Power) - Total	
4942	DD220301 DVLA	£24.06	£0.00	£24.06	05/03/22 DVLA - Parish Van road tax - instalment 12 of 12	£24.06
		£24.06	£0.00	£24.06	DVLA - Total	
5032	DD220322 EONORC	£20.87	£0.99	£19.88	07/03/22 e.0n - Electricity - Orchard Road Cemetery 01/02/22-28/02/22 estimated	£20.87
		£20.87	£0.99	£19.88	e.0n - Total	
5009	BACS2803 28GLASSB LADE	£27.01	£4.50	£22.51	24/02/22 Glassblade Ltd - SearchWP plugin for one year	
5042	BACS2803 28GLASSB LADE	£63.00	£10.50	£52.50	09/03/22 Glassblade Ltd - update to menu on website. Themes and plugins, installing back up systems and google drive account back ups. Manually upgrading database, reactivating search plugin	£90.01
		£90.01	£15.00	£75.01	Glassblade Ltd - Total	
5060	BACS2203 28HEASELL	£1,924.08	£320.68	£1,603.40	25/02/22 Heasell Electromechanical Services Ltd - Repair to parish clock	£1,924.08
		£1,924.08	£320.68	£1,603.40	Heasell Electromechanical Services Ltd - Total	
5016	BACS2203 28H&CGM	£906.00	£151.00	£755.00	25/02/22 Herts & Cambs Ground Maintenance Limited - Ground maintenance - recreation grounds	
5017	BACS2203 28H&CGM	£487.00	£81.17	£405.83	25/02/22 Herts & Cambs Ground Maintenance Limited - Cemeteries ground maintenance - 1/12	
5018	BACS2203 28H&CGM	£747.00	£124.50	£622.50	25/02/22 Herts & Cambs Ground Maintenance Limited - Verge cutting - Jab (1/12)	

Signature

Signature

Date

Melbourn Parish Council

Mar 2022 Expenditure transactions - approval

Start

of year 01/04/21

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
5019	BACS2203 28H&CGM	£552.00	£92.00	£460.00	25/02/22 Herts & Cambs Ground Maintenance Limited - Grounds maintenance - Feb 1/12	
5040	BACS2203 28H&CGM	£216.00	£36.00	£180.00	04/03/22 Herts & Cambs Ground Maintenance Limited - cutting allotment hedge - additional works	
5041	BACS2203 28H&CGM	£216.00	£36.00	£180.00	04/03/22 Herts & Cambs Ground Maintenance Limited - cut wild flower area behind houses	£3,124.00
		£3,124.00	£520.67	£2,603.33	Herts & Cambs Ground Maintenance Limited - Total	
5020	BACS2203 28HHS	£922.09	£0.00	£922.09	17/02/22 Hundred Houses Society - Hub sinking fund and management charge 2022-23	£922.09
		£922.09	£0.00	£922.09	Hundred Houses Society - Total	
5044	BACS2203 28KPLAY	£4,825.44	£804.24	£4,021.20	07/03/22 Kettering Playsafe Ltd - Repair to embankment and zipwire platform at Clear Crescent	£4,825.44
		£4,825.44	£804.24	£4,021.20	Kettering Playsafe Ltd - Total	
5021	BACS2203 29LUCID	£157.20	£26.20	£131.00	01/03/22 LUCID Systems - Covered agreement - Apr	£157.20
		£157.20	£26.20	£131.00	LUCID Systems - Total	
5025	BACS2203 28MWYER	£142.56	£0.00	£142.56	02/03/22 Mark Wyer - Litter picking	£142.56
		£142.56	£0.00	£142.56	Mark Wyer - Total	
5039	BACS2203 28HUB	£171.56	£0.00	£171.56	16/03/22 Melbourn Community Hub Management Group - FIT energy Hub solar panels 17/09/21-16/10/21	
5064	BACS2203 28HUB	£72.00	£12.00	£60.00	21/03/22 Melbourn Community Hub Management Group - Parish Office Cleaning (10 Jan - 28 March)	
5067	BACS2203 28HUB	£3,491.04	£581.84	£2,909.20	21/03/22 Melbourn Community Hub Management Group - TO GO TO PC On 28/03/22 Rebill 13.5029% of initial Electrical works quote	£3,734.60
		£3,734.60	£593.84	£3,140.76	Melbourn Community Hub Management Group - Total	

Signature

Signature

Date

Melbourn Parish Council

Mar 2022 Expenditure transactions - approval list

Start

of year 01/04/21

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
5049	BACS2203 28NORBUR YS	£23.76	£3.96	£19.80	17/03/22 Norburys Building & Landscape Supplies Ltd - Post 3x3x8 and postmix	£23.76
		£23.76	£3.96	£19.80	Norburys Building & Landscape Supplies Ltd - Total	
5014	DD220301 NOW	£43.20	£7.20	£36.00	01/03/22 Now Pensions - Employer Service Charge March 2022	£43.20
5005	DD220323 PWL	£6,642.79	£0.00	£6,642.79	23/02/22 Public Works Loan Board - Car park loan 1 repayment - instalment 2	£6,642.79
1		£4,420.75	£0.00	£4,420.75	F&GP Car Park Loan 1 repayment - instalment 2 principal	
2		£2,222.04	£0.00	£2,222.04	F&GP Car park Loan 1 repayment - installment 2 interest	
		£6,642.79	£0.00	£6,642.79	Public Works Loan Board - Total	
5008	BACS2203 28RECO	£68.00	£0.00	£68.00	28/02/22 Royston Eco Cleaning Company - Pavilion Cleaning x 4	£68.00
		£68.00	£0.00	£68.00	Royston Eco Cleaning Company - Total	
5010	BACS2203 28SHIRE	£120.00	£20.00	£100.00	25/02/22 Shire Trees Limited - clear fallen elder blocking highway opposite Beechwood Ave, Water	
5058	BACS2203 28SHIRE	£168.00	£28.00	£140.00	22/03/22 Shire Trees Limited - Works to cherry tree near no.25 Beechwood	
5059	BACS2203 28SHIRE	£120.00	£20.00	£100.00	22/03/22 Shire Trees Limited - Clear and cut debris at top of water lane/ greengage rise	£408.00
		£408.00	£68.00	£340.00	Shire Trees Limited - Total	
4970	DD220308 WBWS	£5.50	£0.00	£5.50	08/02/22 Source for Business (Cambridge Water) - Work Shop in Car Park -	£5.50
		£5.50	£0.00	£5.50	Source for Business (Cambridge Water) - Total	
4423	DD220203 SCDCPAV	£38.72	£0.00	£38.72	01/07/21 South Cambs District Council - Pavillion - Fortnightly waste collection installment 9 of 9	£38.72
		£38.72	£0.00	£38.72	South Cambs District Council - Total	

Signature
Date

Signature

Melbourn Parish Council

Mar 2022 Expenditure transactions - approval list

Start

of year 01/04/21

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
5063	BACS2203 28STEXPS	£170.90	£0.00	£170.90	23/03/22 Stephanie Trayhurn - Expenses Claim March - Timebanking together Expenditure	£170.90
5061	BACS2203 28WTT	£300.00	£0.00	£300.00	21/03/22 Wild Trout Trust - Suppot to the River Mel Restoration Group to clear brambles and erect fence	£300.00
		£300.00	£0.00	£300.00	Wild Trout Trust - Total	
		£5,773.82	£0.00	£5,773.82	Confidential items e.g. salaries, NI & pensions	

Items Already Paid (Clerk and RFO delegated authority):

5029	BACS2203 03CARRS	£390.00	£65.00	£325.00	03/03/22 Carr's Bilington Safety - Tripod Ladder	£390.00
		£390.00	£65.00	£325.00	Carr's Bilington Safety - Total	
5028	BACS2203 03DEFIB	£594.00	£99.00	£495.00	03/03/22 Defibshop - AED outdoor cabinet with heating	£594.00
		£594.00	£99.00	£495.00	Defibshop - Total	
5026	BACS2203 09GROUN D	£2,865.11	£477.52	£2,387.59	25/01/22 Groundwork East - Youth conslutation in school and online (3 sessions cancelled due to covid reduction of £352.41)	
5027	BACS2203 09GROUN D	£585.72	£97.62	£488.10	25/01/22 Groundwork East - Holiday provision planning meeting	£3,450.83
		£3,450.83	£575.14	£2,875.69	Groundwork East - Total	
5031	BACS2203 07SHELFO RDTs	£3,120.00	£520.00	£2,600.00	07/03/22 Shelford Tree Service - Tree work - silver birches, The Moor play area, poplars Royston Rd, opp Ash Grove, off Water Lance and rear Greengage Rise	£3,120.00
		£3,120.00	£520.00	£2,600.00	Shelford Tree Service - Total	
5030	BACS2203 03STEXPS	£202.85	£0.00	£202.85	24/02/22 Stephanie Trayhurn - Expenses Claim February - Timebanking together Expenditure	£202.85

Signature
Date

Signature

Melbourn Parish Council

Mar 2022 Expenditure transactions - approval list of year 01/04/21

Start

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
Prepaid Debit Card Transactions:						
4921	BACS2203 07SOLDO	£19.24	£3.21	£16.03	12/01/22 1&1 Ionos - Website Hosting & domain name	
4981	BACS2203 07SOLDO	£19.24	£3.21	£16.03	12/02/22 1&1 Ionos - Website Hosting & domain name	£38.48
		£38.48	£6.42	£32.06	1&1 Ionos - Total	
4911	BACS2203 07SOLDO	£15.17	£2.53	£12.64	22/12/21 Adobe Systems Incorporated - Adobe Subscription	
4968	BACS2203 07SOLDO	£15.17	£2.53	£12.64	24/01/22 Adobe Systems Incorporated - Adobe Subscription - Jan	
5023	BACS2203 07SOLDO	£15.17	£2.53	£12.64	22/02/22 Adobe Systems Incorporated - Adobe Subscription - Feb	£45.51
		£45.51	£7.59	£37.92	Adobe Systems Incorporated - Total	
4966	BACS2203 07SOLDO	£15.99	£2.67	£13.32	03/02/22 Amazon Marketplace - Wire for River Mel group	
4979	BACS2203 07SOLDO	£22.95	£3.83	£19.12	15/02/22 Amazon Marketplace - Keith's Trousers	
4980	BACS2203 07SOLDO	£17.98	£3.00	£14.98	15/02/22 Amazon Marketplace - Self adhesive hooks	£56.92
		£56.92	£9.50	£47.42	Amazon Marketplace - Total	
5024	BACS2203 07SOLDO	£5.00	£0.00	£5.00	02/03/22 Co-op Supermarket - Tea	£5.00
		£5.00	£0.00	£5.00	Co-op Supermarket - Total	
4920	BACS2203 07SOLDO	£57.50	£7.92	£49.58	12/01/22 Cyan - Soft Ground anchors + £10 shipping	
1		£47.50	£7.92	£39.58	S106 Soft ground anchors	
2		£10.00	£0.00	£10.00	S106 Shipping	
5006	BACS2203 07SOLDO	£57.50	£7.92	£49.58	02/02/22 Cyan - Soft Ground anchors + £10 shipping	£115.00
1		£47.50	£7.92	£39.58	S106 Soft ground anchors	
2		£10.00	£0.00	£10.00	S106 Shipping	
		£115.00	£15.84	£99.16	Cyan - Total	
4905	BACS2203 07SOLDO	£85.00	£14.17	£70.83	22/12/21 Dzenta Vainauskaite T/A Elite Enterprise Software - Office 2021 professional plus Lifetime license for windows 10/11 (purchased through amazon)	£85.00
		£85.00	£14.17	£70.83	Dzenta Vainauskaite T/A Elite Enterprise Software - Total	

Signature

Signature

Date

23/03/22 02:47 PM Vs: 8.71.02

Page 6

Melbourn Parish Council

Mar 2022 Expenditure transactions - approval list

of year 01/04/21

Start

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
Prepaid Debit Card Transactions (contd):						
4967	BACS2203 07SOLDO	£29.12	£4.85	£24.27	02/02/22 Jewson Ltd - Coping stone and tape measure	£29.12
		£29.12	£4.85	£24.27	Jewson Ltd - Total	
4919	BACS2203 07SOLDO	£12.60	£2.10	£10.50	10/01/22 Melbourn Building And Fencing Limited - Posts for trees at Jubilee Copse	£12.60
		£12.60	£2.10	£10.50	Melbourn Building And Fencing Limited - Total	
4918	BACS2203 07SOLDO	£8.50	£1.42	£7.08	10/01/22 Melbourn Garage - Oil for Parish van	£8.50
		£8.50	£1.42	£7.08	Melbourn Garage - Total	
4973	BACS2203 07SOLDO	£2.98	£0.50	£2.48	10/02/22 Melbourn Stores - Comment cards for public consultation	£2.98
		£2.98	£0.50	£2.48	Melbourn Stores - Total	
4929	BACS2203 07SOLDO	£90.00	£15.00	£75.00	17/01/22 Moneysoft - Payroll Manager 20 Annual Licence	£90.00
		£90.00	£15.00	£75.00	Moneysoft - Total	
4944	BACS2203 07SOLDO	£16.11	£0.00	£16.11	19/01/22 Phillimore Garden Centre - Chain to secure bench in Orchard Rd	£16.11
		£16.11	£0.00	£16.11	Phillimore Garden Centre - Total	
4939	BACS2203 07SOLDO	£30.00	£5.00	£25.00	17/01/22 Rontec - Diesel for van	
4978	BACS2203 07SOLDO	£25.27	£4.21	£21.06	14/02/22 Rontec - Diesel for van	£55.27
		£55.27	£9.21	£46.06	Rontec - Total	
4906	BACS2203 07SOLDO	£490.49	£81.75	£408.74	05/01/22 Scan Computers International - ASUS Laptop and E carriage and case	£490.49
		£490.49	£81.75	£408.74	Scan Computers International - Total	
4945	BACS2203 07SOLDO	£20.82	£3.47	£17.35	19/01/22 Wrights Mower Centre - Hose to repair item of equipment	£20.82
		£20.82	£3.47	£17.35	Wright's Mower Centre - Total	

Signature

Date

Signature

Melbourn Parish Council

Mar 2022 Expenditure transactions - approval list

of year 01/04/21

Start

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
Prepaid Debit Card Transactions (contd):						
4907	BACS2203 07SOLDO	£14.39	£2.40	£11.99	20/12/21 Zoom Video Communications Inc. - Zoom pro 20 Dec 2021- 19 Jan 2022	
4949	BACS2203 07SOLDO	£14.39	£2.40	£11.99	20/01/22 Zoom Video Communications Inc. - Zoom pro 22 Jan 2022- 19 Feb 2022	
5013	BACS2203 07SOLDO	£14.39	£2.40	£11.99	20/02/22 Zoom Video Communications Inc. - Zoom pro 22 Feb 2022- 19 March 2022	£43.17
		£43.17	£7.20	£35.97	Zoom Video Communications Inc. - Total	
Total		£40,408.26	£3,969.08	£36,439.18		

Signature
Date

Signature