

Melbourn Parish Council
Maintenance Expenditure Tracking 2021/22
(Actuals based on paid invoices)

EDGE Code	Budgeted expenditure (included in Precept)	Budget 2021/22 £	Actual to date (28/02/22) £	Committed £	Balance £	Notes
	<u>Conservation:</u>		Paid	Unpaid		
1000	Allotments - water (2 meters)	600	802		(202)	
1000	Allotments - plot clearance/maintenance	500			500	Unlikely to be required
1000	Allotments - unplanned e.g. asbestos removal	500	450		50	Remove bonfire rubbish
1100	Conservation - donation to fund tree planting	500			500	Donation - Not in precept but included as a reminder for spending on trees in 2021/22
1100	Conservation - Christmas tree and plants for tubs	300	180		120	
1100	Conservation - tree survey	650	624		26	
1100	Conservation - tree works	3,850	1,425	2,600	(175)	Tree work opp Orchard Gate; Shelford Tree work - various sites
1100	Conservation - emergency tree works	3,000		100	2,900	
1100	Conservation - move Kohima Stone to New Road Cemetery	4,000			4,000	Chased several times - may need to be carried forward to 2022/23
1100	Conservation - unplanned	500	400		100	Cut banks & hedge, cut back Dolphin Lane/Station Rd
1150	Stockbridge Meadows - path cutting and rolling	300			300	May be allocated to works on banks of River Mel below (plus conservation unplanned balance)
1150	Stockbridge Meadows - unplanned	500	576	13	(89)	Bin for car park; River Mel bank works
		15,200	4,457	2,713	8,029	
	<u>Cemeteries</u>					
2000/1	Orchard Road - electricity	105	83		22	Refund received on estimated bills
2000/1	Orchard Road - water	95	93		2	
2000/1	Orchard Road - unplanned	100			100	
2000/2	New Road - water	100	122		(22)	
2000/2	New Road - tree & hedge work, soil store, path edging	1,000	472		528	£420 empty soil store
2000/2	New Road - pest control	400			400	
2000/2	New Road - unplanned	500	533		(33)	Turf; 5 bar gate £460
2000/2	New Road - headstone bases and installation	1,250		300	950	Not required but £900 allocated to 3 x bench bases.
		3,550	1,303	300	1,947	
	<u>Play Areas, Recreation Grounds & Pavilion</u>					
3000	Playground - ROSPA	220	214		6	
3000	Playground - play area maintenance, equipment repair/renewals	1,500	289		1,211	Planned works may exceed budget
3000	Playground - tree work/edging	1,000			1,000	Allocated to play equipment repair
3000	Playground - unplanned	195	255		(60)	Signs x 3
3200	Recreation Ground - electricity	185	117		68	
3200	Recreation Ground - pest treatment	600	180		420	
3200	Recreation Ground - unplanned	500	210		290	Leaf clearance/ivy removal
3400	Pavilion - cleaning	1,500	442	68	990	Budget will be underspent; balance may be allocated to legionella works and defib cabinet
3400	Pavilion - electricity	1,200	693		507	
3400	Pavilion - water	100	113		(13)	
3400	Pavilion - maintenance (sanitary disposal, septic tank, cleaning materials)	600	442		158	Sanitary disposal £292/ septic tank £150
3400	Pavilion - drain clean	300	275		25	
3400	Pavilion - legionella assessment	220	821		(601)	Shelford Heating - legionella small works (excess could come from cleaning budget which will be underspent)
3400	Pavilion - maintenance (PAT testing, boiler service, fire alarm service, security alarm)	400	147	85	168	Fire alarm service, security alarm service
3400	Pavilion - unplanned repairs & renewals	1,000	1,246	495	(741)	Heating repairs/ flood light repairs/step repair/guttering repair/ window repair x 2/man hole/defib cab
3400	Pavilion - external redecoration (b/fwd from 2020/21 budget)	2,000			2,000	Works need to wait for warmer weather. May need to wait until 2022/23
		11,520	5,443	648	5,429	
	<u>Finance & General Purpose</u>					
4300/2	Wardens' materials (mower fuel, spare parts, materials)	350	398	68	(117)	
4300/3	Wardens' equipment	500	230	344	(74)	Tripod ladder £325
4300/4	Parish Van expenses (insurance, MOT, road tax, repairs and fuel)	1,350	1,365	77	(92)	
4900	Parish Clock - service	150	199		(49)	
4900	Parish Clock - repair and training costs	1,200			1,200	Quote obtained to fix motor and repair for £1,600. To be funded from comm benefit. Money used towards fencing instead (Wor
4900	Parish Clock - donation for repair	717	717		-	Donation - Not in precept. Repair carried out Sept 2021

5000/9	Litter picking	2,800	2,035	223	542	Electric bike £400; budget expected to be slightly underspent. One litter picker will do an extra hour a week
7100	Car park workshop - water	175	62	6	107	
7100	Car park workshop - utilities	1,085	1,349	272	(536)	Likely to be overspent but may be absorbed by other Car Park headings
7100	Car park workshop - PAT testing	100			100	
7100	Car park - unplanned	490			490	
		8,917	6,356	990	1,571	
	<u>Highways</u>					
8000	Highways - gully cleaning	3,000	-		3,000	Cleaning done by CCC Highways - MPC approved reallocation to Little Hands drain repairs (17/01/22)
8000	Highways - brown tourist info signs re Stockbridge Meadows (b/fwd from 2020/21 budget)	200	-		200	
		3,200	-	-	3,200	
	<u>Rental Property</u>					
9000	Rental Property - Littlehands annual drain cleaning	450			450	MPC to be asked to consider reallocating to LH drain repairs
9000	Rental Property - unplanned	1,000	9,551		(8,551)	Drain survey plus additional jetting, car park sign, road marking and LH drains. Drain repairs: £3,000 reallocated from
		1,450	9,551	-	(8,101)	Highways gully cleaning and rest from reserves/elsewhere in Maintenance budgeted (MPC 17/01/22)
	Total Maintenance (excluding grounds maintenance contracts)	43,837	27,111	4,651	12,074	
	Grounds Maintenance Contracts					
1200	Grass cutting contract - verges/Hub etc (£622.50 x 12)	7,470	6,848		623	All contracts as budgeted
1200	Grass cutting contract - extra cuts x 2	1,200			1,200	Total amount included for potential extra cutting/works is £4,250. This will depend on weather and length of
1300	Public Open Space - maintenance (£460 per month)	5,520	5,060		460	grass-cutting season. Some could be reallocated to other projects eg playground repairs/ LH drains if needed
1300	Public Open Space - extra cuts x 3	900			900	
1300	Public Open Space - additional work (leaf/hedge works etc)	1,000			1,000	
2100	Cemeteries (£405.83 x 12) + £1,000 for extra hedge work in new contract	5,870	4,464		1,406	
2100	Cemeteries - extra cuts x 3	630			630	
3200	Recreation Grounds (£755 per month)	9,060	8,305		755	
3200	Recreation Grounds - extra cuts x 4	520			520	
		32,170	24,677	-	7,493	£5,250 for extra works unlikely to be needed