

MELBOURN PARISH COUNCIL

Full Council Meeting : Monday, 28 February 2022

PC159/21 Community Hub signage costs

Below are costs associated with signage for the Hub. The exact wording for the signs requires approval from a number of parties, but is not an expenditure in itself so could also be handled at a later date.

An email decision relating to AMA Architects fees, planning permission and associated costs was noted by full Council on 17 January 2022 (PC135/21b)) – costs shown in red below.

The planning process is now underway and the Hub would like additional costs to be approved to avoid delays once approval is obtained.

Details (items in red have already been approved)	Cost	+ VAT	Gross
1 Design of signs and planning (AMA)	£780.00	£156.00	£936.00
2 Allowance for LPA fees	£152.00	£30.40	£182.40
3 Allowance for other AMA costs/copies etc	£200.00	£40.00	£240.00
4 Fabrication of Signs and Graphics (Ashby/Law)	£609.80	£121.96	£731.76
5 Lighting Connection (Cores)	£100.00	£20.00	£120.00
6 Installation (Herts & Cambs)	£130.00	£26.00	£156.00
	1971.80	394.36	2,366.16

There is £2,000 in the precept for this project. **Items in red** have already been approved by full council.

Quotes for 4, 5 and 6 are attached.

1600mm

Face overall thickness
50mm

1800mm

melbourn hub

licensed café, library,
meeting rooms, parish council



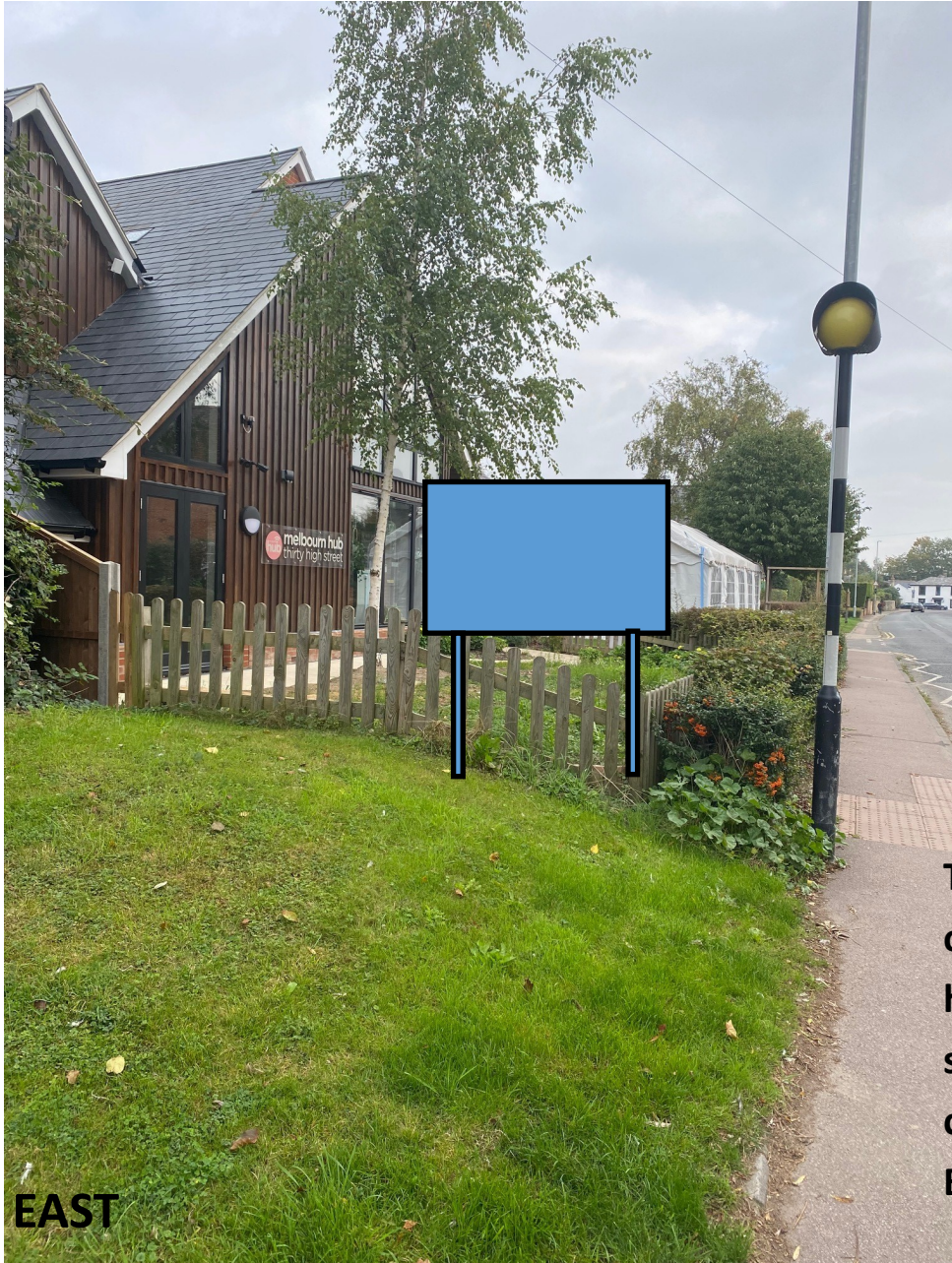
The Hub—Melbourn

01763 263303 www.melbournhub.co.uk



1000mm

LED illumination, soft white,
low level lux, switched with
existing building external
lighting

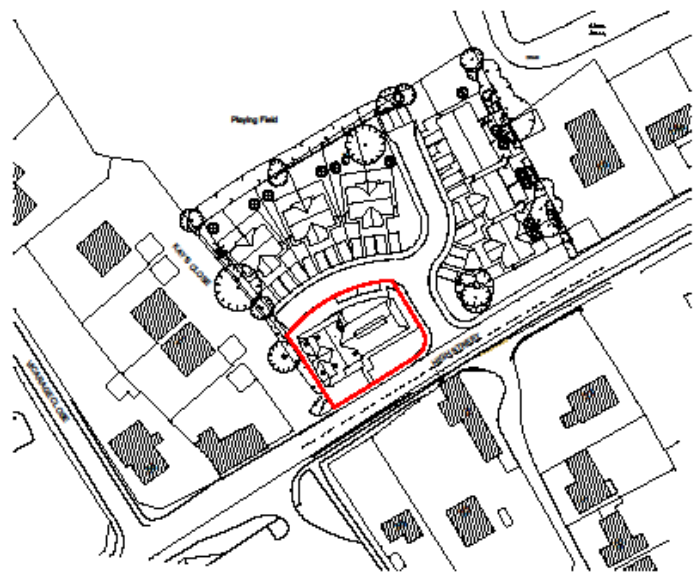


EAST

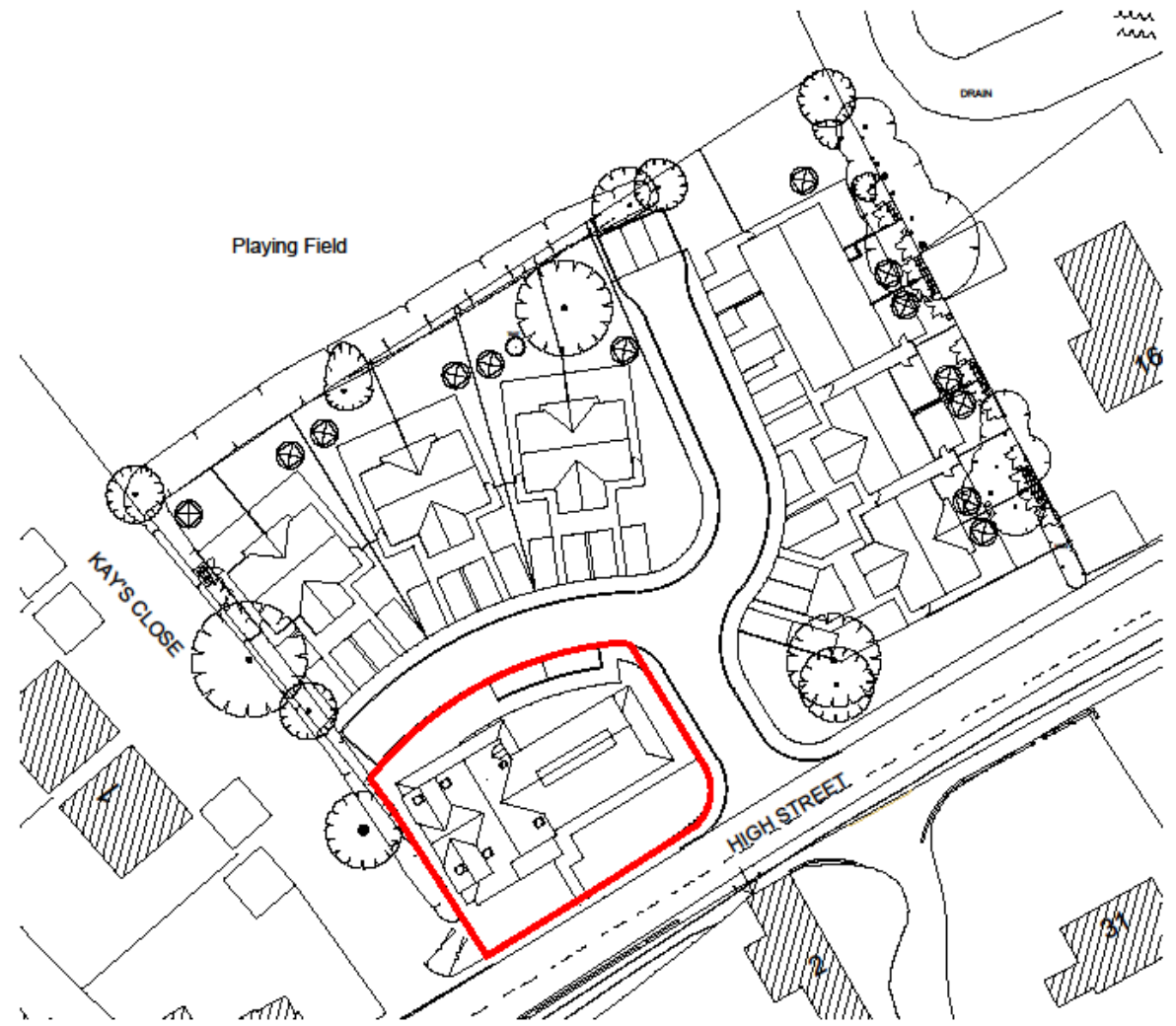


WEST

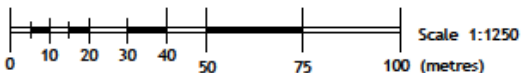
The sign legs will be placed behind fencing on the east side of the site and set back behind the hedging on the west side. The west side sign will also be set back so as not to cause sight line issues when turning out of Brooksbank



01 Proposed Location Plan
1:1250



02 Proposed Site Plan
1:500



Notes:
This drawing is to be read in conjunction with all other drawings carrying the same drawing numbers.
Contractor to check all dimensions on site and report any discrepancies before proceeding. Do not scale from this drawing.
All relevant British standards and Codes of Practices to be complied with.

Project Title:
Proposed Extensions and Internal Alterations at Melbourn Community Hub, High St, Melbourn

Client:
Melbourn Community Hub Management Group

Drawing Title:
Proposed Location Plan
Proposed Site Plan

A	B	C	P	T
			X	

Drawing Status:

Dwg No: P (0-101) **Rev:** A

Date: March 2016

Scale @ A3: 1:1250 / 1:500

KVPROJECTSMelbourn HubDrawings

ama
CHARTERED ARCHITECTS

52 Marston Road, Cambridge, CB1 2HY Tel: 01223 301 701
email: ama@amarch.co.uk, web: www.amarch.co.uk

Copyright remains with AMA

RIBA 44
Chartered Practice

YOUR QUOTATION

Quote Number: 687343/1

CUSTOMER NAME	C & R SIGNS
CONTACT NAME	RICHARD LAW
CUSTOMER ORDER REF.	HUB ROAD SIGNS - 03.11.21
SALES PERSON	DARREN MCLEAN
DATE RAISED	03/11/2021

MANUFACTURING DAYS	1-2
ESTIMATED DESPATCH	01/12/2021
STANDARD PACKAGING	
ITEM TOTAL	590.80
DELIVERY TOTAL	19.00
TOTAL PRICE	609.80
VAT	121.96
TOTAL (inc. VAT)	731.76

System 1

Total weight: 14.3610kg Total Price: 295.40

Qty	Description	Price	Total
5	2.5mm Aluminium Sign Blank 800mm x 300mm - Landscape Faced in AS18 White High Intensity Reflective Vinyl 10mm Radius Corners C/W Two Runs of Small Clip Extrusion Along 800mm C/W 60 Degree Chevron End (standard [Left])	40.03	200.15
5	Brown ECOFF Cut Graphics 800mm x 300mm (overall size) Pressure Applied to the Above	14.37	71.85
10	24 Inch (610mm) Stainless Steel Screwband C/W Quick Release Buckle Please Note: For use with 44mm - 217mm diameter profiles	2.34	23.40

System 2

Total weight: 14.3610kg Total Price: 295.40

Qty	Description	Price	Total
5	2.5mm Aluminium Sign Blank 800mm x 300mm - Landscape Faced in AS18 White High Intensity Reflective Vinyl 10mm Radius Corners C/W Two Runs of Small Clip Extrusion Along 800mm C/W 60 Degree Chevron End (standard [Right])	40.03	200.15
5	Brown ECOFF Cut Graphics 800mm x 300mm (overall size) Pressure Applied to the Above	14.37	71.85
10	24 Inch (610mm) Stainless Steel Screwband C/W Quick Release Buckle Please Note: For use with 44mm - 217mm diameter profiles	2.34	23.40

Delivery

Delivery Option	Delivery Address	Weight	Total
1. Tuffnells - UK Mainland - Next Day	C & R Signs 19 Elm Way Melbourn Royston Hertfordshire SG8 6UH England	 28.72kg	19.00



CORES ELECTRICAL

QUOTE

Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn
ROYSTON
Royston
Cambridgeshire
SG8 6DZ
GBR

Date
3 Feb 2022

Expiry
5 Mar 2022

Quote Number
QU-2674

Reference
Melbourn Community Hub

VAT Number
361197886

Cores Electrical Ltd
362 The Manor,
Billing Garden Village
Northampton
NN3 9EX

Description	Quantity	Unit Price	Discount	VAT	Amount GBP
Connection of all relevant cables for the new advertisement signs to the front of the hub	1.00	100.00	0.00%	20%	100.00
				Subtotal	100.00
				TOTAL VAT 20%	20.00
				TOTAL GBP	120.00



Herts & Cambs Ground Maintenance Ltd

Landscape Maintenance Solutions

Claire Littlewood
Melbourn Parish Council
Melbourn Hub
High St
Melbourn
Royston
Herts

6th Feb 2022

Dear Claire

As requested by Jose Hales, were quoting to install 2 x signs at Melbourn Hub.

This is supplying materials & install 4x posts

Site would be left tidy

Total for works £130.00 x Vat per base

Should you have any questions please do not hesitate to contact me

Kind Regards

Justin Willmott

Summerhouse Farm, New Road, Melbourn Royston Herts SG8 6DL
Tel: 01763 261 999 Email: Justin@hcgmltd.co.uk
VAT Reg: 987421972 Company number: 6936328