

Melbourn Parish Council

Jan 2022 Expenditure transactions - approval list

Start of year 01/04/21

Tn no	Cheque	Gross	Vat	Net Invoice	Details	Cheque
4904	DD220117 THREE	£13.00	£2.17	£10.83	18/12/21 3 Business Services - Timebank phone - up to 18 Dec	£13.00
		£13.00	£2.17	£10.83	3 Business Services - Total	
4924	DD220121 BGASORG	£9.81	£0.46	£9.35	04/01/22 British Gas - Electricity bill - old rec ground 01/12/21 - 31/12/21 - actual	£9.81
4928	DD220127 GASWSHOP	£442.38	£73.73	£368.65	13/01/22 British Gas - Workshop electricity - 09/12/21- 09/01/22 read	£442.38
		£452.19	£74.19	£378.00	British Gas - Total	
4902	BACS2201 25DPETTI FER	£80.19	£0.00	£80.19	30/12/21 David William Pettifer - December Litter picking	£80.19
		£80.19	£0.00	£80.19	David William Pettifer - Total	
4908	DD220103 DRAX	£2.15	£0.10	£2.05	20/12/21 Drax (Haven Power) - Street lighting - unmetered supply 01/11-31/11/21	
4909	DD220103 DRAX	£19.24	£0.91	£18.33	20/12/21 Drax (Haven Power) - Street lighting - unmetered supply 01/11/21- 31/11/21	
4910	DD220103 DRAX	£2.42	£0.11	£2.31	20/12/21 Drax (Haven Power) - Street lighting - unmetered supply 01/11/21-31/11/21	£23.81
		£23.81	£1.12	£22.69	Drax (Haven Power) - Total	
4884	DD220105 DVLA	£24.06	£0.00	£24.06	05/01/22 DVLA - Parish Van road tax - instalment 10 of 12	£24.06
		£24.06	£0.00	£24.06	DVLA - Total	
4922	DD220124 EONORC	£13.15	£0.63	£12.52	07/01/22 e.0n - Electricity - Orchard Road Cemetery 01/12/21- 31/12/21 estimated	£13.15
		£13.15	£0.63	£12.52	e.0n - Total	
4913	BACS2201 25EDGE	£1,608.72	£268.12	£1,340.60	22/12/21 Edge IT Systems - Edge software - Finance, Epitaph & Allotments 15/02/22- 14/02/23 (yr 1 of 3 yr contract)	£1,608.72
		£1,608.72	£268.12	£1,340.60	Edge IT Systems - Total	
4926	BACS2201 25ESPO	£14.40	£2.40	£12.00	06/01/22 ESPO - 2 wall calendars, manuscript books, smart buy Pencils	£14.40
		£14.40	£2.40	£12.00	ESPO - Total	

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4898	BACS2201 25H&CGM	£747.00	£124.50	£622.50	23/12/21 Herts & Cambs Ground Maintenance Limited - Verge cutting - Nov (1/12)	
4899	BACS2201 25H&CGM	£487.00	£81.17	£405.83	23/12/21 Herts & Cambs Ground Maintenance Limited - Cemeteries ground maintenance - 1/12	
4900	BACS2201 25H&CGM	£906.00	£151.00	£755.00	23/12/21 Herts & Cambs Ground Maintenance Limited - Ground maintenance - recreation grounds	
4901	BACS2201 25H&CGM	£552.00	£92.00	£460.00	23/12/21 Herts & Cambs Ground Maintenance Limited - Grounds maintenance - Dec 1/12	
4927	BACS2201 25H&CGM	£216.00	£36.00	£180.00	13/01/22 Herts & Cambs Ground Maintenance Limited - Cut back dolphin lane and station rd	£2,908.00
		£2,908.00	£484.67	£2,423.33	Herts & Cambs Ground Maintenance Limited - Total	
4946	BACS2201 25LANDRD	£660.00	£110.00	£550.00	01/09/21 Landmark Road Lining - Hatch area in Yellow "KEEP CLEAR, EMERGENCY ACCESS" Little Hands Car park	£660.00
		£660.00	£110.00	£550.00	Landmark Road Lining - Total	
4914	BACS2201 25LUCID	£157.20	£26.20	£131.00	02/01/22 LUCID Systems - Covered agreement - Jan	£157.20
		£157.20	£26.20	£131.00	LUCID Systems - Total	
4917	BACS2201 18MWYER	£106.92	£0.00	£106.92	05/01/22 Mark Wyer - Litter picking	£106.92
		£106.92	£0.00	£106.92	Mark Wyer - Total	
4948	BACS2201 25MCVEIGH	£596.76	£99.46	£497.30	20/01/22 McVeigh Parker & Co. Limited - Fence & Posts for River Mel back project	£596.76
		£596.76	£99.46	£497.30	McVeigh Parker & Co. Limited - Total	
4925	BACS2201 25HUB	£13,400.00	£0.00	£13,400.00	11/01/22 Melbourn Community Hub Management Group - Annual Licence fee 01/01/22-31/12/22	
4943	BACS2201 25HUB	£6,000.00	£1,000.00	£5,000.00	18/10/21 Melbourn Community Hub Management Group - Rebill 23.20724 % of initial Electrical works quote	£19,400.00
		£19,400.00	£1,000.00	£18,400.00	Melbourn Community Hub Management Group - Total	

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4903	DD220118 NOW	£43.20	£7.20	£36.00 01/01/22	Now Pensions - Employer Service Charge January 2022	£43.20
4940	DD220214 PWLB	£1,800.94	£0.00	£1,800.94 17/01/22	Public Works Loan Board - Car park loan 2 repayments -	£1,800.94
1		£1,246.14	£0.00	£1,246.14	F&GP Car Park Loan 2 repayment - instalment 2 principal	
2		£554.80	£0.00	£554.80	F&GP Car park Loan 2 repayment - instalment 2 interest	
		£1,800.94	£0.00	£1,800.94	Public Works Loan Board - Total	
4897	BACS2201 25RECO	£51.00	£0.00	£51.00 31/12/21	Royston Eco Cleaning Company - Pavilion Cleaning x 3	£51.00
		£51.00	£0.00	£51.00	Royston Eco Cleaning Company - Total	
4912	BACS2201 25SH	£985.13	£164.19	£820.94 17/12/21	Shelford Heating - Legionella small works, compression reducing set, advance water 6 bar prv	£985.13
		£985.13	£164.19	£820.94	Shelford Heating - Total	
4889	BACS2201 25SLCC	£144.00	£0.00	£144.00 17/12/21	Society Of Local Council Clerks - S Marriage SLCC membership - 01/01/2022 to 31/12/2022	
4923	BACS2201 25SLCC	£410.00	£0.00	£410.00 12/01/22	Society Of Local Council Clerks - assistant clerk CiLCA registration	
4938	BACS2201 25SLCC	£171.00	£0.00	£171.00 01/03/22	Society Of Local Council Clerks - Membership fee: Parish Clerk	£725.00
		£725.00	£0.00	£725.00	Society Of Local Council Clerks - Total	
4896	DD220108 WBWS	£5.50	£0.00	£5.50 08/01/22	Source for Business (Cambridge Water) - Work Shop in Car Park -	£5.50
4869	DD220110 WBA	£48.69	£0.00	£48.69 30/11/21	Source for Business (Cambridge Water) - Water services - Allotments (15 May -18 Nov)	£48.69
4888	DD220110 WBA2	£366.12	£0.00	£366.12 09/12/21	Source for Business (Cambridge Water) - Water services - Allotments 2	£366.12
4868	DD220110 WBNR	£44.57	£0.00	£44.57 30/11/21	Source for Business (Cambridge Water) - Water Services - New Road Cemetery (18 May -23 Nov)	£44.57
4866	DD220110 WBPAV	£57.83	£0.00	£57.83 30/11/21	Source for Business (Cambridge Water) - Water services - Pavilion (15 May	£57.83

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4867	DD220110 WBWS	£0.28	£0.00	£0.28	30/11/21 Source for Business (Cambridge Water) - Work Shop in Car Park - 13 May to 19 Nov	£0.28
		£522.99	£0.00	£522.99	Source for Business (Cambridge Water) - Total 2021 - 23 Nov 2021)	
4893	DD220101 SCDCCP	£1,198.00	£0.00	£1,198.00	01/01/22 South Cambs District Council - Rates - Car park instalment 10 of 10	£1,198.00
4783	DD220101 SCDCNR	£75.00	£0.00	£75.00	01/01/22 South Cambs District Council - Rates - Victoria Way Cemetery Instalment 10 of 10	£75.00
4421	DD220101 SCDCPAV	£38.71	£0.00	£38.71	01/07/21 South Cambs District Council - Pavillion - Fortnightly waste collection instalment 7 of 9	
4895	DD220101 SCDCPAV	£259.00	£0.00	£259.00	01/01/22 South Cambs District Council - Rates - Pavilion Rec Ground Instalment 10 of 10	£297.71
		£1,570.71	£0.00	£1,570.71	South Cambs District Council - Total	
		£5,574.69	£0.00	£5,574.69	Confidential items: salaries, NI & pensions	
Total		£36,075.30	£2,030.89	£34,044.41		

Items Already Paid (Clerk and RFO delegated authority):

4856	BACS2112 21NORBUR YS	£16.56	£2.76	£13.80	30/11/21 Norburys – postmix and WD40	£16.56
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Prepaid Debit Card Expenditure:

4827	BACS2112 20SOLDO	£19.24	£3.21	£16.03	11/11/21 1&1 Ionos - Website Hosting	
4885	BACS2112 20SOLDO	£19.24	£3.21	£16.03	12/12/21 1&1 Ionos - Website Hosting	
4823	BACS2112 20SOLDO	£29.99	£5.00	£24.99	15/11/21 Abarn workwear – Warden's boots	
4824	BACS2112 20SOLDO	£22.95	£4.00	£18.95	16/11/21 Amazon Marketplace - Warden's Trousers	
4825	BACS2112 20SOLDO	£24.83	£4.14	£20.69	16/11/21 Amazon Marketplace - Warden's Boots	
4857	BACS2112 20SOLDO	£160.84	£26.81	£134.03	01/12/21 BCW Road Signs – yellow keep clear sign LH car park	

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Prepaid Debit Card Expenditure (continued):

4806	BACS2112 20SOLDO	£7.50	£0.00	£7.50	09/11/21	Co-op Supermarket - Tea and coffee for Parish Office
4826	BACS2112 20SOLDO	£6.00	£0.00	£6.00	12/11/21	Melbourn Building and Fencing – tree stake
4820	BACS2112 20SOLDO	£6.00	£0.00	£6.00	17/11/21	Melbourn Building and Fencing – tree stake
4822	BACS2112 20SOLDO	£3.99	£0.66	£3.33	17/11/21	Merlin Mica Hardware - hooks for Parish Office
4887	BACS2112 20SOLDO	£14.99	£2.50	£12.49	14/12/21	Merlin Mica Hardware - extension lead
4821	BACS2112 20SOLDO	£10.79	£0.00	£10.79	17/11/21	Phillimore Garden Centre - leaf collector
4835	BACS2112 20SOLDO	£5.96	£0.00	£5.96	17/11/21	Phillimore Garden Centre - cable ties
4864	BACS2112 20SOLDO	£20.57	£3.43	£17.14	07/12/21	Rontec - Diesel for Parish Van
4834	BACS2112 20SOLDO	£4.50	£0.75	£3.75	22/11/21	Wrights Mower Centre - tree ties
4832	BACS2112 20SOLDO	£14.39	£2.40	£11.99	20/11/21	Zoom Video Communications Inc. - Zoom pro 20 Nov 2021- 19 Dec 2021

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